



HISTORIC
FRANKLIN
TENNESSEE

Fiscal
Year **2010**

Proposed **Budget**





HISTORIC
FRANKLIN
TENNESSEE

City of Franklin, Tennessee

Proposed

Fiscal Year 2009-2010 Operating Budget

City of Franklin, Tennessee

The City of Franklin was founded October 26, 1799 and was named after Benjamin Franklin, a close friend of Dr. Hugh Williamson, a member of the Continental Congress for whom Williamson County was named.

The City, the county seat of Williamson County, is located 15 miles south of Nashville. Williamson County is located in a rich agricultural area, and, before the Civil War, was the wealthiest county in Tennessee, a status it still holds. Laid out on a portion of a 640-acre tract owned by Major Anthony Sharpe, a Revolutionary War Veteran, Franklin originally consisted of 109 acres that contained 200 lots. The original town plan was designed by Abram Maury, a surveyor and planter who came from Virginia in 1797.

Franklin was the site of one of the bloodiest battles of the Civil War on November 30, 1864, when 20,000 Confederate soldiers made a series of charges over two miles of open ground. More than 8,000 northern and southern soldiers fell in little more than five hours.

Today, Franklin has a diversified economy. The City is known as a banking center, and has a large commercial area on its east side which includes retail outlets, a mall, and several corporate headquarters, including Primus (Ford Motor Credit), Clarcor, Cigna Insurance, Big Idea Productions, Coventry Health Care, Community Health Systems (CHS), Healthways, and Nissan North America. The area is also home to three conference centers and several major hotel chains, including Hyatt Place, the Marriott, and Embassy Suites.

Main Street in downtown Franklin has been carefully preserved and contains many buildings from the 19th century. Recent additions to the Downtown area include a Judicial Center and two parking facilities which greatly increased the amount of parking available to visitors and employees. The City has won numerous awards and honors including the National Main Street Award from the National Trust of Historic Preservation; "Number One Small Town in Tennessee;" and being designated a Preserve America Community by First Lady Laura Bush. Earlier this year, the city received other community recognitions including: the National Trust for Historic Preservation identifying Franklin as one of "America's Distinctive Destinations," the readers of *Southern Living* magazine placed Franklin in the top ten "Best Small Towns" list, *Business Week* named Franklin the top city in Tennessee and among the top 50 nationally in terms of places to start a small business.



Board of Mayor & Aldermen

John C. Schroer, Mayor

Clyde Barnhill

Dana McLendon

Pearl Bransford

Ken Moore

Beverly Burger

Ann Petersen

Dan Klatt

Michael Skinner

Eric Stuckey, City Administrator

Russell Truell, Assistant City Administrator of Finance and Administration

**Vernon Gerth, Assistant City Administrator of Community & Economic
Development**

Joe York, Streets Director

Fred Banner, MIT Director

Gary Luffman, Interim Planning Director

Lisa Clayton, Parks Director

Jackie Moore, Police Chief

Eric Gardner, Engineering Director

Shirley Harmon, Human Resources Director

Tom Marsh, Interim Codes Director

Becky Caldwell, Solid Waste Director

Rocky Garzarek, Fire Chief

Mark Hilty, Water Director

Lanaii Benne, Asst. City Recorder

Shauna Billingsley, Interim City Attorney

Steve Sims, Asst. City Recorder

David Parker, City Engineer/CIP Executive

Milissa Reiersen, Communications Manager

Brad Wilson, Project and Facilities Manager

Monique McCullough, Public Outreach Specialist

Mike Lowe, Comptroller

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May 15, 2009

Mayor Schroer, Aldermen and citizens of Franklin,

Each year the budget process affords us an opportunity to take stock of our community's health and of the City's performance. Through this process, we assess our strengths, future opportunities and challenges. In the face of significant challenges driven primarily by the national economic recession, the City of Franklin is moving forward maintaining service levels, investing in our future, and enhancing our community's competitive position. Despite the economic downturn, Franklin remains an attractive, vibrant community that competes regionally, nationally and internationally for businesses and residents while still maintaining its historic, small town character.

The past year has been one of challenge and change. The city organization has worked through the addition of five new elected leaders to the Board of Mayor and Aldermen (BOMA) and a transition to a new City Administrator. It has been my honor to join the City of Franklin on January 1 as your new City Administrator. We have a strong, professional staff team that has been invaluable in this transition. During this transition, our city has continued to shine. Over the past year, Franklin has been recognized by the National Trust for Historic Preservation as one of "America's Distinctive Destinations," the readers of *Southern Living* magazine placed Franklin in the top ten "Best Small Towns" list, *Business Week* named Franklin the top city in Tennessee and among the top 50 nationally in terms of places to start a small business. The City organization and staff were recognized again this past year by state and national organizations for excellence and achievements in virtually every department.

While we are rightfully proud of these accomplishments, we cannot rest on our past achievements. All of our best efforts will be required to meet the demands that lay ahead. The challenges for 2009-10 are significant. The City must continue to deliver high quality services, enhance existing infrastructure, and prepare for growth in terms of services, infrastructure, and community impact. Our actions take place in the face of a national and worldwide economic slowdown, the likes of which we have not seen in generations. The City of Franklin cannot wait for national and state solutions. Instead, we must craft a budget which is both fiscally prudent and consistent in maintaining our service levels. During these difficult economic times, our citizens rely even more on our services and our ability to maintain basic services.

Budget Overview

The 2009-10 proposed budget for all funds is \$74,256,198, which represents a reduction of 7.5 % compared to the 2008-09 budget. The proposed general fund budget is \$54,491,811, which represents a decrease of 7.8%, compared to the \$59.1 million originally adopted for 2008-09 and is 4.8% less than the \$57.3 million modified 2008-09 budget.

Highlights of the Proposed 2009-10 Budget

- The budget is balanced with ongoing revenues meeting ongoing expenses.
- The budget is in compliance with the Board of Mayor and Aldermen's fund reserve policy.
- Essential service levels are maintained.
- There are no layoffs of existing staff. Employee salaries are frozen with no merit increase or cost of living adjustment included in the proposed budget.
- The City of Franklin's property tax rate remains at 0.434 per \$100 assessed valuation. This marks the 20th consecutive year without a property tax rate increase.
- The proposed budget includes the cost associated with the beginning of operations of the City's new state-of-the-art police headquarters at mid-year as well more extensive use and programming at the City's new and expanded parks, Liberty Park (Phase 2), Harlinsdale and the Eastern Flank Battlefield.
- The proposed budget plans for the use of \$980,204 of our general fund reserves to fund a portion of the capital equipment included in the budget.
- The proposed budget incorporates performance measures and sustainability initiatives for every department.

General Fund Overview and Issues

Revenues. In total, general fund revenues for 2009-10 projected at \$53.61 million are down 0.6% from the 2008-09 estimated actual of \$53.9 million and 6.1% down the originally adopted 2008-09 budget. The following is a brief summary of revenue by category.

Sales Tax. The City's largest single revenue source continues to be sales tax. The local sales tax collectively accounts for 41.8% of total general fund revenue. The proposed 2009-10 budget projects local sales tax at \$22.38 million, a 1.3% increase from the revised 2008-09 budget and 9.1% down from the originally adopted 2008-09 budget.

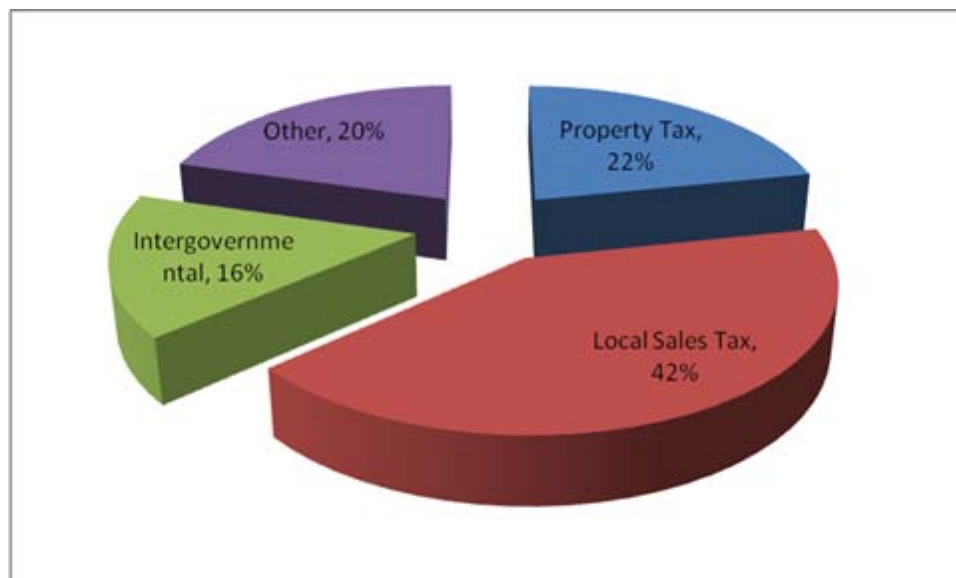
Property Tax. The second largest revenue source for the City is property tax, which accounts for 21.7% of general fund resources. The 2009-10 budget for property tax revenue is estimated at \$10.85 million, a growth of 4.3% versus the 2008-09 budget. The City of Franklin's property tax is one of the lowest in the state and is the lowest city property tax rate among Tennessee cities with a population over 25,000.

Intergovernmental revenue. The third largest category of revenue is intergovernmental revenue (16% of total general fund revenue) and is projected to reach \$8.58 million, an increase of 1.4% compared to the 2008-09 budget. This increase is due primarily to the City realizing the full impact of the special census conducted in 2008, which documented

Franklin's increase in population. Much of the state's shared revenue is based on per capita formulas.

License and Permit revenue. The City's fourth largest source of revenue is license and permit fees which accounts for 5.5% of total general fund revenue. In total this revenue category is projected at \$2.95 million, down 22.7% from last year's budget. The largest factor in this decrease is a significant decrease in building permit activity, a sign of the current economic slowdown. Building permit revenue is projected at \$660,000, a decrease from the 2008-09 budget of 51.1% and down from our actual revenue of nearly \$2.4 million in FY 2007-08 (72.4% decrease).

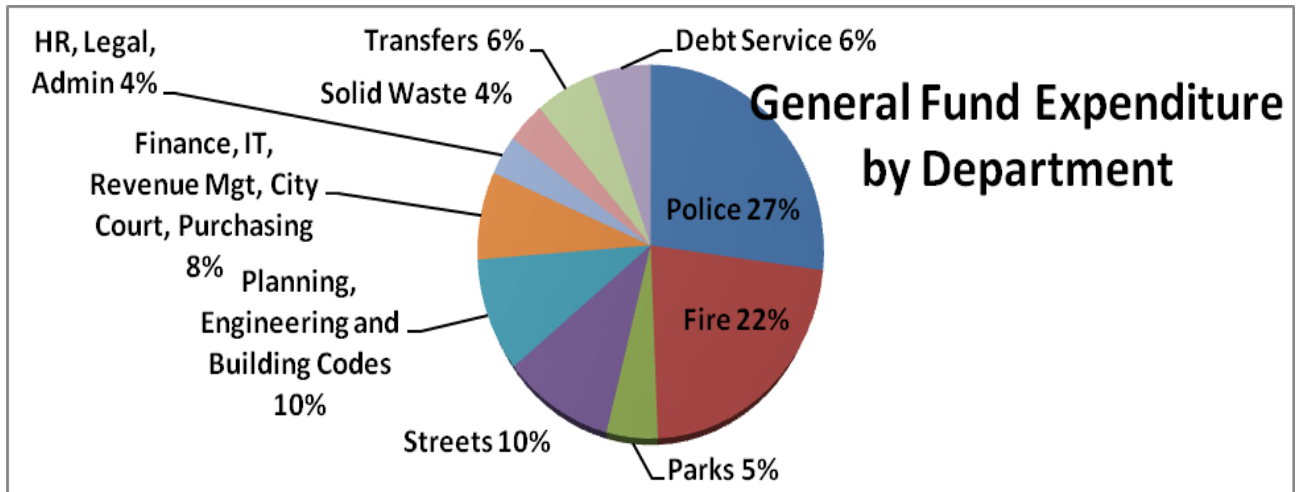
Other revenues. Other revenue categories of note include fines which are projected to be relatively stable and interest income which is down substantially (40% down from the 2008-09 budget).



Long Term Revenue diversification. As the City of Franklin moves forward, we will need to examine the extent to which the City is dependent upon one revenue source, the local sales tax. By its nature, sales tax is a revenue source that can fluctuate significantly due to changing economic conditions and retail development patterns. The City's ability to fund basic services could be adversely impacted by sudden changes in the economy. BOMA's recent adoption of a strong reserve policy helps provide some protection against these potential damaging fluctuations. Further diversification of our revenue sources can strengthen our position and protect us from service impacts. As the Board looks at long term financial planning, this issue should be considered.

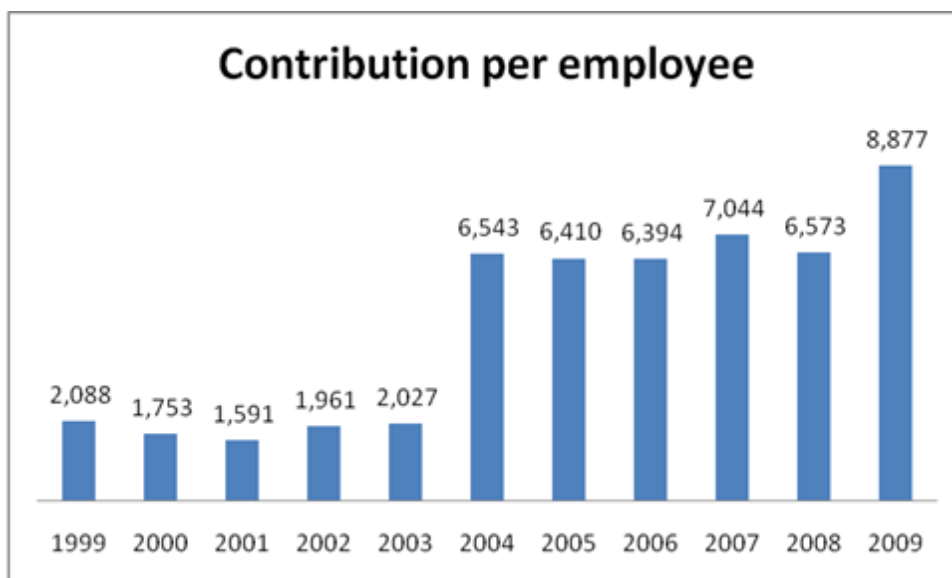
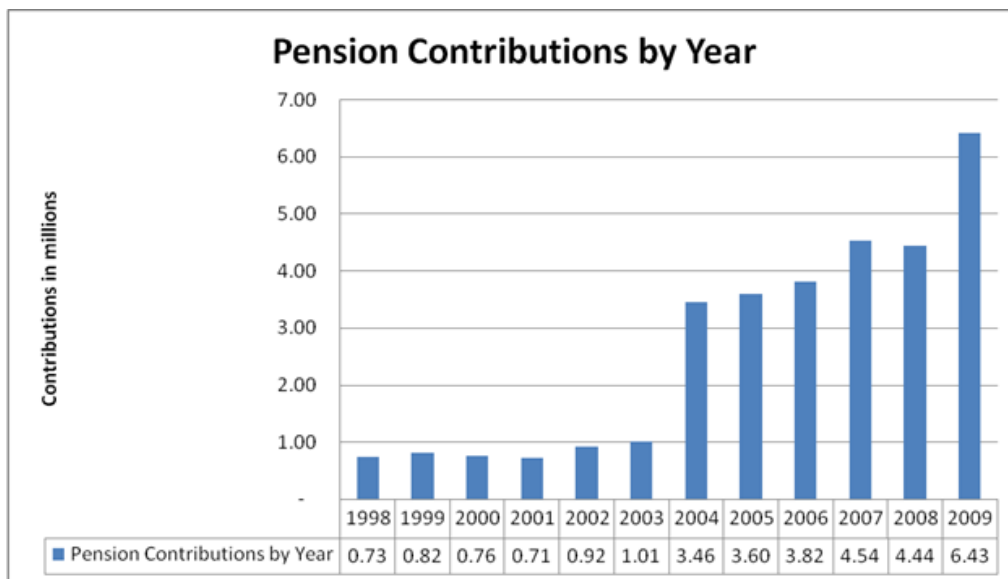
Expenditures. Total general fund expenditures for the proposed budget are \$54.59 million, a decrease of 7.7% from the original budget adopted by BOMA for fiscal year 2008-09. During the year the 2008-09 budget was adjusted down to \$57.3 million, which was the result of various budget increases largely for project-related expense (approximately \$1.3 million) and \$3.1

million of departmental budget reductions made in March of this year. The chart below is a summary of expenditure activities within the proposed budget by service area. Public safety functions account for 49% of the total proposed general fund budget.



Employee Earnings and Benefits. The cost of wages and benefits for employees accounts for 66.8% of the City's total budget. Overall employment related costs are projected at \$36.4 million, down 1.85% compared to the current budget. While this is a meaningful reduction, it should be noted that it also includes an additional contribution to the employee pension of over \$2 million above the contribution included in the 2008-09 budget. This increase alone equates to 5.5% of the City's total personnel expenses. The need for this additional pension contribution is attributable to the large downturns in the financial markets along with a significant number of employees hired in 2007 hitting our pension system. The total pension contribution from the general fund is now \$6.4 million or 11.8% of the total general fund budget.

As the amount of pension contribution grows relative to the total general fund budget, it will become important for BOMA to consider how to best manage this expense. The chart below depicts the significant growth that has taken place in pension expense since 1998. To assist in managing these growth costs and to lessen the impact on operating budgets going forward, I would recommend BOMA consider an additional one-time contribution to the pension fund of \$2 million from reserves. This action would strengthen the fund and could be beneficial in terms of contributing to the fund while markets are at a relatively low point. While timely action could be beneficial, the Board does not need to act on this recommendation as a part of this budget. In fact, it is not factored in the proposed budget at this time.

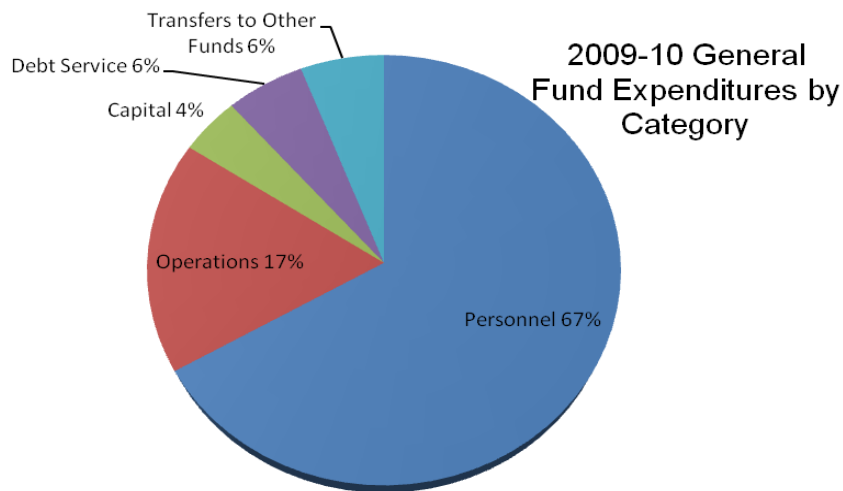


In an effort to control staffing costs, the City has continued to closely monitor vacant positions. This change in staffing levels has required departments to adjust roles and responsibilities of existing staff to compensate for positions that are being held vacant. The proposed budget identifies 45 positions across the organization that will be held vacant during all or part of the upcoming fiscal year.

In addition to identifying unfilled positions, a turnover factor of 2.5% is applied across all personnel costs. This method anticipates that there will be some turnover that occurs during the year that will result in savings. By conservatively estimating this amount, we are able to apply budget dollars to other components. The City's actual vacancy experience over the past three years has been approximately 6%. The 2.5% turnover factor used in the budget is conservative compared to recent history, but we will continue to monitor actual turnover savings closely.

The proposed budget contains no salary increases for City employees (neither a cost of living nor merit adjustment is included). This action is consistent with those of other employers across the region, state, and nation. Recently, some public and private organizations have laid off employees, cut wages, and/or implemented unpaid furloughs to respond to difficult economic times. The City has been able to hold employee contribution to health insurance at current levels. The basic structure of employee benefits is unchanged from the previous year. City administration will reexamine our financial position at mid-year to determine if a salary adjustment (cost of living or merit) would be appropriate at that time.

Operations. The operations expenditure category is a broadly defined category that encompasses non-personnel and non-capital activities. It includes utilities, supplies, contractual services, repairs and maintenance, and vehicle fuel. In total, operations expenses account for 17% of general fund expenditures. The proposed budget amount of \$9.55 million for operations is a reduction of 1% from the revised 2008-09 budget.



Debt Service. The debt service obligations of the general fund are handled through a transfer to the newly created debt service fund. The proposed 2009-10 budget includes \$3.05 million for the transfer.

Transfers to other funds. Within the general fund budget are transfers to various other funds, including: solid waste (\$2 million), street aid (\$664,525), transit (\$503,838), and water (\$45,000).

Capital expenditures. Capital expenditures are defined as the purchase of equipment, vehicles, machinery, and computer hardware/software, which has a multi-year useful life and a cost in excess of \$10,000. This category does not include the Capital Investment budget, which is the plan for implementation of large-scale public infrastructure and building projects. For the proposed 2009-10 general fund budget, capital expenditures are projected at \$2.34 million, a reduction of \$1.92 million (45%) compared to the revised 2008-09 budget. With this sizeable reduction in capital equipment, the City organization is extending the useful life of many of our vehicles and equipment. This

will likely require more investment in maintenance associated with equipment and close assessment in terms of the cost-benefit for replacement.

Staff will form an internal work group to evaluate the use of and policies governing take-home vehicles throughout the City. I have asked Street Director Joe York and Solid Waste Director Becky Caldwell to chair this work group. The work group will be charged with examining our policies and practices with an eye towards maximizing the efficient and service-related capacity of vehicles across the City organization.

Proposed Organizational Changes

In December 2008, the Board of Mayor and Alderman approved a reorganization of various City departments. One of the key components of this reorganization was the creation of a multi-departmental team related to economic and community development under the leadership of Assistant City Administrator Vernon Gerth. Along with this reorganization, I would recommend that the names of two departments within this group be changed. The Planning Department would become the Planning and Sustainability Department. The Codes Department would become the Building and Neighborhood Services Department. These names fully describe the roles of these departments within the organization and within the broader community development program of the City. It is also recommended that the facilities management function move under the direct supervision of Construction Project Manager Brad Wilson, who will serve as the Project and Facilities Manager. Mr. Wilson will continue to report directly to the City Administrator.

Other Operating Funds

Street Aid and Transportation Fund. The City receives state gasoline tax funds along with a transfer from the general fund to provide for the maintenance of streets. The proposed 2009-10 budget for this fund is \$2.5 million, a reduction of 26.9% from the 2008-09 budget. This reduction is driven by the elimination of capital funding in the fund. The general fund transfer is also reduced, but due to favorable bids for resurfacing work, the same amount of neighborhood resurfacing is expected to be performed in 2009-10 as was completed in 2008-09.

Solid Waste Fund. The proposed 2009-10 budget for the City's solid waste fund of \$7.5 million represents a reduction of 8.26% compared to the 2008-09 budget. The proposed budget again includes a significant general fund subsidy (\$2 million) to the solid waste fund. An increase to residential customer collection rates from \$9 to \$12 per month is included in the proposed budget. It is projected that the proposed rate increase will produce \$650,000 in additional revenue (allowing for some time lag in implementation). Even with an increase of residential rates to \$12 per month, Franklin citizens are paying only about two thirds of the direct cost of solid waste collection, which is estimated at approximately \$18 per residence per month. The solid waste collection rate paid by Franklin residents is lower than that paid many other residents in the region with some reaching as high as \$35 per month.

Within personnel, four positions are to be held vacant throughout the year and a 2.5% turnover factor is applied to wages. Operations expenses are increased slightly in the proposed budget. The two largest factors contributing to the increase are the increase in debt service charged to the fund and the cost of solid waste containers. The purchase of containers is offset by additional revenue that we expect to generate from new commercial customers. Capital expenditures within the solid waste fund of \$668,000 are down 48.8% compared to the 2008-09 budget.

Road Impact Fund. The impact of the economy will be seen in the road impact fund as slowed development will likely result in decreased contributions to the fund. The proposed budget anticipates \$2.22 million in expenditures, all in the form of a transfer to the debt service fund. The City is in process of updating its major thoroughfare plan. Following the completion of the plan, the City will re-examine the structure of road impact fees to explore if other elements of the road way system should be incorporated into the process.

Facilities Tax Fund. The facilities tax fund provides for the collection of privilege tax for new development to assist in the payment for new public facilities made necessary by growth. The proposed budget is projected at \$1.31 million, a reduction from the projected expenditures for the 2008-09 fiscal year of \$4.2 million. The expenditures from this fund are currently targeted at costs associated with construction of Franklin's new police headquarters, which is expected to be completed in December 2009.

Stormwater Fund. Residents and businesses pay fees to support the City's efforts to handle stormwater drainage. The rates for these services remain unchanged in the proposed budget. The proposed budget is \$1.25 million for fiscal year 2009-10, a 6.7% decrease from the adopted 2008-09 budget. One change within the fund is that street sweeping costs will be funded through the stormwater fund. An aggressive street sweeping program can be effective in helping reducing pollutants in stormwater runoff.

Drug Fund. The drug fund is used to collect drug-related fines and confiscations received through the City's enforcement efforts. These funds are used to support drug investigations. The proposed budget includes expenditures of \$75,210, an increase of 2.2% from the 2008-09 budget of \$73,600.

Hotel/Motel Fund. The City of Franklin levies a 4% local lodging tax on the gross receipts of hotels. Through the hotel/motel fund, the City pays debt service on the Conference Center and park expansions (Harlinsdale and Eastern Flank). The City dedicates 1% of the tax to support the Williamson County Convention and Visitors Bureau. Despite the sluggish economy, receipts in the hotel/motel fund have largely met expectations. The proposed 2009-10 budget provides for \$1.97 million in expenditures, which is an increase of 8.1% compared to the 2008-09 budget. This increase is driven by an increase in debt service requirements.

Transit Fund. The City maintains a special revenue fund to account for the operations of the Franklin transit system. The system is funded primarily by a general fund transfer, grants, and rider fares. The general fund subsidy is \$503,838, a reduction of 10% from fiscal year 2008-09. In total the transit budget is recommended at \$1.01 million, down from \$1.08 million in the 2008-09 budget.

Community Development Block Grant Fund. The city segregates funds received through the Federally-funded Community Development Block Grant program. For 2009-10, funding is expected to reach \$275,502, a slight increase over the current year funding of \$270,070.

Debt Service Fund. This year the City created a separate debt service fund. The fund is used to account for resources set aside to fund debt service and the actual principal and interest payments made. Transfers are made to this fund from various operating and special revenue

funds to cover debt obligations. The proposed 2009-10 budget for the debt service fund is \$7.8 million.

Outside agency funding. The City funds various human service, non-profit, and community service organizations through its budget each year. In total, the 2008-09 budget funded these organizations at \$454,910. The proposed 2009-10 budget reduces this total funding by 10%. The United Way panel has allocated funds among the various participating United Way agencies within the 10% reduction target.

Cash Reserves and Bond Rating. Two of the key measures of a city's financial health are its reserves and its bond rating. The City recently adopted a reserve policy that identifies a 33% general fund reserve as an important benchmark. The City of Franklin is currently projected to end the current fiscal year with a general fund reserve of at least \$27.4 million or 52% of the annual revenue. Through the planned use of \$980,204 million of reserves to fund specific capital equipment purchases, it is projected that our general fund reserves will be \$26.4 million or 49% of annual revenues at the end of fiscal year 2009-10. Clearly, the City is maintaining significant reserves to comply with Board policy and to protect against future economic downturns. The reserve policy along with a soon-to-be adopted debt policy provides a needed framework for maintaining the City's Aaa bond rating by Moody's Investment Services. Bond ratings generally reflect on both the overall financial strength of the governmental entity and the health of the jurisdiction's local economy. Franklin's rating is the highest possible and places it in a select group of only 98 cities across the United States.

Summary

Despite unprecedented economic challenges, the City of Franklin is in excellent financial condition. Our reserves are at strong levels, our debt obligations are relatively low and manageable, and our tax rates are among the lowest in the state. The City leadership team has taken decisive action over the past year to control costs and live within our means. Continued strong financial management and strategic investment will position the City of Franklin to succeed and thrive as the regional and national economy emerges from recession.

Many throughout the City organization contributed countless hours toward the completion of the recommended budget. Their commitment to public service and to the betterment of the City of Franklin is inspiring. I would like to extend my appreciation to Assistant City Administrators Russ Truell and Vernon Gerth, our leadership team (department directors and key staff), the administration and finance department staff whose support and leadership have been instrumental to the budget process. A special thanks to Lanaii Benne, Monique McCullough, Mike Lowe, Steve Sims, and Russ Truell, who were crucial to the production of this document. Finally, I offer my gratitude to the Board of Mayor and Aldermen for their leadership, stewardship and support through which the City of Franklin will meet the challenges and opportunities that lay ahead.

Respectfully submitted,

Eric S. Stuckey
City Administrator



HISTORIC
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TENNESSEE

City of Franklin

Budget Document

City of Franklin

Budget Document

The budget of the City is a multipurpose document that attempts to articulate the priorities of the community in a numerical framework. Its purpose is to communicate to citizens and staff the goals of the community, as expressed in the projects and services that are funded. With many different departments, functions, and tasks assigned to city government, it is difficult to fully express the complexity in a clear, brief document. This budget endeavors to answer that call.

City staff hopes to give some context to the budget process by augmenting the numbers with charts and graphs. To simplify the reading of the document, departments large and small have been presented in a standard format. Included with each departmental budget request are a brief narrative of the major changes from last year's budget and a statement of some departmental goals. Also included are organizational charts, headcount by position, any additions or deletions in personnel, performance measures, and sustainability initiatives.

The appendices include a complete list of capital expenditures (acquisitions that include land or easements; buildings acquired, constructed, or improved; parks and recreation facilities; infrastructure such as drainage, streets, curb and gutter, gateway enhancement and streetscape, bridges and tunnels, sidewalks, traffic signals, and streetlights; and equipment over \$10,000 with an expected life of 3 or more years such as furniture & fixtures, vehicles, machinery & equipment, and computer hardware & software) in Appendix A.

Also, a glossary of the terms used in the budget is Appendix B. A listing of expenditure classifications is Appendix C. Appendix D is Reserve Fund Policy, and a complete listing of the pay grades and salaries in the City's pay plan is Appendix E.

The formal budget is normally composed of two documents: the budget ordinance and the property tax ordinance, both of which follow this page. The solid waste ordinance is also included this year because the topic will be open for consideration during the budget hearings. If other revenues set by ordinance are recommended for change, those ordinances will also be included in the budget process.

The budget gives some history of expenditures by providing actual data from fiscal years 2007 and 2008. For fiscal year 2009, budget numbers and an estimate of the final results are provided.

Budget Ordinance

ORDINANCE NO. 2009 - 23

TO BE ENTITLED: "AN ORDINANCE OF THE CITY OF FRANKLIN, TN ADOPTING A BUDGET FOR THE FISCAL YEAR 2009-2010; PROVIDING AN EFFECTIVE DATE"

WHEREAS, the City Charter, Article VII, provides for adoption of an annual budget for all departments of the City of Franklin, and

WHEREAS, an annual budget process appropriating funds to the various departments and divisions of the City government for the fiscal year beginning July 1, 2009 has been completed in accordance with state law and local ordinances,

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen of the City of Franklin, Tennessee:

SECTION I: That the annual budget for the City of Franklin for the fiscal year 2009-2010 shall be, and is hereby established as set forth in the document attached hereto as Exhibit "A", and entitled:

**City of Franklin, Tennessee
Annual Operating & Capital Improvements Budget
July 1, 2009 - June 30, 2010**

SECTION II: That each department of the City shall limit its expenditures to the amount appropriated; that any changes or amendments to the appropriations set forth in the budget shall be made in accordance with the City Charter, Article VII.

SECTION III: That this Ordinance shall take effect on July 1, 2009, from and after its passage on Third and Final Reading; the health, safety and welfare of the citizens of the City of Franklin requiring it.

ATTEST:

CITY OF FRANKLIN, TENNESSEE

By: _____
ERIC STUCKEY
City Administrator

By: _____
JOHN C. SCHROER
Mayor

PASSED FIRST READING _____
PUBLIC HEARING: _____
PASSED SECOND READING _____
PASSED THIRD READING: _____

Property Tax Ordinance

ORDINANCE NO. 2009-24

TO BE ENTITLED: “AN ORDINANCE OF THE CITY OF FRANKLIN, TENNESSEE ESTABLISHING THE MUNICIPAL PROPERTY TAX LEVY FOR THE FISCAL YEAR 2009-2010; PROVIDING AN EFFECTIVE DATE”

WHEREAS, the City Charter, Article II and Article IX, provides for the assessment, levy and collection of City taxes,

NOW, THEREFORE,

SECTION I: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Franklin, Tennessee, that the owners of all property, real, personal and mixed, within the corporate limits of the City of Franklin (except such property as shall be exempt by the laws of the State of Tennessee) shall for the fiscal year 2009-2010 pay a tax of 43.4 Cents (\$.434) to and for the use of the City of Franklin on each One Hundred Dollars (\$100.00) of assessed valuation of such property, and pay a proportional amount of tax for each amount of assessed valuation under One Hundred Dollars (\$100.00) all of said taxes to be collected by the proper officers of the City of Franklin for use in funding in whole or in part the budget as adopted by this ordinance.

SECTION II: BE IT FINALLY ORDAINED by the Board of Mayor and Aldermen of the City of Franklin, Tennessee, that this ordinance shall take effect from and after its passage on Third and Final Reading, the health, safety and welfare of the citizens of Franklin requiring it.

ATTEST:

CITY OF FRANKLIN, TENNESSEE

BY: _____
ERIC STUCKEY
City Administrator

BY: _____
JOHN C. SCHROER
Mayor

PASSED FIRST READING: _____
PUBLIC HEARING HELD: _____
PASSED SECOND READING: _____
PASSED THIRD READING: _____

Solid Waste Ordinance

ORDINANCE 2009-25

TO BE ENTITLED: "AN ORDINANCE TO AMEND SECTION 17-113 OF THE FRANKLIN MUNICIPAL CODE TO INCREASE THE FEES FOR COLLECTION OF GARBAGE AND REFUSE."

SECTION I: BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, Tennessee, that Section 17-113 of the Franklin Municipal Code is hereby deleted in its entirety and the following substituted in lieu thereof:

"17-113. Schedule of Fees for Disposal of Garbage and Refuse.

- (1) Residential. A fee of \$12.00 per month for the first household container (once per-week pickup), \$3.00 for the second and subsequent containers shall be paid to the City for the disposal of solid waste.
- (2) Commercial.
 - (a) Roll-out. \$20 per month per container, for one (1) time per week service. Any additional service will be \$20 per haul.
 - (b) Dumpsters. One (1) time per week - \$75 per month (minimum charge per container); two (2) times per week - \$150.00 per month; three (3) times per week - \$225.00 per month; four (4) times per week - \$300.00 per month; five (5) times per week - \$375.00 per month. For any extra unscheduled dump there shall be a fee of \$75.00 per container, per request, if non-containerized, \$100 per vehicle, per request, in addition to any other fees that may be required by law.
 - (c) Vertical Compactors. One (1) time per week - \$110.00 per month (minimum charge per container); two (2) times per week - \$220.00 per month; three (3) times per week - \$330.00 per month; four (4) times per week - \$440.00 per month; five (5) times per week - \$550.00 per month (any extra unscheduled dump shall be a fee of \$150.00 per container, per request, if non-containerized, \$100 per vehicle, per request), in addition to any other fees that may be required by law.
 - (d) Dead Animal – Commercial Only. \$5.00 per animal, minimum charge \$25.00.
 - (e) Special Event. To be determined by the Solid Waste Director, depending on size, duration and nature of event."
 - (f) Commercial Cardboard Recycling Service. One time per week: \$50/month. Two times per week: \$100/month.

SECTION II. BE IT FINALLY ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, Tennessee, that this Ordinance shall take effect for billing cycles beginning July 1, 2009, from and after its passage on second and final reading, the health, safety and welfare of the citizens requiring it.

ATTEST:

CITY OF FRANKLIN, TENNESSEE

BY: _____
ERIC STUCKEY
City Administrator

BY: _____
JOHN C. SCHROER
Mayor

PASSED FIRST READING: _____
PASSED SECOND AND FINAL READING: _____

City of Franklin

Budget Preparation

In January, City staff outlines budget goals and a schedule for the upcoming fiscal year. During February, March and April, budget interviews were conducted by the Budget and Finance Committee with departments. Normally budget goals are discussed with the Board's Budget and Finance Committee and department staff. With a new City Administrator joining the organization and the reconstitution of the Budget and Finance Committee in January, the Fiscal Year 2009-2010 Budget Goals will be reviewed and adopted during the budget hearing process.

After reviewing the FY 2008-09 budget, requests for the new fiscal year budgets were submitted by the various departments to the City Administrator and Assistant City Administrators. The requests were analyzed with a focus on maintaining or enhancing service levels within the City's fiscal capabilities, identifying opportunities for community development, and avoiding employee layoffs and related negative service impacts.

Budget officers recognize the need to maintain a strong financial position overall, consistent objectives with budget goals, a balance of revenue to expenditures, and long-term cost implications. We recognize that adoption of an annual budget establishes a short term (i.e., one year) fiscal plan. Short term fiscal decisions can have long term fiscal impacts. Each year in the Capital Investment Program (CIP) we seek to discuss and evaluate long term fiscal trends and then utilize that for short term spending and service level decisions during the annual budget process, recognizing the demands anticipated with continued growth projections. Decisions on new programs or services require the same consideration.

The City of Franklin is committed to efficient operations and ethical standards in all services provided to our citizens and visitors. In conjunction with the beginning of the budget preparation process, Department Directors are encouraged to again emphasize our continuing commitment to operational excellence. While much of the focus and debate within the community centers on growth and development issues, the operations of City government have remained focused on continuous improvement.

The City has been able to maintain an outstanding level and quality of services delivered to the residents and businesses of this City. For the past four years, our Police, Fire and

Solid Waste departments have participated in a benchmarking project with other Tennessee cities. Results from those studies show that Franklin residents receive an above average level of service. (Please note: these benchmarking results are included in the discussions of the participating departments). Earlier this year, the City formed a performance measure team with representatives from every department. In this budget, each department has identified key performance measures related to their service delivery efforts and sustainability initiatives.

Departments within the City participate in peer group studies and continue to review and adopt “best practices” that are recommended by the International City Managers Association, the Government Finance Officers Association, American Public Works Association, American Planning Association, and other national and international organizations.

City of Franklin departments and staff have received annual awards and recognition. For example, here are only a few of the extremely positive recognitions to the City of Franklin in the past year:

- Aaa (Triple A) Bond Rating by Moody’s Investment Services
- GFOA Award for Excellence and Financial Reporting (17th year)
- GFOA Distinguished Budget Presentation Award (1st year)
- Tennessee 3-Star Award for Community Economic Preparedness (5th year)
- Tree City USA (5th year)
- Updated Fire ISO Rating from 3 to 2 (Highest rating in the state)

As we do each year, we respectfully request of the Board of Mayor and Aldermen that, as you read the facts, figures, and percentages set forth on these pages, you look beyond the statistics and examine the numerous programs and services provided daily to the residents of this community. Many facets of the community’s daily life are impacted by municipal government. Whether it is maintaining the roads or drainage system, responding to an emergency, enforcing building and zoning codes, or providing a park for children to play in, the City of Franklin is directly involved in the quality of life for local citizens.

The annual budget reflects the quality of life, development policies and service level priorities of the Board and the citizens of Franklin. The relationship between the budget review and approval process and the high quality level of services available within this community as cited above.

City of Franklin Budget Goals

Financial Goals

- Maintain and enhance the positive fiscal position of the City by adherence to financial management principles for public funds.
- Continue to pursue options for revenue diversification among property taxes, sales taxes, fees, interest earnings, other income, and state shared revenues with expenditure growth reviewed annually in terms of population increases and desired public service levels.
- Produce a structurally balanced budget with ongoing revenues meeting ongoing expenses.
- Maintain an undesignated reserve fund in compliance with the Board of Mayor and Aldermen's adopted policy.
- Stabilize our operational expenses through prudent actions, such as joining a fuel hedging contract with Metro Davidson County.

Non-Financial Goals

- Maintain and enhance services to citizens. Avoid employee layoffs and other actions that would negatively impact the delivery of City services.
- Develop, adopt, and implement programs and policies which promote, protect, and preserve the health, safety and welfare of the community, and thereby enhance the high quality of life enjoyed by all residents of the City.
- Develop, adopt, and implement programs and policies, which create and sustain a positive economic environment within the City of Franklin.
- Cooperate with other agencies to generate significant economic development opportunities within Franklin and Williamson County.
- Continue an emphasis on maintenance of facilities and equipment with replacement of the City's fixed assets as necessary, which include equipment, infrastructure, and facilities.
- Continue emphasis on employee safety and safety education.
- Continue and further enhance our commitment to employee training and professional development, and thereby providing a positive work environment for teamwork, individual and department initiatives, productivity, and individual development.

- Maintain and continue to enhance the compensation and benefit plan for employees within our financial capabilities; to retain qualified and motivated employees in a highly competitive market.
- Enhance community services through the promotion of and with provision for the expansion of City/County, City/Non-Profit, and public/private cooperation in areas deemed feasible.
- Continue commitment to the vitality of the downtown area and individual historical areas.
- Encourage Community improvement projects to maintain and improve the visual improvements of the City's existing residential neighborhoods and business area.
- Continue maintaining membership and active participation of City officials in regional and statewide organizations benefiting the City of Franklin.

Specific Fiscal Year 2010 Initiatives

- To continue the emphasis that will maintain and enhance existing level of services to the citizens of Franklin to focus upon core values of excellence, innovation, teamwork, integrity and an action-orientation.
- Determine an action plan to implement the long-term assessment of City Hall facilities and operational needs due to growth, service requirements, and technology.
- To continue to identify opportunities to expand and enhance the City's communication with the public through various strategies and mediums.
- To promote/market the City as a preferred economic development location in cooperation with the State of Tennessee, Williamson County and other partners.
- To encourage a County wide study of economic development structures and opportunities.
- To continue the City's participation in the benchmarking program through UT-MTAS and other organizations, such as ICMA or GFOA.
- Support the sustainability efforts identified by staff and the City's sustainability committee.
- Continue efforts to recruit qualified employees including the efforts to diversify the workforce.
- Continue efforts to find a workable solution to public transportation needs that would provide needed services with a more effective financial solution.

Budgeted Funds

The City adheres to the requirements of state law in its annual budgeting by adopting an annual appropriated budget for its general fund and special revenue funds.

In Tennessee, it is a requirement that the budget approved by the Board of Mayor and Aldermen be balanced. This means planned expenditures equal anticipated revenues. Fund revenues and expenditures are budgeted using modified accrual where expenditures are recognized when incurred and payment is due, and revenues are recognized when they are measurable and available (generally collected within 60 days). This is the same basis as used in the City's audited financial statements.

In addition to the General Fund (the City's primary operating fund), the City has various separate special revenue funds and a capital projects fund that are restricted as to how the revenues can be used. These special funds are detailed below. It should be emphasized that these funds, except for the Solid Waste and Stormwater funds, do not include any personnel costs.

Street Aid Fund - Special Revenue fund for the accounting of the portion of State gasoline tax that is shared with cities, based on population. State law requires that these funds be used for the maintenance of streets.

Solid Waste (Sanitation) Fund – Special Revenue fund for the accounting of fees collected in the disposal and collection of residential and commercial garbage. Also, it includes costs for fleet maintenance.

Stormwater Fund – Special Revenue fund for the accounting of fees collected for the purpose of preventive maintenance of drainage areas, as well as remediation of circumstances that cause flooding and pollution.

Road Impact Fee Fund – Special Revenue fund for the accounting of expenditures in accordance with City Ordinance 88-13 on the proceeds of road impact fees from new development.

Facilities Tax Fund – Special Revenue fund for the accounting of fees collected for the expenditures specified in City Ordinance 88-12, which assesses a privilege tax on the business of development.

Drug Fund – Special Revenue fund for the accounting of drug fines collected for the purpose of furthering drug investigations.

Hotel/Motel Tax Fund – Special Revenue fund for the accounting of hotel/motel taxes collected for the purpose of retiring the City debt on the City /County Conference Center and for purchase and development of park property intended to promote tourism.

Transit System Fund – Special Revenue fund for the accounting of activities of the City's mass transit system.

Community Development Block Grant (CDBG) Fund – Special Revenue fund for the accounting of federal CDBG grant monies and their expenditures.

Capital Projects Fund – Capital Project fund for the accounting of bond proceeds and expenditures in conjunction with long range capital projects. Although not required to be budgeted by state law, the budget includes a financial plan for this fund.

Debt Service Fund – Used to account for resources set aside to fund debt service and the actual principal and interest payments made.

The financial plan for the Water and Wastewater Fund, the City's only proprietary fund (where user charges and fees typically cover the cost of the services provided) is located in a separate budget document. This fund is included in the City's audited financial statements.

City of Franklin Budget Calendar

| | |
|---|--|
| Department Budget Information Meetings (Budget Files Made Available During Meetings) | Beginning February 9 |
| Department Requests Due (requests submitted within Department Budget Files in shared drive) | Due same month as budget hearing |
| Initial Meetings with City Administrator and Comptroller | 2 weeks before budget hearing |
| Proposed Department Budgets to Committee and Board for Budget Hearing | 1 week before budget hearing |
| Budget Notice | |
| Budget Hearings | Each Finance Committee Meeting in February through May |
| Proposed Budget Compiled for Board of Mayor and Aldermen | Friday, May 15, 2009 |
| Budget Hearings | Tuesday, May 19; Wednesday, May 20; and Thursday May 21 |
| First Reading of Budget and Tax Rate ordinances | Tuesday, May 26, 2009 |
| Second Reading (Public Hearing) | Tuesday, June 9 |
| Third & Final Reading | Thursday, June 23 |
| New Fiscal Year Begins | Tuesday, July 1 |

Amendments to the proposed budget may be made during the budget hearings and included in the approved budget after third and final reading. Once the budget is approved, any budget amendments are required according to municipal code to have three readings before the Board of Mayor and Aldermen.

Any departments (which are the legal level of budgetary control) that exceed their legally adopted budget amount are required by State law to have amendments approved by the Board on three readings to cover the actual expenditures.

City of Franklin

Budget Amendments

The City's proposed budget is typically amended by the Board of Mayor and Aldermen before final approval. The approved amendments, as well as the effect on each fund, will be listed in this area upon the final approved copy of the budget.



HISTORIC
FRANKLIN
TENNESSEE

City of Franklin Demographic Information

Income

Median Household Income
Average Household Income
Per Capita Income

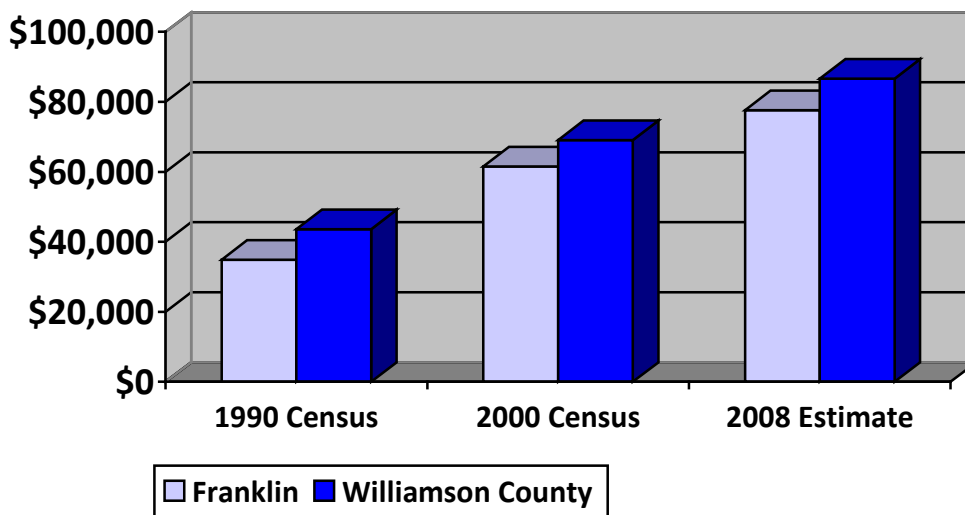
Franklin

\$75,602
\$88,953
\$32,721

Williamson County

\$96,648
\$106,258
\$36,895

Median Household Income



Education Attainment for Adults Age 25 Years and Older

| Education Level | <u>Franklin</u> | | <u>Williamson County</u> | |
|-------------------|-----------------|---------------|--------------------------|---------------|
| | Number | Percent | Number | Percent |
| <High School | 1,694 | 5.1% | 5,324 | 4.7% |
| High School | 6,664 | 20.2% | 24,267 | 21.5% |
| Some College | 5,628 | 17.0% | 18,471 | 16.4% |
| Associate Degree | 2,113 | 6.4% | 6,841 | 6.1% |
| Bachelor's Degree | 12,263 | 37.1% | 40,082 | 35.5% |
| Graduate Degree | 4,679 | 14.2% | 17,878 | 15.8% |
| Total | 33,041 | 100.0% | 112,863 | 100.0% |

Data provided by SRC, LLC (Williamson County Office of Economic Development - www.williamsoncounty-tn.gov).

City of Franklin Profile of the City

The City of Franklin, incorporated in 1799, is located in Middle Tennessee. The local economy is a well-balanced blend of financial, agricultural, wholesale, retail, manufacturing, and service industries. No single industry is critical to the region's economy. The City of Franklin covers approximately an area of 39 square miles, and serves a population of 56,219 according to the City's 2008 special census. The City of Franklin is one of the fastest growing municipalities in the State of Tennessee, with the population doubling in the last ten years.

The City of Franklin is empowered to levy both real and personal properties located within its boundaries. Also, it is empowered by State statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing board.

The City of Franklin has operated under a Mayor/Board of Aldermen form of government under state charter since 1903. Policy-making and legislative authority are vested in a governing board consisting of the mayor and 8 other members (Aldermen). The Board is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and hiring both the government's administrator and

attorney. The government's administrator is responsible for carrying out the policies and ordinances of the governing board, for preparing an annual budget, for overseeing the day-to-day operations of the government, and for nominating the heads of the various departments for the Board's approval. The Board is elected on a non-partisan basis. Board members serve four year staggered terms, with four aldermen elected at large and the remaining four elected by ward two years later. The aldermen elected by wards must live within the ward in which they represent. The Mayor also serves a term of four years.



The City of Franklin provides a full range of services, including police and fire protection and emergency services; the construction and maintenance of highways, streets, and other infrastructures; pickup and disposal of solid waste; operation of a city court; implementation of storm water regulations and remedies; operations of an inner-city trolley system, and the operation of a city-wide park system. The City of Franklin also has its own water, sewer, and reclaimed water system.



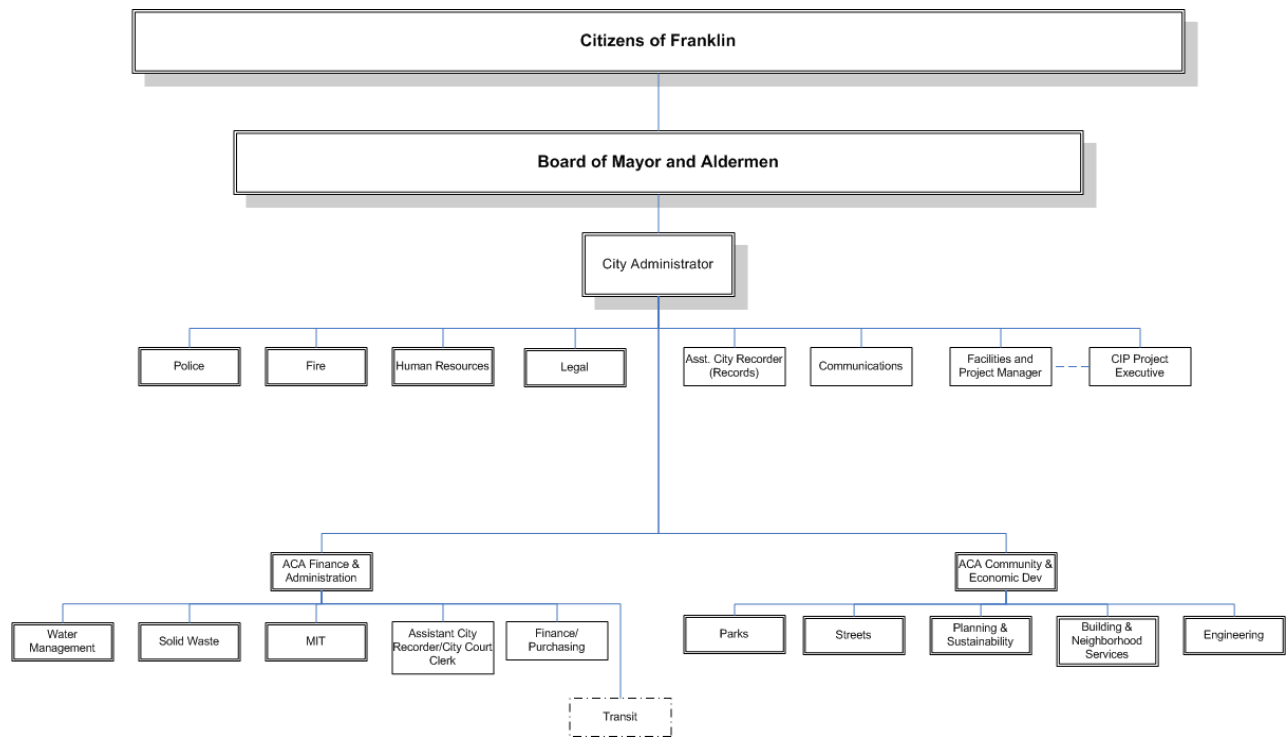
The annual budget serves as the foundation for the City of Franklin's financial planning and control. All departments of the City of Franklin are required to submit requests for budget appropriations to the City Administrator in the first quarter of the calendar year. The government's administrator, in concert with the Chief Financial Officer, uses these requests as a starting point for developing a proposed budget. After numerous meetings with



department heads, the Administrator presents the budget to the Board of Mayor and Aldermen for approval.

Three meetings of the full board and a public hearing are necessary for approving the budget. The appropriated budget is prepared by fund, function, and department. At any time during the year, the Mayor may make transfers of appropriations within a department. A transfer of appropriations between departments however requires three more readings by the Board and a public hearing.

City of Franklin Organizational Chart



City of Franklin

City Government

Responsible to its citizens, the mission of the City government is to foster community cooperation, innovation, and opportunity by providing quality services to Franklin residents and businesses in an efficient, effective, and economical manner.

The City government is organized under four (4) primary operating units. Each operating unit is presented in this budget with its various departments, divisions, and funds. One exception is the Water Management Department (that has its annual financial plan included in a separate budget document).

1. **Governance & Management**
 - a. Elected Officials (General Fund)
 - b. Administration Department (General Fund)
 - c. Human Resources Department (General Fund)
 - d. Law Department (General Fund)
 - e. Communications Division (General Fund)
 - f. Project and Facilities Management (General Fund)
2. **Finance & Administration**
 - a. Finance Department (General Fund)
 - b. Municipal Information & Technology (General Fund)
 - c. Purchasing Office (General Fund)
 - d. Recorder's Office (General Fund)
 - e. Court (General Fund)
 - f. Water Management Department (Water/Wastewater/Reclaimed Fund)
 - g. Solid Waste Department (Solid Waste Fund)
3. **Community & Economic Development**
 - a. Building and Neighborhood Services Department (General Fund)
 - b. Planning and Sustainability Department (General Fund)
 - c. Streets Department (General and Stormwater Funds)
 - d. Engineering Department (General Fund)
 - e. Parks Department (General Fund)
 - f. Community Block Grant Administration (CDBG Fund)
4. **Public Safety**
 - a. Police Department (General Fund)
 - b. Fire Department (General Fund)
 - c. Drug Fund Operations (Drug Fund)

City of Franklin

Pay and Classification Plan

It has been a core value of City government that people working for the City of Franklin are the City's most important asset. In providing quality services, the Board has directed a significant amount of financial resources to enhance our ability to recruit, develop and retain quality employees.

While the City continues to be committed to the compensation plan adopted during the 2007-08 budget process, there are no budgeted raises (cost of living adjustment or merit increase) for the employee population this year due to the economic downturn. The goal of the City is to attempt to avoid possible layoffs by keeping the salaries of the employees at the same level as budgeted in the 2008-09 fiscal year.

During the past year the City has made a number of adjustments in the classification plan due to the restructuring of the organizational chart, reclassification of positions, and recommendations of the Centre Group (the Compensation Plan Advisor). One adjustment recommendation was to review specific jobs in the City and compare to the equal positions in a precisely targeted market area; upon completion of this analysis, the City modified the compensation of a number of below-market groups within the City compensation structure. Another adjustment was made for tenured employees with eight (8) or more years of service who met specific performance criteria.

As with any entity today, the City government is dependent upon a staff of professionals and highly skilled employees to identify solutions to issues and deliver quality services. Our long-term effectiveness and viability as a City government depends in many respects not only on political leadership, but also how well we attract, retain, and motivate quality employees. It is also why we must be focused and willing to commit time and funds on continuing education and employee training at every level of City government. The University of Tennessee Municipal Technical Advisory Service's (UT-MTAS) Municipal Management Academy (MMA), Franklin Leadership University, and the Extensive Civil Treatment Training are just a few examples along with the City's longstanding tuition reimbursement program.

We believe the efforts now underway are mutually beneficial to the individual employees and the City, both in the immediate value, and, more importantly, with long term leadership skills.

City of Franklin

Authorized Full-Time Positions

As of July 1, 2009, total authorized employment for the municipal government's General and Special Funds is 607 full-time employees with 52 part-time/seasonal employees. In addition, the Water & Wastewater Fund (included in a separate budget document) has 80 full time and no part-time employees.

Authorized part-time positions are shown within the departments that have these positions.

Full-Time City Government Employees by Function / Program, Last Ten Years

| Function/Program | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |
|----------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Administration | 16 | 17 | 17 | 18 | 10 | 11 | 9 | 9 | 5 | 5 |
| Capital Investment Planning | * | * | * | * | * | * | * | * | 2 | 2 |
| Communications | * | * | * | * | 1 | 1 | 1 | 1 | 3 | 3 |
| Building & Neighborhood Services | 15 | 16 | 17 | 18 | 20 | 23 | 25 | 27 | 27 | 27 |
| Court | 2 | 2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Engineering | 7 | 9 | 7 | 7 | 8 | 9 | 12 | 14 | 11 | 11 |
| Facilities & Property Management | * | * | * | * | 5 | 5 | 5 | 5 | 6 | 7 |
| Finance | 11 | 10 | 10 | 11 | 11 | 11 | 11 | 11 | 11 | 11 |
| Fire | 113 | 116 | 119 | 131 | 138 | 142 | 156 | 158 | 158 | 158 |
| HR | 5 | 5 | 5 | 5 | 5 | 6 | 6 | 6 | 8 | 8 |
| Law | * | * | * | * | * | * | 3 | 3 | 3 | 3 |
| MIT | * | * | 9 | 9 | 9 | 10 | 14 | 17 | 17 | 17 |
| Parks | 10 | 9 | 11 | 14 | 15 | 18 | 20 | 25 | 29 | 29 |
| Planning & Sustainability | 7 | 8 | 9 | 9 | 9 | 11 | 12 | 13 | 17 | 18 |
| Police | 122 | 130 | 136 | 141 | 151 | 160 | 169 | 176 | 176 | 176 |
| Purchasing | * | * | * | * | * | * | 2 | 2 | 2 | 2 |
| Recorder's Office | * | * | * | * | 7 | 7 | 11 | 14 | 14 | 14 |
| Solid Waste | 41 | 42 | 42 | 46 | 49 | 51 | 53 | 56 | 59 | 59 |
| Stormwater | * | * | 5 | 5 | 9 | 9 | 11 | 11 | 11 | 11 |
| Streets | 33 | 35 | 34 | 35 | 37 | 37 | 41 | 41 | 43 | 43 |
| Water & Wastewater | 64 | 70 | 75 | 75 | 74 | 83 | 79 | 81 | 80 | 80 |
| TOTAL | 446 | 469 | 499 | 527 | 561 | 597 | 643 | 673 | 685 | 687 |

Note 1: Twenty-five (25) vacant full-time positions included above are not funded in fiscal year 2010.

| | |
|----------------------------------|-----------|
| Administration | 1 |
| Building & Neighborhood Services | 1 |
| Finance | 1 |
| Fire | 1 |
| MIT | 1 |
| Parks | 4 |
| Police | 13 |
| Solid Waste | 3 |
| Total Not Funded | 25 |

Note 2: The City's 9 elected officials (Mayor and 8 Aldermen) and City Judge are not included in the numbers above.

Note 3: An asterisk (*) indicates the department had not been created in the year shown.

City of Franklin

Change in Authorized Personnel Positions

The approved budget provides for 2 new full-time positions in the new fiscal year and twenty-five (25) full-time and nine (9) part-time positions that will not be funded. Some position authorizations may be staggered to reflect a capital project completion or calendar period.

| <u>DEPARTMENT</u> | <u>TITLE</u> | July 1, 2009 <i>(unless otherwise noted)</i> |
|---|--|---|
| ADMINISTRATION | Administrative Assistant - Not funded | Pay Grade 12 |
| BUILDING AND NEIGHBORHOOD SERVICES (CODES) | Zoning & Development Coordinator – Not funded | Pay Grade 20 |
| | Building Inspector – Not funded | Pay Grade 16 |
| ENGINEERING | Engineer I – Funded for ½ year | Pay Grade 20 |
| FINANCE | Financial Manager – Not funded | Pay Grade 19 |
| FIRE | Firefighter – Not funded Intern (part-time) – Not funded Accreditation Manager (part-time) – Not funded | Pay Grade 13 N/A N/A |
| FACILITIES & PROJECT MANAGEMENT | Custodian – Added (New Police Headquarters) | Pay Grade 8 |
| LAW | Intern (part-time) – Not funded | N/A |
| MIT | Enterprise Application Manager - Not funded Intern (part-time) – Not funded | Pay Grade 20 N/A |
| PARKS | Athletic Field Worker – Not funded Parks Facilities Worker – Not funded Grounds Worker – Not funded Landscaping Worker – Not funded Arborist (part-time) – Not funded Two (2) Athletic Field Workers (part-time) – Not funded Grounds Maintenance Worker (part-time) – Not funded | Pay Grade 11 Pay Grade 9 Pay Grade 9 Pay Grade 9 N/A N/A N/A |

| <u>DEPARTMENT</u> | <u>TITLE</u> | <u>July 1, 2009</u> <i>(unless otherwise noted)</i> |
|---|---|---|
| PLANNING AND SUSTAINABILITY | Principal Planner (Preservation Planner) – Funded ½ year Sustainability/Grants Coordinator – Added (75% grant-funded) | Pay Grade 21 Pay Grade 21 |
| POLICE | Two (2) Detectives – Not funded Five (5) Police Officers – Funded for ½ year Seven (7) – Not funded Three (3) Communications Officers – Not funded Administrative Secretary – Funded for ½ year Records Clerk – Not funded | Pay Grade 15 Pay Grade 13 Pay Grade 13 Pay Grade 11 Pay Grade 10 Pay Grade 9 |
| SOLID WASTE Admin Collection | Solid Waste Assistant Director – Not funded Solid Waste Driver/Operator (2) – Not funded Solid Waste Worker – Not funded | Pay Grade 22 Pay Grade 11 Pay Grade 10 |
| STREETS Maintenance | Street Crew Worker (part-time) – Not funded Administrative Secretary (from part-time to full-time) Conversion Two part-time Crew Workers to Three Seasonal Workers | N/A Pay Grade 10 |

City of Franklin

Fund Balance Levels and Reserves

The City of Franklin takes pride in its financial strength, and a large part of that strength results from an unusually high fund balance. Fund balance represents the accumulation of funds which remain unspent after all budgeted expenditures have been made. The City has been able to maintain a fund balance level that is almost double the average reserves of an AAA-rated city, according to Moody's Investor Services and Standard & Poors.

Unreserved fund balances (those reserved funds that are not set aside for a specific purpose) equal to or greater than 50% of annual revenues had been maintained for almost two decades. Beginning in fiscal year 2006, the City recognized that unreserved fund balance overstated the security of City's position. Until that time, there were no reserves for claims from the City's self-insured health insurance program for employees and retirees. Nor were there reserves for potential costs derived from property, casualty, or liability claims.

Beginning in January of this year, the City engaged Public Financial Management, an independent financial advisory firm, to assist in developing financial policies that would lead to a long range financial plan. The first of those policies, a fund balance reserve policy, was adopted by the Board of Mayor & Aldermen in May. This is the first building block in determining the ability of the City to maintain fiscal stability while undertaking capital projects in a sound and logical method. The policy in its entirety is included as an appendix to this document.

The fund balance policy outlines the variety of reserves that a sustainable city should consider, including reserves for insurance, retire health benefits, working capital, emergencies and natural disasters. The policy establishes a Financial Stabilization account comprised of six components: reserves for contingencies, emergencies, cash flow stabilization, debt service, and insurance and retiree health benefits. The City's goal is to maintain this account at a level equal to thirty-three percent (33%) of budgeted General Fund expenditures.

While the City fund balances greatly exceed this level, the importance of establishing and ratifying guidelines cannot be overestimated. The formal policy puts in place a baseline for reserves that should hold firm through future years. As the General Fund budget grows in size, an ever larger amount of reserves are required to maintain the same percentage as in prior years. Growth in the size of the City budget will require that reserves be augmented as the City continues its natural expansion.

Fund Balance Changes

| Fund (All except Capital Projects and Debt Service are required to be appropriated) | Brief Fund Description | Estimated Beginning Fund Balance | Budgeted Increase / (Decrease) | Budgeted Ending Fund Balance | Percent Increase / (Decrease) | Major Factor(s) for Fund Balance Change |
|--|---|--|--------------------------------------|------------------------------------|-------------------------------------|---|
| General | The general operating fund of the City. Most department operations of the City are funded by the general fund. | \$27,394,317 | (\$980,204) | \$26,414,113 | -3.6% | Decrease due to increased retirement costs, operating costs, and replacement of capital. |
| CDBG | Used to account for receipts from CDBG grants and usage of these monies to further community development. | \$0 | \$0 | \$0 | n/a | Budgeted expenditures match budgeted revenues. |
| Debt Service | Used to account for resources used for debt service and the actual principal and interest payments made. | \$0 | \$0 | \$5,000 | n/a | Other than interest income, budgeted expenditures match budgeted revenues. |
| Drug | Used to account for drug related fines and confiscations received and usage of these monies to further drug investigations | \$446,840 | \$117,790 | \$564,630 | 26.4% | Increase intended for use in equipping new police headquarters |
| Facilities Tax | A special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. | \$1,330,562 | \$833,000 | \$2,163,562 | 62.6% | Increase due primarily to fund's portion of police headquarters (25%) being completed. |
| Hotel/Motel Tax | Used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel /Motel Tax is 4%. The fund is used to pay debt service on the Cool Springs Conference Center and the Harlinsdale and Battlefield parks. Also, the funds are used for tourism. | \$1,910,266 | (\$314,686) | \$1,595,580 | -16.5% | Reduction due primarily to increase in debt service for parks and tourism projects. |
| Road Impact | Used to account for proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to assess and collect fees on new development thereby requiring the developer to pay for the costs of new road improvements. | \$1,902,120 | (\$194,743) | \$1,707,377 | -10.2% | Decrease due primarily to increased debt service (paid as a transfer to debt service fund). |
| Solid Waste | Used to account for the City's solid waste collection, fleet maintenance, and disposal operations. Its primary sources of revenue are user charges and an operating subsidy from the general fund. | \$0 | \$0 | \$0 | n/a | Annual operating subsidy needed from general fund to maintain zero fund balance |
| Stormwater | Used to account for the City's stormwater drainage operations. Revenues are primarily from charges to residential and commercial customers based on paved areas. | \$4,884,164 | \$833,673 | \$5,717,837 | 17.1% | Increase due primarily to less capital budgeted. |
| Street Aid & Transportation | Used to account for the receipt and usage of the City's share of State gasoline taxes. State law requires these gasoline taxes to be used to maintain streets. | \$238,875 | (\$238,875) | \$0 | -100.0% | Reduction due primarily to use of fund revenues towards annual streets maintenance contract. An operating subsidy will be needed to maintain zero fund balance. |
| Transit | Used to account for the City's transit operations. Its primary sources of revenue are an operating subsidy from the general fund and transit fares. The City has created the Franklin Transit Authority to oversee transit operations. | (\$355,150) | \$0 | (\$355,150) | n/a | Annual operating subsidy needed from general fund to maintain zero fund balance. Grant revenues may offset deficit. |
| | Totals | \$37,751,994 | \$55,955 | \$37,812,949 | 0.1% | |

City of Franklin

Economic Outlook

The U.S. Economy

Economic conditions continue to disappoint as the U S economy suffers its worst downturn in many decades. The U.S. economy has been in a recession since December of 2007 as the housing bubble deflates, access to credit has been extremely limited, and uncertainty and pessimism has made consumers and producers cut back. Inflation-adjusted gross domestic product (GDP), the most popular measure of economic activity, grew only 1.2 percent in 2008, the fourth consecutive year of slowing growth. Most sectors of the economy experienced either sluggish or negative growth. Consumption, which accounts for roughly two-thirds of GDP, grew only 0.3 percent, reflecting a decline of 4.3 percent in the consumption of durable goods such as appliances and automobiles. Residential fixed investment (housing) fell 21 percent in 2008, even larger than the 18 percent drop in 2007. Business investment grew at only 1.9 percent, buoyed by continued strong growth in structures. A weak dollar contributed to decreased imports (3.1 percent) and increased exports (6.4 percent). While inflation was a concern during the first half of the year, decreased demand has begun to push prices down. By December of 2008, the Consumer Price Index (CPI) was 0.1 percent lower than it was a year earlier. Falling prices and weak demand have caused employers to cut back, laying off workers and furloughing many more. Unemployment averaged 5.8 percent in 2008, but was increasing at yearend. In December, all 50 states saw their unemployment rates increase, the first time this happened since records have been kept.

Inflation-adjusted GDP is expected to decrease by 2.5 percent for calendar 2009. All sectors are expected to shrink, highlighted by sharp reductions in investment by both households and businesses due to a substantial contraction in credit availability. Residential investment will shrink by another 21 percent while businesses reduce investment by 15 percent. Consumption spending will decrease by 0.9 percent as stagnant incomes, a weak labor market, and limited access to credit cause consumers to save. Weak economic conditions across the globe will reduce the flow of international trade as well. U.S. imports and exports are expected to decrease by 9.6 and 7.0 percent, respectively. Since interest rates are already extremely low, the federal government will look towards government spending to help boost the economy. The massive fiscal stimulus bill will provide a large increase in government spending in 2009, with federal expenditures rising by 3.2 percent. Growth should resume in the middle of the year as credit markets continue to stabilize and confidence in financial markets is renewed.

The Tennessee Economy

Statewide economic conditions also deteriorated over the course of 2008. The unemployment rate rose, income growth slowed and jobs contracted for the year. The unemployment rate rose to 7.9 percent in December and averaged 6.4 percent for the year; the unemployment rate stood at 4.7 percent in 2007. Nonfarm jobs fell 0.6 percent in 2008 compared to growth of 0.5 percent in the previous year, and nominal

personal income saw growth of only 3.7 percent, about 70 percent of growth in the previous year.

Tennessee's unemployment rate has drifted up each quarter since 2007. Labor market weakness has contributed to a shrinking statewide labor force in the third quarter of last year and a falling labor force participation rate as the year progressed. Not surprisingly, the rising unemployment rate has been accompanied by significant job losses. Most broad sectors of the economy are now in decline, aside from education and health services and government. Setbacks in manufacturing have accounted for most of the overall nonfarm job losses.

Seasonally-adjusted personal income growth was in the red in the third and fourth quarters of 2008, the first time income has contracted in recent history (i.e., dating back to the second quarter of 2005). Wage and salary income is weakening as jobs contract, with overall wage and salary income falling in the second and fourth quarters of last year. As with overall personal income, there is no period in recent history with declines in wage and salary income. As income growth has weakened, so to have taxable sales. After growing 4.1 percent in 2007, taxable sales declined 1.6 percent in 2008. The state's sales tax is performing worse than the national average, as is the case with the sales tax in many other states in the southeast.

The impact on the economy is likely to be felt locally in areas of spending, such as vacations, entertainment, furniture, electronics and eating out. Some economists estimate that for every one cent increase in the price of gas, spending in other areas will decline by one billion dollars. Retail experts estimate that the higher gasoline prices in 2008 took away \$7.00 per week from an average family budget.

Since consumer spending has fueled the economy for so many years, prospects of decrease discretionary spending bodes ill for continued expansion of the national gross domestic product. Although unemployment remains at a historically low rate of 5%, job growth continues to lag behind population growth and workers incomes have declined when adjusted for inflation. A federal stimulus package will boost growth in the middle of the calendar year, but the economy will slow again in the final quarter. Expectations for GDP growth average 1.2% for the year, and nonfarm jobs are expected to be up only 0.2% nationally. In Tennessee, personal income is expected to grow by 3.5% and nonfarm jobs will fall by 0.1%.

Local Economy

While the national economy struggles, the local economy has followed the state pattern on consumer activities. The most recent State revenue report, showing 9% negative growth for the month of April, was the worst showing year-over-year since the State began tracking revenues in 1961. City sales tax collections echoed that pattern with a twelve percent drop over the same month last year. City collections on sales activities were down sufficiently to encourage a budget amendment at midyear, reducing expected collections by \$2 million.

Unlike many areas throughout the State, construction in Franklin and Williamson County has not come to a complete halt. While permits for single family housing are well below the levels of recent years, commercial construction has continued on projects that were previously funded; and several large residential projects, however, are waiting for stability in the financial sector before they can proceed. There remain some commercial projects that are ready to begin as soon as water and wastewater utilities are available. Business taxes have been particularly strong, given the economic situation; the slowdown in retail sales will have a downward effect on business taxes.

The City of Franklin experienced the equivalent of a roller coaster ride regarding revenues, with our largest single revenue source, local sales tax, falling by 8% based on fiscal year-to-date collections. Property tax collections were right on track with budget, but licenses, permits and other construction-driven fees were off considerably. During the same period, expenditures remained below budget, thanks to the efforts of our Department Directors to curb discretionary expenses and leave authorized personnel positions vacant, where possible.

Local Concerns and Obstacles

The setbacks in residential housing continue with little or no improvement in sight, and the ripple effects of the weak housing market have now spilled across the entire economy, depressing sales of building supplies, furniture, electronics, and other housing related products. Prices, however, are adjusting to the reduction in personal income due to layoffs. Deep discount marketing has boosted unit sales, even as inventories are being drawn down. Gasoline prices are roughly half of their summer 2008 level. At some point, these effects will run their course and stability will return.

The biggest local concern is with the new range of shopping opportunities afforded to area residents and the effect of those competing retailers, combined with higher gasoline prices, will have on regional shopping. It is likely that we will see fewer trips to the established shopping facilities in Franklin as shopping centers are completed and opened. Prior to the economic downturn, the local Franklin population continued to increase at a steady rate of almost 3% per year. Combined with modest inflation and growing per capita income, that predicts a baseline growth rate in sales revenues of roughly five percent annually from local residents. That baseline growth, however, will not return in full until the national economy stabilizes and job losses are curtailed.

The Williamson County economy, based on a diversified mix of auto, healthcare, entertainment, government and service jobs, is less affected by the national trends than most Tennessee counties. However, in this “perfect storm” environment, no one has been immune to economic and financial setbacks. Economic development efforts continue to bring jobs to the area, including the new regional headquarters for Verizon Wireless that will employ over 500, and the expansion of the Cool Springs Life Science Center, which houses the headquarters of Biomimetics, which is expanding to employ 100 additional scientific jobs. Some cities throughout the nation are concerned about the erosion in home prices and the effect on property tax revenues. In Williamson County (and even in Nashville/Davidson County), property values have softened but

overall values have not fallen below their previous County appraisal rates. A major factor in the stability of the area is extremely low property tax rates and a public school system considered to be one of the best in the State. The drawback to the low tax rates, however, is an ever increasing dependence on sales tax to fund the general fund budget of the City. Over the last twenty years, the property tax rate has been reduced from \$1.75 per hundred of assessed valuation to the current level of 43 cents per hundred. Each time that property values are reassessed, the tax rate has been lowered by an offsetting amount. Without the adjustment in collections for increases in the general price index, the purchasing power of the property tax rate has fallen. The current value of the tax rate, adjusted for inflation, is 16 cents per hundred.

Challenges ahead

One of the main challenges ahead for the City is funding the large number of capital projects that will be required to serve what will soon become the eighth largest Tennessee city. Utility projects, particularly in the older sections of the City, combined with new lines that are needed for growth will require almost \$40 million in capital investment in the next few years. Road projects, including the widening of a “ring” road or “bypass”, will also require substantial funding from the City and the State. Reserves for retirement continue to absorb as much as twelve percent of the general fund budget, and reserves for retiree medical liability will need to be addressed. Overall, the City of Franklin is in an enviable position: financially strong, growing in ways that are thoughtful and appealing, recognized as one of the best places in the country for businesses, and blessed with a talented and educated workforce and a population that enjoys and appreciates their City.

Short-Term Economic Outlook

Tennessee’s fate depends on the path taken by the global and national economies in the months ahead. Unfortunately, there is no sign of a quick turnaround. However, there is the appearance in recent days of forming a bottom to the current cycle. Economists from a variety of sources have been encouraged by economic news that, while not inspiring good, has become “less bad” in each monthly report. The Tennessee State Funding Board is required each year to make a financial forecast for the Legislature. An updated forecast given to the State at the beginning of May indicates a leveling off of the year-over-year decreases in activity, with a small gain in personal income during the second half of 2009. A more uplifting forecast was given for 2010, with a first half growth rate between 2.5% and 3.0%. Averaging those numbers, the State is anticipating a fiscal year, July-to-June, increase of about 1.5% overall.

A turnaround is expected in the third quarter as monetary policy, a second fiscal stimulus package and improved housing market conditions lift the economy. Realistically, the economy’s rebound will be delayed until the end of the year or early 2010. The advantage for the City of Franklin is that dependence on consumption works both ways: while we were affected more than the State by the downturn, we are also

positioned to receive stronger growth than the State when equilibrium is reached and current conditions give way to growth.

Nonfarm jobs in Tennessee are expected to fall at least 2.2 percent this year and remain flat in 2010. The state's manufacturing sector will suffer a 6.0 percent setback in 2009 and further losses of 3.8 percent next year; however, the City of Franklin relies very little on traditional manufacturing. The unemployment rate will rise steadily over the year and reach a peak of 9.8 percent in the first quarter of next year. The annualized unemployment rate will be 8.9 percent this year and 9.6 percent in 2010.

Nominal personal income will see growth of only 0.7 percent in 2009, improving to 2.8 percent growth next year. Because deflation is expected for this year, inflation-adjusted income will actually grow at a faster rate than nominal income. There is no modern precedent for this expected phenomenon. Nominal taxable sales will continue their slide, yielding a decline of 4.5 percent in 2009 and rebounding with 2.3 percent growth in 2010.

Long-Term Outlook

Long-term growth depends fundamentally on growth in the labor force, the educational attainment levels of the workforce, private investments that businesses put into the production process and public infrastructure and services that help grease the skids for the economy. Education is especially important to economic wellbeing: Tennessee counties with well-educated adult populations enjoy lower rates of unemployment, higher rates of job creation and higher levels of per capita income than their more poorly-educated counterparts.

A long view of economic history confirms that the City of Franklin is in many ways positioned favorably to take advantage of future growth. Unemployment remains among the lowest in the state. Population growth combined with top quality education of those entering the workforce, gives a competitive advantage in recruiting businesses and future jobs. The area remains one of the top candidates for business relocations. With the exception of the automobile industry, most of the businesses centered in Williamson County are in sectors that have very positive outlooks.



HISTORIC
FRANKLIN
TENNESSEE

City of Franklin

Revenue Forecast

The City of Franklin has a broad economic base resulting in multiple revenue sources. These revenue streams fund various programs and projects as approved by the Board of Mayor and Aldermen. The City is blessed with a diverse business base. Consistently high growth from business activity has historically been the primary driver to many of our revenue streams.

The forecast for the near term is not as positive as in prior years, primarily due to national trends. A general slowing of the economy, increased gas prices, increased retail choices in nearby communities, and significant build out of the Cool Springs area has resulted in an erosion of revenue growth that is not expected to be offset in the short term by general population increases. We should, however, expect to see growth in most of the revenue sources in the next fiscal year as financial markets stabilize.

Our revenue streams are primarily derived from business activity and growth, as well as rates charged for services. Some capability exists to modify rates and fees to change the resultant revenues on business services provided by City departments. Our projections assume some modest changes in rates for services to better reflect the true cost of providing the service.

General Fund

The **General Fund** obtains revenue primarily from sales tax, property tax, business tax, state shared revenue, taxes on the sale of alcohol, building permits, court fees, the Hall income tax and miscellaneous user service fees. As noted above, general business activity drives the revenue for this fund.

Local Sales Tax is the City's primary revenue source. Almost half of our General Fund revenue comes from this source. In addition to the State-imposed 7% sales tax, the City has a 2.25% local sales tax, which is below the 2.75% allowed by State law. Local sales tax revenue is shared equally with education, which is provided by Williamson County Schools and the Franklin Special School District. Significant erosion in collections has occurred due to the national economic situation, increased gas prices and increased competition from alternative shopping options in surrounding cities. (See Chart on Page 59.)

Property Tax is the second largest source of revenue for the City and comes from Residential/Farm properties and Commercial/Industrial properties. This revenue will continue to grow in FY 2010 reflecting the completion of commercial buildings and construction of residences in 2008. The property tax rate has not increased for twenty consecutive years. The next Countywide reappraisal of property is scheduled for the 2011 tax year. (See Chart on Page 60.)

Intergovernmental General Fund Revenues derived from State-shared taxes always face an uncertain path due to pressures in funding State services. The Legislature reduced shared taxes to cities and used these funds when the State faced significant

revenue shortfalls earlier this decade. During the current economic downturn, the State has shown resolve to leave these state-shared revenues for city and county use. This budget assumes no major shift in local funding levels. This will continue to be monitored as the State finalizes its FY 2010 budget.

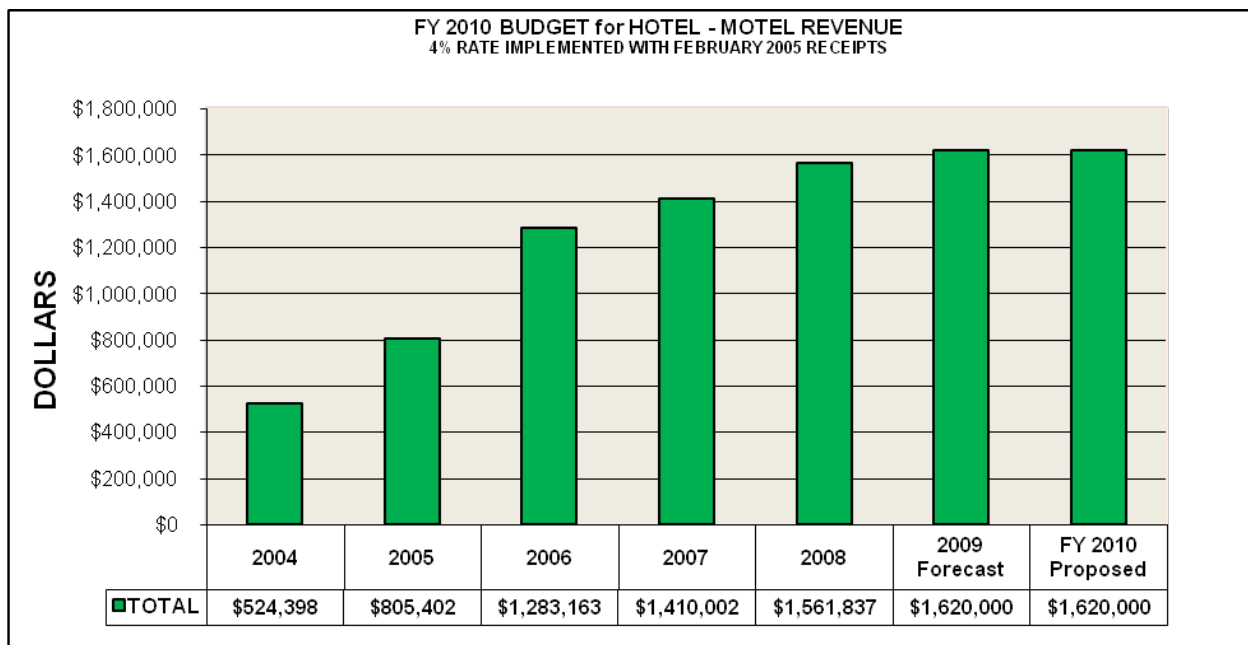
Special Revenue funds

Some activities are funded from dedicated sources and include the hotel/motel tax, solid waste fees, road impact fees, and facilities tax.

Hotel-Motel Tax funds debt payments on the Conference Center and park expansions (Harlinsdale and Eastern Flank). This revenue is a tax on the gross receipts of hotels. Revenue growth has been strong as Franklin has benefited greatly from convention trade, business travelers and visitors.

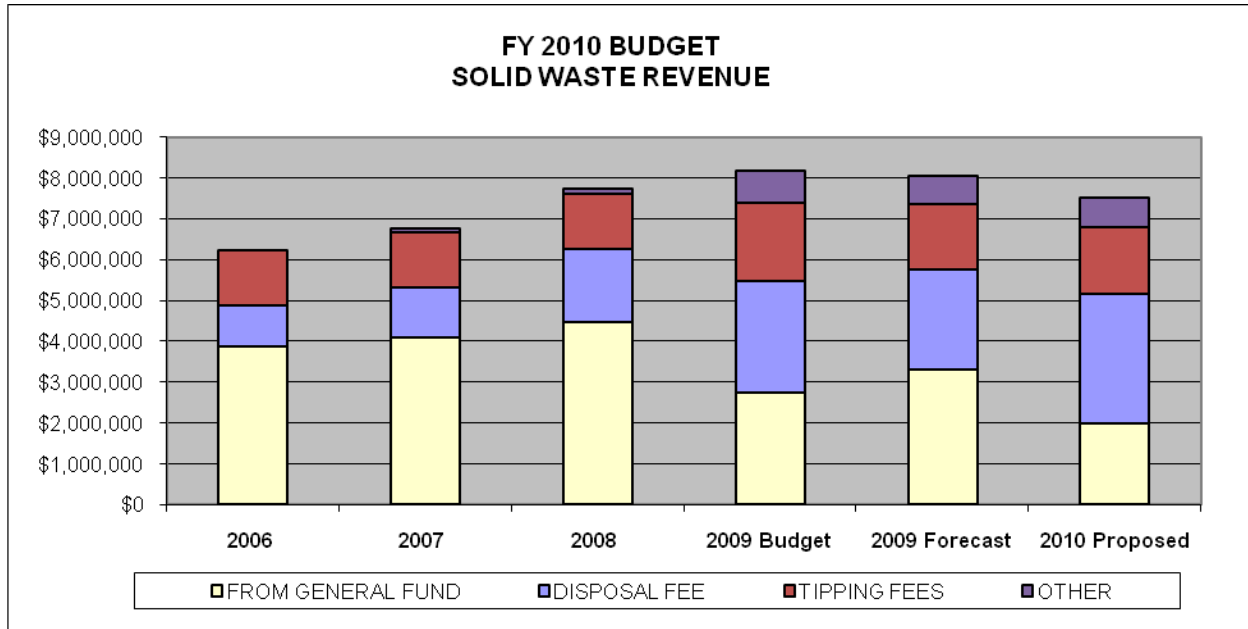
Although new hotels have opened their doors and new ones are being completed, annual growth has slowed as occupancy has been impacted by the national downturn in the economy. Currently, we have over 2,000 rooms available in the City. The additional rooms have allowed total revenues to remain constant and are projected to remain stable until the middle of 2010 when additional rooms are available and the travel business rebounds.

This tax is currently 4% and can be raised to 5%. In FY 2005 the rate was increased from 2% to 4% in order to fund the park projects. The receipts have been restated to normalize at the current 4% rate.

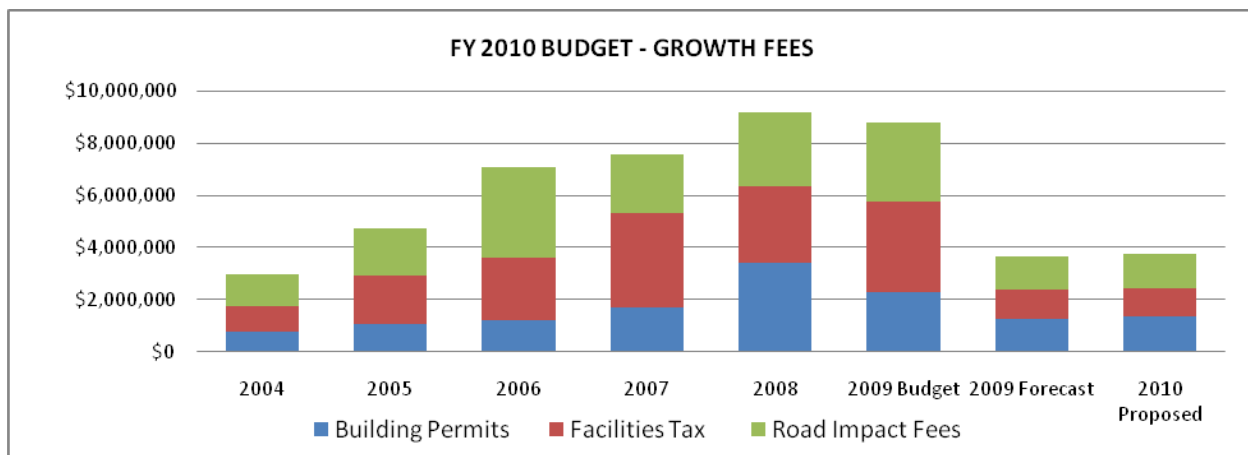


Solid Waste is one of the many services provided to the citizens of Franklin. Residential service is mandatory for detached housing units and billed to each customer monthly. Current service rates do not cover the full cost of providing this service. The General Fund subsidizes residential solid waste trash service by

allocating funds each year to fund the difference is revenue generated and the expense of operating the service. In FY 2010, the subsidy from the General Fund drops considerably and is projected to be approximately \$2 million assuming the residential service monthly service fee is increased from \$9/month to \$12/month.



Growth funds come from impact fees for the development of new commercial and residential buildings in the city. Historically, there has been a strong relationship among these funds. The City has not been immune from the overall decline in the state and national economy. We have experienced a slowdown in fees to initiate new developments in both the residential and commercial sectors. Fees are set to cover anticipated additions to support growth as reflected in the CIP.



City of Franklin

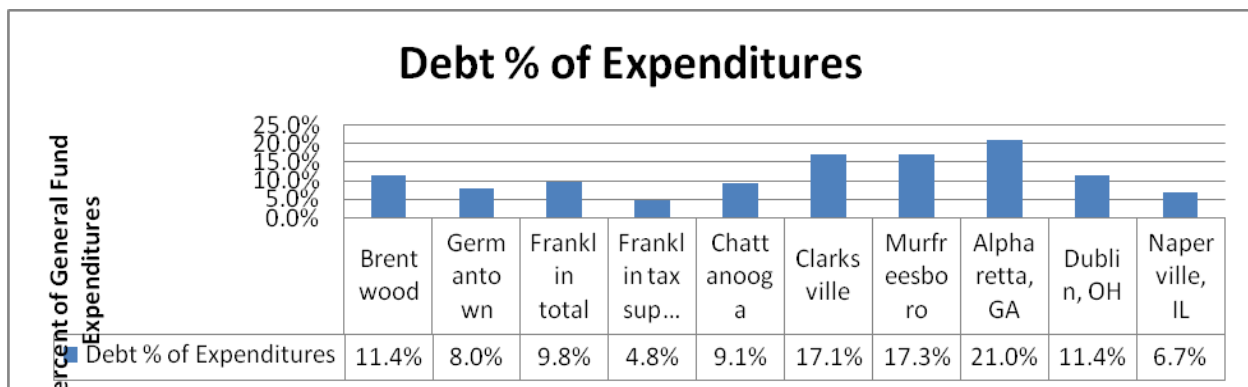
Debt Capacity & Debt Service Levels

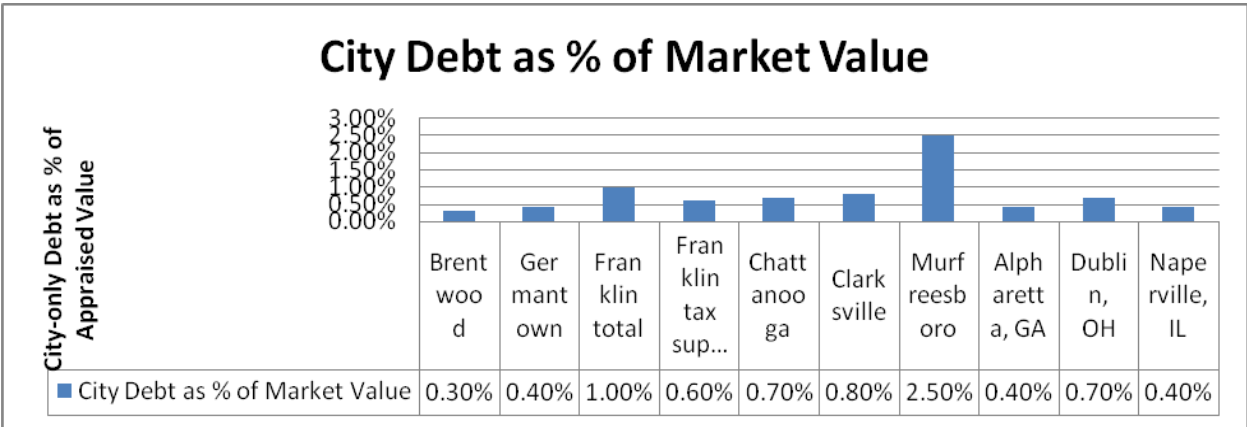
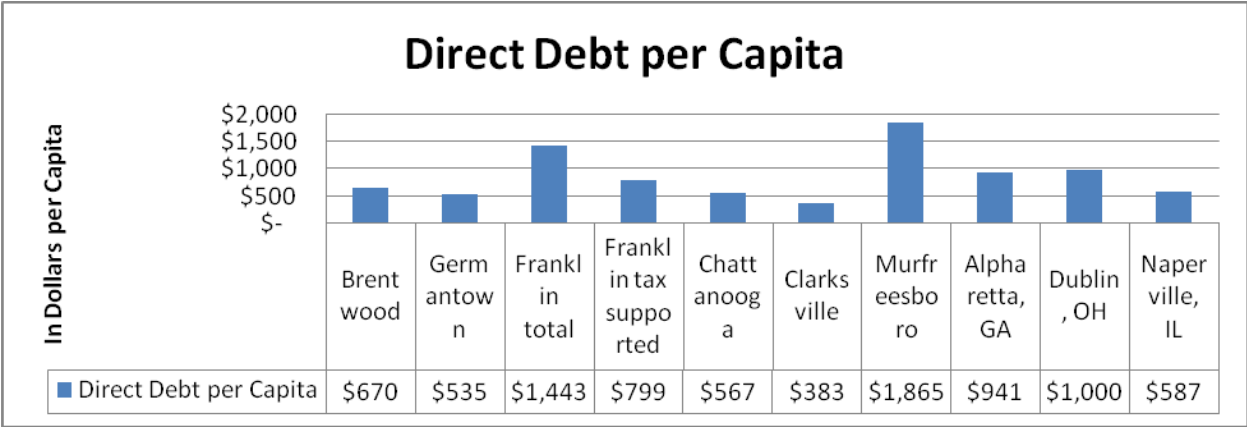
Total debt service in the General Fund equates to approximately 6% of the budget. The percentage of the budget allocated for debt service continues to increase from previous years as the City has engaged in additional borrowing, reflecting use of historically low interest rates, and more emphasis on using debt for capital improvements instead of “pay as you go” from fund balance allocations. The percentage has also increased because of reductions in the overall size of the General Fund budget.

In FY 2009, the City completed \$25 million in borrowings out of the balance of the authorization in 2007 of up to \$65 million. The remaining \$20 million of authorized borrowing is expected to be issued during the next fiscal year. Even with that amount, there is a need for additional borrowing if all of the proposed capital projects are adopted.

The City of Franklin’s bond rating by Moody’s Investor Services is Aaa (triple A), the highest rating possible. The City of Franklin is one of only three Tennessee cities with the triple A rating (Brentwood and Germantown are the other two).

The State of Tennessee does not mandate a debt limit for municipalities and the City has no debt limit in place at this time. However, the City is currently reviewing a debt policy that will set guidelines on the amount of debt capacity the City will have based on a series of debt ratios that are regularly produced and reviewed by the rating agencies. Those ratios are debt per capita, debt burden, and debt service as a percentage of General fund expenditures. It is the intention of the Administration to have an adopted debt policy adopted prior to the issuance of any further debt and the adoption of the pending capital investment program.





City of Franklin

Current Debt Service

It is important to note however, that the portion to be paid by the General Fund depends on the projects approved. Depending on the project's purpose, additional debt service payments could be included within the Hotel – Motel Tax Fund, the Road Impact Fund, the Facilities Tax Fund, and the Solid Waste Fund.

GOVERNMENT FUNDS

| BOND INFORMATION | | | | | 2010 DEBT SERVICE | | | DEBT SERVICE PAID BY | | | | Total |
|-------------------------------------|---|----------|---------------------|---------------------|--------------------|--------------------|---------------------------------|----------------------|------------------|--------------------|----------------------|--------------------|
| Bond Issue | Description | Maturing | Original Amount | Amount Outstanding | 2010 Principal | 2010 Interest | Total 2010 Principal + Interest | General Fund | Solid Waste Fund | Road Impact Fund | Hotel/Motel Tax Fund | |
| 1 2002 Refunding | Used to retire bonds previously issued in 1996 for the Conference Center | 2013 | \$4,550,000 | \$2,025,000 | \$475,000 | \$76,725 | \$551,725 | | | | \$551,725 | \$551,725 |
| 2 2002 TN Municipal Bond Fund | Used to construct the Century Court Public Works facilities | 2017 | \$5,000,000 | \$3,137,000 | \$348,000 | \$60,000 | \$408,000 | | \$408,000 | | | \$408,000 |
| 3 2003 TN Municipal Bond Fund | Used to construct Century Court | 2018 | \$2,000,000 | \$1,383,000 | \$135,000 | \$24,000 | \$159,000 | | \$159,000 | | | \$159,000 |
| 4 2004 Refunding | Used to retire bonds previously issued in 2000 for 2nd Ave Parking Garage and in 1998 for road projects | 2015 | \$7,770,000 | \$4,875,000 | \$835,000 | \$143,425 | \$978,425 | \$440,291 | | \$538,134 | | \$978,425 |
| 5 2004 New Money | Used to purchase Harlinsdale Farm property | 2024 | \$8,000,000 | \$7,110,000 | \$290,000 | \$278,269 | \$568,269 | | | | \$568,269 | \$568,269 |
| 6 2005 TN Loans | Used to fund 4 projects: (1) Dry Branch Mitigation, (2) 800 MHZ, (3) Royal Oaks at 96, (4) N Carothers Pkwy Extension | 2024 | \$13,500,000 | \$11,355,000 | \$595,000 | \$452,200 | \$1,047,200 | \$1,047,200 | | | | \$1,047,200 |
| 7 2005 Refunding | Used to retire bonds previously issued in 1998 for road projects | 2010 | \$2,465,000 | \$525,000 | \$525,000 | \$15,750 | \$540,750 | | | \$540,750 | | \$540,750 |
| 8 2005 Lawrenceburg PBA | Used for 1/2 of purchase price of Battlefield Park property (\$2.5m) and r.o.w. for McEwen (\$2m) | 2021 | \$4,500,000 | \$3,795,000 | \$255,000 | \$136,242 | \$391,242 | | | \$176,059 | \$215,183 | \$391,242 |
| 9 2005 TN Bond Fund | Used for WI-FI communications project | 2017 | \$4,500,000 | \$3,630,000 | \$350,000 | \$85,000 | \$435,000 | \$435,000 | | | | \$435,000 |
| 10 2007 Franklin Building Authority | Used for several projects including public safety building, parks, and road projects | 2037 | \$20,000,000 | \$20,000,000 | \$0 | \$798,000 | \$798,000 | \$399,000 | | \$399,000 | | \$798,000 |
| 11 2009 TMBF | Used for several projects including public safety building, parks, and road projects | 2029 | \$25,000,000 | \$25,000,000 | \$797,000 | \$530,000 | \$1,327,000 | \$530,800 | | \$530,800 | \$265,400 | \$1,327,000 |
| Government Funds Totals | | | \$97,285,000 | \$82,835,000 | \$4,605,000 | \$2,599,611 | \$7,204,611 | \$2,852,291 | \$567,000 | \$2,184,743 | \$1,600,577 | \$7,204,611 |

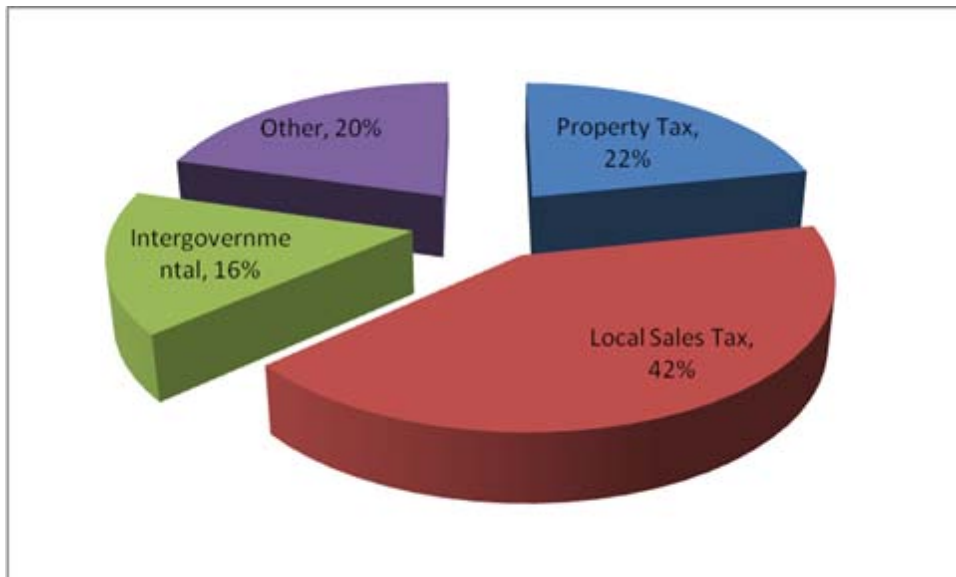
City of Franklin Capital Projects

After going through a rating effort for the City's CIP projects, in September 2008 the Board of Mayor and Aldermen approved the top 10 CIP projects as listed below. As can be seen, there was a tie in the rating scores such that there are actually 2 projects ranked as number 10 priority. Also listed is the 12th priority project since it is the Police Headquarters Building and furnishings that is already under construction. (*Funds in bold italics have either already been spent or they are committed by contract)

| PROJECT | Priority Rank | Proposed: Debt Service Paid By | Funds Spent * and/or Committed by Contract/Budget | CIP FY 2010 | CIP FY 2011 | CIP FY 2012 | CIP FY 2013 | CIP FY 2014 | TOTAL |
|---|---------------|-----------------------------------|---|----------------------------|---------------|---------------|---------------|-------------|----------------------------|
| Mack Hatcher Parkway Extension | 1 | Road Impact & State | <i>2,172,979</i> | \$ 13,560,000 | \$ 1,412,500 | \$ 37,500,000 | \$ 37,500,000 | | \$ 92,145,479 |
| Hillsboro Road Widening Hwy 96 to Mack Hatcher | 2 | Road Impact & State & Hotel/Motel | <i>1,324,221</i> | \$ 3,000,000 | \$ 10,850,712 | \$ 10,850,712 | | | \$ 26,025,645 |
| Carothers Pkwy, Phase II - Liberty Pike to McEwen Dr | 3 | General | <i>5,015,500</i> | <i>\$ 2,570,000</i> | | | | | <i>\$ 7,585,500</i> |
| Columbia Ave - 5-Points to Fowlkes St | 4 | General & Hotel/Motel | <i>1,500,101</i> | \$ 3,951,000 | \$ 835,200 | | | | \$ 6,286,301 |
| South Carothers Pkwy Improvements from Falcon Creek to Harpeth River | 5 | General | <i>1,570,020</i> | \$ 2,906,000 | \$ 5,847,300 | \$ 7,146,700 | | | \$ 17,470,020 |
| Third Avenue North Extension to Hillsboro Rd | 6 | General | | \$ 606,000 | \$ 3,100,000 | | | | \$ 3,706,000 |
| Carlisle Lane/Boyd Mill Ave @ Highway 96 West Signalization | 7 | Road Impact | <i>157,155</i> | \$ 2,045,000 | | | | | \$ 2,202,155 |
| Corridor & Connector Streets Economic Development - Franklin Rd, 1st Ave, Bridge St & Main Street to Harpeth Bridge | 7 | General & Hotel/Motel | <i>682,000</i> | \$ 1,712,000 | \$ 6,669,000 | | | | \$ 9,063,000 |
| Mack Hatcher Pkwy Widening from Franklin Rd to Columbia Ave | 9 | State & Road Impact | TDOT | | \$15,800,000 | | | | \$ 15,800,000 |
| McEwen Dr Improvements, Phase III from Carothers Pkwy to Cool Springs Blvd | 10 | State & Road Impact | <i>4,787,076</i> | \$ 9,676,800 | \$ 2,419,200 | | | | \$ 16,883,076 |
| Franklin Corridor & Connector St, Segment 2 - 3rd & 4th Ave | 10 | General & Hotel/Motel | <i>866,750</i> | | \$ 6,481,000 | \$ 2,160,700 | | | \$ 9,508,450 |
| Police Headquarters Bldg & Furnishings | 12 | General & Facilities Tax | <i>32,619,670</i> | | | | | | \$ 32,619,670 |

General Fund Budget

City of Franklin
General Fund
Current Year Revenue by Type
Fiscal Year 2009-2010



General Fund Revenue

| 110 GENERAL FUND | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|-----------------------------------|--|-------------------|-------------------|-------------------|--------------------------|-------------------|
| LOCAL TAXES | | 38,913,476 | 39,095,168 | 38,979,500 | 38,592,000 | 39,798,900 |
| 31100 | Property Taxes | 9,726,100 | 10,337,833 | 10,850,000 | 10,850,000 | 11,655,000 |
| 31120 | Penalty & Interest on Taxes | 28,531 | 8,584 | 40,000 | 40,000 | 40,000 |
| 31200 | In Lieu of Tax (Local) | 30,643 | 42,050 | 63,000 | 149,000 | 138,000 |
| 31300 | Sales Tax (Local) | 23,885,264 | 23,185,434 | 22,092,400 | 22,030,000 | 22,383,900 |
| 31400 | Wholesale Beer Tax (Local) | 1,257,375 | 1,312,792 | 1,418,400 | 1,350,000 | 1,377,000 |
| 31410 | Beer Privilege Tax | 15,558 | 17,032 | 18,000 | 18,000 | 18,000 |
| 31420 | Wholesale Liquor Tax | 689,363 | 726,802 | 755,000 | 745,000 | 760,000 |
| 31430 | Liquor Privilege Tax | 50,265 | 59,245 | 57,200 | 60,000 | 60,000 |
| 31440 | Mixed Drink Tax | 452,814 | 477,761 | 957,000 | 850,000 | 867,000 |
| 31500 | Business License | 2,777,563 | 2,927,635 | 2,728,500 | 2,500,000 | 2,500,000 |
| LICENSES AND PERMITS | | 4,273,426 | 4,793,850 | 3,822,267 | 2,868,900 | 2,954,400 |
| 32100 | Mechanical License | 6,753 | 6,188 | 6,250 | 6,500 | 6,500 |
| 32110 | Mechanical Permits | 176,658 | 244,490 | 245,000 | 120,000 | 122,400 |
| 32120 | Building Permits | 2,004,371 | 2,395,129 | 1,294,922 | 600,000 | 660,000 |
| 32140 | Plumbing License | 5,184 | 5,030 | 6,125 | 7,000 | 7,000 |
| 32150 | Plumbing Permits | 154,501 | 147,836 | 182,000 | 75,000 | 76,500 |
| 32160 | Electrical Inspections | 284,922 | 329,502 | 286,600 | 200,000 | 204,000 |
| 32170 | Plans Review Fees | 54,732 | 105,519 | 85,200 | 145,000 | 148,000 |
| 32171 | Consultant Fees | 0 | 0 | 0 | 13,000 | 15,000 |
| 32172 | Reinspection Fees | 0 | 0 | 0 | 2,000 | 2,000 |
| 32173 | Sign Permits | 0 | 0 | 0 | 3,000 | 4,000 |
| 32180 | Tree Cutting Permits | 1,375 | 1,275 | 1,550 | 800 | 1,000 |
| 32190 | Grading Permits | 6,700 | 5,900 | 5,000 | 3,000 | 5,000 |
| 32200 | Rezoning Fees | 28,243 | 34,210 | 30,500 | 2,600 | 7,000 |
| 32210 | Site Plan Fees | 59,068 | 83,464 | 81,500 | 35,000 | 35,000 |
| 32220 | Plat Submittal Fees | 38,628 | 30,635 | 35,000 | 17,000 | 20,000 |
| 32230 | Miscellaneous Planning Fees | 1,416 | 1,337 | 2,500 | 14,000 | 15,000 |
| 32300 | Beer Permits | 7,750 | 8,500 | 6,250 | 8,000 | 8,000 |
| 32400 | Yard Sale Permits | 9,285 | 9,075 | 10,000 | 10,000 | 11,000 |
| 32500 | Alarm Permits | 17,590 | 17,646 | 22,000 | 20,000 | 20,000 |
| 32600 | Miscellaneous Permits | 5,400 | 5,785 | 6,870 | 8,000 | 8,000 |
| 32700 | Franchise Fees | 1,410,850 | 1,362,329 | 1,515,000 | 1,579,000 | 1,579,000 |
| INTERGOVERNMENTAL | | 7,615,897 | 7,801,620 | 8,466,380 | 8,785,180 | 8,586,307 |
| 33100 | Administrative Fees From Water/Wastewater | 803,748 | 1,194,180 | 1,194,180 | 1,194,180 | 1,373,307 |
| 33100 | Administrative Fees From Solid Waste | 0 | 0 | 0 | 0 | 0 |
| 33100 | Administrative Fees From Stormwater | 0 | 0 | 0 | 0 | 145,000 |
| 33110 | E-911 (Williamson County) | 0 | 0 | 0 | 0 | 0 |
| 33200 | Income Tax (State) | 1,474,563 | 1,952,187 | 1,125,000 | 1,975,000 | 1,500,000 |
| 33210 | Sales Tax (State) | 3,578,356 | 3,588,358 | 3,723,000 | 3,765,000 | 3,765,000 |
| 33230 | Beer Tax (State) | 26,525 | 27,027 | 29,900 | 25,000 | 25,000 |
| 33240 | Bank Excise Tax (State) | 187,413 | 169,142 | 150,000 | 156,000 | 150,000 |
| 33250 | In Lieu of Tax-TVA (State) | 410,183 | 458,859 | 503,500 | 540,000 | 556,000 |
| 33255 | Increase in State Shared Taxes Due to Special Census | 0 | 0 | 636,900 | 0 | 0 |
| 33260 | Maintenance of State Routes (Mack Hatcher) | 14,700 | 19,319 | 171,000 | 171,000 | 0 |
| 33300 | Homeland Security Grant | 49,118 | 0 | 0 | 0 | 0 |
| 33350 | FEMA/TEMA Grants (Fed/State) | 0 | 0 | 0 | 0 | 0 |
| 33360 | Emergency Shelter Grants | 0 | 0 | 0 | 10,000 | 30,000 |
| 33400 | Police Equipment Grants | 10,162 | 1,169 | 0 | 0 | 0 |
| 33410 | Federal Grant-Ballistic Vests | 5,134 | 255 | 0 | 0 | 0 |
| 33420 | Highway Safety Grant | 29,626 | 42,286 | 0 | 0 | 0 |
| 33430 | Community Enhancement Grant | 0 | 4,000 | 0 | 0 | 0 |
| 33500 | Rideshare Grant | 218,423 | 153,478 | 50,000 | 50,000 | 0 |
| 33510 | Clean Cities Program | 0 | 0 | 0 | 0 | 0 |
| 33540 | Federal Grant-Traffic Operations Center | 0 | 122,250 | 816,000 | 816,000 | 772,000 |
| | Federal Grant-ITS (Stimulus Funds) | 0 | 0 | 0 | 0 | 0 |
| | Federal Grant-DOE Block Grant | 0 | 0 | 0 | 0 | 200,000 |
| 33550 | TIIP Grants | 700,585 | 0 | 0 | 0 | 0 |
| 33560 | FIDP Grant | 0 | 49,415 | 0 | 0 | 0 |
| 33700 | Planning/Preservation Grants | 7,361 | 5,352 | 60,400 | 42,000 | 0 |
| | Canine Transport Grant | 0 | 0 | 6,500 | 0 | 0 |
| 33800 | Parks Grants | 100,000 | 0 | 0 | 0 | 0 |
| 33900 | Big Read Grant | 0 | 14,343 | 0 | 2,000 | 0 |
| 33900 | ICAC Grant (Police) | 0 | 0 | 0 | 35,000 | 0 |
| | TN Driver Safety (Police) | 0 | 0 | 0 | 0 | 10,000 |
| | Sustainability Salary Recovery/Planning | 0 | 0 | 0 | 0 | 60,000 |
| 33910 | TN Historical Commission Grant | 0 | 0 | 0 | 4,000 | 0 |
| CHARGES FOR SERVICES | | 42,050 | 50,630 | 42,875 | 74,375 | 55,000 |
| 34100 | Preservation Training | 0 | 0 | 0 | 15,000 | 0 |
| 34105 | Regional Fire Training | 0 | 0 | 0 | 0 | 0 |
| 34110 | Maps Sold | 60 | 4,525 | 3,000 | 3,000 | 3,000 |
| 34120 | Plans Sold | 0 | 3,200 | 0 | 10,000 | 5,000 |
| 34200 | Accident Reports | 37,885 | 39,635 | 35,000 | 40,000 | 40,000 |
| 34210 | Fingerprinting Fees | 1,180 | 980 | 1,500 | 1,500 | 1,500 |
| 34220 | Sexual Offender Registry | 1,300 | 1,300 | 1,500 | 1,500 | 1,500 |
| 34230 | License Seizure Fees | 1,625 | 990 | 1,875 | 1,875 | 2,000 |
| | Citizen's Police Academy | 0 | 0 | 0 | 1,500 | 2,000 |
| 34240 | Background Checks | 0 | 0 | 0 | 0 | 0 |
| FINES AND FORFEITURES | | 781,267 | 904,588 | 837,525 | 1,045,250 | 1,108,000 |
| 35110 | Drug Fines | 79,345 | 65,538 | to Drug | to Drug | 0 |
| 35120 | City Court Fees & Fines | 590,808 | 718,809 | 679,600 | 900,000 | 950,000 |
| 35130 | General Sessions Fines | 43,982 | 46,054 | 70,000 | 70,000 | 79,000 |
| 35140 | Parking Fines | 38,750 | 50,036 | 57,800 | 50,000 | 51,500 |
| 35200 | Confiscated Goods (Federal) | 0 | 0 | 0 | 0 | 0 |
| 35210 | Confiscated Goods (State) | 0 | 0 | 5,000 | 0 | 0 |
| 35300 | Beer Board Violations | 6,000 | 0 | 1,500 | 250 | 1,500 |
| 35400 | Business Tax Recording Fees | 22,382 | 24,151 | 23,625 | 25,000 | 26,000 |
| 35600 | Tree Bank Fees | 0 | 0 | 0 | 0 | 0 |
| USES OF MONEY AND PROPERTY | | 1,354,312 | 2,151,708 | 1,775,550 | 1,017,000 | 1,109,000 |
| 36100 | Interest Income | 1,131,408 | 1,695,696 | 1,400,000 | 750,000 | 840,000 |
| 36400 | Rebates on Purchases | 55,862 | 51,721 | 25,000 | 25,000 | 25,000 |
| 36500 | Rent - City Hall & Others | 13,701 | 14,801 | 26,400 | 18,000 | 20,000 |
| 36600 | Park Concession & Rentals | 18,561 | 22,158 | 24,150 | 24,000 | 24,000 |
| 36800 | Sale of Surplus Assets | 16,244 | 263,485 | 200,000 | 100,000 | 100,000 |
| 37900 | Miscellaneous Income | 118,536 | 103,847 | 100,000 | 100,000 | 100,000 |
| 39200 | Contributions from Developer | 0 | 0 | 0 | 0 | 0 |
| Total Current Year Revenue | | 52,980,428 | 54,797,564 | 53,924,097 | 52,382,705 | 53,611,607 |
| 39100 | Capital Allocation from Fund Balance | 0 | 0 | 3,396,937 | 3,369,463 | 980,204 |
| Grand Total Revenue | | 52,980,428 | 54,797,564 | 57,321,034 | 55,752,168 | 54,591,811 |

General Fund Major Revenue Sources

Our major sources of revenue in the General Fund are shown below.

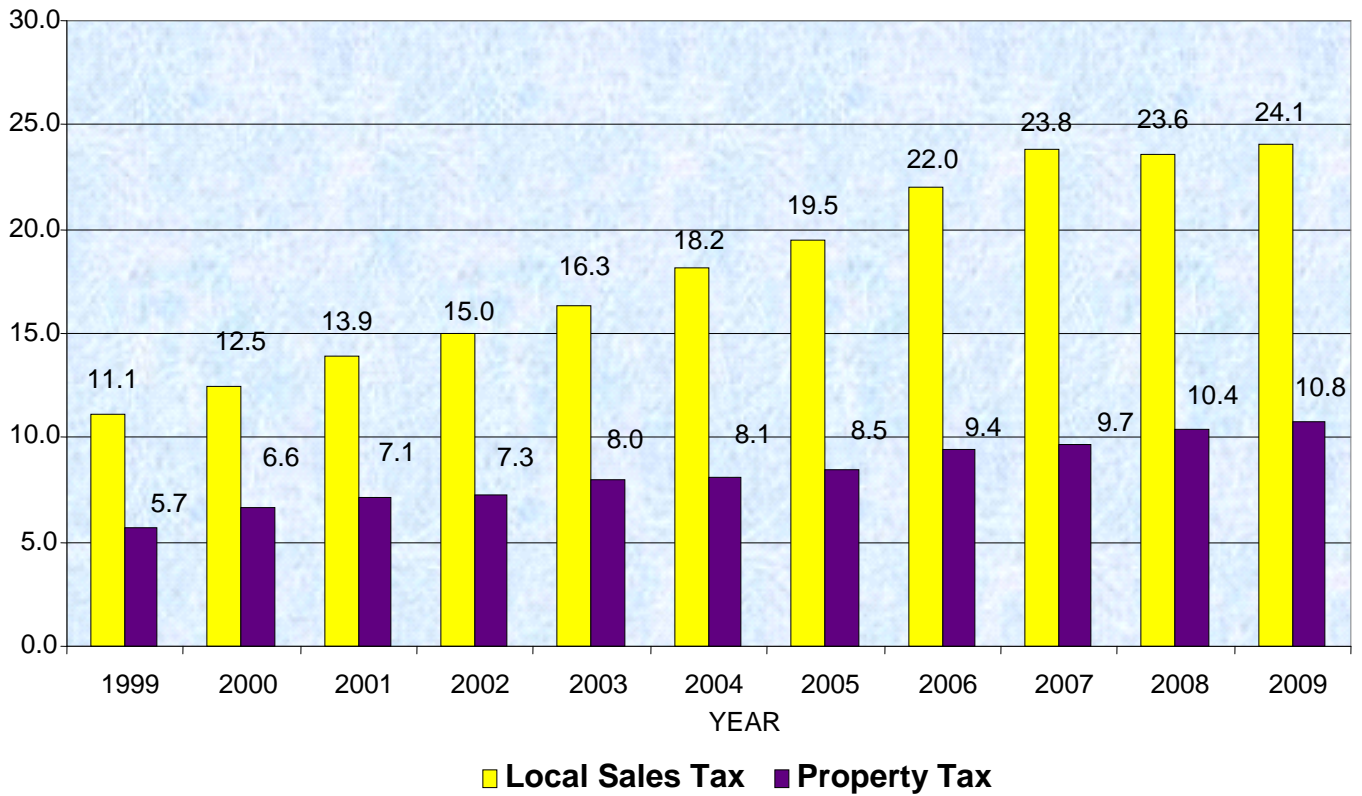
| ITEM | DESCRIPTION | HISTORICAL GROWTH (Annual) | FY 2008 | | FY 2009 | | | FY 2010 | | | |
|-------------------------------|---|----------------------------|---------------------|---------------------|---------------------|--|---------------------|---|---------------------|---------------------|---------------------|
| | | | BUDGET | ACTUAL | BUDGET | FY 2009 Forecast as % Change from FY 2008 Actual | FORECAST (Mar 2009) | FY 2009 Range as % Change from FY 2009 FORECAST | PROJECTED (Lo) | PROJECTED (Mid) | PROJECTED (Hi) |
| SALES TAX (LOCAL) | Approved locally at 2.25%. Can be changed locally to 2.75%. Historically high level of year over year increase has flattened. | 14.4% | \$25,746,250 | \$23,185,434 | \$22,092,400 | -5.0% | \$22,030,000 | 0%-2%-4% | \$22,030,000 | \$22,383,900 | \$22,911,200 |
| PROPERTY TAX | Approved locally at \$0.434/\$100 of assessed value. County reassessment conducted in 2006, so no change in valuation. Revenue is about 55/45 Residential/Commercial. Incl local In-Lieu payments. | 6.2% | \$10,665,000 | \$10,388,467 | \$10,953,000 | 6.3% | \$11,039,000 | 2%-7%-12% | \$11,259,800 | \$11,833,000 | \$12,363,600 |
| STATE SHARED TAXES | State shares revenue based on SITUS, or population. Has shown steady increase in recent years. Projections do not reflect possible changes due to major changes in State funding approaches. Incl State Sales Tax, TVA In-Lieu, bank excise | 10.9% | \$4,996,943 | \$6,195,573 | \$6,168,300 | 4.3% | \$6,461,000 | (14%)-(7%)-0% | \$5,556,460 | \$5,996,000 | \$6,461,000 |
| ALCOHOL TAXES (Local) | Locally collected taxes on the sale and consumption of alcohol. Has shown steady increase consistent with population changes. Tax rate is established by the State. Incl: Wholesale liquor & beer; liquor & beer privilege tax; mixed drink tax | 8.5% | \$3,008,000 | \$2,593,632 | \$3,205,600 | 16.6% | \$3,023,000 | 0%-2%-4% | \$3,023,000 | \$3,082,000 | \$3,141,000 |
| BUSINESS TAX | Gross receipts tax on businesses located in Franklin. This reflects Net receipts as about 45% of gross collections goes to State annually. | 13.9% | \$2,696,000 | \$2,927,635 | \$2,728,500 | -14.6% | \$2,500,000 | (5%)-0%-5% | \$2,380,000 | \$2,500,000 | \$2,625,000 |
| FRANCHISE FEES | Fees paid to the City for the privilege of operating in the City and is based on gross revenues and percent established by contract. Includes ATMOS, Comcast and Piedmont. | 12.0% | \$1,485,000 | \$1,362,329 | \$1,515,000 | 15.9% | \$1,579,000 | (5%)-0%-1% | \$1,505,000 | \$1,579,000 | \$1,595,000 |
| BUILDING PERMITS and LICENSES | Fees paid as established by Ordinance for construction of structures inside the City. Also includes license fees for building crafts. Projections reflect no change is currently approved fee schedules. High growth has resulted in uptick in recent years. 2009 Mid continues rate for first half of FY 2008. | 6.0% | \$2,241,000 | \$2,395,129 | \$1,294,922 | -74.9% | \$600,000 | 0%-10%-20% | \$600,000 | \$660,000 | \$720,000 |
| FINES and FORFEITURES | Court fees and fines for violations of ordinances including: traffic, parking and property maintenance. Fines are limited by State law but court costs can change based on the cost to process citations, including both Court and enforcement offices. | 12.1% | \$899,000 | \$904,588 | \$837,525 | 15.5% | \$1,045,250 | 3%-6%-9% | \$1,076,600 | \$1,108,000 | \$1,139,300 |
| USE OF MONEY | Includes interest earned on deposits, property rentals, and surplus sales. Revenue dependent on interest rate and funds deposited. | 9.6% | \$1,737,100 | \$2,151,708 | \$1,775,550 | -52.7% | \$1,017,000 | 0%-9%-18% | \$1,017,000 | \$1,109,000 | \$1,200,000 |
| GRANTS | Primarily TOC federal grant | 7.7% | \$924,587 | \$411,867 | \$1,103,900 | 174.4% | \$1,130,000 | (-10%)(-5%)-0% | \$1,017,000 | \$1,072,000 | \$1,130,000 |
| OTHER | Miscellaneous sources not identified above. | 29.1% | \$1,285,080 | \$2,281,202 | \$2,249,400 | -14.1% | \$1,958,455 | (0.5%)-0.1%-6% | \$1,237,680 | \$2,288,707 | \$1,250,680 |
| TOTAL | EXCLUDES FUND BALANCE TRANSFERS | 10.9% | \$55,683,960 | \$54,797,564 | \$53,924,097 | -4.4% | \$52,382,705 | (3%)-2%-4% | \$50,702,540 | \$53,611,607 | \$54,536,780 |

City of Franklin

Sales Tax / Property Tax Trends by Fiscal Year

This chart illustrates the recent history of the City's most significant revenue sources in the General Fund, the local sales tax and its property tax.

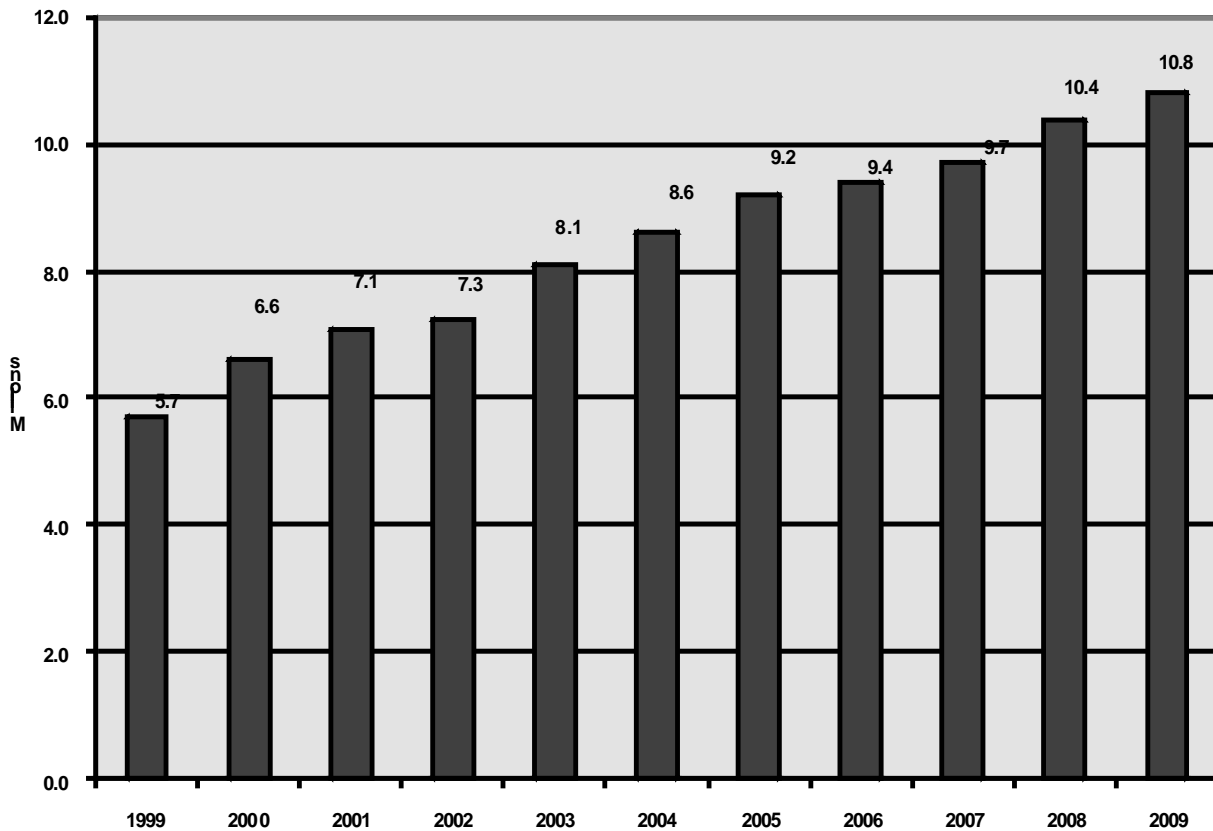
Millions



City of Franklin Property Tax Collections

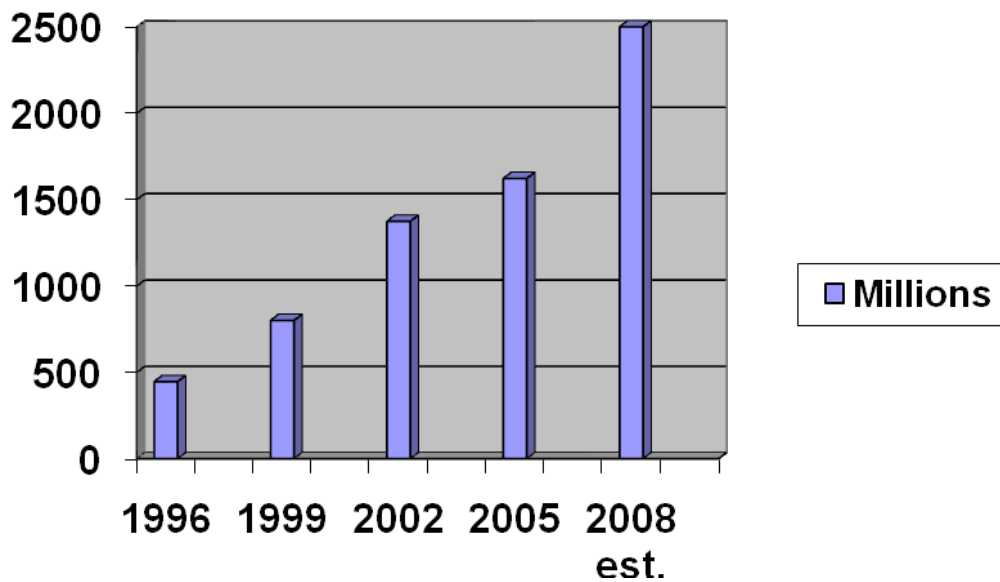
Property Tax is one of primary sources of revenue for the City. This revenue comes from Residential/Farm

properties and Commercial/Industrial properties. Reassessments occurred in 2001 and 2006.

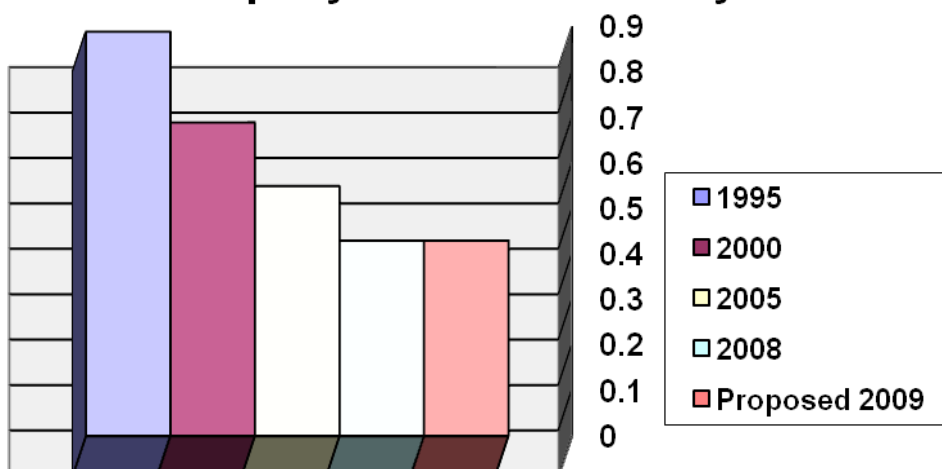


City of Franklin Property Value Trends & Property Tax Rate Summary

Property Value Trends



Property Tax Rate Summary



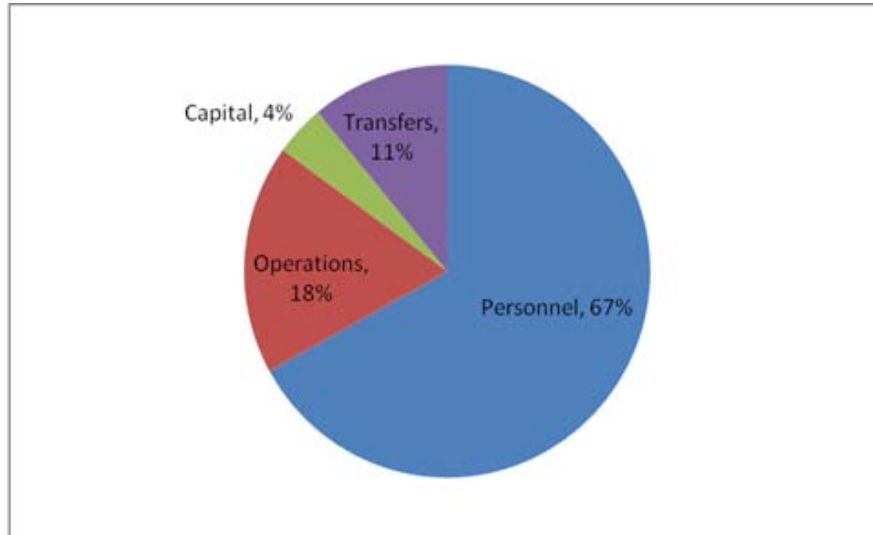
For 2009, the property tax rate is 43.4 cents per \$100 of assessed value

City of Franklin
General Fund Expenditures by Department
Fiscal Year 2009 – 2010

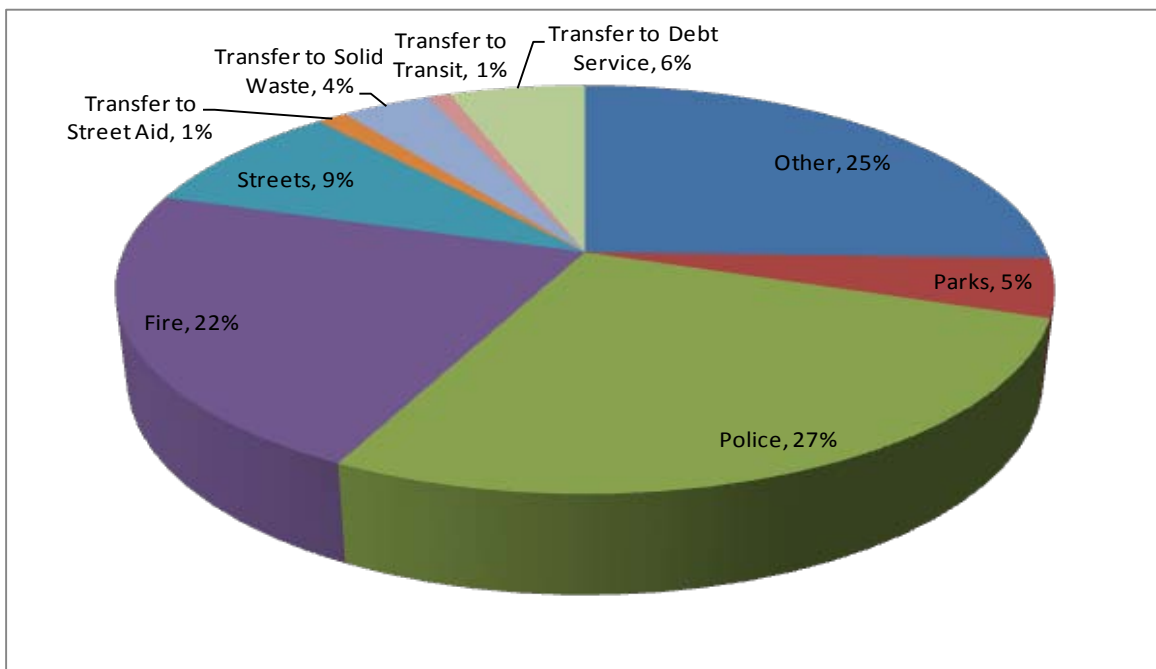
| Department | Personnel | Operations | Capital | Transfers | Total |
|----------------------------------|-------------------|------------------|------------------|------------------|-------------------|
| Elected Officials | 123,300 | 67,387 | 0 | 0 | 190,687 |
| Administration | 421,964 | 206,960 | 0 | 0 | 628,924 |
| Capital Investment Planning | 219,851 | 20,904 | 0 | 0 | 240,755 |
| Facilities & Project Management | 393,070 | 331,800 | 90,597 | 0 | 815,467 |
| Human Resources | 587,156 | 284,081 | 0 | 0 | 871,237 |
| Law | 293,438 | 126,365 | 0 | 0 | 419,803 |
| Communications | 244,161 | 33,675 | 0 | 0 | 277,836 |
| Parks | 1,728,638 | 628,200 | 175,800 | 0 | 2,532,638 |
| Police | 11,819,407 | 2,427,498 | 631,398 | 0 | 14,878,303 |
| Fire | 10,937,472 | 1,206,039 | 45,000 | 0 | 12,188,511 |
| Finance | 727,968 | 129,731 | 20,000 | 0 | 877,699 |
| MIT | 1,198,294 | 658,629 | 80,000 | 0 | 1,936,923 |
| Purchasing | 142,534 | 5,871 | 0 | 0 | 148,405 |
| Recorder's Office | 776,587 | 307,584 | 0 | 0 | 1,084,171 |
| Court | 194,371 | 100,560 | 0 | 0 | 294,931 |
| Building & Neighborhood Services | 1,728,136 | 179,311 | 0 | 0 | 1,907,447 |
| Planning & Sustainability | 1,374,865 | 134,120 | 0 | 0 | 1,508,985 |
| Engineering | 569,337 | 74,689 | 0 | 0 | 644,026 |
| Traffic Operations Center | 223,827 | 71,285 | 978,000 | 0 | 1,273,112 |
| Streets-Maintenance | 2,135,706 | 1,430,889 | 68,000 | 0 | 3,634,595 |
| Streets - Traffic | 555,641 | 415,140 | 257,000 | 0 | 1,227,781 |
| General Expense | 23,510 | 266,016 | 0 | 0 | 289,526 |
| Appropriations | 0 | 409,475 | 0 | 0 | 409,475 |
| Economic Development | 0 | 43,411 | 0 | 0 | 43,411 |
| Transfer to Street Aid | 0 | 0 | 0 | 664,525 | 664,525 |
| Transfer to Solid Waste | 0 | 0 | 0 | 2,001,509 | 2,001,509 |
| Transfer to Transit | 0 | 0 | 0 | 503,838 | 503,838 |
| Transfer to Debt Service | 0 | 0 | 0 | 3,052,291 | 3,052,291 |
| Transfer to Water | 0 | 0 | 0 | 45,000 | 45,000 |
| TOTAL | 36,419,233 | 9,559,620 | 2,345,795 | 6,267,163 | 54,591,811 |

City of Franklin
**General Fund Expenditures
By Category and Function
Fiscal Year 2009-2010**

By Category



By Function



City of Franklin

General Fund Summary

| GENERAL FUND SUMMARY | | | | | |
|--------------------------------------|-------------------|-------------------|-------------------|--------------------------|-------------------|
| | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| Beginning Fund Balance | 27,606,998 | 30,384,011 | 30,763,780 | 30,763,780 | 27,394,317 |
| Total General Fund Revenue | 52,980,428 | 54,797,564 | 53,924,097 | 52,382,705 | 53,611,607 |
| Total General Fund Expenditures | 50,203,415 | 54,417,795 | 57,321,034 | 55,752,168 | 54,591,811 |
| Ending Fund Balance | <u>30,384,011</u> | <u>30,763,780</u> | <u>27,366,843</u> | <u>27,394,317</u> | <u>26,414,113</u> |
| *** Percent of Total Annual Revenues | 57% | 56% | 51% | 52% | 49% |

As proposed, fund balance equal to approximately 49% of annual revenues is maintained at fiscal yearend 2009-10. This is compliance with the Board's adopted reserve policy, which establishes a benchmark of 33%.

The general fund budget has total estimated annual revenue available of \$53,611,607. Estimated annual revenues for fiscal year 2009-10 are down 0.6% compared to the 2008-09 budget, but is up 2.3% overall compared to the estimated actual revenue for the current fiscal year 2008-09. The local option sales tax continues to be the single largest source of revenue for the City, at 42% of the general fund total. For FY 2009, we project a growth rate over estimated FY 2008 of 1.3% for this revenue.

Property tax is the second largest single source of revenue representing 21.7% of the general fund total continues to grow at a healthy rate.

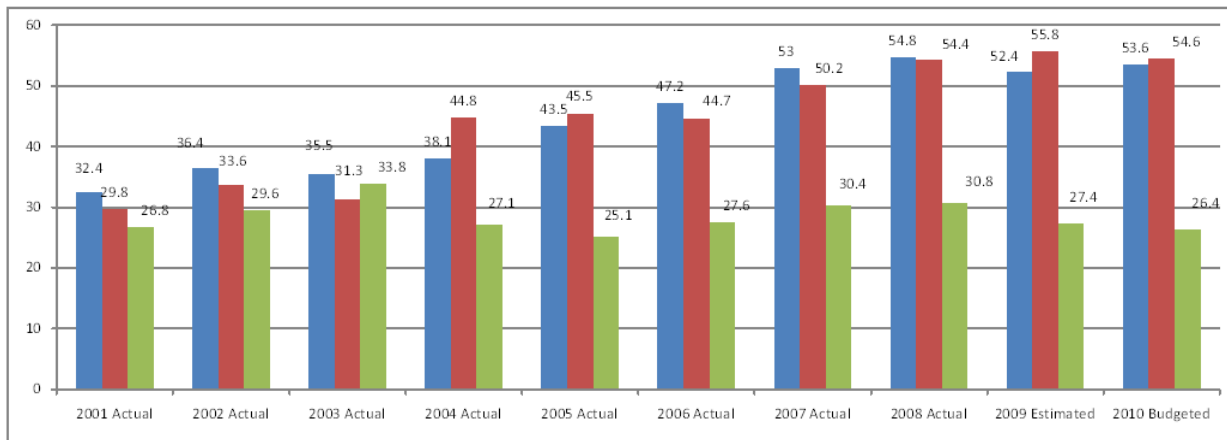
The local share of state taxes represents allocations of state sales and other taxes on a per capita basis, except for the state income tax on dividends and interest, which is shared on a point of collection basis. These state shared taxes represent 11.1% of estimated revenues.

With the balance of revenues from all other sources, the City needs to continue to focus on opportunities and options for further diversification of our sources and types of revenue within the general fund. The dependence on one revenue source, the local sales tax, at a level of greater than 40% is a concern. Given the fact that sales tax is highly sensitive to fluctuations in the economy, it could impact the City's ability to maintain stability during tough economic times. The City is fortunate that it has ample reserves and has now put in place a strong reserve policy. The City's revenue structure is an issue for consideration by the Board as it plans beyond the immediate budget year.

Total estimated general fund expenditures are \$54,591,811. Total expenditures for fiscal year 2009-10 are down approximately 2.1% compared to the estimated actual and down 4.8% compared to 2008's budget. Within the proposed budget, 66.7% is dedicated to employee wages and benefits, 17.5% to operational costs, 4.3% to capital equipment, and 11.5% to

transfers to other funds (including transfers to solid waste operations, street aid, and debt service).

City of Franklin
Financial Performance - General Fund
Fiscal Year 2009-2010



| | 2001 Actual | 2002 Actual | 2003 Actual | 2004 Actual | 2005 Actual | 2006 Actual | 2007 Actual | 2008 Actual | 2009 Estimated | 2010 Budgeted |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|----------------|---------------|
| Revenue | 32.4 | 36.4 | 35.5 | 38.1 | 43.5 | 47.2 | 53 | 54.8 | 52.4 | 53.6 |
| Expenditures | 29.8 | 33.6 | 31.3 | 44.8 | 45.5 | 44.7 | 50.2 | 54.4 | 55.8 | 54.6 |
| Fund Balance | 26.8 | 29.6 | 33.8 | 27.1 | 25.1 | 27.6 | 30.4 | 30.8 | 27.4 | 26.4 |

Note: Amounts above are in millions of dollars



GOVERNANCE & MANAGEMENT

Governance & Management comprises the City's elected officials, the Board of Mayor and Aldermen and its general Administration department that executes the policies and objectives of the Board. Also under this operating unit are **Human Resources, Law, Communications, Capital Investment Projects, and Project and Facilities Management.**

Recognitions and Awards:

- Named one of "America's Distinctive Destinations" by National Trust for Historic Preservation
- "Top Ten Best Small Towns" (*Southern Living Magazine*)
- Top City in Tennessee to start a small business (and among the top 50 nationally) (*Business Week*)



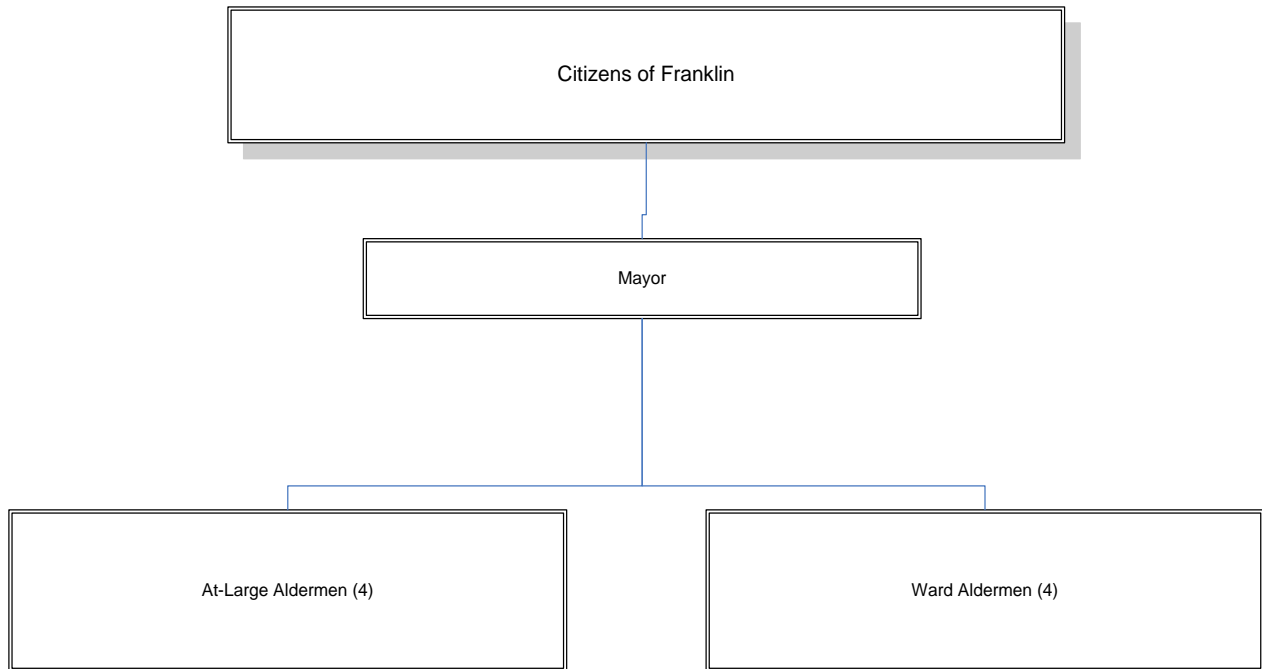
Elected Officials

John Schroer, Mayor

The City of Franklin is governed by its elected officials, the Board of Mayor and Aldermen. There is the Mayor and eight Aldermen on the Board. Four Aldermen are elected from the four political divisions of the City called wards; four are elected at-large. This governing board is responsible for deciding on the city's policies and procedures by passing Resolutions, Municipal Ordinances and the Municipal Code, all of which are implemented by the various City Departments.



General Fund Elected Officials

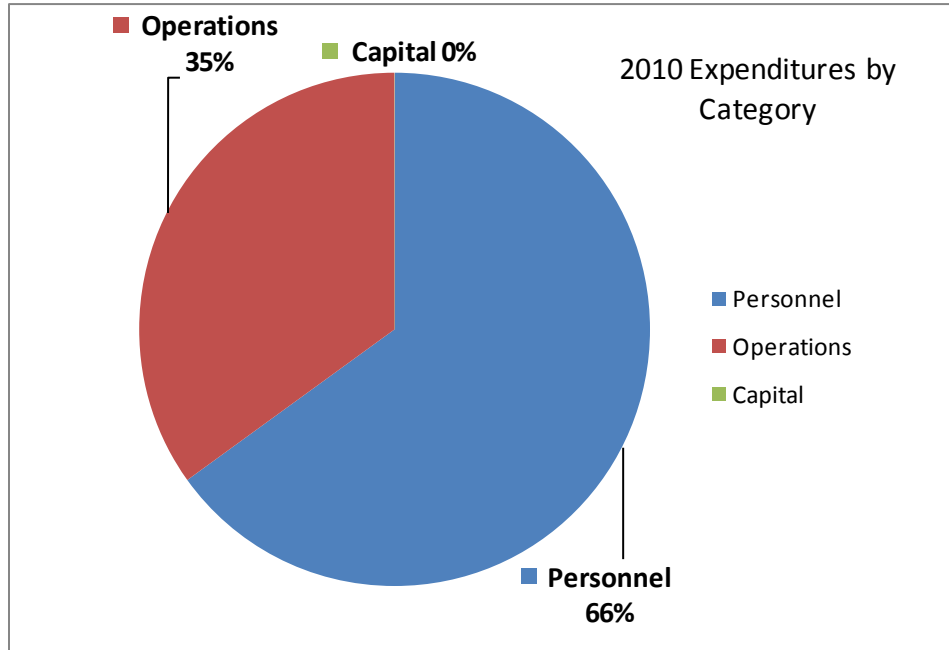


| | | |
|---|----------------|----------------|
| City of Franklin | | |
| 2009-2010 Fiscal Year Budget | | |
| General Fund - Elected Officials | | |
| Personnel by Position | | |
| | | |
| Position | FY 2009 | FY 2010 |
| Mayor | 1 | 1 |
| Alderman | 8 | 8 |
| | 9 | 9 |
| | | |
| | | |
| Note: This department includes only elected officials. The recording secretary for the Board is located under Administration. | | |

General Fund Elected Officials

| 110 41100 GENERAL FUND ELECTED OFFICIALS | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|--|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | | |
| 81200 | Officials Fees | | 56,097 | 52,330 | 52,330 | 48,487 |
| 81400 | Employee Benefits | | 87,080 | 93,510 | 93,510 | 74,813 |
| | Total Personnel | | 143,177 | 145,840 | 145,840 | 123,300 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | | 45 | 200 | 200 | 200 |
| 82200 | Operating Services | | 433 | 600 | 600 | 600 |
| 82300 | Notices, Subscriptions, Publicity | | 300 | 7,272 | 7,272 | 47,272 |
| 82400 | Utilities | | 1,628 | 3,600 | 3,600 | 3,600 |
| 82800 | Professional Development/Travel | | 7,439 | 10,000 | 10,000 | 10,000 |
| 83100 | Office Supplies | | 2,701 | 5,000 | 5,000 | 5,000 |
| 83300 | Fuel & Mileage (Non-Travel) | | 0 | 0 | 0 | 0 |
| 83500 | Equipment (<\$10,000) | | 20,529 | 500 | 500 | 500 |
| 85100 | Property & Liability Costs | | 187 | 215 | 215 | 215 |
| 85200 | Rentals | | 306 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | | 0 | (5,000) | 0 | 0 |
| | Total Operations | | 33,570 | 22,387 | 27,387 | 67,387 |
| CAPITAL | | | | | | |
| 89200 | Buildings | | 0 | 0 | 0 | 0 |
| 89500 | Equipment (>\$10,000) | | 0 | 0 | 0 | 0 |
| | Total Capital | | 0 | 0 | 0 | 0 |
| Total Elected Officials Budget | | | 176,746 | 168,227 | 173,227 | 190,687 |

*NOTE: Within line item 82300, a \$40,000 estimate of election cost is included.





HISTORIC
FRANKLIN
TENNESSEE

Administration

Eric S. Stuckey, City Administrator

The Administration Office handles the general administration of the City and executes the policies and objectives of the Board of Mayor and Aldermen.

| Measurement/Goal | FY08 | FY09 (Projected) | FY10 (Goal) |
|---|-------------|-----------------------------|------------------------|
| Number of Agenda Packets reviewed | 29 | | |
| Number of Sets of Minutes Produced | 28 | | |
| Number of Resolutions Passed | 38 | | |
| Number of Ordinances Passed | 62 | | |
| | | | |
| Number of documents scanned into OnBase: | | | |
| Resolutions | 39 | | |
| Ordinances | 66 | | |
| Sets of Minutes | 28 | | |
| | | | |
| Goal: Distribute Agenda Packets to Board of Mayor and Aldermen on Tuesday prior to the meeting date. | | | |
| Percentage of time target met | 45% | | |
| | | | |
| Percent of BOMA Meetings with Perfect Attendance | 50% | | |



Sustainable Franklin

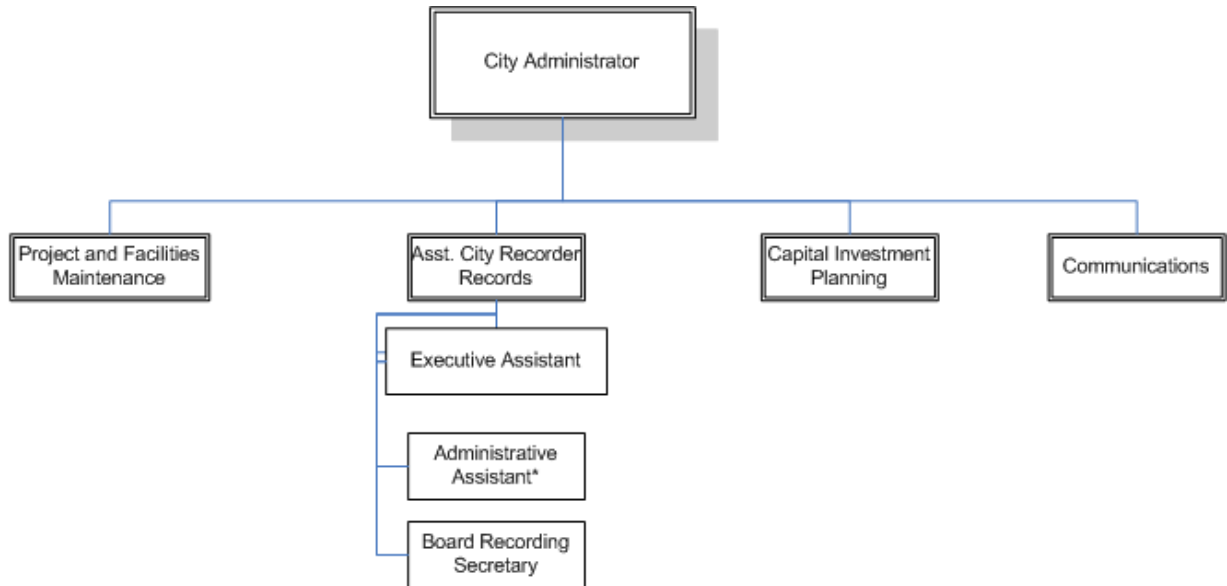
This year the Administration Department is preparing to place the newly codified Municipal Code on the city's website. It will be updated on a constant basis thru MuniCode, our contracted codifier of the code. Besides the value of making this information available to citizens 24/7, it will be constantly current, and also minimizes the use and cost of paper products.

Instead of producing the normal 40 bound copies of the 662 page municipal code, we are in the process of making the Code available online July 1, 2009 or sooner.

That's 26,480 pieces of paper saved. 500 pages in a ream of paper = 52 reams of paper; 10 reams of paper in one box = 5 boxes and 2 reams of paper saved!

We project to cut paper costs by roughly \$150.00. This figure does not include miscellaneous costs such as toner/ink, photocopy machine maintenance/overage, nor labor costs associated with the production of the code book.

Staffing by Position



* = Unfunded

City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Administration
Personnel by Position

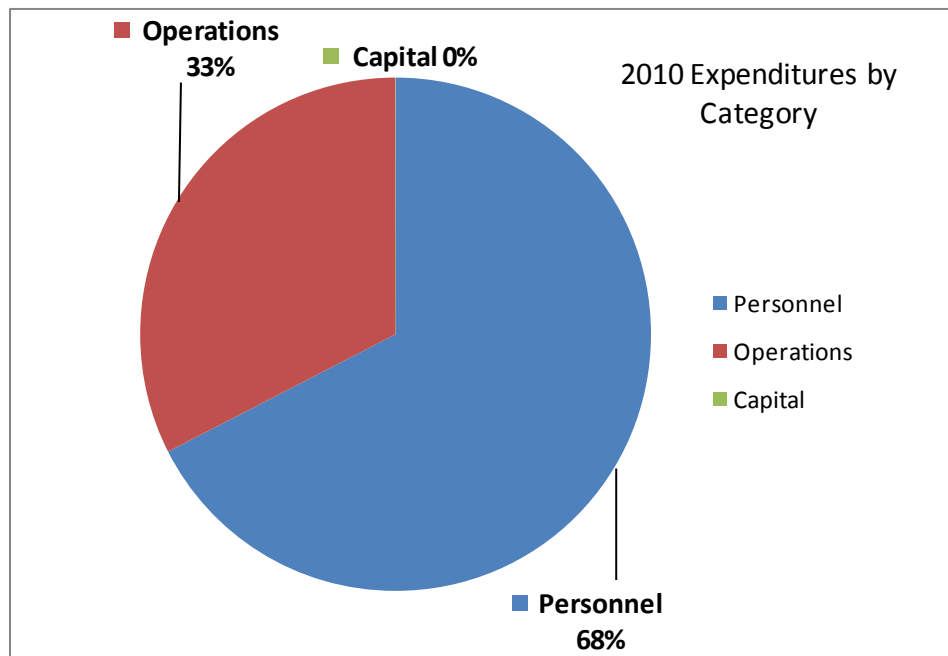
| Position | Pay | FY 2009 | | FY 2010 | | Not Funded |
|---|-------|-----------|-----------|-----------|-----------|------------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time | |
| City Administrator | 28 | 1 | 0 | 1 | 0 | 0 |
| Communications Manager | 22 | 1 | 0 | 0 | 0 | 0 |
| Assistant City Recorder/Records | 21 | 1 | 0 | 1 | 0 | 0 |
| Community Relations Manager | 21 | 1 | 0 | 0 | 0 | 0 |
| Executive Assistant to City Administrator | 13 | 1 | 0 | 1 | 0 | 0 |
| Administrative Assistant | 12 | 1 | 0 | 0 | 0 | 1 |
| BOMA Secretary | 12 | 1 | 0 | 1 | 0 | 0 |
| TOTALS | | 7 | 0 | 4 | 0 | 1 |

| Narrative of Personnel Changes | New Position | | Reclassification | | Pay Grade (if reclassification creates new job title) |
|--|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | |
| Communications Mgr to Communications (formerly Ch 10) | | | | | |
| Community Relations Manager to Communications (formerly Ch 10) | | | | | |
| Administrative Assistant Position Not Funded in 2010 | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

General Fund Administration

| 110 41300 GENERAL FUND ADMINISTRATION | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---|-----------------------------------|------------------|------------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 542,138 | 558,645 | 422,420 | 422,420 | 289,523 |
| 81200 | Officials Fees | 54,660 | 0 | 0 | 0 | 0 |
| 81400 | Employee Benefits | 292,467 | 213,349 | 141,922 | 144,522 | 132,441 |
| | Total Personnel | 889,265 | 771,994 | 564,342 | 566,942 | 421,964 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 1,478 | 503 | 15,273 | 15,273 | 10,273 |
| 82200 | Operating Services | 17,726 | 13,243 | 13,500 | 13,500 | 13,500 |
| 82300 | Notices, Subscriptions, Publicity | 61,618 | 59,219 | 64,932 | 64,932 | 54,932 |
| 82400 | Utilities | 58,206 | 33,967 | 45,049 | 45,049 | 45,049 |
| 82500 | Contractual Services | 23,405 | 17,450 | 7,500 | 7,500 | 2,500 |
| 82600 | Repair & Maintenance Services | 4,639 | 4,497 | 12,634 | 12,634 | 12,634 |
| 82700 | Employee Programs | 19,547 | 11,982 | 11,000 | 11,000 | 11,000 |
| 82800 | Professional Development/Travel | 58,783 | 22,207 | 20,699 | 20,699 | 18,199 |
| 83100 | Office Supplies | 28,914 | 27,474 | 30,125 | 30,125 | 30,125 |
| 83200 | Operating Supplies | 2,986 | 2,656 | 3,288 | 3,288 | 3,288 |
| 83300 | Fuel & Mileage (Non-Travel) | 1,623 | 1,512 | 2,489 | 2,489 | 452 |
| 83500 | Equipment (<\$10,000) | 7,101 | 25,946 | 13,518 | 13,518 | 13,518 |
| 83600 | Repair & Maintenance Supplies | 966 | 1,597 | 1,400 | 1,400 | 1,400 |
| 84000 | Operational Units | 0 | 18,131 | 0 | 0 | 0 |
| 85100 | Property & Liability Costs | 13,589 | 103,805 | 4,475 | 4,475 | 4,475 |
| 85200 | Rentals | 1,305 | 0 | 0 | 0 | 0 |
| 85300 | Permits & Fees | 96 | 115 | 4,615 | 4,615 | 4,615 |
| 85500 | Financial Fees | 0 | 0 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | 18,362 | 35,349 | (19,000) | 1,000 | (19,000) |
| | Total Operations | 320,344 | 379,651 | 231,497 | 251,497 | 206,960 |
| CAPITAL | | | | | | |
| 89500 | Equipment (>\$10,000) | 25,334 | 42,381 | 24,000 | 0 | 0 |
| | Total Capital | 25,334 | 42,381 | 24,000 | 0 | 0 |
| Total Administration Budget | | 1,234,943 | 1,194,026 | 819,839 | 818,439 | 628,924 |



Human Resources

Shirley Harmon, Director

The Human Resources Department is responsible for overseeing the City's recruitment and hiring processes, administering the City's compensation plan, implementing the personnel rules and regulations, and managing employee benefits.

| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|---|-------------|-------------|-----------------------------|------------------------|
| Number of Budgeted Positions Full-Time (Part-Time) | 633(50) | 664(47) | 679(44) | NA |
| Human Resources Staff per 100 Employees (not including Risk) | 1.02 | .96 | .97 | .97 |
| Employee Turnover for Full-Time Positions (Not Including Retirees) | 9.4% | 9.1% | 4.3% | 10% |
| | | | | |
| Number of Complaints Requiring an Investigation | NA | NA | 12 | 15 |
| | | | | |
| Number of Vacancies Advertised | 56 | 62 | 20 | 15 |
| Number of Applications Processed | 5,036 | 4,836 | 4,200 | 3,500 |
| Average Number of Applications per Advertised Vacancy | 90 | 78 | 210 | 233 |
| | | | | |
| Wellness Program Participants* | NA | 618 | 349 | 460 |
| Annual Wellness Cost per FTE | NA | \$31.64 | \$26.98 | \$29.00 |
| | | | | |
| Total benefits as a percent of total wages | NA | 39.8% | 39.8% | 39.8% |

**Wellness participants were not tracked individually for FY 2008 and FY 2009, so overlap between programs is probable. Going forward with FY 2010, participants will be tracked individually for accuracy.*

| Measurement/Goal | 2007 | 2008 | 2009 (Projected) | 2010 (Goal) |
|--|-------------|-------------|-------------------------|--------------------|
| Number of TOSHA Recordable Injuries | 23 | 13 | 16 | NA |
| TOSHA Recordable Injuries as a Percentage of Workforce | 3.57% | 1.95% | 2.38% | NA |
| | | | | |
| Average Number of Work Days Lost per Injury | 7.6 | 17 | 3.8 | NA |
| Total Loss of Payroll | \$29,755 | \$30,026 | \$9,211 | NA |

Recordable Injuries are reported in calendar years rather than fiscal years.

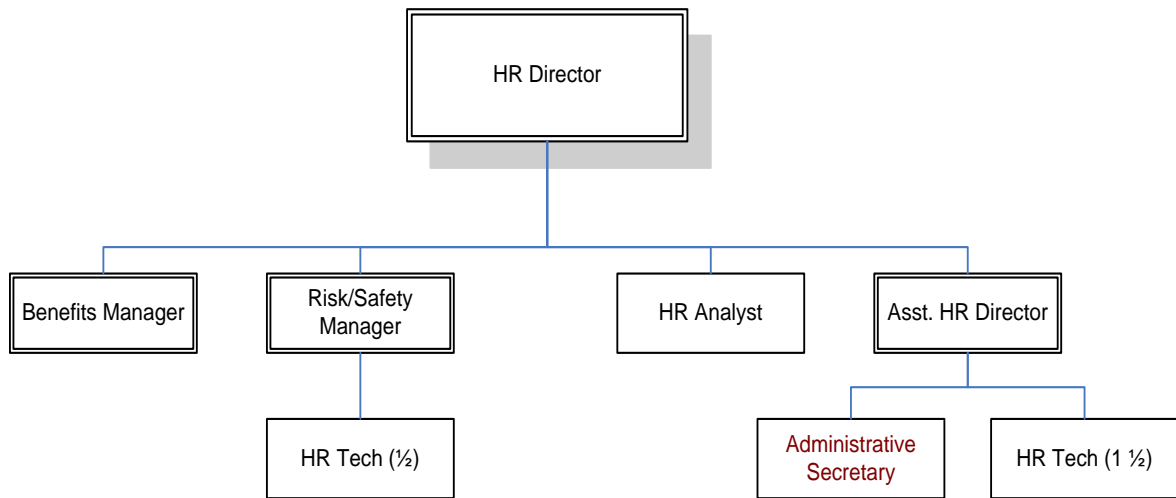


Sustainable Franklin

It has and will continue to be a goal of the Human Resources Department to implement “paperless” initiatives that result in cost savings and more efficient document filing and retrieval. In FY 2007, we began scanning files into an electronic document system, OnBase. In FY 2009, we began scanning personnel orders and distributing them via email.

Human Resources plans to include “Green” initiatives in the wellness program. At the 2009 Health Fair, employees were given reusable grocery bags, reusable BPA-free water bottles, and tomato seeds. A booth for the Agricultural Extension allowed employees to learn about vegetable gardening.

Staffing by Position



General Fund - Human Resources Personnel by Position

| Position | Pay Grade | FY 2009 | | FY 2010 | | Not Funded |
|-----------------------------|-----------|-----------|-----------|-----------|-----------|------------|
| | | Full-Time | Part-Time | Full-Time | Part-Time | |
| Human Resources Director | 25 | 1 | 0 | 1 | 0 | |
| Human Resources Asst Dir | 22 | 1 | 0 | 1 | 0 | |
| Benefits Manager | 21 | 1 | 0 | 1 | 0 | |
| Risk Manager/Safety Officer | 21 | 1 | 0 | 1 | 0 | |
| Human Resources Analyst | 19 | 1 | 0 | 1 | 0 | |
| Human Resources Technician | 12 | 2 | 0 | 2 | 0 | |
| Admin Secretary | 10 | 1 | 0 | 1 | 0 | |
| Risk Manager Intern | --- | 0 | 0 | 0 | 0 | |
| TOTALS | | 8 | 0 | 8 | 0 | 0 |

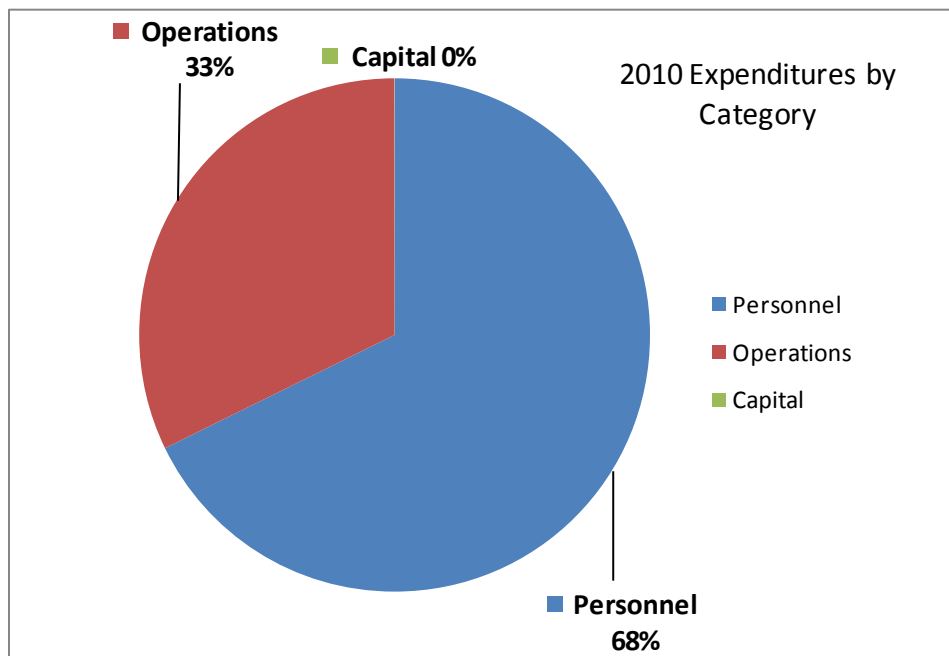
Budget Notes/Objectives

- Salary & Wages – An 8.23% decrease in salaries from the 2009 budget is expected due to last year's reorganization of the department.
- Transportation Charges – An increase is expected due to the freight for training materials for Civil Treatment training.
- Operating Services – A 39% decrease from the 2009 budget due to the large volume of printing in-house.
- Contractual Services – A 75% decrease is budgeted for contractual services in the 2010 budget.
- Repair & Maintenance Services – An increase of \$900 over 2009 budget is expected due to sharing our copier with the planning department and more printing done within HR.
- Employee Programs – A decrease of over 34% is seen in these expenses due to restraining some employee events due to the economy.
- Office Supplies – This line item is decreased 17% over last year.

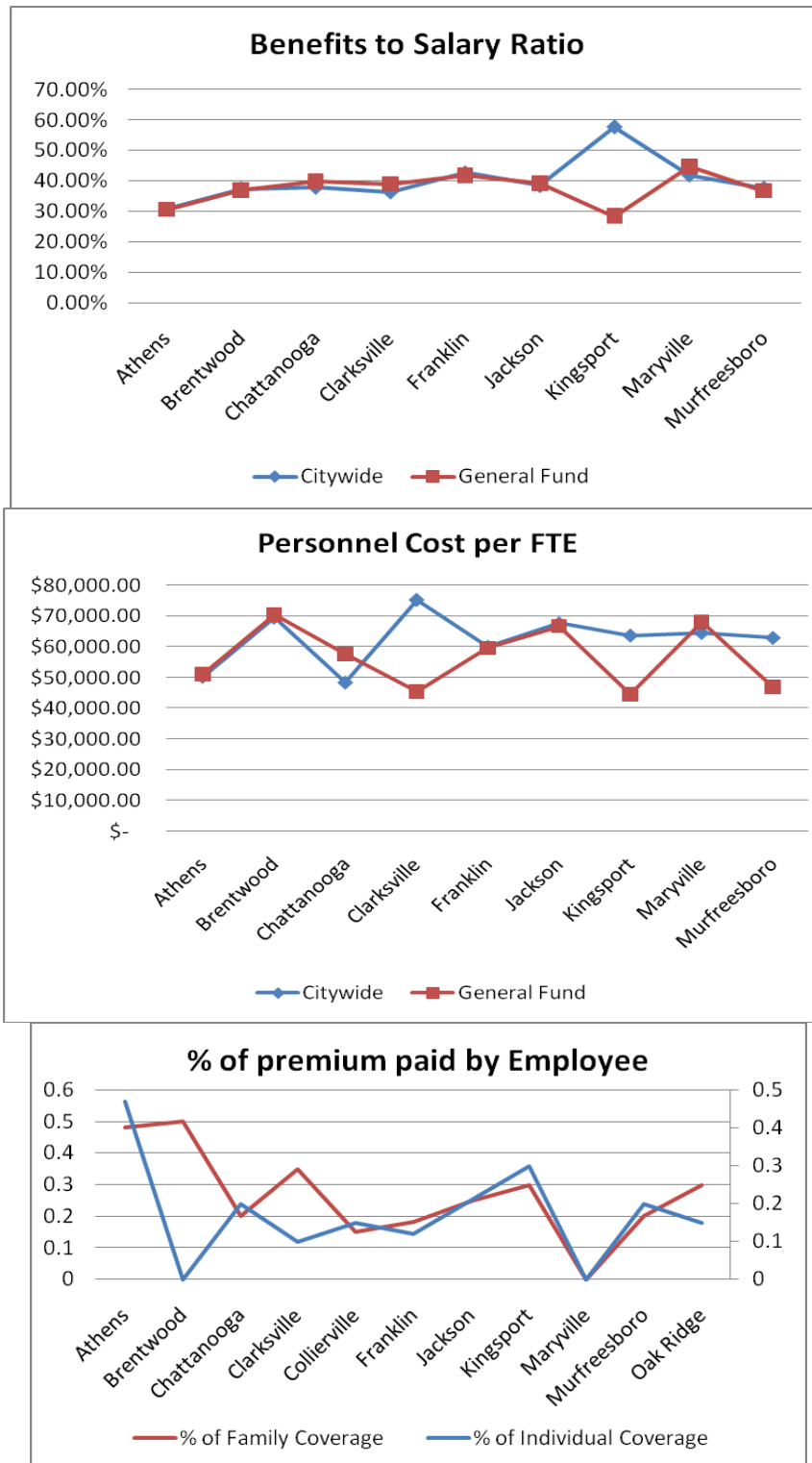
The total operational cost of Human Resources reveals a more than an 8.3% savings over the 2009 total operating budget.

General Fund Human Resources

| 110 41650 | | GENERAL FUND HUMAN RESOURCES | | | | |
|-------------------------------------|-----------------------------------|---------------------------------|----------------|------------------|--------------------------|------------------|
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 330,400 | 334,896 | 454,460 | 419,523 | 428,020 |
| 81400 | Employee Benefits | 130,339 | 126,660 | 164,551 | 139,837 | 159,136 |
| | Total Personnel | 460,739 | 461,556 | 619,011 | 559,360 | 587,156 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 256 | 319 | 250 | 5,000 | 6,000 |
| 82200 | Operating Services | 2,630 | 4,987 | 16,800 | 10,070 | 10,250 |
| 82300 | Notices, Subscriptions, Publicity | 5,665 | 8,518 | 8,875 | 7,730 | 7,905 |
| 82400 | Utilities | 5,436 | 5,563 | 6,000 | 5,980 | 5,980 |
| 82500 | Contractual Services | 57,657 | 65,412 | 40,750 | 33,000 | 25,000 |
| 82600 | Repair & Maintenance Services | 2,549 | 2,049 | 3,100 | 4,000 | 4,000 |
| 82700 | Employee Programs | 67,362 | 55,478 | 175,082 | 222,419 | 169,082 |
| 82800 | Professional Development/Travel | 9,925 | 12,903 | 22,700 | 21,786 | 22,700 |
| 83100 | Office Supplies | 8,911 | 8,535 | 10,200 | 8,225 | 8,450 |
| 83200 | Operating Supplies | 7,012 | 3,823 | 12,000 | 11,221 | 11,000 |
| 83300 | Fuel & Mileage (Non-Travel) | 898 | 969 | 1,376 | 1,375 | 1,975 |
| 83500 | Equipment (<\$10,000) | 8,900 | 8,026 | 11,000 | 7,900 | 9,000 |
| 83600 | Repair & Maintenance Supplies | 0 | 0 | 0 | 38 | 0 |
| 85100 | Property & Liability Costs | 2,234 | 2,765 | 3,180 | 2,239 | 2,239 |
| 85900 | Other Business Expenses | 65 | 4,483 | (19,000) | 500 | 500 |
| | Total Operations | 179,500 | 183,830 | 292,313 | 341,483 | 284,081 |
| CAPITAL | | | | | | |
| 89500 | Equipment (>\$10,000) | 0 | 13,701 | 22,000 | 22,000 | 0 |
| | Total Capital | 0 | 13,701 | 22,000 | 22,000 | 0 |
| Total Human Resources Budget | | 640,239 | 659,087 | 933,324 | 922,843 | 871,237 |



MTAS Benchmarking Program



**Note: University of Tennessee's Municipal Technical Advisory Service statewide benchmarking program.*

Law

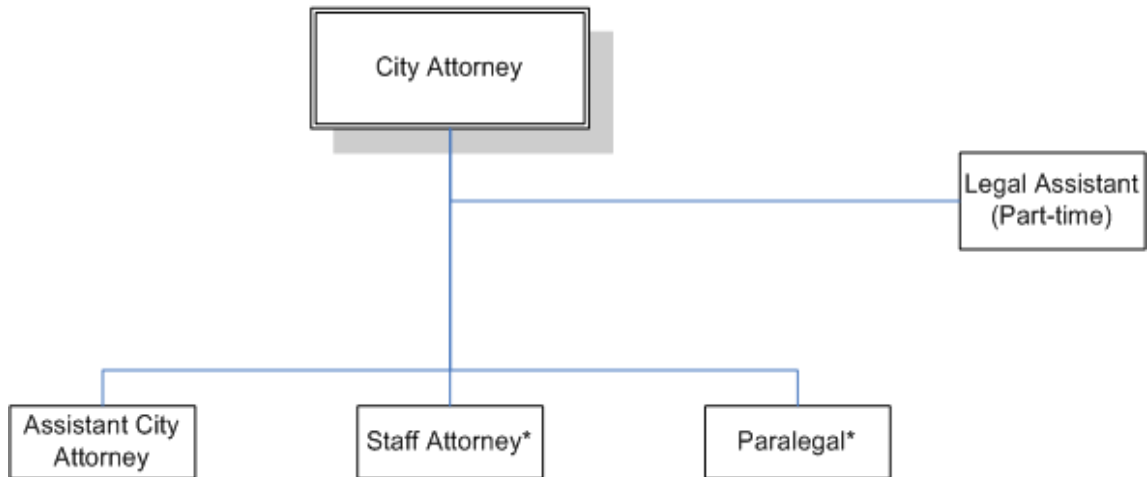
Shauna Billingsley, Interim City Attorney

The Law Department provides legal advice to the Mayor, Aldermen, City Administrator, department directors, boards, commissions, committees, and other city officials. These duties include:

1. to direct professional and other employees in the Law Department in the provision of legal services to the City,
2. to supervise preparation and review of contracts, deeds, bonds, ordinances, resolutions, real estate transactions and agreements for the City by rendering opinions relative to substance, form and propriety of such documents,
3. to attend and provide legal counsel to Board of Mayor and Aldermen meetings and committee meetings as may be required,
4. to direct the management of all litigation in which the City is a party or is interested, including the functions of prosecuting attorney in City Court appeals,
5. to apply in the name of the City for injunctive or other extraordinary relief as authorized by law,
6. to assist in development of administrative policies, rules and regulations,
7. to represent the City in legal issues at administrative hearings, in meetings with government officials and in professional educational organizations, and
8. to recommend and arrange for retention of special counsel in cases involving extensive or specialized litigation.

| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|--|-------------|-------------|-----------------------------|------------------------|
| Tasks per department | | | | |
| Number of Ordinances/Resolutions Drafted | | | | |
| Number of Contracts Drafted | | | | |
| | | | | |

Staffing by Position



2009-2010 Fiscal Year Budget General Fund - Law Personnel by Position

| Position | Pay Grade | FY 2009 | | FY 2010 | |
|--------------------|---------------|-----------|-----------|-----------|-----------|
| | | Full-Time | Part-Time | Full-Time | Part-Time |
| City Attorney | 25 | 1 | 0 | 1 | 0 |
| Asst City Attorney | 23 | 1 | 0 | 1 | 0 |
| Paralegal | 16 | 1 | 0 | 1 | 0 |
| Intern | --- | 0 | 1 | 0 | 1 |
| | TOTALS | 3 | 1 | 3 | 1 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Anticipated Pay Grade (if reclassification creates new job title) |
| | | | | | |

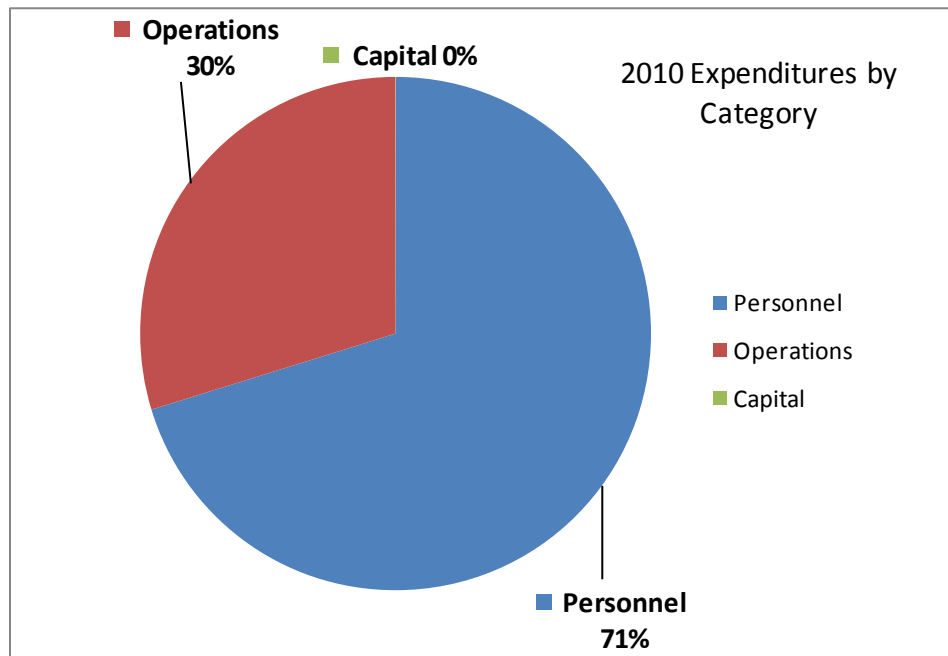
| Departmental Career Development Path | Pay Grade | Requirements | | |
|---|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| Kristen Corn will take the Bar Exam in July 2009. | | | | |
| | | | | |
| | | | | |
| | | | | |

Budget Notes/Objectives:

- Salaries & Wages – In an effort to prepare for the potential loss of an employee who is the paralegal, a staff attorney position has been created. The position will remain unfunded until the loss of the paralegal at which time the staff attorney position may be funded and the paralegal position unfunded. No change is expected to occur until late October or November 2009.
- Operating Services – costs are budgeted the same as last year due to the need for new letterhead and business cards in the event the City hires for its vacant position.
- Notices, Subscriptions, Publicity – costs are budgeted the same as last year due to the estimated cost of running a classified ad for the vacant City Attorney position
- Contractual Services – costs are expected to increase as most outside attorney expenses will now be budgeted through the Law Department
- Professional Development – The conferences are essential to the practice of municipal attorneys
- Office Supplies – costs are expected to decrease as the Law Department is fully functional at this time; additionally, we have budgeted zero dollars to fund meals and food inside Williamson County

General Fund Law

| 110 41400 GENERAL FUND LAW | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|----------------------------------|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 84,265 | 169,846 | 155,425 | 155,425 | 207,866 |
| 81400 | Employee Benefits | 16,607 | 64,860 | 68,271 | 68,271 | 85,572 |
| | Total Personnel | 100,872 | 234,706 | 223,696 | 223,696 | 293,438 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 60 | 244 | 1,700 | 1,700 | 1,300 |
| 82200 | Operating Services | 1,146 | 3,243 | 5,556 | 5,226 | 4,240 |
| 82300 | Notices, Subscriptions, Publicity | 4,810 | 11,632 | 20,642 | 20,966 | 19,587 |
| 82400 | Utilities | 240 | 1,597 | 2,698 | 2,698 | 2,698 |
| 82500 | Contractual Services | 4,702 | 85,252 | 21,500 | 21,500 | 61,000 |
| 82700 | Employee Programs | 575 | 2,550 | 10,300 | 10,300 | 7,700 |
| 82800 | Professional Development/Travel | 3,005 | 9,802 | 12,600 | 12,600 | 11,800 |
| 83100 | Office Supplies | 2,757 | 2,980 | 11,860 | 11,860 | 7,650 |
| 83200 | Operating Supplies | 0 | 455 | 1,000 | 1,000 | 750 |
| 83300 | Fuel & Mileage (Non-Travel) | 0 | 230 | 190 | 200 | 400 |
| 83500 | Equipment (<\$10,000) | 4,715 | 1,056 | 2,552 | 2,552 | 2,500 |
| 83600 | Repair & Maintenance Supplies | 0 | 0 | 0 | 0 | 0 |
| 85100 | Property & Liability Costs | 0 | 1,226 | 1,400 | 1,400 | 1,400 |
| 85300 | Permits & Fees | 893 | 388 | 5,400 | 800 | 5,340 |
| 85900 | Other Business Expenses | 0 | 0 | (21,500) | 0 | 0 |
| | Total Operations | 22,903 | 120,654 | 75,898 | 92,802 | 126,365 |
| CAPITAL | | | | | | |
| 89500 | Equipment (>\$10,000) | 6,091 | 0 | 0 | 0 | 0 |
| | Total Capital Budget | 6,091 | 0 | 0 | 0 | 0 |
| Total Law Budget | | 129,866 | 355,360 | 299,594 | 316,498 | 419,803 |



Communications

Milissa Reiersen, Communications Manager

The Communications Division was created in December 2008 to develop internal and external communications and citizen participation initiatives. The Division also handles all media relations for the City and manages the City's Government Access Channel, Comcast CableChannel 10.

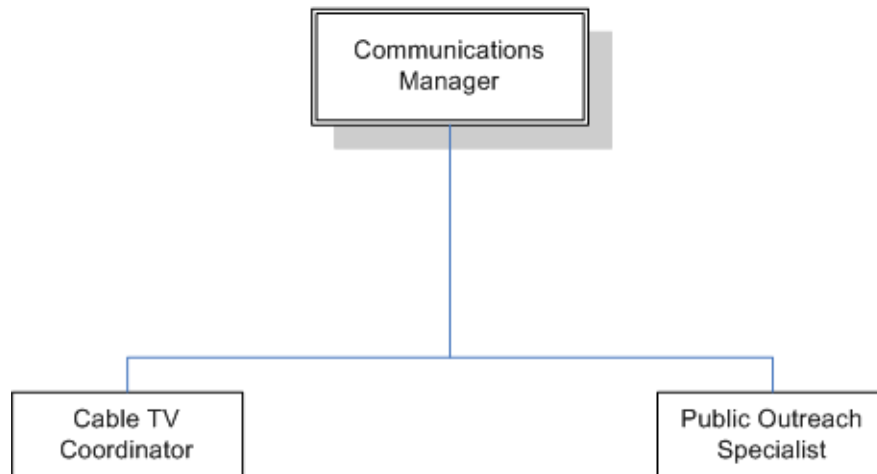
| Measurement/Goal | FY08 | FY09 (Projected) | FY10 (Goal) |
|--|------|---------------------|----------------|
| Goal: Provide proactive information through news releases | | | |
| Percentage of Releases that generate news stories | NA | NA | NA |
| | | | |
| Goal: Produce informative programming for CableChannel 10 | | | |
| Local programming produced for CableChannel 10 | | | |
| | | | |
| Average daily external visits to City's website | | | |
| | | | |



Sustainable Franklin

The Communications Office will work with the M.I.T. Department to design "green" pages for the City's new website. These "green pages" will be dedicated to providing ideas and suggestions to our citizens on living green in Franklin. Communications will also work with the City's Sustainable Task Force to promote the City's Sustainable Plan.

Staffing by Position



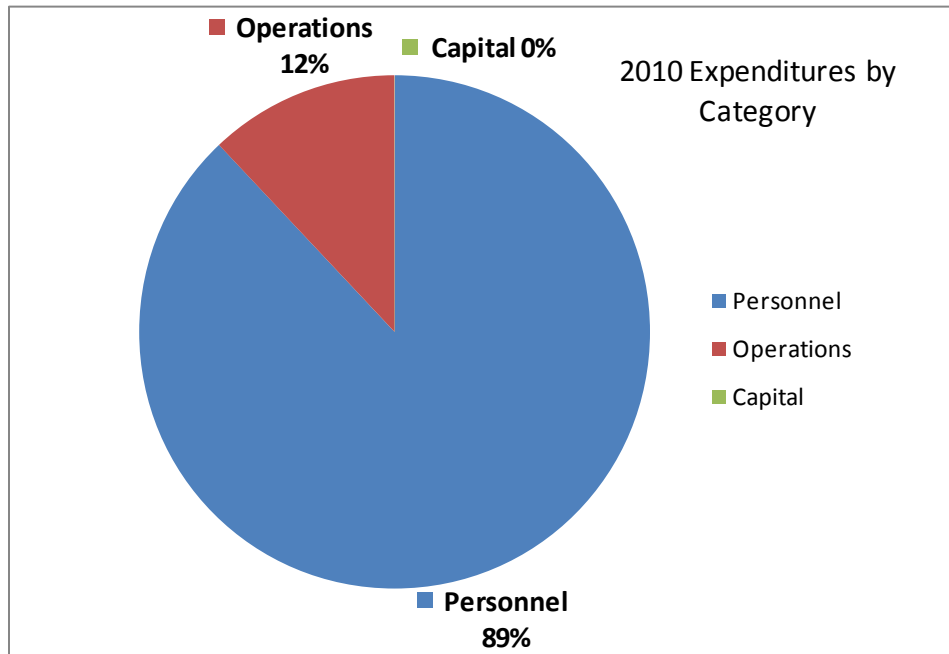
| Position | Pay Grade | FY 2009 | | FY 2010 | | Not Funded |
|------------------------------|---------------|-----------|-----------|-----------|-----------|------------|
| | | Full-Time | Part-Time | Full-Time | Part-Time | |
| Cable Channel 10 Coordinator | 21 | 1 | | 1 | | |
| Communications Manager | | 1 | | 1 | | |
| Public Outreach Specialist | | 1 | | 1 | | |
| Cable Channel 10 Intern | --- | 0 | 6 | 0 | 6 | |
| | TOTALS | 3 | 6 | 3 | 6 | 0 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

General Fund Communications

| 110 41330 GENERAL FUND COMMUNICATIONS (formerly Channel 10) | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 63,366 | 67,642 | 75,940 | 75,940 | 196,940 |
| 81400 | Employee Benefits | 26,089 | 25,450 | 25,694 | 25,694 | 47,221 |
| | Total Personnel | 89,455 | 93,091 | 101,634 | 101,634 | 244,161 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 59 | 177 | 264 | 264 | 264 |
| 82200 | Operating Services | 0 | 89 | 200 | 200 | 200 |
| 82300 | Notices, Subscriptions, Publicity | 1,593 | 1,508 | 1,508 | 1,508 | 1,508 |
| 82400 | Utilities | (34) | 402 | 500 | 500 | 500 |
| 82600 | Repair & Maintenance Services | 0 | 350 | 2,500 | 2,500 | 2,500 |
| 82800 | Professional Development/Travel | 1,698 | 648 | 2,050 | 2,050 | 2,050 |
| 83100 | Office Supplies | 0 | 61 | 750 | 750 | 750 |
| 83200 | Operating Supplies | 11,439 | 13,548 | 10,814 | 10,814 | 10,814 |
| 83300 | Fuel & Mileage (Non-Travel) | 149 | 291 | 267 | 267 | 200 |
| 83500 | Equipment (<\$10,000) | 0 | 4,396 | 15,641 | 15,641 | 13,141 |
| 83600 | Repair & Maintenance Supplies | 251 | 0 | 0 | 0 | 0 |
| 85100 | Property & Liability Costs | 847 | 650 | 748 | 748 | 748 |
| 85300 | Permits & Fees | 311 | 0 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | 0 | 1,175 | (3,500) | 1,000 | 1,000 |
| | Total Operations Budget | 16,313 | 23,295 | 31,742 | 36,242 | 33,675 |
| CAPITAL | | | | | | |
| 89500 | Equipment (>\$10,000) | 28,433 | 9,295 | 0 | 0 | 0 |
| | Total Capital Budget | 28,433 | 9,295 | 0 | 0 | 0 |
| Total Communications Budget | | 134,201 | 125,682 | 133,376 | 137,876 | 277,836 |



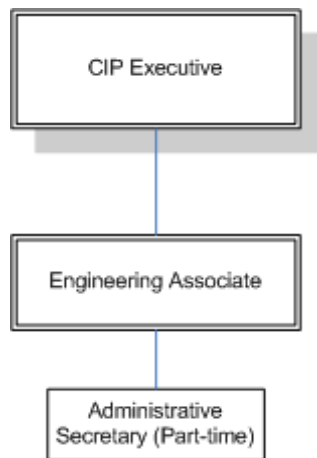


HISTORIC
FRANKLIN
TENNESSEE

Capital Investment Planning

David Parker, CIP Executive/City Engineer

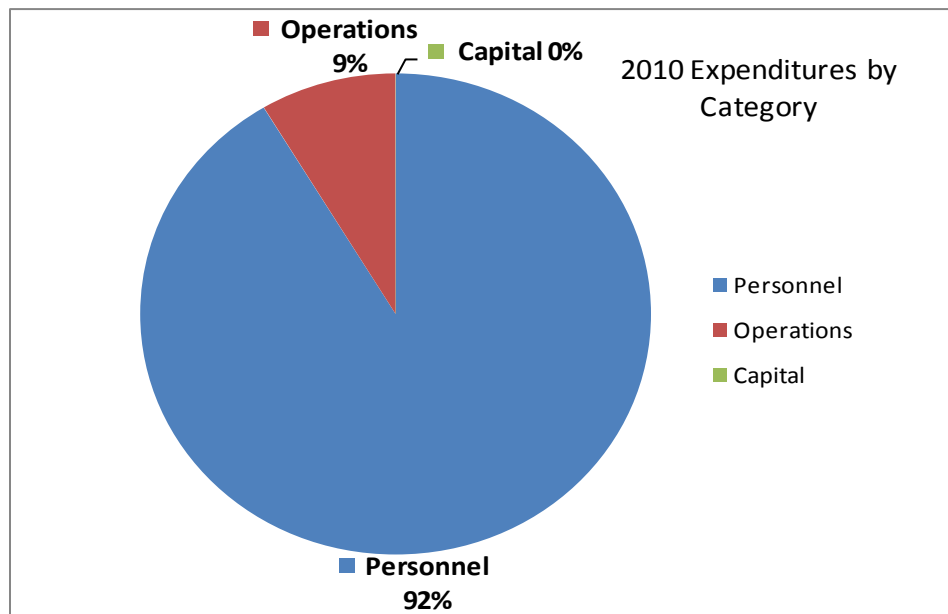
Staffing by Position



| City of Franklin | | | | | | |
|--------------------------------------|--------------|-----------|------------------|--------------|----------------|---|
| 2009-2010 Fiscal Year Budget | | | | | | |
| Cap Proj - Administration | | | | | | |
| Personnel by Position | | | | | | |
| Position | Pay | FY 2009 | | FY 2010 | | Not Funded |
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time | |
| City Engineer | 26 | 1 | | 1 | | |
| Engineering Associate | 16 | 1 | | 1 | | |
| Secretary | 9 | | 1 | | 1 | |
| | TOTALS | 2 | 1 | 2 | 1 | |
| | | | | | | |
| Narrative of Personnel Changes | New Position | | Reclassification | | | Pay Grade (if reclassification creates new job title) |
| | Title | Pay Grade | From Job Title | To Job Title | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Departmental Career Development Path | | Pay Grade | Requirements | | | |
| | | | Degree | Experience | Certifications | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

General Fund Capital Investment Planning

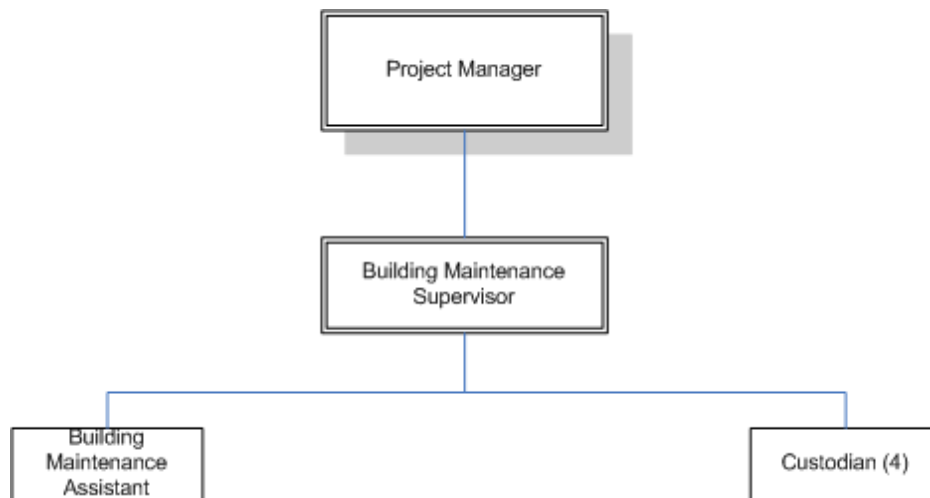
| 110 | GENERAL FUND | | | | | |
|--|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| 41305 | CAPITAL INVESTMENT PLANNING | | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | | | | | 171,088 |
| 81400 | Employee Benefits | | | | | 48,763 |
| | Total Personnel | | | | | 219,851 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | | | | | 500 |
| 82200 | Operating Services | | | | | 600 |
| 82300 | Notices, Subscriptions, Publicity | | | | | 2,800 |
| 82400 | Utilities | | | | | 2,850 |
| 82500 | Contractual Services | | | | | 0 |
| 82600 | Repair & Maintenance Services | | | | | 250 |
| 82700 | Employee Programs | | | | | 0 |
| 82800 | Professional Development/Travel | | | | | 7,700 |
| 83100 | Office Supplies | | | | | 1,350 |
| 83200 | Operating Supplies | | | | | 800 |
| 83300 | Fuel & Mileage (Non-Travel) | | | | | 400 |
| 83500 | Equipment (<\$10,000) | | | | | 1,500 |
| 83600 | Repair & Maintenance Supplies | | | | | 0 |
| 84000 | Operational Units | | | | | 0 |
| 85100 | Property & Liability Costs | | | | | 1,204 |
| 85200 | Rentals | | | | | 0 |
| 85300 | Permits & Fees | | | | | 950 |
| 85500 | Financial Fees | | | | | 0 |
| 85900 | Other Business Expenses | | | | | 0 |
| | Total Operations | | | | | 20,904 |
| CAPITAL | | | | | | |
| 89500 | Equipment (>\$10,000) | | | | | 0 |
| | Total Capital | | | | | 0 |
| Total Capital Investment Planning Budget | | | | | | 240,755 |



Project and Facilities Management

Brad Wilson, Project Manager

Staffing by Position



City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Facilities Maintenance
Personnel by Position

| Position | Pay | FY 2009 | | FY 2010 | | Not Funded |
|---------------------------------|---------------|-----------|-----------|-----------|-----------|---------------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time | |
| Construction Manager | 22 | 1 | 0 | 1 | 0 | |
| Facility Maintenance Supervisor | 14 | 1 | 0 | 1 | 0 | |
| Facility Maintenance Assistant | 10 | 1 | 0 | 1 | 0 | |
| Custodian | 7 | 3 | 1 | 4 | 1 | |
| | TOTALS | 6 | 1 | 7 | 1 | |

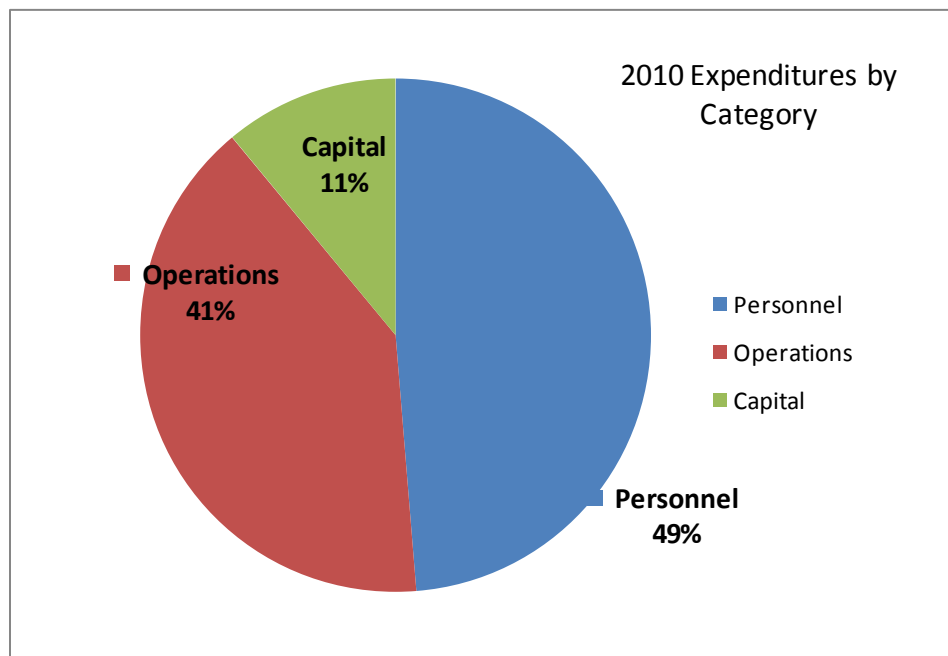
| Narrative of Personnel Changes | New Position | | Reclassification | | Pay Grade (if reclassification creates new job title) |
|------------------------------------|--------------|-----------|------------------|--------------|--|
| | Title | Pay Grade | From Job Title | To Job Title | |
| Custodian (addition for Police HQ) | | 7 | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

* Full time custodian for new police headquarters funded for 2010 FY

General Fund Facilities & Project Management

| 110 41320 GENERAL FUND FACILITIES & PROJECT MANAGEMENT | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|--|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 153,227 | 158,805 | 262,850 | 149,455 | 256,271 |
| 81400 | Employee Benefits | 92,453 | 95,546 | 116,662 | 94,736 | 136,799 |
| | Total Personnel | 245,680 | 254,350 | 379,512 | 244,191 | 393,070 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 20 | 22 | 20 | 20 | 20 |
| 82200 | Operating Services | 0 | 30 | 60 | 60 | 60 |
| 82300 | Notices, Subscriptions, Publicity | 15 | 939 | 500 | 500 | 500 |
| 82400 | Utilities | 44,030 | 156,387 | 196,024 | 190,524 | 190,524 |
| 82600 | Repair & Maintenance Services | 43,862 | 51,871 | 60,975 | 60,975 | 60,975 |
| 82800 | Professional Development/Travel | 0 | 0 | 0 | 0 | 0 |
| 83100 | Office Supplies | 0 | 3,720 | 401 | 401 | 401 |
| 83200 | Operating Supplies | 132 | 743 | 1,290 | 1,290 | 1,290 |
| 83300 | Fuel & Mileage (Non-Travel) | 456 | 638 | 563 | 563 | 500 |
| 83500 | Equipment (<\$10,000) | 0 | 17,153 | 2,300 | 2,300 | 2,300 |
| 83600 | Repair & Maintenance Supplies | 38,212 | 23,524 | 40,870 | 40,870 | 40,870 |
| 85100 | Property & Liability Costs | 847 | 9,570 | 22,012 | 22,012 | 25,784 |
| 85200 | Rentals | 96 | 0 | 7,826 | 7,826 | 7,826 |
| 85300 | Permits & Fees | 0 | 45 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | 0 | 0 | (74,250) | 750 | 750 |
| | Total Operations Budget | 127,670 | 264,642 | 258,591 | 328,091 | 331,800 |
| CAPITAL | | | | | | |
| 89200 | Buildings | 0 | 40,121 | 133,729 | 133,729 | 80,000 |
| 89500 | Equipment (>\$10,000) | 0 | 0 | 12,550 | 12,550 | 10,597 |
| | Total Capital Budget | 0 | 40,121 | 146,279 | 146,279 | 90,597 |
| Total Facilities Maintenance Budget | | 373,350 | 559,114 | 784,382 | 718,561 | 815,467 |





HISTORIC
FRANKLIN
TENNESSEE



FINANCE & ADMINISTRATION

Finance & Administration comprises Finance, Municipal Information & Technology, Purchasing, Recorder's Office, Facilities Maintenance, Facilities Maintenance-Rental Properties, City Court, and Parks.

In addition to providing effective stewardship over public funds and assets, this part of City government provides financial management leadership and legislative support to the Board of Mayor and Aldermen.

Recognitions and Awards:

- Government Finance Officers Association (GFOA) award for Comprehensive Annual Financial Report (17th year);
- GFOA award for Budget Presentation (1st year)
- Established Fuel Hedging initiative with Davidson County

Finance

Russ Truell, Assistant City Administrator for Finance and Administration

The Finance Department oversees the security and management of the City's financial and property interests. The Department helps the City Administrator prepare, implement and monitor the City's annual capital and operating budgets. The department also plans and executes the issuance of bonds and other financing mechanisms available to municipalities.

The Finance Department provides financial services for the City of Franklin. These include:

- (1) Financial Accounting and Reporting,
- (2) Investment of Temporarily Idle Funds,
- (3) Maintaining and Reconciling City Bank Accounts,
- (4) Issuing Employee Payroll,
- (5) Issuing Vendor Payments,
- (6) Internal Audits, and
- (7) Ensuring that the Annual External Financial Audit is Conducted.

| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|--|------|--------|---------------------|----------------|
| Goal – To reduce processing costs, decrease paper payments through the usage of ACH electronic payments | | | | |
| AP Checks Count | NA | 6,238 | 6,195 | NA |
| AP Check Percentage of Total | NA | 92% | 91% | NA |
| ACH Count | NA | 572 | 577 | NA |
| ACH Percentage of Total | NA | 8% | 9% | NA |
| Total AP Transactions | NA | 6,855 | 6,722 | NA |
| | | | | |
| Goal – To decrease errors in Payroll processing as the level of difficulty increases | | | | |
| Number of Transactions | NA | 17,915 | 18,803 | NA |
| Error Rate | NA | NA | .05% | NA |
| | | | | |
| Goal – To reduce paper usage by increasing employee utilization of Employee Desk to view paystubs | | | | |
| Percentage of Employees Using Employee Desk | NA | NA | 30% | NA |



Sustainable Franklin

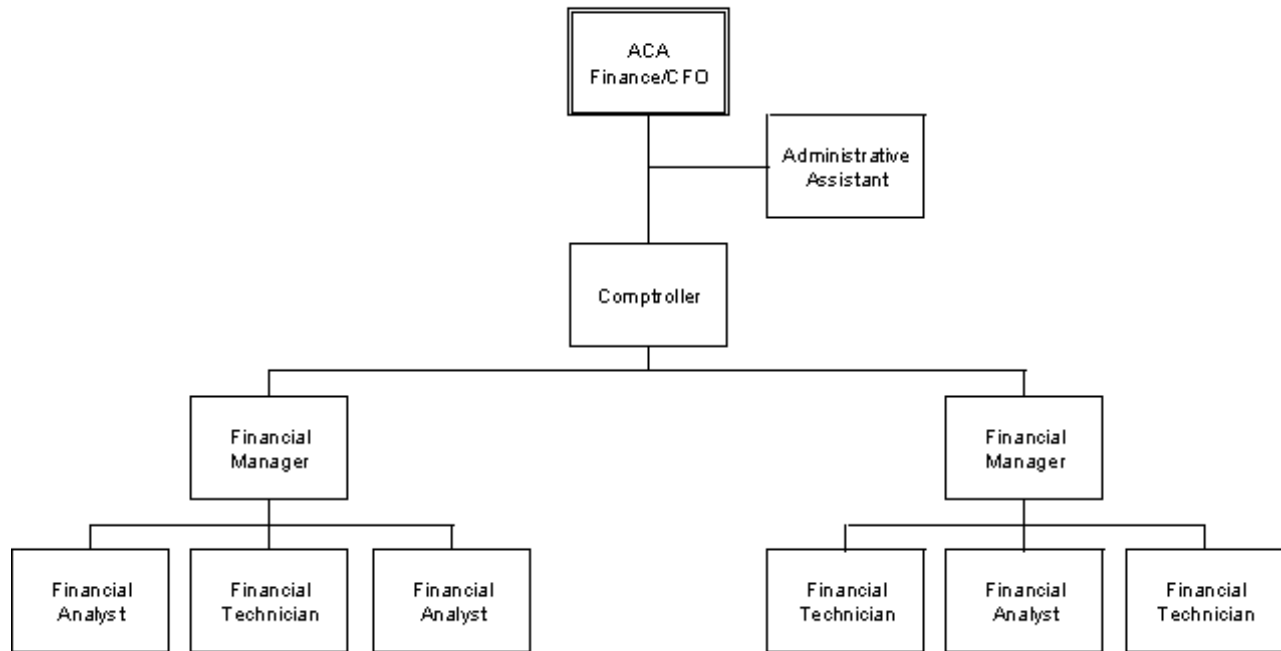
In Fiscal Year 2009, the Finance Department began utilizing Employee Desk, software that allows employees to view their paystubs online, eliminating the need for paper stubs and envelopes. Currently, 205 employees use Employee Desk; that amounts to 5,330 paper paystubs and 5,330 envelopes saved each year! Other “Green” Initiatives include reducing paper usage by dedicating a printer to use reuse paper already printed on one side and to reduce waste by recycling paper, newspaper, plastic bottles, and aluminum cans.

2009-2010 Outlook

The department is working to control costs such as travel by exploring local training options. Finance is also monitoring office supply requests, delaying software purchases, dedicating a printer to re-using paper printed on only one side and electronic scanning of documents to reduce the number of copies made and printed. Payroll implemented Employee Desk to reduce the number of paper paystubs printed along with other payroll communications.

Goals: One goal for the next fiscal year is to allow staff members assigned to oversight of particular departments to spend time each week in the Department. For example, when the new police headquarters building opens in January, one staff member will work two to four days a week inside the headquarters building. This will allow better oversight of departmental records, timekeeping, invoicing, purchasing and other administrative duties, as well as a better dialogue between the operational department staff and the financial support staff.

Staffing by Position



City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Finance
Personnel by Position

| Position | Pay Grade | FY 2009 | | FY 2010 | | Not Funded |
|--------------------------|---------------|-----------|-----------|-----------|-----------|------------|
| | | Full-Time | Part-Time | Full-Time | Part-Time | |
| ACA Finance | 26 | 1 | 0 | 1 | 0 | 0 |
| Comptroller | 23 | 1 | 0 | 1 | 0 | 0 |
| Financial Manager | 19 | 2 | 0 | 1 | 0 | 1 |
| Financial Analyst | 16 | 3 | 0 | 3 | 0 | 0 |
| Financial Technician | 12 | 3 | 0 | 3 | 0 | 0 |
| Administrative Assistant | 12 | 1 | 0 | 1 | 0 | 0 |
| | TOTALS | 11 | 0 | 10 | 0 | 1 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|---|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| ACA Finance | 26 | | | |
| Comptroller | 23 | | | |
| Financial Manager | 19 | | | |
| Financial Analyst | 16 | | | |
| Administrative Asst or Financial Technician | 12 | | | |

Budget Notes/Objectives

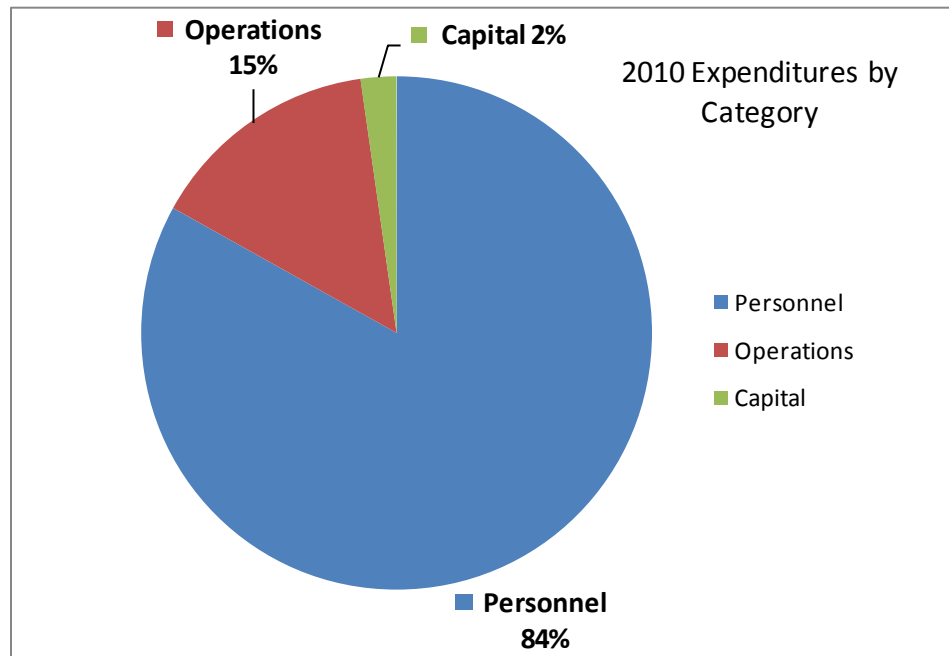
The Finance Department lost another long-time staff member due to retirement and will leave that Financial Manager position unfunded for Fiscal Year 2010, reducing personnel costs by over \$70,000. While approved for 3 Financial Analysts and 3 Financial Technicians, the department will postpone the promotion of a Technician to an Analyst for at least another year. Overall, personnel costs are reduced by \$93,000 over last year's budget. Operating costs are reduced by \$17,000, and capital equipment is up from zero to \$20,000 to allow for purchase of software updates related to payroll processing and scanning of financial documents.

The department is striving to achieve efficiencies in processing Accounts Payable, Payroll and recording of Fixed Assets through training, reconciliations, and cost control initiatives. To help achieve those goals, cross-training on a variety of tasks is planned for everyone in the Department.

110
41500

GENERAL FUND
FINANCE

| | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---|----------------|----------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | |
| 81100 Salaries & Regular Pay | 531,174 | 553,458 | 596,060 | 592,383 | 513,386 |
| 81400 Employee Benefits | 210,603 | 207,490 | 224,393 | 231,831 | 214,582 |
| Total Personnel | 741,777 | 760,949 | 820,453 | 824,214 | 727,968 |
| OPERATIONS | | | | | |
| 82100 Transportation Charges | 503 | 375 | 150 | 2,800 | 2,500 |
| 82200 Operating Services | 602 | 1,498 | 360 | 1,360 | 1,400 |
| 82300 Notices, Subscriptions, Publicity | 4,353 | 4,082 | 2,455 | 3,835 | 3,683 |
| 82400 Utilities | 5,837 | 7,513 | 8,820 | 6,970 | 7,900 |
| 82500 Contractual Services | 3,361 | 7,254 | 17,600 | 11,348 | 10,348 |
| 82600 Repair & Maintenance Services | 2,050 | 2,795 | 3,000 | 526 | 500 |
| 82700 Employee Programs | 135 | 143 | 3,750 | 4,200 | 2,000 |
| 82800 Professional Development/Travel | 7,521 | 11,688 | 12,000 | 11,171 | 10,050 |
| 83100 Office Supplies | 9,963 | 14,217 | 12,500 | 6,630 | 6,500 |
| 83200 Operating Supplies | 1,040 | 60 | 800 | 170 | 0 |
| 83300 Fuel & Mileage (Non-Travel) | 80 | 48 | 190 | 150 | 150 |
| 83500 Equipment (<\$10,000) | 17,991 | 13,247 | 8,500 | 15,432 | 2,200 |
| 83600 Repair & Maintenance Supplies | 0 | 0 | 100 | 0 | 0 |
| 85100 Property & Liability Costs | 2,432 | 4,697 | 5,402 | 4,000 | 4,000 |
| 85300 Permits & Fees | 400 | 0 | 0 | 0 | 0 |
| 85500 Financial Fees | 44,774 | 75,007 | 85,000 | 77,350 | 78,500 |
| 85900 Other Business Expenses | 2,768 | 2,316 | (14,500) | 500 | 0 |
| Total Operations | 103,810 | 144,940 | 146,127 | 146,442 | 129,731 |
| CAPITAL | | | | | |
| 89500 Equipment (>\$10,000) | 71,468 | 29,134 | 0 | 20,000 | 20,000 |
| Total Capital | 71,468 | 29,134 | 0 | 20,000 | 20,000 |
| TOTAL FINANCE BUDGET | 917,055 | 935,022 | 966,580 | 990,656 | 877,699 |



MIT

Fred Banner, Director

The MIT Department interacts closely with every department to assess current and future technology requirements. The department installs and ensures proper functioning of licensed software; administers multiple city-wide databases; installs and repairs hardware; manages networking and communication systems; maintains the City of Franklin's website; and provides end-user training. The MIT Department also provides the City's Geographic Information System (GIS), made up of layers of data, aerial photographs, and databases. This information is used to create digital and paper maps, plan for the future of Franklin, prepare for natural and manmade disasters, expedite EMS response, and track development. Currently the GIS division works with 19,631 parcels within limits (41.28 square miles) plus another 4,082 in the Urban Growth Boundary.

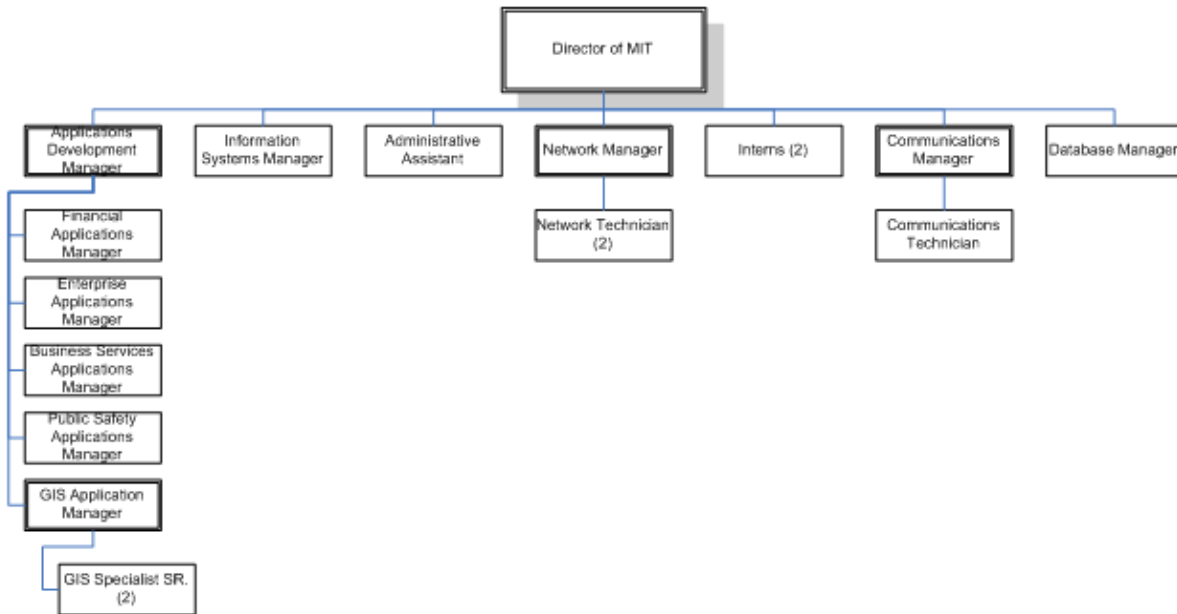
| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|-------------------------------|-------------|-------------|-----------------------------|------------------------|
| Number of ArcMap licenses | 30 | 43 | NA | NA |
| | | | | |
| Number of 800 mhz radios | 616 | 641 | NA | NA |
| | | | | |
| HelpStar Requests by Category | | | | |
| 800 MHz Radios | NA | 2.29% | 3.05% | NA |
| Financial Applications | NA | 1.06% | 0.20% | NA |
| Fire - Computer/Technology | NA | 9.20% | 4.63% | NA |
| GIS | NA | 1.54% | 2.68% | NA |
| Hardware | NA | 18.31% | 11.34% | NA |
| Phones | NA | 3.30% | 7.07% | NA |
| Police - Computer/Technology | NA | 2.82% | 8.41% | NA |
| Printers | NA | 7.75% | 3.90% | NA |
| Software | NA | 50.22% | 34.15% | NA |
| Visions | NA | 2.33% | 0.61% | NA |
| Web Related | NA | 1.14% | 23.90% | NA |
| | | | | |



Sustainable Franklin

The MIT Department helps to promote “Green” by targeting approximately 200 computers to be a part of the Energy Savings Group. These workstations will be scheduled to shut down nightly at 9 pm. They will not come back on unless the user powers them on. The department is also participating in “server virtualization.” Virtualization is a method of partitioning a single physical server into multiple servers. MIT has already reduced five servers to one and plans to continue this process.

Staffing by Position



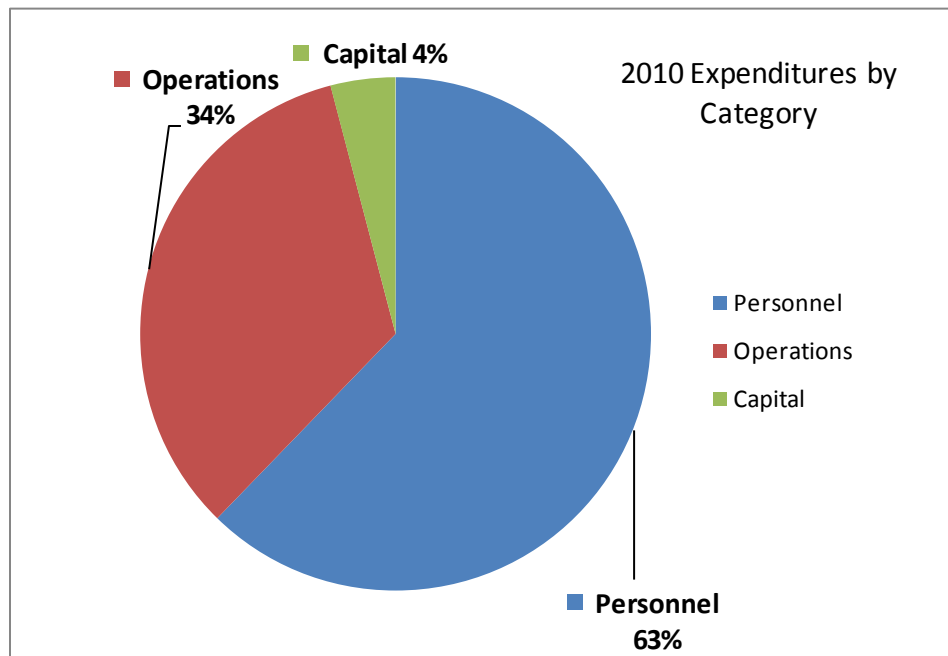
General Fund - MIT Personnel by Position

| Position | Pay Grade | FY 2009 | | FY 2010 | | Not Funded |
|--|-----------|-----------|-----------|-----------|-----------|------------|
| | | Full-Time | Part-Time | Full-Time | Part-Time | |
| MIT Director | 24 | 1 | 0 | 1 | | |
| Applications Development Manager | 22 | 1 | 0 | 1 | | |
| Database Manager | 22 | 1 | 0 | 1 | | |
| Information Systems Manager | 21 | 1 | 0 | 1 | | |
| Communications Manager | 21 | 1 | 0 | 2 | | |
| GIS Applications Manager | 21 | 1 | 0 | 1 | | |
| Network Manager | 20 | 1 | 0 | 2 | | |
| Enterprise Applications Manager | 20 | 1 | 0 | 1 | | |
| Public Safety Applications Manager | 20 | 1 | 0 | | | |
| Business Services Applications Manager | 20 | 1 | 0 | | | |
| Financial Applications Manager | 19 | 1 | 0 | 1 | | |
| GIS Specialist Sr | 19 | 2 | 0 | 2 | | |
| Network Technician | 16 | 2 | 0 | 2 | | 1 |
| Communications Technician | 16 | 1 | 0 | | | |
| Administrative Assistant | 12 | 1 | 0 | 1 | | |
| Intern | | 0 | 2 | 1 | | |
| TOTALS | | 17 | 2 | 18 | 0 | |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| Financial Applications Manager | | | | | 21 |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| | | | | | | |
|-------|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| 110 | GENERAL FUND | | | | | |
| 41350 | MIT - INFORMATION TECHNOLOGY | | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| | <u>PERSONNEL</u> | | | | | |
| 81100 | Salaries & Regular Pay | 611,570 | 745,394 | 962,440 | 744,918 | 859,734 |
| 81400 | Employee Benefits | 267,119 | 293,553 | 333,070 | 286,674 | 338,559 |
| | Total Personnel | 878,689 | 1,038,946 | 1,295,510 | 1,031,592 | 1,198,294 |
| | <u>OPERATIONS</u> | | | | | |
| 82100 | Transportation Charges | 1,080 | 115 | 42 | 634 | 200 |
| 82200 | Operating Services | 1,499 | 1,268 | 1,074 | 632 | 700 |
| 82300 | Notices, Subscriptions, Publicity | 12,165 | 9,778 | 3,808 | 5,090 | 725 |
| 82400 | Utilities | 52,531 | 70,609 | 39,600 | 52,980 | 78,800 |
| 82500 | Contractual Services | 197,793 | 320,007 | 491,200 | 501,200 | 492,450 |
| 82600 | Repair & Maintenance Services | 42,627 | 1,539 | 2,120 | 2,395 | 1,600 |
| 82700 | Employee Programs | 17,995 | 41,021 | 37,000 | 375 | 5,000 |
| 82800 | Professional Development/Travel | 17,148 | 28,566 | 38,802 | 19,880 | 2,020 |
| 83100 | Office Supplies | 7,627 | 6,271 | 5,819 | 5,800 | 5,000 |
| 83200 | Operating Supplies | 1,726 | 4,087 | 3,000 | 3,000 | 1,500 |
| 83300 | Fuel & Mileage (Non-Travel) | 1,159 | 1,861 | 1,652 | 1,300 | 1,000 |
| 83500 | Equipment (<\$10,000) | 88,741 | 49,536 | 45,150 | 220,000 | 62,000 |
| 83600 | Repair & Maintenance Supplies | 1,562 | 4,798 | 2,668 | 1,800 | 1,250 |
| 85100 | Property & Liability Costs | 4,199 | 6,969 | 8,014 | 6,384 | 6,384 |
| 85200 | Rentals | 0 | 0 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | 133 | 79 | (9,500) | 500 | 0 |
| | Total Operations Budget | 447,985 | 546,503 | 670,449 | 821,970 | 658,629 |
| | <u>CAPITAL</u> | | | | | |
| 89500 | Equipment (>\$10,000) | 503,875 | 476,283 | 130,000 | 70,000 | 80,000 |
| | Total Capital Budget | 503,875 | 476,283 | 130,000 | 70,000 | 80,000 |
| | Total MIT Budget | 1,830,549 | 2,061,732 | 2,095,959 | 1,923,562 | 1,936,923 |



Purchasing Office

Brian Wilcox, Purchasing Manager

Procurement of goods and services not related to construction that is valued at or above the \$10,000 public advertisement / sealed submittal threshold is normally facilitated by the Purchasing Office, along with some procurements that are common to multiple departments. In addition, the Purchasing Office: administers the City's purchasing card program, which allows, within spending limits, for purchases to be made by departmental staff by means of a City-issued credit card; and facilitates on an as-needed basis the lawful disposal of surplus property of the City, including both real property and personal property, and, at the discretion of the department, any lost or stolen property recovered by or turned over to the City.

| Measurement/Goal | FY08 | FY09 (Projected) | FY10 (Goal) |
|--|-------------|-----------------------------|------------------------|
| Number of formal procurement solicitations ¹ processed by the Purchasing Office | | | |
| | | | |
| Number of categories of goods and services purchased pursuant to consolidated ² procurement process | | | |
| | | | |
| Calendar days from requisition to purchase order ³ | | | |
| | | | |
| Number of purchase orders issued ⁴ | | | |
| | | | |
| Number of purchasing card transactions processed | | | |

¹ Involving sealed submittals (i.e., bids, proposals, and statements of qualifications) received pursuant to published legal notice.

² Whereby the anticipated spend on like purchases by multiple departments is aggregated and offered as a batch to a single vendor.

³ Purchase Orders are required by the City whenever the sum of purchase values (quantity multiplied by unit price) exceeds the City's encumbrance threshold. At present, the encumbrance threshold equals \$10,000.00. Purchase Orders may also be used upon request of the requisitioning department, the Finance Department or the Purchasing Office. Purchase Orders will not be issued simply upon request of a vendor. Purchase orders are not normally issued for contractual services.

⁴ See footnote no. 3.

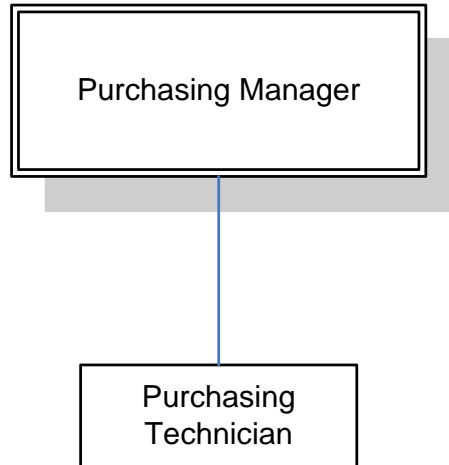


Sustainable Franklin

The Purchasing Office will promote use by the various departments of the City the following method for the economical and eco-friendly disposal of used ink cartridges: The City's office supplies vendor provides the City with recycled boxes that we use to place the used ink cartridge in. They also provide us with shipping labels for a commercial shipper. Once we have accumulated enough used cartridges to fill the box (approximately 6 cartridges), we affix a shipping label to the box and call the commercial shipper for pick up. The office supplies vendor assumes the financial expense from the commercial shipper.

The Purchasing Office has had half of the fluorescent light bulbs in the office ceiling fixtures disconnected, and turns off all of its office lights whenever the office is empty for more than a few minutes.

Staffing by Position



**City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Purchasing
Personnel by Position**

| Position | Pay Grade | FY 2009 | | FY 2010 | | Not Funded |
|-----------------------------|---------------|-----------|-----------|-----------|-----------|------------|
| | | Full-Time | Part-Time | Full-Time | Part-Time | |
| Purchasing Manager | 21 | 1 | 0 | 1 | 0 | 0 |
| Purchasing Analyst (future) | 16 | 0 | 0 | 0 | 0 | 1 |
| Purchasing Technician | 12 | 1 | 0 | 1 | 0 | 0 |
| | TOTALS | 2 | 0 | 2 | 0 | 1 |

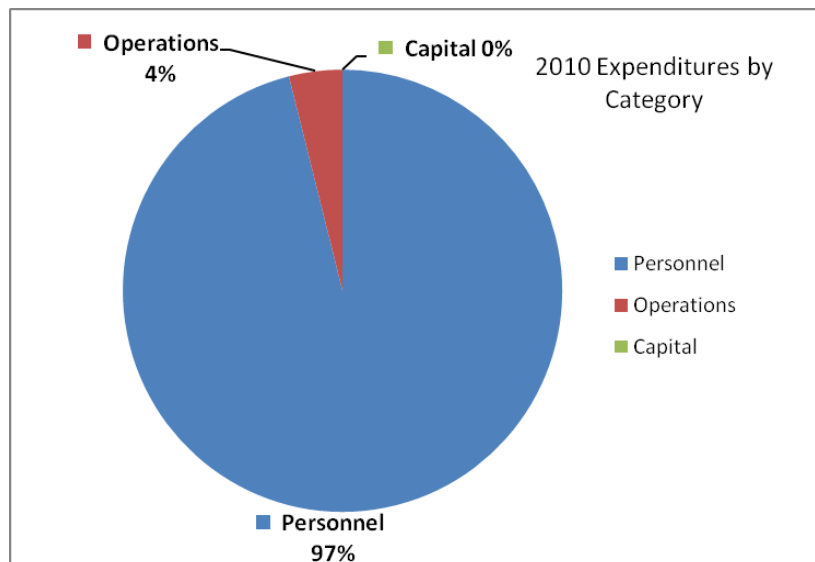
| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| none | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|-------------------|
| | | Degree | Experience | Certifications |
| Purchasing Manager | 21 | Yes | 5 yrs | CPP0 preferred |
| Purchasing Analyst | 16 | No | 3 yrs | CPPB within 4 yrs |
| Purchasing Technician | 12 | No | 2 yrs | CPPB within 5 yrs |

Budget Notes/Objectives

The Purchasing Office budget for FY2010 proposes no changes to the number or classification of budgeted positions. As an expense-reducing measure, the position of Purchasing Technician was intentionally left vacant from August 18, 2008 to March 20, 2009. In FY2008, all outbound mailing expenses of the General Fund were allocated to the Purchasing Office. In FY2010, attendance by the Purchasing Manager at a national professional development conference is not budgeted, and the acquisition of an e-procurement system is deferred.

| 110 41340 GENERAL FUND PURCHASING | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| <u>PERSONNEL</u> | | | | | | |
| 81100 | Salaries & Regular Pay | 86,718 | 93,504 | 98,790 | 76,880 | 94,534 |
| 81400 | Employee Benefits | 41,219 | 45,938 | 46,506 | 37,077 | 48,000 |
| | Total Personnel | 127,937 | 139,442 | 145,296 | 113,957 | 142,534 |
| <u>OPERATIONS</u> | | | | | | |
| 82100 | Transportation Charges | 28,424 | 31,670 | 350 | 50 | 50 |
| 82200 | Operating Services | 89 | 132 | 100 | 0 | 50 |
| 82300 | Notices, Subscriptions, Publicity | 2,361 | 1,817 | 2,250 | 1,984 | 1,745 |
| 82400 | Utilities | 190 | 477 | 463 | 500 | 550 |
| 82600 | Repair & Maintenance Services | 0 | (137) | 0 | 0 | 0 |
| 82800 | Professional Development/Travel | 1,865 | 3,559 | 2,930 | 1,558 | 1,826 |
| 83100 | Office Supplies | 1,474 | 1,726 | 1,775 | 410 | 250 |
| 83200 | Operating Supplies | 0 | 0 | 100 | 0 | 0 |
| 83300 | Fuel & Mileage (Non-Travel) | 22 | 0 | 95 | 0 | 100 |
| 83500 | Equipment (<\$10,000) | 904 | 4,405 | 0 | 1,379 | 500 |
| 85100 | Property & Liability Costs | 847 | 961 | 1,104 | 777 | 800 |
| 85900 | Other Business Expenses | 0 | 0 | (10,000) | 0 | 0 |
| | Total Operations | 36,176 | 44,610 | (833) | 6,658 | 5,871 |
| <u>CAPITAL</u> | | | | | | |
| 89500 | Equipment (>\$10,000) | 481 | 0 | 0 | 0 | 0 |
| | Total Capital Budget | 481 | 0 | 0 | 0 | 0 |
| Total Purchasing Budget | | 164,594 | 184,052 | 144,463 | 120,615 | 148,405 |



Recorder's Office

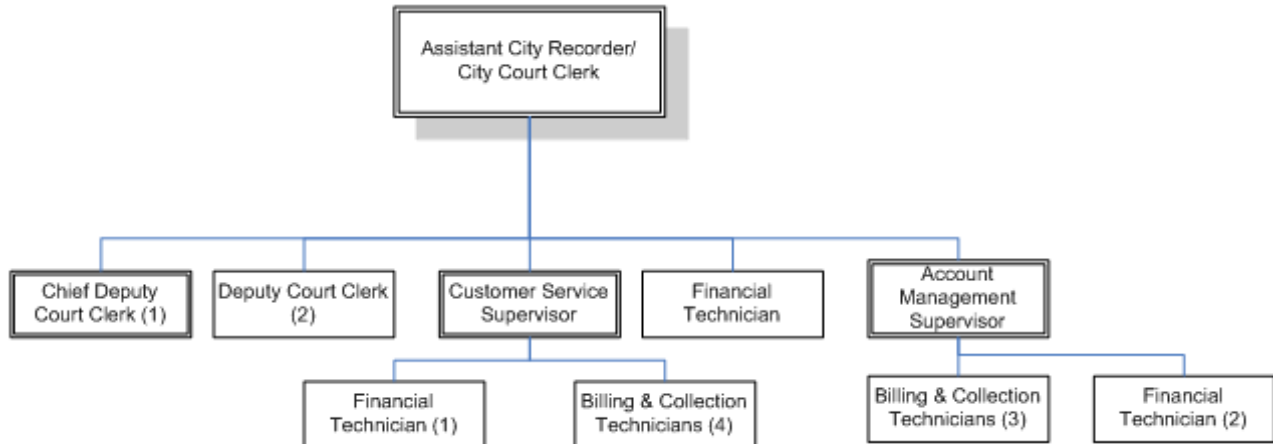
Steve Sims, Assistant City Recorder

Also commonly known as the Revenue Department, the Recorder's Office oversees the billing and collection of most City revenues, including property tax, business tax, water/wastewater/stormwater bills, and numerous permits.

The Municipal Court of the City of Franklin serves to adjudicate municipal offenses and collect fines and costs.

| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|--|----------|----------|---------------------|----------------|
| Goal – Issue Accurate and Timely Bills | | | | |
| Billing Errors per 1,000 Customers | 3.8 | 3.5 | 5.4 | 5.2 |
| | | | | |
| Goal – Collect the Monies Owed the City of Franklin | | | | |
| Cost for Each Dollar Collected <i>(excludes Court)</i> | \$0.0145 | \$0.0156 | \$0.0170 | \$0.0175 |
| | | | | |
| Goal - Administer the Operations of City Court | | | | |
| Citations Processed/Employee (per month) | 165 | 252 | 300 | 310 |

Staffing by Position



City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Recorder
Personnel by Position

| Position | Pay Grade | FY 2009 | | FY 2010 | | Not Funded |
|---------------------------------|---------------|-----------|-----------|-----------|-----------|------------|
| | | Full-Time | Part-Time | Full-Time | Part-Time | |
| Asst City Recorder | 21 | 1 | 0 | 1 | | |
| Asst Office Manager | 18 | 2 | 0 | 2 | | |
| Billing & Collection Supv | 14 | 1 | 0 | 1 | | |
| Financial Technician | 12 | 3 | 0 | 3 | | |
| Billing & Collection Technician | 10 | 7 | 0 | 7 | | |
| | TOTALS | 14 | 0 | 14 | 0 | 0 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| | | | | | |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|--|
| | | Degree | Experience | Certifications |
| Asst City Recorder | 21 | | | Municipal Clerk & Recorder - State of Tenn |
| Asst Office Manager | 18 | | | |
| Financial Technician | 12 | | | |
| Billing & Collection Technician | 10 | | | |

City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Court
Personnel by Position

| Position | Pay Grade | FY 2009 | | FY 2010 | | Not Funded |
|--------------------|-----------|-----------|-----------|-----------|-----------|------------|
| | | Full-Time | Part-Time | Full-Time | Part-Time | |
| Chief Deputy | 12 | 1 | 0 | | 1 | |
| Deputy Court Clerk | 10 | 2 | 0 | | 2 | |
| TOTAL | | 3 | 0 | 0 | 3 | |

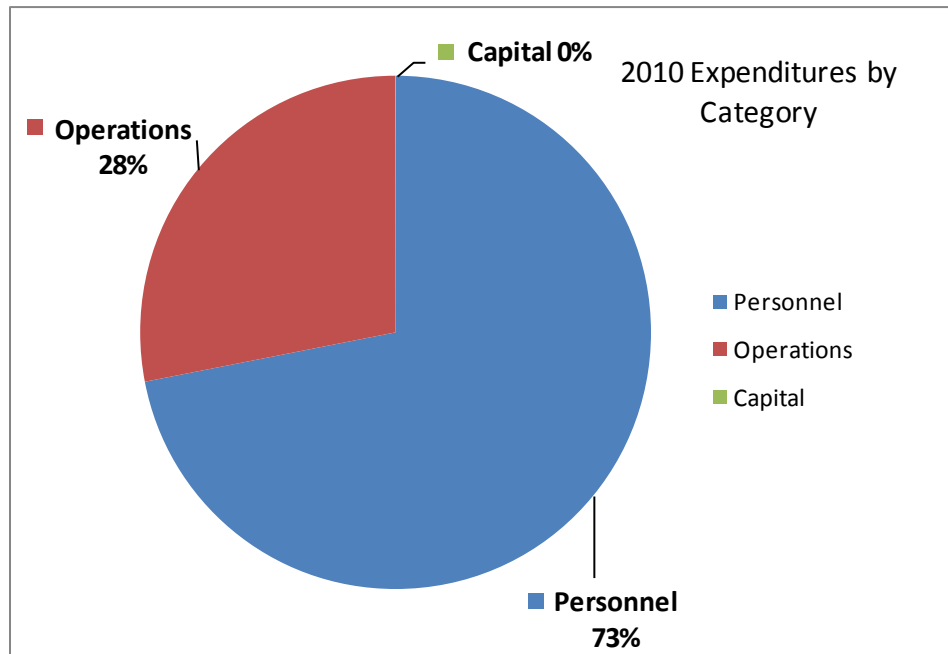
Note: The City Judge is also paid from within this department.

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| | | | | | |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

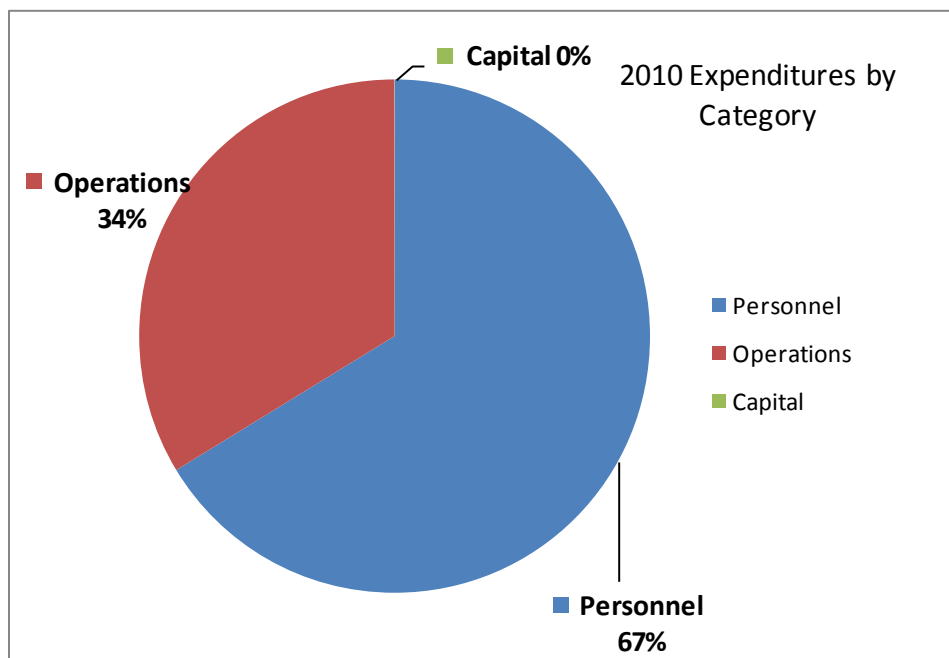
General Fund Recorder's Office

| 110 | GENERAL FUND | | | | |
|---------------------------------------|-----------------------------------|----------------|------------------|------------------|------------------|
| 41310 | RECORDER'S OFFICE | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Budgeted 2010 |
| PERSONNEL | | | | | |
| 81100 | Salaries & Regular Pay | 409,617 | 502,731 | 539,590 | 539,839 |
| 81400 | Employee Benefits | 200,873 | 240,313 | 249,284 | 259,317 |
| | Total Personnel | 610,490 | 743,044 | 788,874 | 799,156 |
| OPERATIONS | | | | | |
| 82100 | Transportation Charges | 2,730 | 8,725 | 8,500 | 20,000 |
| 82200 | Operating Services | 3,405 | 1,210 | 16,380 | 4,021 |
| 82300 | Notices, Subscriptions, Publicity | 685 | 472 | 1,600 | 1,500 |
| 82400 | Utilities | 517 | 2,269 | 2,310 | 2,648 |
| 82500 | Contractual Services | 1,022 | 5,106 | 17,900 | 13,200 |
| 82600 | Repair & Maintenance Services | 201 | 655 | 1,000 | 1,000 |
| 82700 | Employee Programs | 130 | 265 | 550 | 0 |
| 82800 | Professional Development/Travel | 75 | 716 | 3,441 | 300 |
| 83100 | Office Supplies | 17,504 | 17,178 | 18,000 | 16,200 |
| 83200 | Operating Supplies | 2,818 | (531) | 700 | 600 |
| 83300 | Fuel & Mileage (Non-Travel) | 67 | 100 | 95 | 100 |
| 83500 | Equipment (<\$10,000) | 547 | 7,332 | 5,550 | 4,850 |
| 83600 | Repair & Maintenance Supplies | 0 | 169 | 200 | 0 |
| 85100 | Property & Liability Costs | 909 | (12,583) | 6,069 | 4,844 |
| 85300 | Permits & Fees | 169,215 | 168,249 | 96,100 | 185,000 |
| 85500 | Financial Fees | 159,612 | 170,401 | 209,056 | 205,500 |
| 85900 | Other Business Expenses | 0 | 0 | (7,000) | 0 |
| | Total Operations Budget | 359,437 | 369,732 | 380,451 | 459,763 |
| CAPITAL | | | | | |
| 89200 | Buildings | 0 | 4,084 | 0 | 0 |
| 89500 | Equipment (>\$10,000) | 0 | 2,328 | 20,000 | 0 |
| | Total Capital Budget | 0 | 6,412 | 20,000 | 0 |
| Total Recorder's Office Budget | | 969,927 | 1,119,188 | 1,189,325 | 1,258,919 |



General Fund Court

| 110 41200 GENERAL FUND COURT | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|------------------------------------|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 96,593 | 103,074 | 106,510 | 105,203 | 102,744 |
| 81200 | Officials Fees | 31,540 | 29,360 | 30,720 | 29,360 | 29,360 |
| 81400 | Employee Benefits | 70,969 | 68,706 | 61,673 | 62,279 | 62,267 |
| | Total Personnel | 199,102 | 201,140 | 198,903 | 196,842 | 194,371 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 0 | 0 | 5,000 | 1,000 | 15,000 |
| 82200 | Operating Services | 0 | 247 | 1,200 | 0 | 2,000 |
| 82300 | Notices, Subscriptions, Publicity | 35 | 474 | 300 | 200 | 500 |
| 82400 | Utilities | 303 | 536 | 7,436 | 600 | 600 |
| 82500 | Contractual Services | 3,180 | 0 | 0 | 200 | 23,600 |
| 82600 | Repair & Maintenance Services | 337 | 337 | 100 | 100 | 200 |
| 82800 | Professional Development/Travel | 1,026 | 54 | 2,870 | 1,300 | 1,300 |
| 83100 | Office Supplies | 3,109 | 2,634 | 2,500 | 3,700 | 3,000 |
| 83200 | Operating Supplies | 884 | 210 | 200 | 160 | 160 |
| 83300 | Fuel & Mileage | 0 | 0 | 0 | 300 | 0 |
| 83500 | Equipment (<\$10,000) | 4,408 | 1,573 | 1,250 | 900 | 11,900 |
| 85100 | Property & Liability Costs | 1,135 | 1,908 | 2,194 | 2,300 | 2,300 |
| 85300 | Permits & Fees | 22,311 | 24,531 | 25,000 | 30,000 | 30,000 |
| 85500 | Financial Fees | 3,603 | 5,840 | 5,000 | 8,000 | 10,000 |
| 85900 | Other Business Expenses | 63 | 0 | (5,000) | 0 | 0 |
| | Total Operations | 40,394 | 38,342 | 48,050 | 48,760 | 100,560 |
| CAPITAL | | | | | | |
| 89500 | Equipment (>\$10,000) | 0 | 0 | 0 | 0 | 0 |
| | Total Capital | 0 | 0 | 0 | 0 | 0 |
| TOTAL COURT BUDGET | | 239,496 | 239,482 | 246,953 | 245,602 | 294,931 |





HISTORIC
FRANKLIN
TENNESSEE

Parks

Lisa Clayton, Director

The goal of the Franklin Parks Department is to provide a diverse and high quality system of parks, recreation facilities and public open spaces that will meet the recreation and leisure needs of the residents and visitors populations and that will protect and enhance the environmental character of the City of Franklin.

| Measurement/Goal | FY08 | FY09 (Projected) | FY10 (Goal) |
|---|-------------|-----------------------------|------------------------|
| Cost per Franklin Resident to Support Parks | \$10.40 | \$11.41 | NA |
| | | | |
| Operational Expenditures | | | |
| Administrative | 40% | 58% | 69% |
| Operations/Program | 14% | 17% | 17% |
| Maintenance | 7% | 8% | 9% |
| Capital Improvements | 35% | 15% | 1% |
| Capital Equipment | 4% | 2% | 4% |
| | | | |
| Revenues | | | |
| Pavilion Rentals | 24% | 25% | 25% |
| Contractual User Groups | 48% | 50% | 50% |
| Special Event Permits Issued | 9% | 15% | 15% |
| Lease Agreements | 19% | 10% | 10% |
| | | | |
| Acres per 1000 residents (The National Recreation & Parks Association recommends 6 acres per 1000 residents. The City of Franklin has a total of 704 acres of parks) | NA | 12.52 | 12.52 |



Sustainable Franklin

The City of Franklin Parks Department has taken the following actions toward helping the City become more sustainable:

- Increase the use of renewable energy to meet 10% of the City's peak electrical load within seven years. Replace park lighting with energy saving or LED lights in the park system. (Estimated date of completion: 6-30-2016)
- Apply for Energy Efficiency and Conservation Block Grants for replacing existing sports lights on two football fields at Jim Warren Park. (Estimated date of completion: June 2009)
- Establish a local Greenway / Open Space Master Plan for the City and entire Urban Growth Boundary to identify natural environmental characteristics to preserve, protect, and shape future development patterns and environmentally sustainable practices as a priority. (Estimated date of completion: 10-30-2009)

2009-2010 Outlook

The primary challenge in development of the Parks budget for Fiscal Year 2009-10 was dealing with shrinking revenues at the same time that expenses are growing. Total General Fund revenues for the coming year are projected to be slightly increased primarily due to growth in property opening three new additions within parks system: Harlinsdale Park, Eastern Flank Battlefield and Liberty Park, Phase II. Meanwhile, Park General Fund expenses face growing pressure from rapidly increasing costs of fuel, utilities, labor, materials and more.

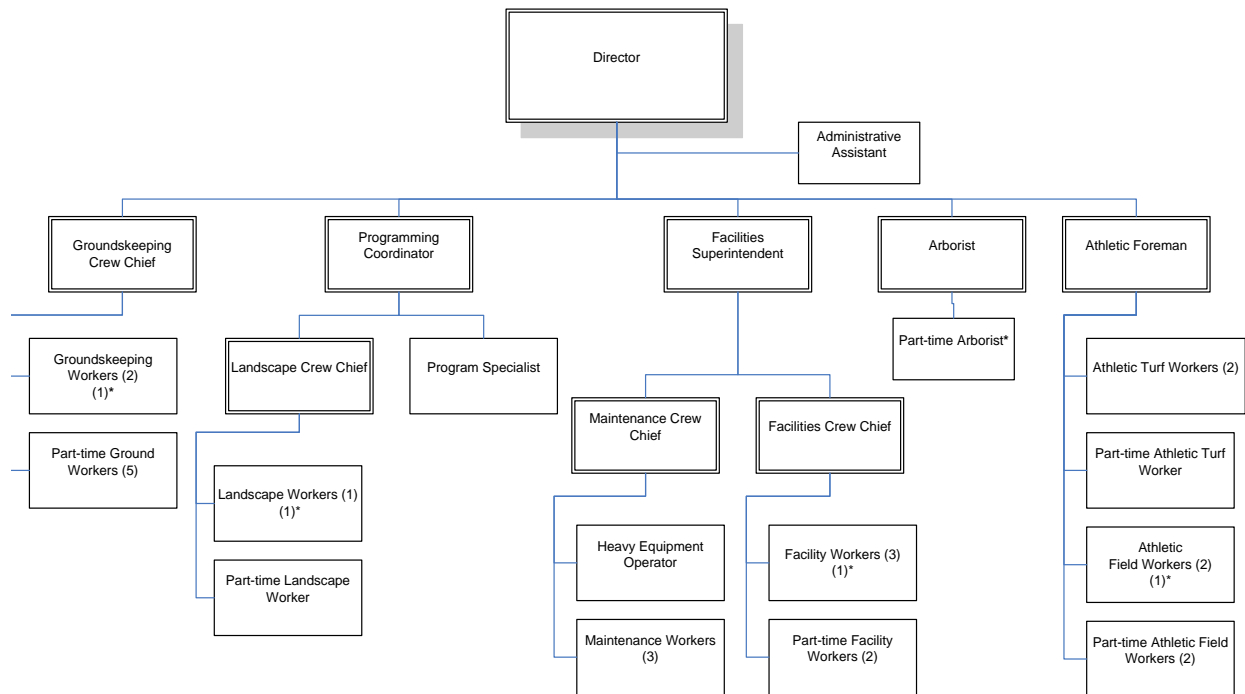


Staffing by Position

Parks Department

City of Franklin, TN

FY 2010 - Proposed



* = Unfunded

05/04/2009

City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Parks
Personnel by Position

| Position | Pay | FY 2009 | | FY 2010 | | Not Funded |
|---------------------------|-------|-----------|-----------|-----------|-----------|---------------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time | |
| Parks Director | 24 | 1 | 0 | 1 | 0 | |
| Facilities Superintendent | 19 | 1 | 0 | 1 | 0 | |
| Athletic Foreman | 17 | 1 | 0 | 1 | 0 | |
| Program Coordinator | 16 | 1 | 0 | 1 | 0 | |
| Arborist | 16 | 1 | 0 | 1 | 0 | |
| Arborist - Part Time | 16 | 0 | 1 | 0 | 1 | 1 |
| Facilities Crew Chief | 13 | 1 | 0 | 1 | 0 | |
| Groundskeeper Crew Chief | 13 | 1 | 0 | 1 | 0 | |
| Landscape Crew Chief | 13 | 1 | 0 | 1 | 0 | |
| Maintenance Crew Chief | 13 | 1 | 0 | 1 | 0 | |
| Program Specialist | --- | 1 | 0 | 1 | 0 | |
| Heavy Equipment Operator | 12 | 1 | 0 | 1 | 0 | |
| Admin Assistant | 12 | 1 | 0 | 1 | 0 | |
| Athletic Turf Worker | 11 | 2 | 1 | 2 | 1 | |
| Athletic Field | 11 | 3 | 2 | 3 | 2 | 1 |
| Facility Worker | 9 | 4 | 2 | 4 | 2 | 1 |
| Grounds Worker | 9 | 3 | 5 | 3 | 5 | 1 |
| Maintenance Worker | 9 | 3 | 0 | 3 | 0 | |
| Landscape Maint Worker | 9 | 2 | 1 | 2 | 1 | 1 |
| TOTALS | | 29 | 12 | 29 | 12 | 5 |

| | New Position | | Reclassification | | |
|---------------------------------------|--------------|-----------|------------------|--------------|--|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassificati on creates new job title) |
| Narrative of Personnel Changes | | | | | |
| | | | | | |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| Facilities Worker | 9 | | 1 year | |
| | | | | |
| | | | | |

Budget Notes/Objectives:

REVENUES:

Park General Fund revenues are projected to total \$41,373 which is 19% increase than budgeted Park General Fund Revenues for the 2008-09 fiscal year. The majority of Parks revenue comes from special event rentals and lease agreements. It is recommended that current park projects be funded by several sources in order to complete projects needed for the citizens of Franklin and tourism. One opportunity is to utilize some funding when deemed appropriate from the Hotel/Motel tax; secondly through generation of revenue produced from special events or fees and allow the funds to accumulate for construction of such projects at Harlinsdale Farm. Thirdly, the department shall utilize grants and alternative funding sources when opportunities arise.

EXPENDITURES:

Park General Fund expenditures are budgeted at \$2,637,900. This is a slight inflationary increase of 4% from budgeted expenditures in the current fiscal year due to the increase in property and facilities the park system will open to the general public by July 1, 2009.

Parks budgeted personnel in 2008-09 for four positions and resubmitted the four for approval in the 2009-2010 fiscal year budget in addition to the 12 part-time (seasonal) employees that work within the department throughout all divisions: Facilities, Grounds, Landscaping, Programming, Urban Forestry & Athletics.

CAPITAL:

Budgeted Park capital projects from the General Fund include additional new fencing for one softball field at the Fieldstone Park due to TML request for updating the 20-year complex. Additional picnic tables and benches for area parks, vehicles to accomplish new and existing landscaping and facility work within the park system. In order to help control costs, the department is purchasing a swath mower for the new open space areas for Harlinsdale Farm and Eastern Flank Battlefield. The purchase will be completed within the existing 2008-2009 fiscal year budget at a cost savings of approximately \$20,000.

Budgeted Park capital projects from the Facility Tax Fund include additional new fencing for the Harlinsdale Farm historical road way and road frontage along Franklin Road.

SUMMARY:

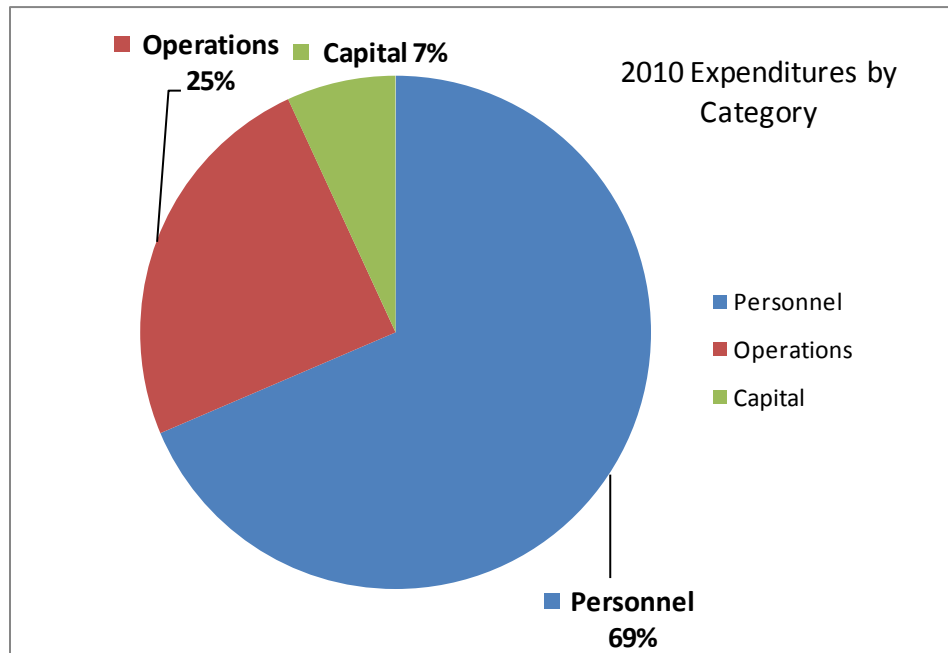
The Fiscal Year 2009-2010 budget for the City of Franklin Parks Department is a product of months of considerable effort by many individuals beginning with the input and analysis of staff members at all levels of the organization and continuing through the final decisions of BOMA that values strategic planning and is committed to our community's quality of life and efficient stewardship of public funds.

General Fund Parks

110
44700

GENERAL FUND PARKS DEPARTMENT

| | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---|----------------|----------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | |
| 81100 Salaries & Regular Pay | 738,792 | 894,612 | 1,187,407 | 1,062,813 | 1,139,240 |
| 81400 Employee Benefits | 384,815 | 426,181 | 527,506 | 506,863 | 589,398 |
| Total Personnel | 1,123,607 | 1,320,792 | 1,714,913 | 1,569,676 | 1,728,638 |
| OPERATIONS | | | | | |
| 82100 Transportation Charges | 748 | 948 | 3,100 | 5,600 | 6,100 |
| 82200 Operating Services | 13,589 | 14,094 | 22,100 | 20,500 | 20,500 |
| 82300 Notices, Subscriptions, Publicity | 25,368 | 40,251 | 37,200 | 36,425 | 34,500 |
| 82400 Utilities | 125,461 | 127,200 | 147,315 | 117,500 | 127,000 |
| 82500 Contractual Services | 74,523 | 72,769 | 7,700 | 4,200 | 5,000 |
| 82600 Repair & Maintenance Services | 79,508 | 68,808 | 69,500 | 85,000 | 82,500 |
| 82700 Employee Programs | 830 | 1,175 | 1,200 | 200 | 1,250 |
| 82800 Professional Development/Travel | 6,503 | 10,791 | 17,001 | 9,112 | 12,200 |
| 83100 Office Supplies | 7,645 | 10,321 | 10,100 | 7,500 | 8,900 |
| 83200 Operating Supplies | 55,370 | 56,919 | 67,400 | 69,800 | 71,000 |
| 83300 Fuel & Mileage (Non-Travel) | 29,554 | 37,059 | 36,556 | 39,000 | 22,900 |
| 83500 Equipment (<\$10,000) | 15,710 | 23,019 | 28,340 | 35,490 | 33,850 |
| 83600 Repair & Maintenance Supplies | 121,709 | 133,257 | 173,200 | 174,500 | 163,000 |
| 84000 Operational Units | 0 | 0 | 0 | 0 | 0 |
| 85100 Property & Liability Costs | 22,327 | 19,805 | 32,689 | 24,000 | 33,900 |
| 85200 Rentals | 5,563 | 6,975 | 8,000 | 5,000 | 5,000 |
| 85300 Permits & Fees | 0 | 0 | 0 | 0 | 0 |
| 85600 Debt Service | 0 | 2,254 | 0 | 600 | 600 |
| 85900 Other Business Expenses | 642 | 1,156 | (40,000) | 30 | 0 |
| Total Operations | 585,050 | 626,801 | 621,401 | 634,457 | 628,200 |
| CAPITAL | | | | | |
| 89200 Buildings | 445 | 917 | 0 | 0 | 0 |
| 89300 Improvements | 973,040 | 376,261 | 25,000 | 55,000 | 0 |
| 89500 Equipment (>\$10,000) | 108,389 | 45,510 | 93,500 | 151,300 | 175,800 |
| Total Capital | 1,081,874 | 422,688 | 118,500 | 206,300 | 175,800 |
| Total Parks Expenditures | 2,790,531 | 2,370,281 | 2,454,814 | 2,410,433 | 2,532,638 |





HISTORIC
FRANKLIN
TENNESSEE

COMMUNITY & ECONOMIC DEVELOPMENT

Community & Economic Development comprises Planning and Sustainability, Building and Neighborhood Services, Economic Development, and the Community Development Block Grant (CDBG) Program.

- Parks Department Completion of Tennessee Parks and Recreation Tier II Benchmarking Program
- Pinkerton Park named #1 Park in Williamson County (*Southern Exposure* and *FranklinIs.com*)

Building and Neighborhood Services

Tom Marsh, Interim Director

The Building and Neighborhood Services Department ensures that the public's safety, health and general welfare are secure by enforcing Codes standards governing new construction, existing housing, and historic districts. Responsibilities of this department include: building permit issuance and inspection, floodplain management, tree preservation, building condemnations, removal of disabled vehicles, noise abatement, high grass, and the enforcement of other standards and regulations found in the Franklin Municipal Code and Zoning Ordinance. There are three divisions within this department: 1) Building Codes Enforcement and Inspections, 2) Zoning and Property Maintenance Code Enforcement, and 3) Department Operations and Development Coordination.

| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|----------------------------------|-------------|-------------|-----------------------------|------------------------|
| Number of Building Inspections | 15,223 | 11,706 | 5,197 | NA |
| Percent Needing Reinspection | 29.9% | 24.3% | 17.7% | NA |
| Number of Plumbing Inspections | 8,432 | 6,805 | 3,427 | NA |
| Percent Needing Reinspection | 28% | 25.4% | 19.2% | NA |
| Number of Mechanical Inspections | 8,768 | 6,671 | 3,378 | NA |
| Percent Needing Reinspection | 33.9% | 29.5% | 21% | NA |
| Number of Electrical Inspections | 14,334 | 12,413 | 7,745 | NA |
| Percent Needing Reinspection | 25% | 22.1% | 16.5% | NA |
| | | | | |
| Permit Fees Received | \$2,688,495 | \$3,234,968 | \$760,329 | NA |
| Department Expenditures | \$1,775,072 | \$1,874,942 | \$2,055,451 | NA |



Sustainable Franklin

The Building and Neighborhood Services Department recycles paper, plastic bottles, and toner cartridges.

2009-2010 Outlook

Cost Control Measure(s)

Tasks and responsibilities are being spread across the department. This department and others are actually short on manpower for some tasks. Employees are cross-training and taking on additional responsibilities within and outside of the department to reduce the need to hire new employees.

Department Goal

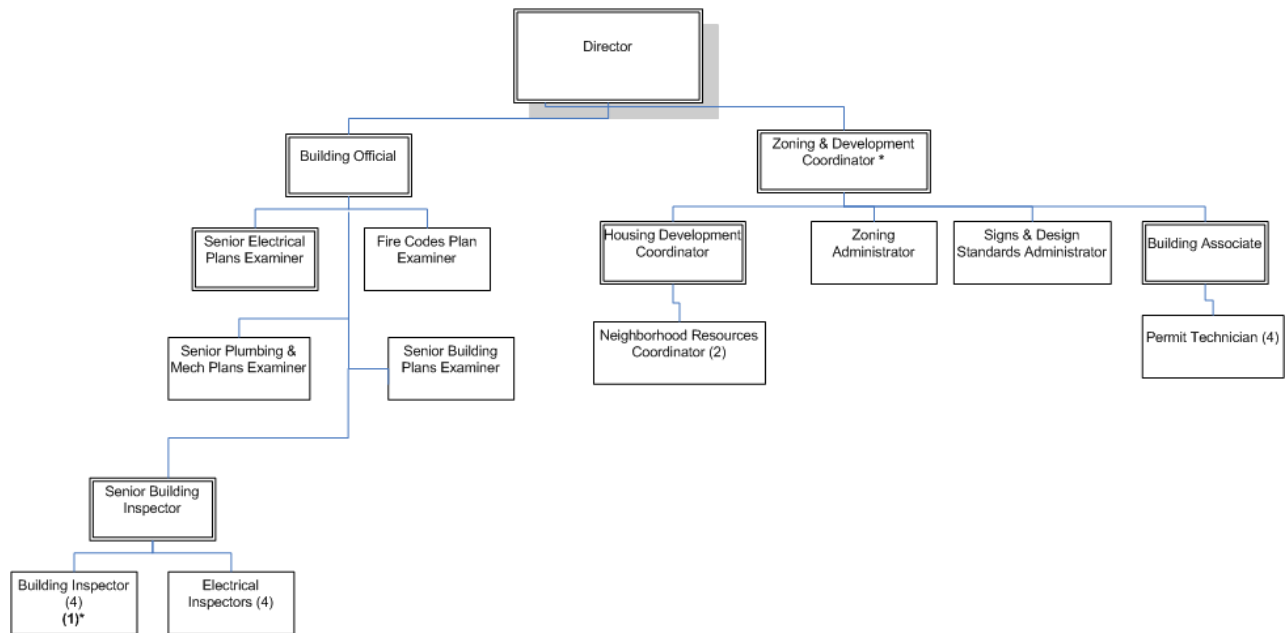
Continue to refine department procedures and leverage technology resources to increase efficiency of staff.

Staffing by Position

Building and Neighborhood Services

City of Franklin, TN

FY 2010 Proposed



* = Unfunded

City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Codes
Personnel by Position

| Position | Pay | FY 2009 | | FY 2010 | | Unfunded |
|---|-------|-----------|-----------|-----------|-----------|----------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time | |
| Codes Director | 24 | 1 | 0 | 1 | 0 | 0 |
| Building Official | 22 | 1 | 0 | 1 | 0 | 0 |
| Zoning & Development Coordinator | 20 | 1 | 0 | 1 * | 0 | 1 |
| Housing Development Coordinator | 19 | 1 | 0 | 1 | 0 | 0 |
| Building Plans Examiner | 17 | 1 | 0 | 1 | 0 | 0 |
| Electrical Plans Examiner | 17 | 1 | 0 | 1 | 0 | 0 |
| Plumbing/Mechanical Plans Examiner | 17 | 1 | 0 | 1 | 0 | 0 |
| Sr. Building Inspector | 17 | 1 | 0 | 1 | 0 | 0 |
| Zoning Administrator | 17 | 1 | 0 | 1 | 0 | 0 |
| Building Inspector | 16 | 5 | 0 | 5 * | 0 | 1 |
| Fire Code Plans Examiner | 16 | 1 | 0 | 1 | 0 | 0 |
| Electrical Inspector (a) | 16 | 4 | 0 | 3 | 0 | 0 |
| Building Associate | 16 | 1 | 0 | 1 | 0 | 0 |
| Sign Codes Administrator (b) | 14 | 1 | 0 | 0 | 0 | 0 |
| Sign & Design Standards Administrator (b) | 14 | 0 | 0 | 1 | 0 | 0 |
| Neighborhood Resources Supervisor (a) | 16 | 0 | 0 | 1 | 0 | 0 |
| Permit Technician | 12 | 4 | 0 | 4 | 0 | 0 |
| Neighborhood Resource Coordinator | 12 | 2 | 0 | 2 | 0 | 0 |
| TOTALS | | 27 | 0 | 27 | 0 | 2 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--|-----------------------------------|-----------|--------------------------|---------------------------------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| (a) Due to changing workload for the department, reduce electrical inspectors by 1 and create position of Neighborhood Resources Supervisor. | Neighborhood Resources Supervisor | 16 | | | |
| (b) Correct Position title. | | | Sign Codes Administrator | Sign & Design Standards Administrator | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| | | | | |

* These positions are authorized but are not funded for the 2010 fiscal year.

Budget Notes/Objectives

Personnel

- No change in positions, still 27 positions in the department organization chart
- 2 positions that are currently vacant are “unfunded” for FY 2010 – Zoning and Development Coordinator and 1 of 5 Building Inspector positions
- 1 building inspector also being shared with Planning Department as Historic Preservation Officer

Operations

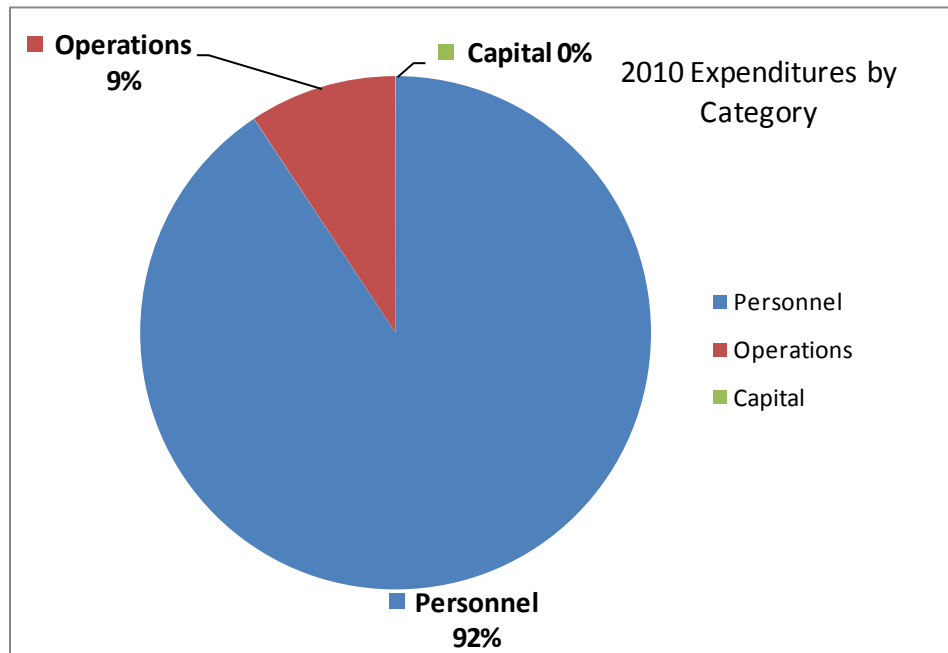
- Including earlier cost containment measures, the FY 2010 budget proposal for operations expenses is a reduction of over 12% from the FY 2009 budget
- Reduced budget for consultant services for plan review
- Several small reductions in the various categories of Operating Supplies

Capital

No capital expenditures for second year in a row.

General Fund Building & Neighborhood Services

| | | | | | | |
|---|---|----------------|----------------|------------------|--------------------------|------------------|
| 110 | GENERAL FUND | | | | | |
| 41900 | BUILDING & NEIGHBORHOOD SERVICES (formerly Codes) | | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| | <u>PERSONNEL</u> | | | | | |
| 81100 | Salaries & Regular Pay | 1,075,175 | 1,145,144 | 1,280,455 | 1,264,810 | 1,148,163 |
| 81400 | Employee Benefits | 514,913 | 513,398 | 560,815 | 560,815 | 579,973 |
| | Total Personnel | 1,590,088 | 1,658,541 | 1,841,270 | 1,825,625 | 1,728,136 |
| | <u>OPERATIONS</u> | | | | | |
| 82100 | Transportation Charges | 288 | 2,078 | 1,225 | 2,300 | 2,200 |
| 82200 | Operating Services | 8,122 | 10,967 | 5,050 | 3,838 | 4,650 |
| 82300 | Notices, Subscriptions, Publicity | 9,747 | 8,226 | 10,525 | 6,630 | 17,360 |
| 82400 | Utilities | 20,266 | 23,389 | 16,075 | 22,000 | 23,700 |
| 82500 | Contractual Services | 7,388 | 33,267 | 56,000 | 69,000 | 37,500 |
| 82600 | Repair & Maintenance Services | 6,549 | 3,382 | 12,500 | 10,550 | 12,500 |
| 82700 | Employee Programs | 2,105 | 3,947 | 12,000 | 1,660 | 4,860 |
| 82800 | Professional Development/Travel | 7,138 | 10,388 | 705 | 5,298 | 6,700 |
| 83100 | Office Supplies | 14,162 | 12,632 | 14,600 | 8,300 | 11,500 |
| 83200 | Operating Supplies | 6,390 | 6,045 | 10,550 | 6,560 | 9,100 |
| 83300 | Fuel & Mileage (Non-Travel) | 20,248 | 28,742 | 32,275 | 20,045 | 13,175 |
| 83500 | Equipment (<\$10,000) | 4,447 | 6,467 | 13,400 | 4,402 | 7,750 |
| 83610 | Repair & Maintenance Supplies | 501 | 0 | 100 | 0 | 100 |
| 84000 | Operational Units | 0 | 0 | 0 | 0 | 0 |
| 85100 | Property & Liability Costs | 11,251 | 18,928 | 26,786 | 24,786 | 26,786 |
| 85300 | Permits & Fees | 925 | 234 | 1,390 | 35 | 430 |
| 85900 | Other Business Expenses | (12) | 219 | (21,500) | 0 | 1,000 |
| | Total Operations | 119,515 | 168,912 | 191,681 | 185,404 | 179,311 |
| | <u>CAPITAL</u> | | | | | |
| 89500 | Equipment (>\$10,000) | 65,469 | 47,488 | 0 | 0 | 0 |
| | Total Capital | 65,469 | 47,488 | 0 | 0 | 0 |
| Total Building & Neighborhood Services Budget | | 1,775,072 | 1,874,941 | 2,032,951 | 2,011,029 | 1,907,447 |



Planning and Sustainability

Gary Luffman, Interim Director

The Planning Department works with the Franklin Municipal Planning Commission in providing information and advice to the Board of Mayor and Aldermen and other City officials to assist them in making decisions about growth and development of the City of Franklin. The Department provides the following specific services:

- (1.) Provide expertise and technical assistance to the Board of Zoning Appeals, Franklin Tree Commission, Historic Zoning Commission, and various ad-hoc committees.
- (2.) Administer performances agreements and sureties, and coordinates inspections, related to improvements associated with new development, such as streets, drainage, landscaping, water/wastewater, and sidewalks.
- (3.) Performs landscape inspections.
- (4.) Administers and coordinates the Franklin Zoning Ordinance regulations associated with new development and land subdivisions.

| Measurement/Goal | FY08 | FY09 (Projected) | FY10 (Goal) |
|--|-------------|-----------------------------|------------------------|
| Acreage Changes | 187.14 | NA | NA |
| Base Zoning Changes | | | |
| Properties Zoned Due to Annexation | 187.14 | NA | NA |
| Properties Rezoned | 443.45 | NA | NA |
| Residential Development Approvals | | | |
| Total Units | 1621 | NA | NA |
| Total Acreage | 533.26 | NA | NA |
| Open Space | 193.94 | NA | NA |
| Nonres Square Footage | 288,958 | NA | NA |



Sustainable Franklin

The Planning and Sustainability Department will take the following steps to help the City become more sustainable:

1. Apply for and be awarded various green and sustainable grants. Track number of grants and revenue generated by these grants.
2. Require more energy efficiency measures in new developments and existing redevelopments.

2009-2010 Outlook

The department sees a need to provide better services in its review processes. The turn-around period is essential for improving the time lines in the development community during these challenging economical times. Our engineers and will work closely with our planners to achieve this goal.

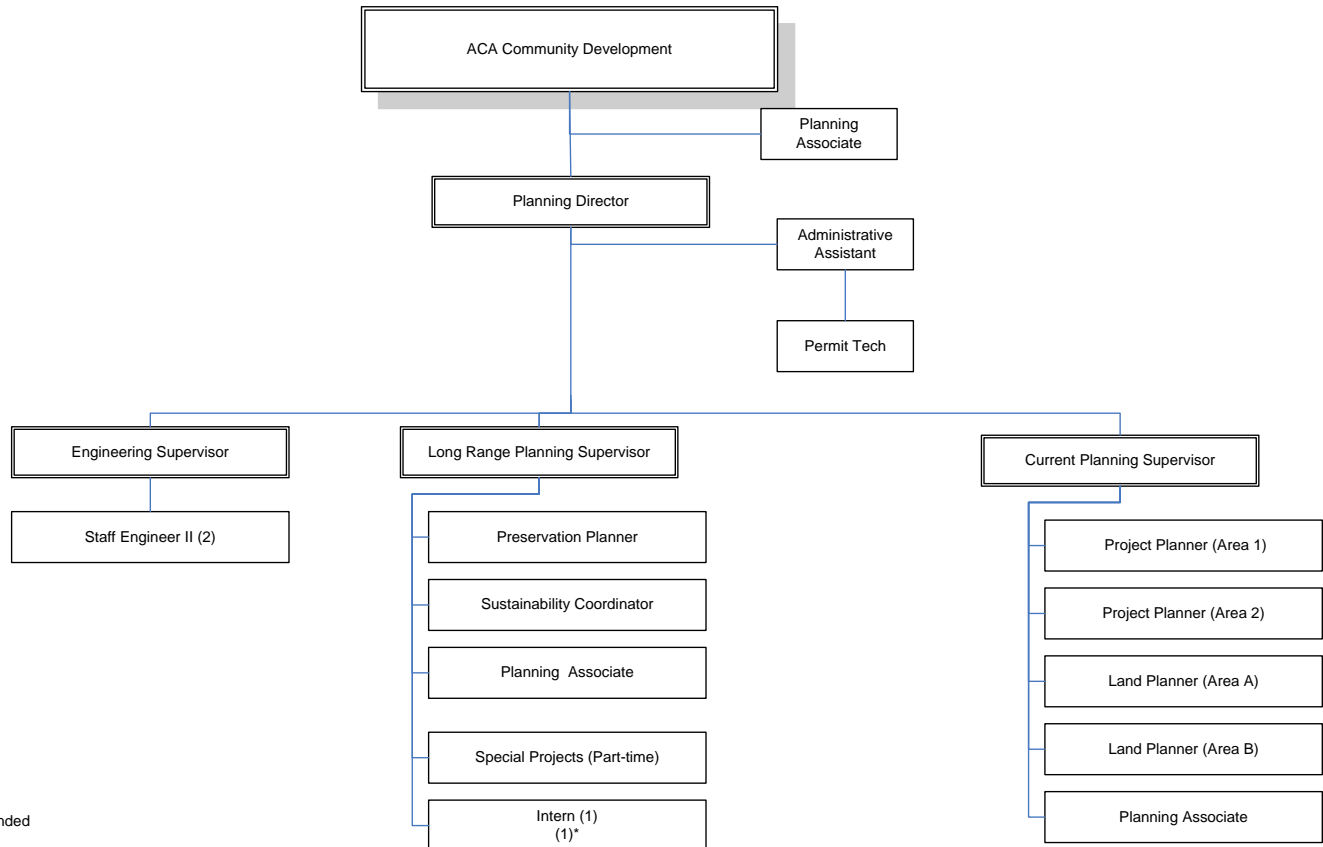
The Planning and Sustainability staff recognizes the economic challenges ahead and plans to do many projects with existing staff instead of outside contractual services.

Staffing by Position

Planning and Sustainability Department

City of Franklin, TN

FY 2010 - Proposed



* = Unfunded

05/08/2009

City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Planning
Personnel by Position

| Position | Pay Grade | FY 2009 | | FY 2010 | | Not Funded |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|------------|
| | | Full-Time | Part-Time | Full-Time | Part-Time | |
| ACA Comm Dev | 26 | 1 | 0 | 1 | 0 | |
| Planning Director | 25 | 1 | 0 | 1 | 0 | |
| Long Range Planning Supervisor | 22 | 0 | 0 | 1 | 0 | |
| Current Planning Supervisor | 22 | 0 | 0 | 1 | 0 | |
| Design/Planning Supervisor | 22 | 1 | 0 | 0 | 0 | |
| Engineering Supervisor | 22 | 1 | 0 | 1 | 0 | |
| Staff Engineer II | 21 | 2 | 0 | 2 | 0 | |
| Land Planner (TN reg) | 21 | 1 | 0 | 1 | 0 | |
| Land Planner (No Tn. reg) | 19 | 1 | 0 | 1 | 0 | |
| Principal Planner | 20 | 2 | 0 | 1 | 0 | |
| Sr. Planner | 19 | 2 | 0 | 1 | 0 | |
| Preservation Planner | 20 | 0 | 0 | 1 | 0 | 1/2 yr |
| Planner | 17 | 0 | 0 | 0 | 0 | |
| Planning Associate | 16 | 2 | 0 | 2 | 0 | |
| Planning Assistant | 12 | 1 | 0 | 1 | 0 | |
| Administrative Assistant | 12 | 1 | 0 | 1 | 0 | |
| Permit Technician | 12 | 0 | 0 | 1 | 0 | |
| Administrative Secretary | 10 | 1 | 0 | 0 | 0 | |
| Secretary | 9 | 0 | 0 | 0 | 0 | |
| Sustainability Coordinator | 17 | 0 | 0 | 1 | 0 | |
| Planner-Temporary | --- | 0 | 1 | 0 | 1 | |
| Intern | --- | 0 | 2 | 0 | 1 | |
| TOTAL | | 17 | 3 | 18 | 2 | 1/2 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|---|----------------------------|-----------|-------------------|--------------------------------|-----------|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade |
| Change to fit duties similar to other departments; processing plans | | | Admin Secretary | Permit Technician | 12 |
| Position needed to maintain future Leed Certifications and grant availabilities | Sustainability Coordinator | 17 | | | |
| Change title of one Principal Planner to Preservation Planner | | | | | |
| Change one Principal Planner to supervisory duties | | | Principal Planner | Long Range Planning Supervisor | 22 |
| Senior Planner promoted to Principal Planner 2-09 | | | | | 20 |
| Change title of Design/Planning Supervisor to Current Planning Supervisor | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|---|---|------------------------|
| | | Degree | Experience | Certifications |
| Principal Planner | 20 | Bachelors Degree in Planning or Related (Masters Degree preferred but not Required if AICP cert with exp) | 3 or more | AICP Certification Req |
| Sr. Planner | 19 | Master Degree in Planning or Related | 3 or more | |
| Planner | 17 | Bachelors Degree in Planning or Related | 3 or more | |
| Planning Associate | 16 | Bachelors Degree in Planning or Related | 1 or more | |
| Planning Assistant | 14 | Bachelors or Assoc. Degree in Planning or Related | At least 1 year planning or related exp preferred | |

Budget Notes/Objectives

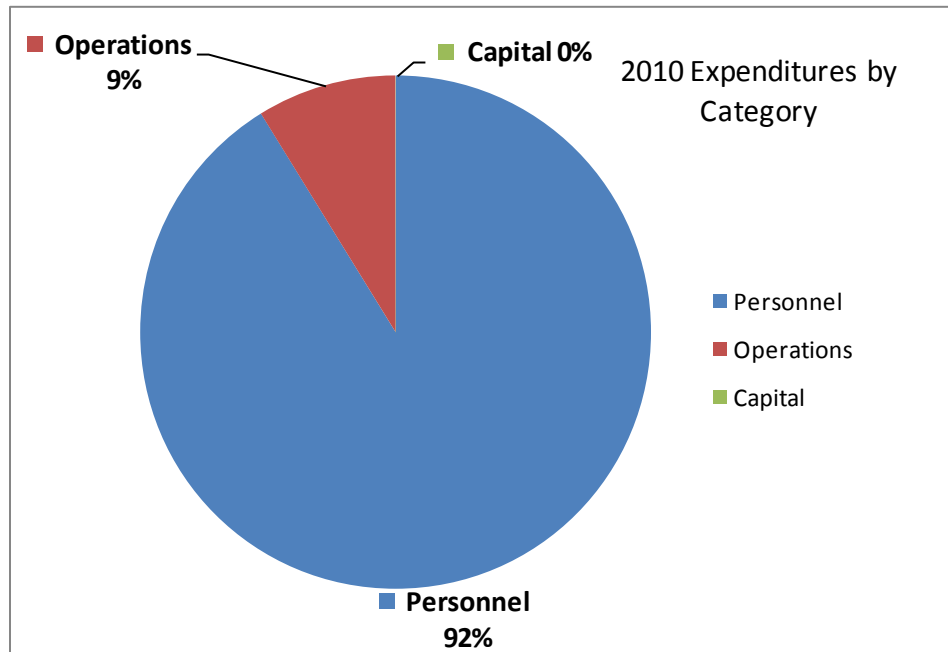
The department has recently undergone a re-organization of its personnel. Three members of the Engineering staff are now within the Planning Department. Their typical tasks on a daily basis dealt with a high majority of Planning Commission items. This move was necessary to order to better facilitate the procedures and processes of new development approvals. This is recognized in the increase of salary levels from the previous year. A new sustainability coordinator is shown, but will be filled through an unfilled position in the Codes Administration Department. Two staff members will be reclassified. The department has one part-time employee, along with one student intern. The total headcount increased by four with three being transferred from the Engineering Department.

The operational costs have been reduced by 67 per cent with no large studies or special programs scheduled. The scheduled household survey is still planned for the budget year to get feedback from citizens on how our overall city services are being provided.

No capital costs are shown for the new budget year.

General Fund Planning & Sustainability

| 110 41700 GENERAL FUND PLANNING & SUSTAINABILITY (formerly Planning) | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|--|-----------------------------------|------------------|------------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 612,970 | 724,187 | 888,920 | 825,356 | 1,003,400 |
| 81200 | Officials Fees | 11,150 | 12,100 | 13,500 | 13,500 | 13,500 |
| 81400 | Employee Benefits | 237,446 | 255,028 | 295,385 | 267,832 | 357,966 |
| | Total Personnel | 861,566 | 991,315 | 1,197,805 | 1,106,688 | 1,374,865 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 1,085 | 437 | 1,000 | 3,152 | 3,150 |
| 82200 | Operating Services | 18,747 | 18,191 | 21,400 | 1,650 | 1,650 |
| 82300 | Notices, Subscriptions, Publicity | 22,728 | 68,592 | 29,500 | 19,308 | 24,495 |
| 82400 | Utilities | 6,615 | 9,108 | 8,000 | 12,600 | 12,900 |
| 82500 | Contractual Services | 105,109 | 115,170 | 244,000 | 163,000 | 20,000 |
| 82600 | Repair & Maintenance Services | 6,030 | 7,286 | 17,300 | 7,899 | 10,690 |
| 82700 | Employee Programs | 0 | 2,510 | 16,200 | 0 | 5,000 |
| 82800 | Professional Development/Travel | 41,506 | 50,206 | 26,500 | 31,031 | 28,060 |
| 83100 | Office Supplies | 13,964 | 17,688 | 16,600 | 12,250 | 13,500 |
| 83200 | Operating Supplies | 1,208 | 1,982 | 2,850 | 2,576 | 3,000 |
| 83300 | Fuel & Mileage (Non-Travel) | 1,465 | 2,396 | 2,356 | 2,000 | 1,900 |
| 83500 | Equipment (<\$10,000) | 12,355 | 28,730 | 10,160 | 8,618 | 3,500 |
| 83600 | Repair & Maintenance Supplies | 0 | 1,372 | 0 | 107 | 125 |
| 84000 | Operational Units | (1,662) | 0 | 500 | 14,400 | 0 |
| 85100 | Property & Liability Costs | 2,795 | 5,093 | 5,857 | 5,637 | 5,650 |
| 85200 | Rentals | 105 | 0 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | 66 | 0 | (25,000) | 500 | 500 |
| | Total Operations | 232,116 | 328,761 | 377,223 | 284,728 | 134,120 |
| CAPITAL | | | | | | |
| 89500 | Equipment (>\$10,000) | 31,232 | 125 | 0 | 0 | 0 |
| | Total Capital | 31,232 | 125 | 0 | 0 | 0 |
| Total Planning Budget | | 1,124,914 | 1,320,202 | 1,575,028 | 1,391,416 | 1,508,985 |



General Fund Economic Development

This department is used to identify payments specifically related to economic development. An allocation is made for tourism of \$27,000 plus an additional amount for the Greater Nashville Regional Council of \$11,174. Also, membership to the Nashville Area Metropolitan Planning Organization has been added in 2010.

| 110 45925 GENERAL FUND ECONOMIC DEVELOPMENT | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---|---|----------------|----------------|------------------|--------------------------|------------------|
| 87110 | Contracted Services: | 49,000 | 30,000 | 101,174 | 41,174 | 43,411 |
| 87110 | Chamber of Commerce-Economic Dev | 1,000 | 0 | 0 | 0 | 0 |
| 87110 | Chamber of Commerce-Tourism | 0 | 0 | 0 | 0 | 0 |
| 87110 | Conv & Visitors Bureau - Map | 0 | 0 | 0 | 0 | 0 |
| 87110 | Economic Development/Tourism | 48,000 | 30,000 | 30,000 | 30,000 | 27,000 |
| 87110 | Economic Development Partnership | 0 | 0 | 0 | 0 | 0 |
| 87110 | Tourism Development/Community Promotion | 0 | 0 | 0 | 0 | 0 |
| 87110 | Partnership 2010 | 0 | 0 | 0 | 0 | 0 |
| 87110 | Greater Nashville Regional Council | 0 | 0 | 11,174 | 11,174 | 11,174 |
| 87110 | Nashville Area Metropolitan Planning Organization | 0 | 0 | 0 | 0 | 5,237 |
| 87110 | State Economic & Community Grant | 0 | 0 | 60,000 | 0 | 0 |
| Total Economic Development | | 49,000 | 30,000 | 101,174 | 41,174 | 43,411 |

Community Development Block Grant (CDBG) Fund

| 170 COMMUNITY DEV BLOCK GRANT (CDBG) FUND | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| <u>AVAILABLE FUNDS</u> | | | | | | |
| 25100 | Beginning Fund Balance | | 0 | 0 | 0 | 0 |
| 33580 | CDBG Grant (Federal) | | 82,373 | 270,070 | 270,070 | 275,502 |
| 36100 | Interest Income | | 0 | 0 | 0 | 0 |
| | Total Available Funds | | 82,373 | 270,070 | 270,070 | 275,502 |
| <u>OPERATIONS</u> | | | | | | |
| 82300 | Notices, Subscriptions, Publicity | | 98 | 0 | 0 | 0 |
| 82500 | Contractual Services | | 60,800 | 270,070 | 270,070 | 275,502 |
| 82600 | Repair & Maintenance Services | | 21,475 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | | 0 | 0 | 0 | 0 |
| | Total Operations | | 82,373 | 270,070 | 270,070 | 275,502 |
| <u>CAPITAL</u> | | | | | | |
| 89200 | Buildings | | 0 | 0 | 0 | 0 |
| | Total Capital | | 0 | 0 | 0 | 0 |
| | Total Expenditures | | 82,373 | 270,070 | 270,070 | 275,502 |
| Total Unallocated Funds | | | 0 | 0 | 0 | 0 |

Transit System

Budget Notes/Objectives

+Potential Revenue Increase of \$60,592 - TOTAL REVENUE INCREASE: \$60, 592 –represent a projected reduction of 10% in revenues needed from COF General Fund

+FY 08-09 Implemented Changes that have improved Efficiency and Effectiveness of the public transit system in Franklin:

Vehicles

- In October 08 completed the removal of four large trolleys off fixed routes
- Smaller vehicles placed on routes – started seeing decrease in maintenance costs
- Use of the smaller vehicles have resulted in better fuel economy, reduced preventative maintenance and repair costs, and produced a more cost effective solution for the system's operation.

Service Changes

- Expanded Fixed Route Service to include Fieldstone Farms
- Extended service radius of TODD service from $\frac{3}{4}$ -mile of fixed routes to 2.5 mile
- These changes enabled 90% of the population of Franklin access to public transportation options; with a 45.17 increase in ridership
- Since July 2008, there have been a 33.32% increase in trips made by Seniors and the Disabled population
- The service hour adjustments that were implemented during this year have saved an estimated 27.5 hours in driver time per week
- Cool Springs Circular – coming in Summer 2009

Funding

- Better utilization of JARC (Jobs Access Reverse Commute) and New Freedom Funds (NFF) allowed extension of services to job pockets in the area and to senior services.
- This funding has allowed us to meet the ever increasing demand for TODD service for the Senior and ADA population for who we cannot deny service.

Niche Market Expansion

- In Nov. started working with DFA to provide Twilight TODD service (pre-arranged after hours safe rides home service) to date, events – Wine Down Main Street 2008, 3 Blind Wines 2009, Feile Franklin 2009
- Provided service to Dickens 2008; plans to expand service to other downtown festivals
- Conventions are booking services with us, i.e. Rotary; Franklin Rodeo; Opening of Nissan Headquarters, etc.

Sustainability Needs

- - Blend of fixed routes and TODD service contribute to the sustainability needs of the City

Transit System Fund

160
47200

SPECIAL REVENUE FUND TRANSIT SYSTEM

| | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---|------------------|------------------|------------------|--------------------------|------------------|
| AVAILABLE FUNDS | | | | | |
| 25100 Beginning Fund Balance | (316,527) | (979,401) | (440,843) | (440,843) | (355,150) |
| 33350 FEMA/TEMA Grants (Fed/State) | 0 | 0 | 0 | 0 | 0 |
| 33520 Transit Operations Grant | 196,394 | 273,714 | 212,400 | 212,400 | 209,000 |
| 33530 Transit Capital Grant | 0 | 1,256,423 | 163,500 | 157,000 | 183,446 |
| 34500 Transit Fares | 42,558 | 65,429 | 137,295 | 136,795 | 108,000 |
| 36100 Interest Income | 3,597 | 5,725 | 0 | 0 | 0 |
| 36500 Rental Income | 3,333 | 9,800 | 9,600 | 0 | 0 |
| 36800 Sale of Surplus Assets | 0 | 1,754 | 0 | 0 | 6,680 |
| 37900 Other Revenue | 0 | 0 | 0 | 16,600 | 0 |
| 37100 Transfer from General Fund | 859,230 | 709,758 | 559,820 | 559,820 | 503,838 |
| Total Available Funds | 788,585 | 1,343,202 | 641,772 | 641,772 | 655,814 |
| OPERATIONS | | | | | |
| 82100 Transportation Charges | 20 | 0 | 0 | 0 | 0 |
| 82300 Notices, Subscriptions, Publicity | 0 | 0 | 0 | 0 | 0 |
| 82400 Utilities | 0 | 0 | 0 | 0 | 0 |
| 82500 Contractual Services | 0 | 0 | 0 | 0 | 0 |
| 84000 Operational Units | 901,300 | 1,014,582 | 1,082,615 | 996,922 | 1,066,946 |
| 85300 Permits & Fees | 71,914 | 0 | 0 | 0 | 0 |
| 85900 Other Business Expenses | 0 | 0 | 0 | 0 | (55,982) |
| Total Operations | 973,234 | 1,014,582 | 1,082,615 | 996,922 | 1,010,964 |
| CAPITAL | | | | | |
| 89200 Buildings | 713,747 | 18,867 | 0 | 0 | 0 |
| 89500 Equipment (>\$10,000) | 81,005 | 750,596 | 0 | 0 | 0 |
| Total Capital | 794,752 | 769,463 | 0 | 0 | 0 |
| Total Transit Expenditures | 1,767,986 | 1,784,045 | 1,082,615 | 996,922 | 1,010,964 |
| Total Unallocated Funds | (979,401) | (440,843) | (440,843) | (355,150) | (355,150) |

Engineering

Eric Gardner, Director

The Engineering Department plans for the future infrastructure needs of the City of Franklin. They work with other City Departments, elected officials, and the public to ensure that our infrastructure is designed and installed properly and that it meets all Local, State and Federal standards and guidelines.

A goal of the Traffic Operations Division of the Department is to perform timing optimizations for signal systems. There are four major systems in the City - Cool Springs, SR 96 E (Murfreesboro Rd.), Downtown (Main St, Fifth Ave, Columbia Ave) and a small system on Columbia from Century Ct to Mack Hatcher. An optimization is like a tune-up for a car engine. Everyone that uses those optimized systems saves time and fuel over the previous conditions they may have experienced.

| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|--|------|------|---------------------|----------------|
| Goal – Perform more Engineering work in-house (Construction, Engineering, and Inspection) | | | | |
| Number of CIP Projects with the Department performing Construction Administration <i>(usually performed by Engineering Consultants)</i> | 5 | 8 | 8 | NA |
| Amount of Savings by utilizing City Staff to perform in-house CA and Inspection Services | NA | NA | \$418,595 | NA |
| Goal – Reach optimum number of projects per employee. This will allow for better overall quality control, coordination with other departments, and improved cost savings. | | | | |
| Number of Capital Projects per Project Manager | NA | NA | 23 | NA |
| Goal – Continue Traffic Count Program | | | | |
| Number of Intersections Counted | 30 | 30 | 0* | 30 |
| Number of 7 Day Vehicle Counts (AADT) | 6 | 6 | 0* | 6 |
| Decrease Average Delay at Certain Intersections | NA | NA | 45% | 15% |
| Fuel Consumption Savings from Traffic Optimization Program | NA | NA | 14% | 5% |

**Area was not counted in 2009 due to the Streetscape Project and Police Department Headquarters Project.*



Sustainable Franklin

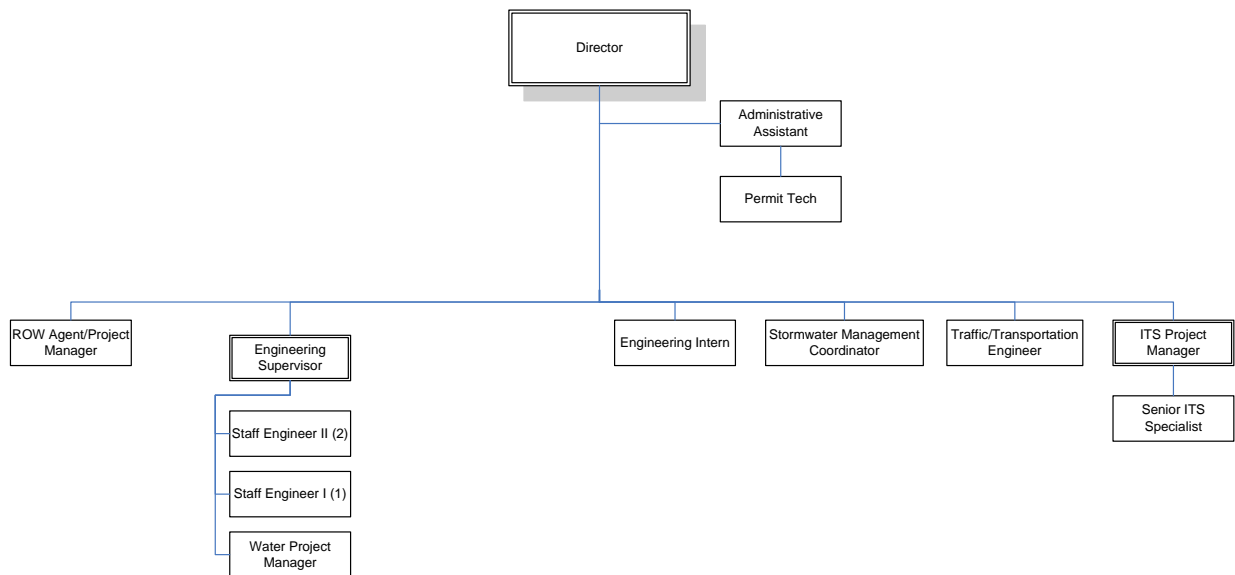
The Engineering Department aims to decrease the number of hard copies used in day to day CIP Project file management and increase the number of digital files used to store projects. The Traffic Operations Division aims to decrease fuel consumption through the use of optimal signalization timing.

Staffing by Position

Engineering Department

City of Franklin, TN

FY 2010 Proposed



* = Unfunded

05/08/2009

City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Engineering
Personnel by Position

| Position | Pay | FY 2009 | | FY 2010 | |
|-------------------------|---------------|-----------|-----------|-----------|-----------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time |
| ACA Public Works | 26 | 0 | 0 | 0 | 0 |
| Director of Engineering | 25 | 1 | 0 | 1 | 0 |
| Engineering Supervisor | 22 | 0 | 0 | 1 | 0 |
| Staff Engineer II | 21 | 2 | 0 | 2 | 0 |
| Staff Engineer I | 20 | 2 | 0 | 1 | 0 |
| Right of Way Agent | 18 | 1 | 0 | 1 | 0 |
| Engineering Associate | 16 | 0 | 0 | 0 | 0 |
| Administrative Asst. | 12 | 1 | 0 | 1 | 0 |
| Admin Secretary | 10 | 1 | 0 | 0 | 0 |
| Secretary | 9 | 0 | 0 | 0 | 0 |
| Permit Technician | 12 | 0 | 0 | 1 | 0 |
| Intern | --- | 0 | 1 | 0 | 1 |
| | TOTALS | 8 | 1 | 8 | 1 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|--|-------------------|------------------------|---|
| | Title | Pay Grade (Actual if known or Anticipated) | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| Reclassification | | | Staff Engineer II | Engineering Supervisor | 22 |
| Reclassification | | | Staff Engineer I | Staff Engineer II | 21 |
| Reclassification | | | Admin Secretary | Permit Tech | 12 |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Engin-TOC
Personnel by Position

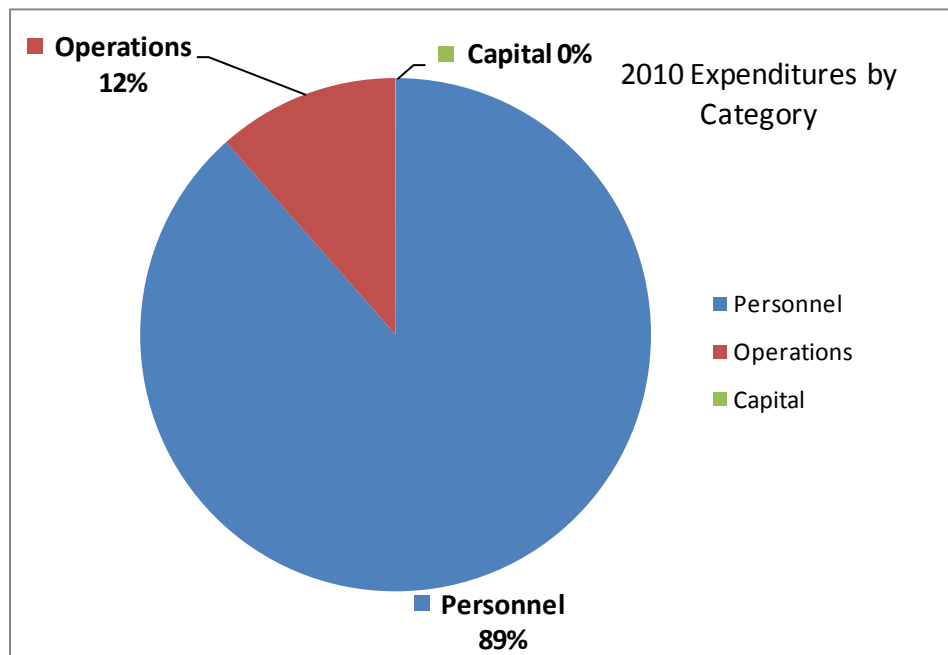
| Position | Pay | FY 2009 | | FY 2010 | |
|---------------------|---------------|-----------|-----------|-----------|-----------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time |
| Traffic Engineer | 23 | 1 | 0 | 1 | 0 |
| ITS Project Manager | 18 | 1 | 0 | 1 | 0 |
| ITS Specialist Sr. | 17 | 1 | 0 | 1 | 0 |
| | TOTALS | 3 | 0 | 3 | 0 |

Budget Notes/Objectives

- The overall FY 2010 Engineering Budget is reduced approximately 40% from the approved FY 2009 Engineering Budget. Operations in the Engineering Budget for FY 2010 is reduced approximately 70% from the approved FY 2009 Engineering Budget. There are no proposed costs in the FY 2010 Engineering Budget for Capital.
- Contractual Services for FY 2010 has been significantly reduced. FY 2009 included the cost for the Major Thoroughfare Plan and Bicycle and Pedestrian Plan update and was \$165,000. FY 2010 is \$18,500.
- Engineering is asking for one new position, a Project Manager. This position will mainly be used to manage water and sewer capital projects. It is anticipated that this position will reduce the amount of money spent for Construction Administration through outside consultants.
- Proposed position changes include Staff Engineer I to Staff Engineer II due to employee gaining an engineering license, Staff Engineer II to Engineering Supervisor due to City Reorganization, and Administrative Secretary to Permit Technician. Other personnel changes include transferring six positions (ACA for Public Works, Engineering Associate, Engineering Supervisor, Two Staff Engineer II, and Secretary) to other departments.
- The overall FY 2010 Engineering – TOC Budget is reduced approximately 2% from the approved FY 2009 Engineering – TOC Budget. Operations in the Engineering – TOC Budget for FY 2010 is increased approximately 40% from the approved FY 2009 Engineering – TOC Budget. Capital in the Engineering – TOC Budget for FY 2010 is reduced approximately 4% from the approved FY 2009 Engineering – TOC Budget.
- Contractual Services for FY 2010 has been increased and is the main reason for the increase to the Operations portion of the budget. The increased costs are for improvements to multiple intersections including the Jordan Road and Liberty Pike intersection.
- There are new positions or position changes in the Engineering – TOC Budget.
- TOC personnel will continue to seek out Federal and State grants to pay for all or most of the Capital expenditures portion of the Budget. In the FY 2010 Budget, 80% of the Capital comes from grants.

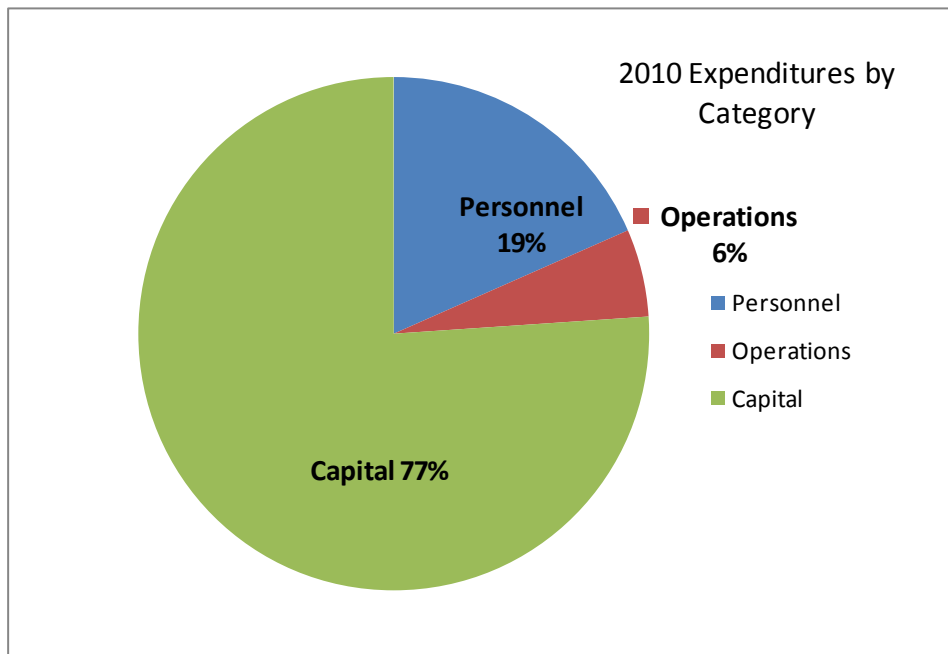
General Fund Engineering

| | | | | | | |
|-------|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| 110 | GENERAL FUND | | | | | |
| 41600 | ENGINEERING | | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| | <u>PERSONNEL</u> | | | | | |
| 81100 | Salaries & Regular Pay | 402,554 | 518,699 | 805,749 | 805,749 | 389,680 |
| 81400 | Employee Benefits | 150,347 | 178,221 | 293,406 | 293,406 | 179,657 |
| | Total Personnel | 552,901 | 696,920 | 1,099,155 | 1,099,155 | 569,337 |
| | <u>OPERATIONS</u> | | | | | |
| 82100 | Transportation Charges | 155 | 5,524 | 625 | 1,650 | 1,200 |
| 82200 | Operating Services | 1,362 | 498 | 1,590 | 1,240 | 1,340 |
| 82300 | Notices, Subscriptions, Publicity | 8,842 | 14,092 | 9,450 | 8,302 | 4,964 |
| 82400 | Utilities | 9,743 | 11,895 | 11,825 | 10,530 | 10,530 |
| 82500 | Contractual Services | 8,996 | 12,421 | 165,000 | 58,300 | 18,500 |
| 82600 | Repair & Maintenance Services | 2,991 | 2,057 | 4,300 | 4,146 | 4,200 |
| 82700 | Employee Programs | 0 | 1,170 | 750 | 20 | 100 |
| 82800 | Professional Development/Travel | 9,596 | 16,543 | 21,000 | 14,500 | 15,000 |
| 83100 | Office Supplies | 5,952 | 7,264 | 6,700 | 4,700 | 4,050 |
| 83200 | Operating Supplies | 1,264 | 1,979 | 2,320 | 355 | 840 |
| 83300 | Fuel & Mileage (Non-Travel) | 1,209 | 2,203 | 2,185 | 2,900 | 2,400 |
| 83500 | Equipment (<\$10,000) | 12,211 | 3,065 | 15,700 | 10,000 | 6,300 |
| 83600 | Repair & Maintenance Supplies | 0 | 0 | 0 | 0 | 0 |
| 85100 | Property & Liability Costs | 2,620 | 3,733 | 4,178 | 2,942 | 3,050 |
| 85300 | Permits & Fees | 22 | 591 | 3,700 | 2,600 | 2,015 |
| 85900 | Other Business Expenses | 389 | 0 | (29,500) | 0 | 200 |
| | Total Operations | 65,352 | 83,034 | 219,823 | 122,185 | 74,689 |
| | <u>CAPITAL</u> | | | | | |
| 89500 | Equipment (>\$10,000) | 2,194 | 59,025 | 25,000 | 0 | 0 |
| | Total Capital | 2,194 | 59,025 | 25,000 | 0 | 0 |
| | Total Engineering Budget | 620,447 | 838,979 | 1,343,978 | 1,221,340 | 644,026 |



General Fund Traffic Operations Center (TOC)

| 110 41610 GENERAL FUND TRAFFIC OPERATIONS CENTER (TOC) | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|--|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 154,176 | 158,678 | 167,150 | 167,150 | 160,914 |
| 81400 | Employee Benefits | 60,767 | 58,472 | 58,442 | 58,442 | 62,913 |
| | Total Personnel | 214,943 | 217,151 | 225,592 | 225,592 | 223,827 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 58 | 0 | 100 | 0 | 100 |
| 82200 | Operating Services | 105 | 52 | 200 | 0 | 270 |
| 82300 | Notices, Subscriptions, Publicity | 1,401 | 6,787 | 1,915 | 6,293 | 1,975 |
| 82400 | Utilities | 1,266 | 1,281 | 1,300 | 1,500 | 1,865 |
| 82500 | Contractual Services | 4,543 | 38,465 | 116,150 | 96,395 | 48,200 |
| 82600 | Repair & Maintenance Services | 731 | 1,281 | 7,000 | 2,242 | 5,900 |
| 82700 | Employee Programs | 0 | 386 | 400 | 0 | 50 |
| 82800 | Professional Development/Travel | 3,922 | 2,783 | 4,500 | 785 | 3,540 |
| 83100 | Office Supplies | 382 | 652 | 700 | 151 | 400 |
| 83200 | Operating Supplies | 270 | 35 | 750 | 50 | 560 |
| 83300 | Fuel & Mileage (Non-Travel) | 515 | 827 | 1,064 | 900 | 500 |
| 83500 | Equipment (<\$10,000) | 4,760 | 0 | 4,150 | 3,500 | 6,180 |
| 85100 | Property & Liability Costs | 1,103 | 1,281 | 1,473 | 1,037 | 1,200 |
| 85300 | Permits & Fees | 0 | 0 | 540 | 540 | 545 |
| 85900 | Other Business Expenses | 0 | 0 | (357,200) | 0 | 0 |
| | Total Operations | 19,056 | 53,830 | (216,958) | 113,393 | 71,285 |
| CAPITAL | | | | | | |
| 89500 | Equipment (>\$10,000) | 1,500 | 234,104 | 1,020,000 | 206,903 | 978,000 |
| | Total Capital | 1,500 | 234,104 | 1,020,000 | 206,903 | 978,000 |
| Total Traffic Operations Center (TOC) Budget | | 235,499 | 505,085 | 1,028,634 | 545,888 | 1,273,112 |





HISTORIC
F R A N K L I N
T E N N E S S E E

PUBLIC SAFETY

Public Safety comprises the Police and Fire departments.

Police

Jackie Moore, Police Chief

It is the mission of the Franklin Police Department to create and maintain public safety in the City of Franklin. We do so with focused attention on preventing and reducing crime, enforcing the law and apprehending criminals.

The City of Franklin has earned a national reputation as a safe and vibrant community. It is a testament to the dedication and professionalism of the sworn and civilian personnel of our agency that our Police Department is acknowledged to be among the finest in the South. The Franklin Police Department is currently the ninth largest in the State, and continues to maintain among the lowest crime rate per capita in Tennessee. As the City continues to grow, the department will evolve in order to continue to exceed the needs and expectation of our residents, visitors, and employees. The Franklin Police Department will continue to deliver professional, progressive, and responsive service to our community. The Franklin Police Department is responsible for protecting the citizens of Franklin from crime; investigating and apprehending those individuals who are suspected of breaking federal, state or local laws within the City limits; enforcing City ordinances and traffic laws; providing traffic control for the streets and city schools; providing public information and education to the schools, citizen groups, and to the public about crime prevention, self-protection, and the illegal use of narcotics.

Citizen Survey, Overall Satisfaction – The greatest measure of a police department's effectiveness can be measured by the sense of safety and security its residences and visitors feel.

Reported Crime Rate Part One Crimes - Annually the FBI compiles volume and rate of crime offenses for the nation, the states, and individual agencies. This report also includes arrest and clearance data. Distinguishing between crimes committed against persons and those committed against property greatly facilitates the process of scoring offenses. In the UCR Program, the offenses of criminal homicide, forcible rape, and aggravated assault are considered Violent Crimes and are against the person. For these crimes, one offense is counted for each victim. Robbery, burglary, larceny-theft, motor vehicle theft, and arson are crimes against property. For these crimes, one offense is counted for each distinct operation or attempt, except in the case of motor vehicle theft for which one offense is counted for each stolen vehicle and one offense for each attempt to steal a motor vehicle.

Clearance Rate- A law enforcement agency reports that an offense is cleared by arrest when all of the following three conditions have been met for at least one person: arrested, charged with the commission of the offense and turned over to the court for prosecution

| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|---|-------------|-------------|-----------------------------|------------------------|
| Citizens' Overall Satisfaction | NA | 87% | NA | NA |
| | | | | |
| Violent Crimes per 1,000 population | 2.46% | 2.65% | 2.15% | NA |
| Property Crimes per 1,000 population | 19.79% | 19.99% | 18.14% | NA |
| | | | | |
| CID Case Clearance Rate (Cases Closed vs. Cases Assigned) | 43% | 40% | 38% | NA |
| Number of Assigned Cases | 894 | 966 | 636 | NA |
| | | | | |
| Number of Dispatched Calls Not Including Officer Initiated Activity | 19,399 | 20,229 | 15,820 | NA |
| Cost per Dispatched Call (Not Including Officer Initiated Activity) | \$633 | \$655 | \$656 | NA |
| Number of Dispatched Calls Including Officer Initiated Activity | 46,682 | 53,732 | 46,517 | NA |
| Cost per Dispatched Call (Including Officer Initiated Activity) | \$263 | \$245 | \$223 | NA |
| | | | | |
| Average Emergency Response Time (includes calls classified as "Priority Three") | 4:56 | 5:11 | 5:10 | NA |
| Average Non-Emergency Response Time | 10:11 | 10:28 | 10:01 | NA |



Sustainable Franklin

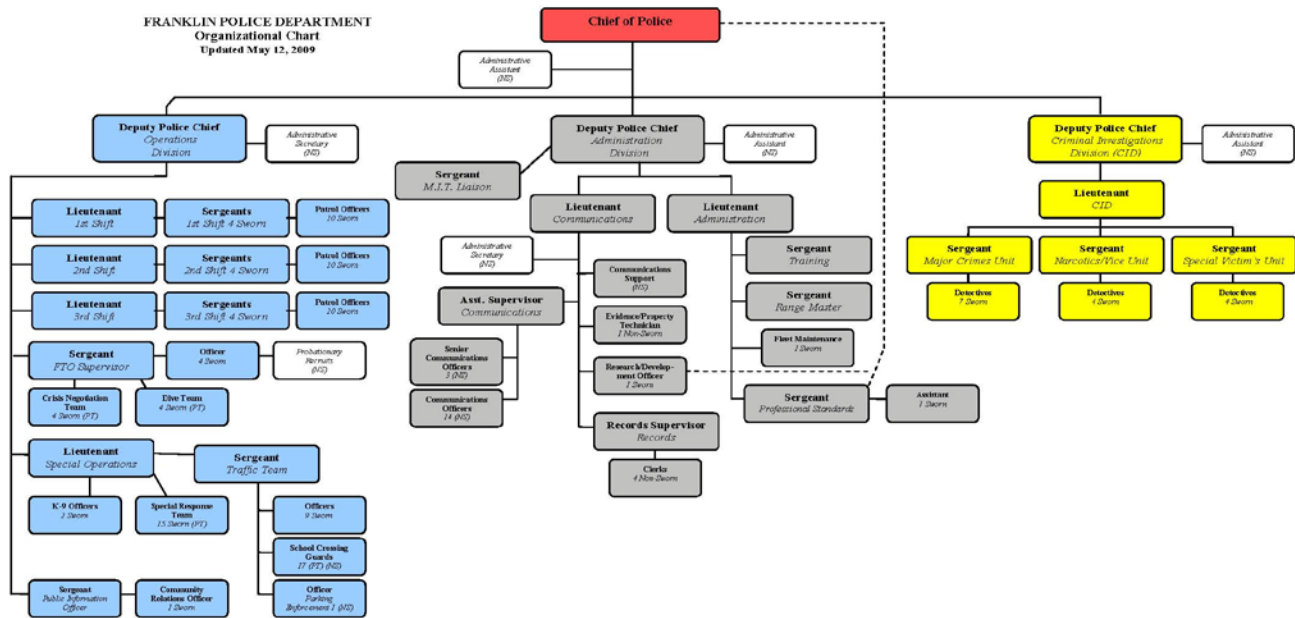
The Police Department utilizes an electric vehicle for parking enforcement in the Downtown area, Segways for special events, and motorcycles as part of its fleet.

2009-2010 Outlook

In an effort to be fiscally responsible during this recent economic downturn, the department will leave unfunded nine currently authorized positions. These positions will consist of seven uniformed officers and two detectives. These unfunded positions will result in a decrease in salaries and wages in fiscal year 2010 when compared to fiscal year 2009. This leaves five officer vacancies funded from January 2010 to be filled. The department is not requesting any new positions, reclassifications, or promotions in the upcoming fiscal year.

Currently, Communications is short eight dispatchers for this fiscal year (FY 2009-2010). Three of these vacancies will be unfunded, which leaves five positions to be filled.

Staffing by Position



FPD FORM # 42, Revised 5/09

City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Police
Personnel by Position

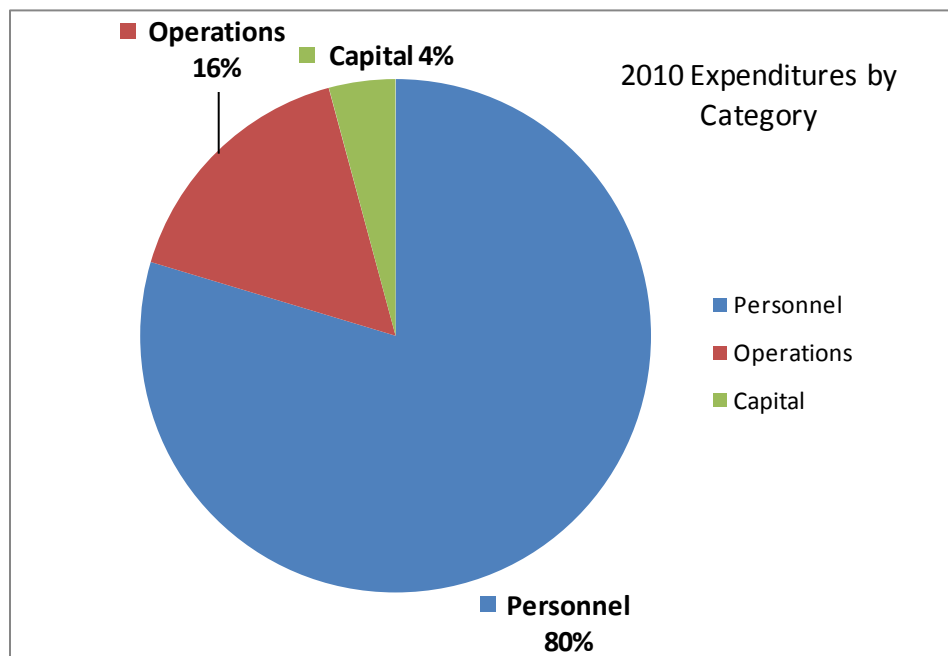
| Position | Pay | FY 2009 | | FY 2010 | | Not-Funded |
|------------------------------------|-------|------------|-----------|------------|-----------|------------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time | |
| Police Chief | 25 | 1 | 0 | 1 | 0 | 0 |
| Deputy Chief | 23 | 3 | 0 | 3 | 0 | 0 |
| Lieutenant | 19 | 7 | 0 | 7 | 0 | 0 |
| Sergeant | 17 | 20 | 0 | 20 | 0 | 0 |
| Patrol Officers * | 13 | 95 | 0 | 95 | 0 | 7 |
| Research/Dev Officer | 13 | 1 | 0 | 1 | 0 | 0 |
| Detectives | 15 | 18 | 0 | 18 | 0 | 2 |
| ADMIN & COMMUNICATIONS: | | | | | | |
| Communications Supervisor | 17 | 0 | 0 | 0 | 0 | 0 |
| Asst Communications Supervisor | 14 | 1 | 0 | 1 | 0 | 0 |
| Records Supervisor | 14 | 1 | 0 | 1 | 0 | 0 |
| Evidence Technician | 12 | 1 | 1 | 1 | 1 | 0 |
| Sr. Communications Officer | 12 | 3 | 0 | 3 | 0 | 0 |
| Administrative Assistant | 12 | 3 | 0 | 3 | 0 | 0 |
| Comm Center Support Coord | 12 | 1 | 0 | 1 | 0 | 0 |
| Communications Officer | 11 | 14 | 0 | 14 | 0 | 0 |
| Administrative Secretary | 10 | 2 | 0 | 2 | 0 | 0 |
| Records Clerk | 9 | 4 | 0 | 4 | 0 | 1 |
| Parking Enforcement Officer | 7 | 1 | 0 | 1 | 0 | 0 |
| Call Taker | TBD | 0 | 0 | 0 | 0 | 0 |
| School Patrol (Part-Time) | --- | 0 | 17 | 0 | 17 | 0 |
| TOTALS | | 176 | 18 | 176 | 18 | 10 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|--|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

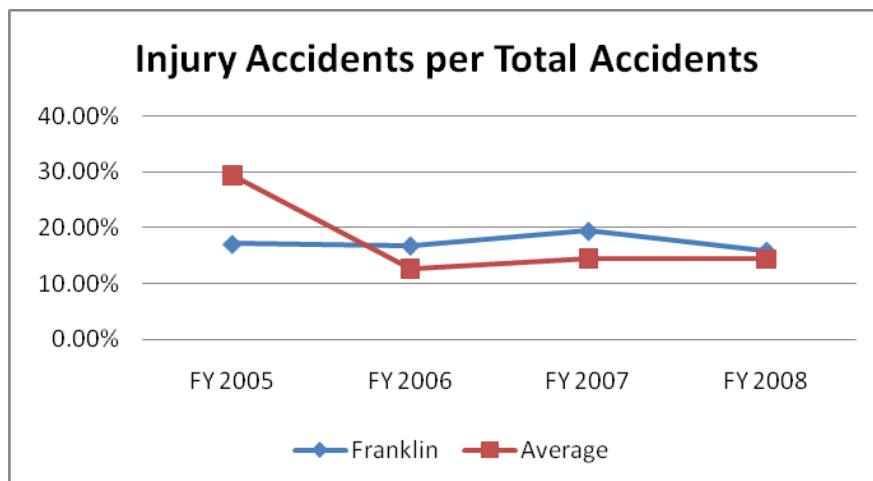
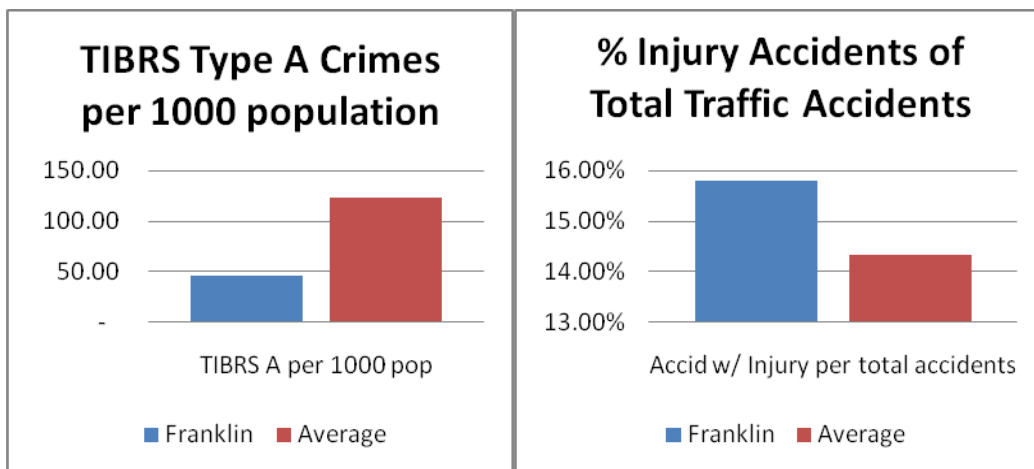
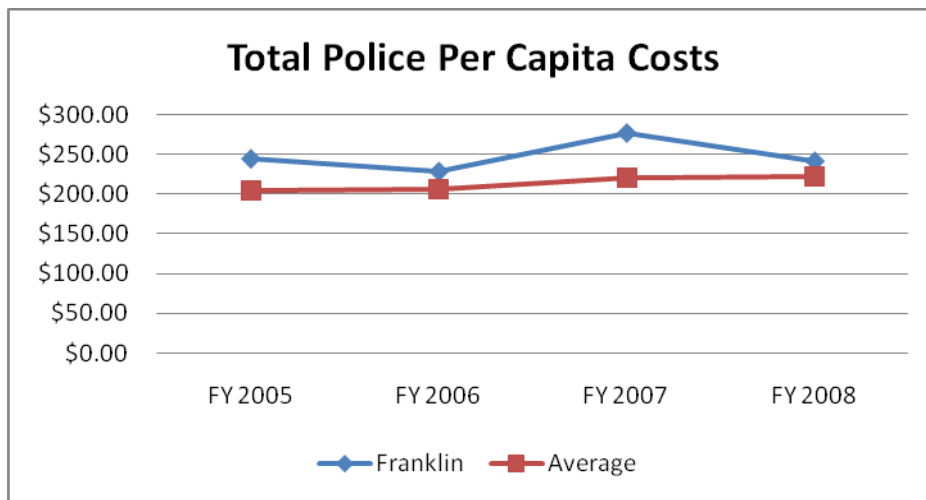
| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| Police Chief | 25 | | | |
| Deputy Chief | 23 | | | |
| Lieutenant | 19 | | | |
| Sergeant | 17 | | | |
| Patrol Officers | 13 | | | |

General Fund Police

| | | | | | | |
|---------------------|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| 110 | GENERAL FUND | | | | | |
| 42100 | POLICE DEPARTMENT | | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| | PERSONNEL | | | | | |
| 81100 | Salaries & Regular Pay | 6,679,468 | 7,297,660 | 8,399,720 | 7,790,000 | 8,004,038 |
| 81400 | Employee Benefits | 3,245,556 | 3,291,494 | 3,526,854 | 3,486,474 | 3,815,369 |
| | Total Personnel | 9,925,024 | 10,589,154 | 11,926,574 | 11,276,474 | 11,819,407 |
| | OPERATIONS | | | | | |
| 82100 | Transportation Charges | 6,254 | 10,325 | 26,600 | 27,000 | 27,000 |
| 82200 | Operating Services | 81,551 | 98,804 | 107,100 | 84,511 | 83,500 |
| 82300 | Notices, Subscriptions, Publicity | 79,330 | 78,321 | 108,940 | 64,940 | 76,700 |
| 82400 | Utilities | 258,177 | 278,122 | 278,500 | 234,940 | 335,750 |
| 82500 | Contractual Services | 132,990 | 126,519 | 130,000 | 133,000 | 130,000 |
| 82600 | Repair & Maintenance Services | 190,782 | 118,379 | 216,500 | 236,500 | 226,500 |
| 82700 | Employee Programs | 171,512 | 216,077 | 380,400 | 261,000 | 273,000 |
| 82800 | Professional Development/Travel | 29,000 | 22,585 | 40,485 | 37,335 | 37,335 |
| 83100 | Office Supplies | 38,769 | 42,750 | 41,500 | 41,500 | 41,500 |
| 83200 | Operating Supplies | 327,013 | 308,342 | 387,925 | 277,375 | 294,500 |
| 83300 | Fuel & Mileage (Non-Travel) | 225,748 | 326,843 | 353,400 | 342,300 | 236,700 |
| 83500 | Equipment (<\$10,000) | 100,927 | 175,630 | 124,250 | 89,650 | 170,090 |
| 83600 | Repair & Maintenance Supplies | 3,732 | 2,345 | 12,500 | 4,000 | 13,000 |
| 84000 | Operational Units | 97,707 | 124,769 | 207,215 | 210,236 | 152,600 |
| 85100 | Property & Liability Costs | 158,701 | 131,223 | 199,500 | 186,000 | 222,500 |
| 85200 | Rentals | 98 | 294 | 0 | 3,475 | 94,753 |
| 85300 | Permits & Fees | 250 | 0 | 0 | 20 | 20 |
| 85500 | Financial Fees | 0 | 0 | 0 | 51 | 50 |
| 85900 | Other Business Expenses | 7,787 | 12,209 | (1,032,763) | 25,000 | 12,000 |
| | Total Operations | 1,910,328 | 2,073,538 | 1,582,052 | 2,258,833 | 2,427,498 |
| | CAPITAL | | | | | |
| 89200 | Buildings | 0 | 4,123 | 0 | 0 | 0 |
| 89500 | Equipment (>\$10,000) | 449,605 | 513,708 | 991,800 | 978,091 | 631,398 |
| | Total Capital | 449,605 | 517,830 | 991,800 | 978,091 | 631,398 |
| TOTAL POLICE BUDGET | | 12,284,957 | 13,180,522 | 14,500,426 | 14,513,397 | 14,878,303 |



MTAS Benchmarking Program



**Note: University of Tennessee's Municipal Technical Advisory Service statewide benchmarking program.*

Drug Fund

| 140 42100 | | DRUG FUND POLICE | | | | |
|--------------------------------|-----------------------------------|---------------------|----------------|------------------|--------------------------|------------------|
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| AVAILABLE FUNDS | | | | | | |
| 25100 | Beginning Fund Balance | 295,536 | 381,490 | 257,521 | 257,521 | 446,840 |
| 35110 | Drug Fines | 79,345 | 65,538 | 80,000 | 80,000 | 80,000 |
| 35200 | Confiscated Goods (Federal) | 198,357 | 42,829 | 100,000 | 100,000 | 100,000 |
| 35210 | Confiscated Goods (State) | 5,556 | 3,897 | 25,000 | 25,000 | 25,000 |
| 36100 | Interest Income | 8,932 | 5,203 | 3,000 | 3,000 | 3,000 |
| | Total Available Funds | 587,726 | 498,957 | 465,521 | 465,521 | 654,840 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 869 | 635 | 600 | 0 | 1,760 |
| 82300 | Notices, Subscriptions, Publicity | 172 | 0 | 0 | 0 | 0 |
| 82400 | Utilities | 3,531 | 12,488 | 0 | 0 | 0 |
| 82600 | Repair & Maintenance Services | 1,740 | 206 | 0 | 0 | 0 |
| 82700 | Employee Programs | 6,291 | 11,586 | 0 | 0 | 0 |
| 82800 | Professional Development/Travel | 5,675 | 143 | 0 | 0 | 0 |
| 83100 | Office Supplies | 2,253 | 468 | 0 | 0 | 1,000 |
| 83200 | Operating Supplies | 34,723 | 36,441 | 0 | 0 | 0 |
| 83300 | Fuel & Mileage (Non-Travel) | 0 | 46 | 0 | 0 | 0 |
| 83500 | Equipment (<\$10,000) | 6,140 | 3,987 | 0 | 0 | 2,450 |
| 84000 | Operational Units | 39,969 | 49,950 | 73,000 | 7,080 | 50,000 |
| 85200 | Rentals | 0 | 0 | 0 | 0 | 0 |
| 85300 | Permits & Fees | 0 | 5,023 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | 43,103 | 38,750 | 0 | 11,600 | 20,000 |
| | Total Operations | 144,466 | 159,722 | 73,600 | 18,680 | 75,210 |
| CAPITAL | | | | | | |
| 89500 | Equipment (>\$10,000) | 61,770 | 81,715 | 0 | 0 | 15,000 |
| | Total Capital | 61,770 | 81,715 | 0 | 0 | 15,000 |
| | Total Expenditures | 206,236 | 241,436 | 73,600 | 18,680 | 90,210 |
| Total Unallocated Funds | | 381,490 | 257,521 | 391,921 | 446,840 | 564,630 |

Fire

Rocky Garzarek, Fire Chief

The Franklin Fire Department develops, organizes, equips and maintains the capability to deliver exceptional service to calls for help, anywhere in our City's 41.28 square miles, in 4:30 minutes or less (on average). We also provide mutual aid to surrounding communities when needs arise.

| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|---|---|---|-------------------------------------|------------------------|
| Goal - To maintain an average first unit response time (from receipt of dispatch to arrival) of four minutes or less to 90% of all emergency incidents. | | | | |
| Average Response Time | 4:07 minutes | 4:00 minutes | NA | NA |
| | | | | |
| Goal - To confine the fire to the room of origin for 90% of all structure fire incidents | 81% | 83% | NA | NA |
| | | | | |
| Goal - To deliver in-house continuing education credit training to all personnel that enables each to meet their medical recertification requirements. | 80% | 80% for EMT 53% for Paramedic | NA | NA |
| | | | | |
| Goal - To deliver adequate in-house fire suppression training to all personnel that enables each to meet the Tennessee Commission on Firefighting's 40-hour In-service Training Program | 100% offered 98% Personnel Attended | 100% offered 99% Personnel Attended | 100% Offered Not Projected | NA |



Sustainable Franklin

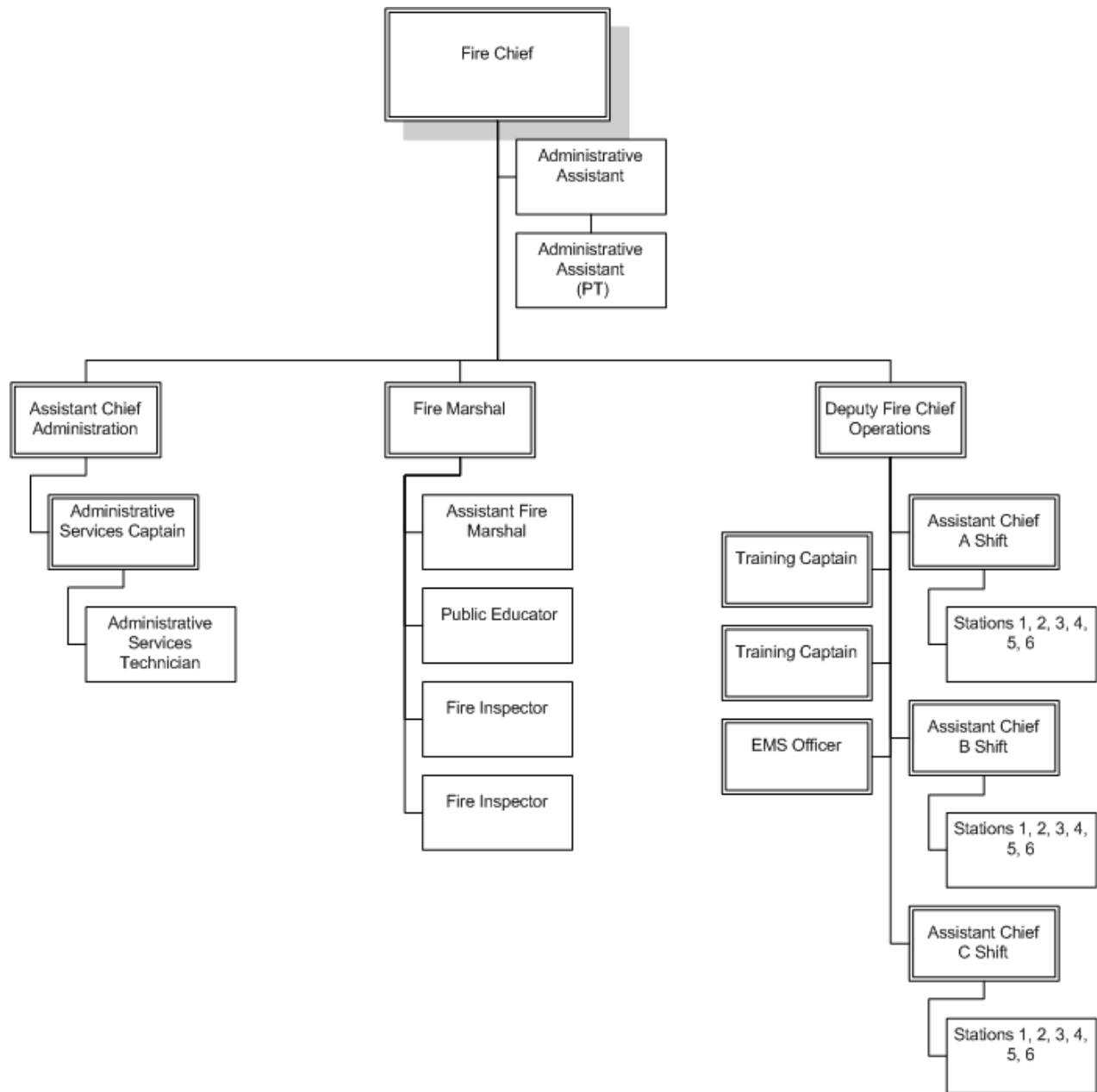
The Fire Department helps to promote “Green” by reducing the number of documents printed. The Department also participates in recycling of plastics and aluminum beverage containers, as well as paper products, and has incorporated LED lighting into the specification requirements for new apparatus.

2009-2010 Outlook

The Fire Department remains well aware of the current economic situation and keeps abreast of its future predictions. With this in mind, we have put forth what we believe to be a responsible and absolute "bare bones" budget. This begins with our personnel submittal that eliminates funding for an Accreditation Manager and an intern, both of which while funded in FY09, were not filled. In addition, it eliminates funding for one currently vacant firefighter position. Overtime request is \$110,000 less than the previous year. Additional incentive pay funding in the amount of \$34,200 has been requested to compensate personnel who will be achieving Paramedic or EMT certification.

The department has always and will continue to be prudent in the management of our budget resources. We will continue to implement measures such as: increasing our usage of fleet maintenance; being prudent in our necessary travels; offering as much in-house training as possible; and modifying our response plan without sacrificing quality of services. We will make sacrifices whenever and however we can, and be forthcoming when we cannot.

Staffing by Position



City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Fire
Personnel by Position

| Position | Pay | FY 2009 | | FY 2010 | | Not Funded |
|----------------------------------|-------|------------|-----------|------------|-----------|------------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time | |
| Fire Chief | 25 | 1 | 0 | 1 | 0 | |
| Deputy Chief | 23 | 1 | 0 | 1 | 0 | |
| Assistant Chief/Administration | 21 | 1 | 0 | 1 | 0 | |
| Assistant Chief/ Fire Marshal | 21 | 1 | 0 | 1 | 0 | |
| Assistant Chief/ Shift Commander | 21 | 3 | 0 | 3 | 0 | |
| Assistant Chief/Training | 21 | 1 | 0 | 1 | 0 | |
| EMS Officer | 20 | 1 | 0 | 1 | 0 | |
| Administrative Services Officer | 20 | 1 | 0 | 1 | 0 | |
| Training Officer (Captain) | 20 | 0 | 0 | 1 | 0 | |
| Training Officer (Captain) | 19 | 1 | 0 | 0 | 0 | |
| Fire Captain | 19 | 14 | 0 | 14 | 0 | |
| Lieutenant | 17 | 16 | 0 | 16 | 0 | |
| Assistant Fire Marshal (Lt.) | 17 | 1 | 0 | 1 | 0 | |
| Public Fire Educator | 17 | 1 | 0 | 1 | 0 | |
| Fire Inspector | 16 | 2 | 0 | 2 | 0 | |
| Engineer | 15 | 30 | 0 | 30 | 0 | |
| Firefighter | 13 | 81 | 0 | 81 | 0 | 1 |
| Administrative Assistant | 12 | 1 | 0 | 1 | 0 | |
| General Services Technician | 10 | 0 | 0 | 1 | 0 | |
| General Services Technician | 9 | 1 | 0 | 0 | 0 | |
| Secretary (Part-Time) | --- | 0 | 1 | 0 | 1 | |
| Intern | --- | 0 | 1 | 0 | 1 | 1 |
| Accreditation Manager | TBD | 0 | 1 | 0 | 1 | 1 |
| TOTALS | | 158 | 3 | 158 | 3 | 3 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| General Services Technician | | 9 | | | 10 |
| Training Captain | | 19 | | | 20 |
| | | | | | |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

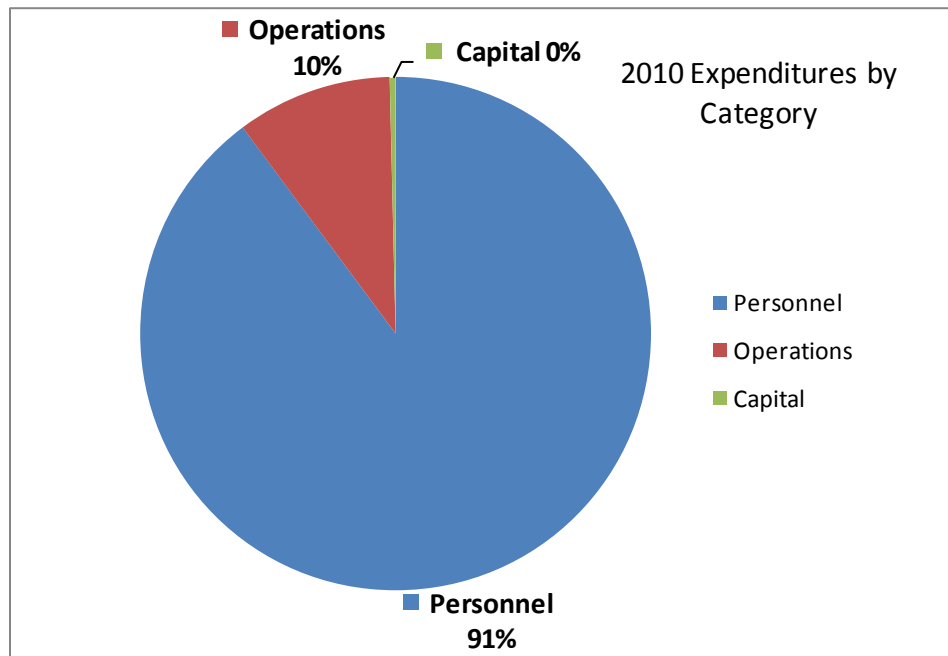
Budget Notes/Objectives

Operational request shows a decrease of 19.27%. Certain increases were necessary to cover the costs associated with Fire Station 6. Reductions were seen resulting from various initiatives such as, grant awards; elimination of travel expenses; elimination of training opportunities, fuel hedging; and most of all in decreased costs associated with increased utilization of fleet maintenance for our suppression apparatus.

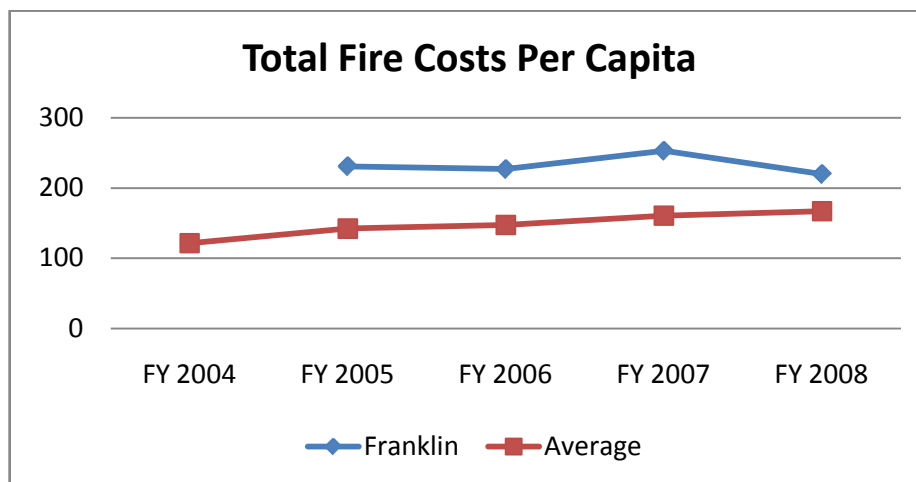
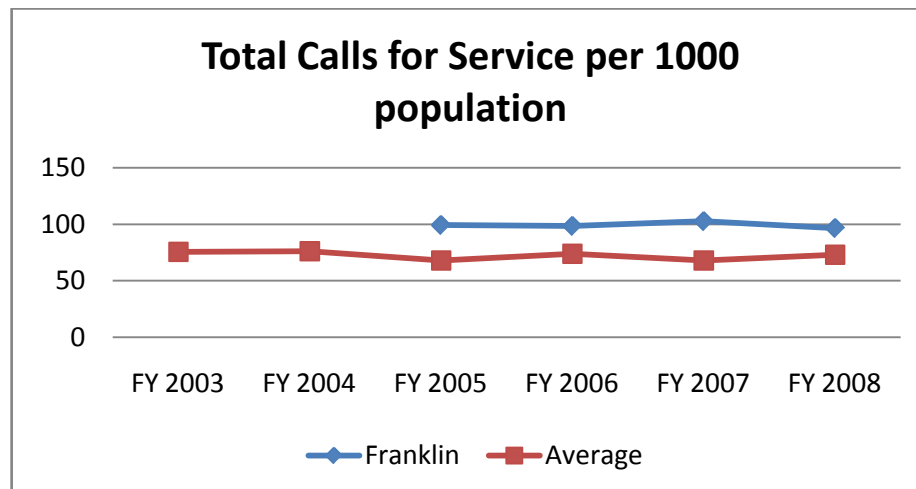
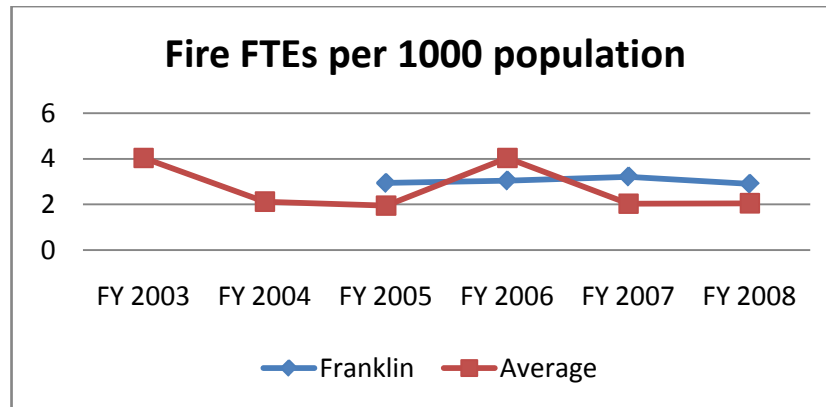
Biggest reductions (\$550,000) have been seen in the elimination of all capital requests that were not critical to firefighter safety, or needed to provide an increase in our care of the sick and injured.

General Fund Fire

| 110 42200 | | GENERAL FUND FIRE DEPARTMENT | | | | |
|--------------------------|-----------------------------------|---------------------------------|-------------------|-------------------|--------------------------|-------------------|
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 6,608,922 | 7,202,134 | 7,589,910 | 7,590,000 | 7,259,181 |
| 81400 | Employee Benefits | 3,374,337 | 3,447,718 | 3,490,322 | 3,490,322 | 3,678,291 |
| | Total Personnel | 9,983,259 | 10,649,852 | 11,080,232 | 11,080,322 | 10,937,472 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 2,397 | 2,877 | 2,890 | 1,400 | 2,150 |
| 82200 | Operating Services | 75,575 | 103,032 | 91,730 | 68,529 | 89,870 |
| 82300 | Notices, Subscriptions, Publicity | 17,648 | 23,317 | 27,400 | 23,624 | 35,750 |
| 82400 | Utilities | 176,153 | 215,329 | 243,630 | 242,648 | 231,850 |
| 82500 | Contractual Services | 35,658 | 5,735 | 30,548 | 6,050 | 28,750 |
| 82600 | Repair & Maintenance Services | 289,428 | 322,600 | 343,445 | 301,550 | 256,250 |
| 82700 | Employee Programs | 14,326 | 20,811 | 69,925 | 50,172 | 67,320 |
| 82800 | Professional Development/Travel | 37,814 | 47,044 | 39,910 | 22,262 | 24,355 |
| 83100 | Office Supplies | 11,565 | 15,627 | 13,500 | 12,800 | 14,540 |
| 83200 | Operating Supplies | 168,154 | 209,105 | 230,485 | 144,144 | 84,895 |
| 83300 | Fuel & Mileage (Non-Travel) | 69,871 | 103,624 | 96,900 | 96,500 | 52,100 |
| 83500 | Equipment (<\$10,000) | 45,685 | 172,379 | 103,667 | 92,200 | 122,050 |
| 83600 | Repair & Maintenance Supplies | 71,234 | 75,055 | 75,500 | 54,400 | 62,750 |
| 84000 | Operational Units | 5,075 | 1,283 | 9,000 | 309 | 3,000 |
| 85100 | Property & Liability Costs | 105,108 | 894,664 | 129,396 | 113,040 | 129,909 |
| 85200 | Rentals | 459 | 1,234 | 1,000 | 0 | 500 |
| 85300 | Permits & Fees | 292 | 1,325 | 2,386 | 0 | 0 |
| 85500 | Financial Fees | 0 | 39 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | (149) | (10) | (270,000) | 0 | 0 |
| | Total Operations | 1,126,293 | 2,215,072 | 1,241,312 | 1,229,628 | 1,206,039 |
| CAPITAL | | | | | | |
| 89100 | Land | 0 | 0 | 0 | 0 | 0 |
| 89200 | Buildings | 62,820 | 6,980 | 101,115 | 3,500 | 0 |
| 89500 | Equipment (>\$10,000) | 1,512,435 | 185,489 | 878,019 | 789,104 | 45,000 |
| | Total Capital | 1,575,255 | 192,469 | 979,134 | 792,604 | 45,000 |
| TOTAL FIRE BUDGET | | 12,684,807 | 13,057,393 | 13,300,678 | 13,102,554 | 12,188,511 |



MTAS Benchmarking Program



**Note: University of Tennessee's Municipal Technical Advisory Service statewide benchmarking program.*



HISTORIC
FRANKLIN
TENNESSEE

PUBLIC WORKS

Public Works & Utilities comprises the Streets, Solid Waste, Stormwater and Water/Wastewater departments.

Please note: The Water/Wastewater Department's financial plan is included in a separate budget document. It is the City's only proprietary fund (where user charges and fees typically cover the cost of the services provided),

Streets

Joe York, Director

The Streets Department was established as a separate department in 1987. The current location of the maintenance facility is 108 Southeast Parkway. Infrastructure improvement has been a strong focus for the City of Franklin Streets Department. Improvements include an Annual Paving Program, Roadway and Drainage improvements, ongoing Sidewalk Improvement project, and Traffic Signal upgrades. The Streets Department consists of three divisions: Maintenance, Traffic, and Stormwater.

The Streets Department Sign shop manufactures and installs the signs for all intersections in the City of Franklin, as well a special event signs, street name signs, signs requested and needed by other departments, all street signs meeting M.U.T.C.D. regulations, and various other forms of signage utilized by the City. The Sign Shop manufactured the new City logo in decals for vehicles and banners. The Sign Shop also manages the removal of all graffiti in all areas of the City.

In-house sign manufacturing is a cost-reducer and time saver; for example, the Downtown area required new parking signs when the parking time limit was reduced. Seventy signs had to be made and installed within a two-day period. If these signs had been ordered from an outside vendor, the delivery time would have been at least a three or four week timeframe.

| Measurement/Goal | FY08 | FY09 (Projected) | FY10 (Goal) |
|---|----------------|-----------------------------|------------------------|
| Cost to pave Streets* | \$1,019,611.90 | \$1,026,826.02 | |
| | | | |
| Cost to repair sidewalks | \$ 87,294.50 | \$88,535.01 | |
| | | | |
| Number of Signs Produced/Cost per Sign | | | |
| Stop Signs | 70/\$37.70 | | |
| Speed Limit Signs | 30/\$24.39 | | |
| Street Name Signs | 100/\$20.26 | | |
| Parking Signs | 90/\$9.14 | | |
| Yield Signs | 20/\$39.62 | | |
| | | | |

**Costs include Capital Improvements and Traffic Calming services.*



Sustainable Franklin

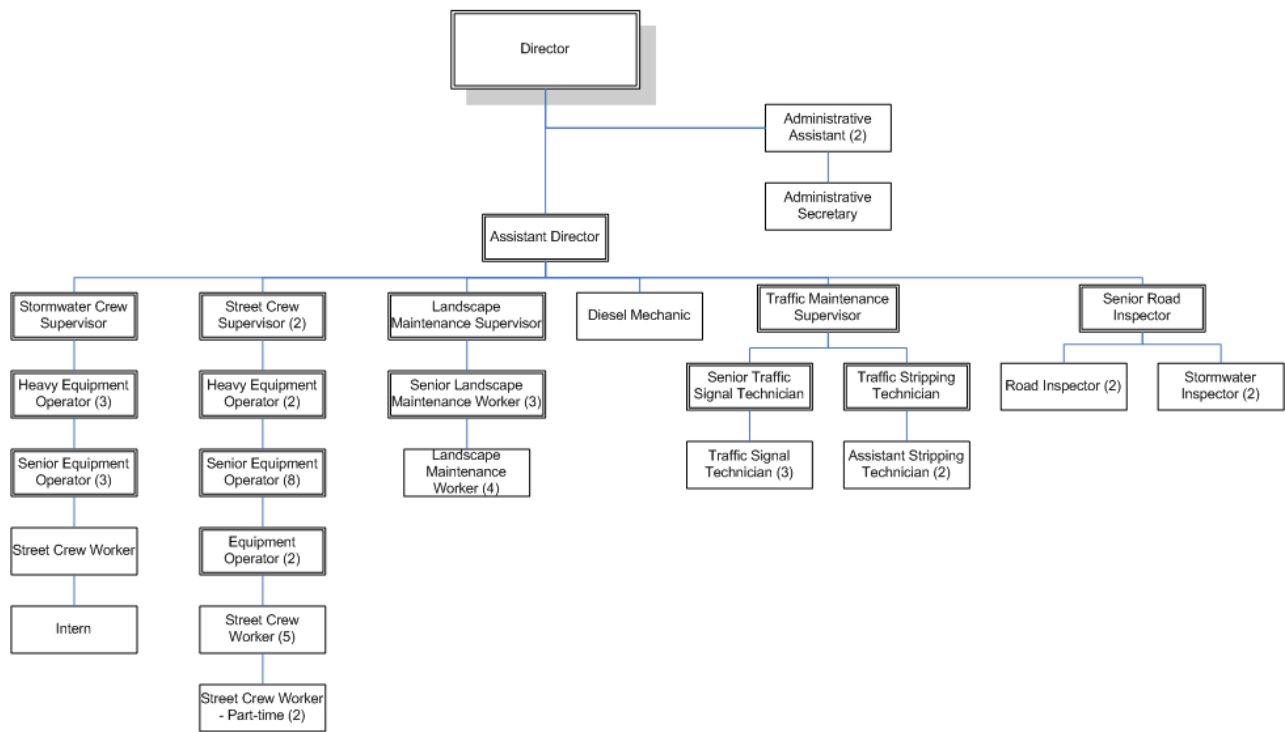
The Streets Department began a composting program in June of 2008 with an idea from a few of the city's employees from a project they worked on for the Municipal Management Academy. The composting is done at the old City landfill on Lula Lane.

Staffing by Position

Streets Department

City of Franklin, TN

FY 2010 - Proposed



City of Franklin
2009-2010 Fiscal Year Budget
General Fund - Street-Maintenance Division
Personnel by Position

| Position | Pay Grade | FY 2009 | | FY 2010 | |
|--------------------------|---------------|-----------|-----------|-----------|------------|
| | | Full-Time | Part-Time | Full-Time | Part-Time |
| Street Director | 24 | 1 | 0 | 1 | 0 |
| Assistant Director | 22 | 1 | 0 | 1 | 0 |
| Senior Road Inspector | 17 | 1 | 0 | 1 | 0 |
| Road Inspector | 16 | 2 | 0 | 2 | 0 |
| Landscape Maint Supv. | 16 | 1 | 0 | 1 | 0 |
| Diesel Mechanic | 14 | 1 | 0 | 1 | 0 |
| Street Crew Supervisor | 14 | 2 | 0 | 2 | 0 |
| Administrative Assistant | 12 | 2 | 0 | 2 | 0 |
| Sr. Maintenance Worker | 12 | 3 | 0 | 3 | 0 |
| Heavy Equipment Operator | 12 | 2 | 0 | 2 | 0 |
| Equipment Operator, Sr. | 11 | 8 | 0 | 8 | 0 |
| Administrative Secretary | 10 | 0 | 0 | 1 | 0 |
| Landscape Maint Worker | 9 | 4 | 0 | 4 | 0 |
| Equipment Operator | 9 | 2 | 0 | 2 | 0 |
| Crew Worker | 8 | 5 | 2 | 5 | 3 seasonal |
| | TOTALS | 35 | 2 | 36 | 3 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|-----------------------------------|--------------------------|-----------|------------------|--------------|--|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| New position | Administrative Secretary | 10 | | | |
| 2 Part Time to 3 Seasonal Workers | Seasonal Worker | 9 | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| | | | | |
| | | | | |
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| City of Franklin | | | | | |
|--|-----------------------------|--------------|-----------------------------|-----------------------------|--|
| 2009-2010 Fiscal Year Budget | | | | | |
| General Fund - Street-Traffic-Division | | | | | |
| Personnel by Position | | | | | |
| | | | | | |
| Position | Pay Grade | FY 2009 | | FY 2010 | |
| | | Full-Time | Part-Time | Full-Time | Part-Time |
| TRAFFIC DIVISION: | | | | | |
| Traffic Maint Supervisor | 18 | 1 | 0 | 1 | 0 |
| Traffic Signal Technician Sr | 16 | 1 | 0 | 1 | 0 |
| Traffic Signal Technician | 14 | 3 | 0 | 3 | 0 |
| Traffic Striping Technician | 14 | 1 | 0 | 1 | 0 |
| Asst Traffic Striping Technician | 12 | 2 | 0 | 2 | 0 |
| | TOTALS | 8 | 0 | 8 | 0 |
| | | | | | |
| | | | | | |
| Narrative of Personnel Changes | New Position | | Reclassification | | |
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| Reclassification | Traffic Striping Technician | 14 | Traffic Striping Technician | Traffic Striping Supervisor | |
| | | | | | |
| Departmental Career Development Path | Pay Grade | Requirements | | | |
| | | Degree | Experience | Certifications | |
| | | | | | |
| | | | | | |
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City of Franklin
2009-2010 Fiscal Year Budget
Stormwater Fund-Street
Personnel by Position

| Position | Pay | FY 2009 | | FY 2010 | |
|--------------------------|---------------|-----------|-----------|-----------|-----------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time |
| Stormwater Coordinator | 20 | 1 | 0 | 1 | 0 |
| Stormwater Inspector | 16 | 2 | 0 | 2 | 0 |
| Stormwater Supervisor | 14 | 1 | 0 | 1 | 0 |
| Heavy Equipment Operator | 12 | 3 | 0 | 3 | 0 |
| Equipment Operator Sr. | 11 | 3 | 0 | 3 | 0 |
| Crew Worker | 8 | 1 | 0 | 1 | 0 |
| Intern | --- | 0 | 1 | 0 | 1 |
| | TOTALS | 11 | 1 | 11 | 1 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| | | | | |
| | | | | |
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| | | | | |

Budget Notes/Objectives

Maintenance Division

The Streets Department Maintenance Division currently maintains 270 miles of City streets and roadways. The Street Dept. administers a 10-12 year resurfacing cycle, with an estimated cost of 2.3 to 2.8 million dollars per year.

The sidewalk, and curb & gutter replacement program is included in the Maintenance Division. Funds for this program have been appropriated as follows: \$25,000 for downtown Main Street sidewalks; \$75,000 for miscellaneous sidewalk improvements throughout the City; \$40,000 for curb & gutter.

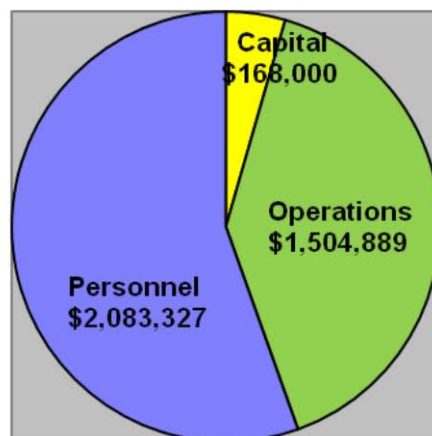
Overall, Streets Maintenance Operations budget is up 7%, largely due to \$800,000 budgeted for Street Light Maintenance and Repair. The previously budgeted figure appears to have been low, considering the number of lights recently installed, under construction, and annexed into the City.

Per Finance, funds in the amount of \$68,000 were moved from State Street Aid to Street Maintenance for pothole repair and maintenance.

Streets Maintenance has requested one new position, an Administrative Secretary, PG 10 to perform multiple tasks associated not only with Streets Maintenance, but the Traffic Division, striping personnel, inspectors, etc.

Cost Saving/Goal:

Due to the implementation of the composting facility, landfill expenses, fuel costs, wear and tear on vehicles, etc. have been eliminated. It is our intent to continue this effort in the future.



2010 Expenditures by Category

TOTAL = \$3,756,216

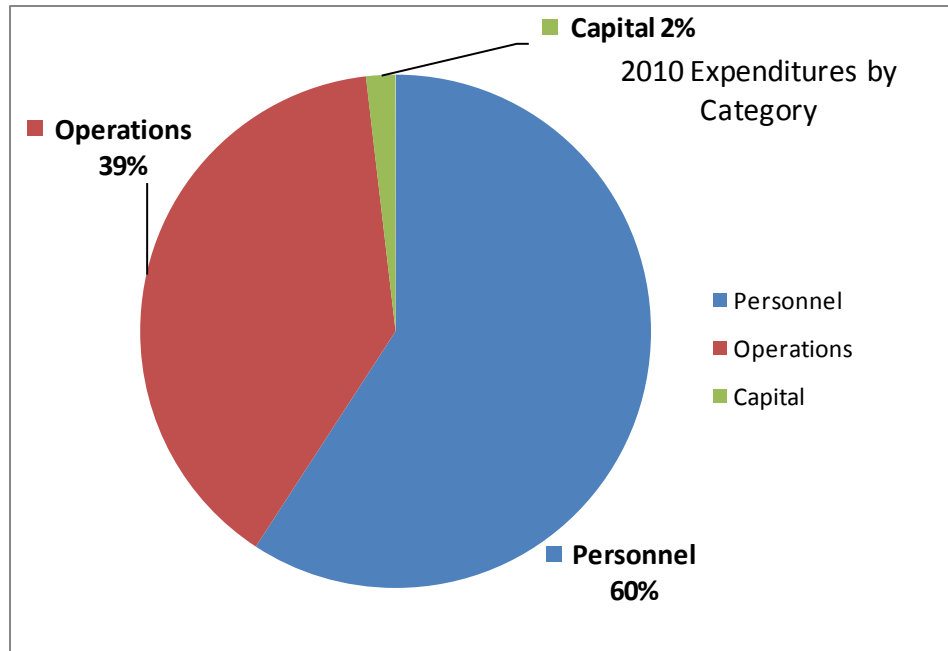
- Capital
- Operations
- Personnel

General Fund Streets Department Maintenance Division

110
43100

GENERAL FUND
STREET-Maintenance Division

| | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|--|------------------|------------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | |
| 81100 Salaries & Regular Pay | 1,203,776 | 1,379,001 | 1,395,240 | 1,395,240 | 1,369,688 |
| 81400 Employee Benefits | 697,512 | 758,240 | 730,667 | 730,667 | 766,018 |
| Total Personnel | 1,901,288 | 2,137,241 | 2,125,907 | 2,125,907 | 2,135,706 |
| OPERATIONS | | | | | |
| 82100 Transportation Charges | 260 | 1,333 | 900 | 335 | 600 |
| 82200 Operating Services | 12,509 | 15,859 | 26,500 | 18,150 | 25,250 |
| 82300 Notices, Subscriptions, Publicity | 3,270 | 3,507 | 4,200 | 1,800 | 3,500 |
| 82400 Utilities | 39,256 | 39,043 | 686,000 | 799,300 | 842,000 |
| 82500 Contractual Services | 18,427 | 10,013 | 18,000 | 11,000 | 8,000 |
| 82600 Repair & Maintenance Services | 45,855 | 1,204,448 | 226,000 | 225,500 | 193,000 |
| 82700 Employee Programs | 69 | 2,352 | 5,000 | 3,000 | 5,000 |
| 82800 Professional Development/Travel | 3,753 | 8,239 | 11,000 | 2,200 | 1,000 |
| 83100 Office Supplies | 7,740 | 10,139 | 12,000 | 8,600 | 10,000 |
| 83200 Operating Supplies | 25,345 | 34,749 | 48,000 | 57,000 | 49,000 |
| 83300 Fuel & Mileage (Non-Travel) | 81,369 | 117,756 | 142,500 | 145,000 | 63,500 |
| 83500 Equipment (<\$10,000) | 23,042 | 9,844 | 53,000 | 43,300 | 31,000 |
| 83600 Repair & Maintenance Supplies | 96,295 | 115,282 | 103,000 | 172,500 | 153,000 |
| 84000 Operational Units | 6,727 | 1,420 | 14,000 | 5,000 | 5,000 |
| 85100 Property & Liability Costs | 32,708 | 3,895 | 35,539 | 35,539 | 35,539 |
| 85200 Rentals | 1,933 | 2,536 | 5,000 | 3,500 | 5,000 |
| 85300 Permits & Fees | 365 | 256 | 500 | 150 | 500 |
| 85900 Other Business Expenses | 3,016 | 15 | (195,110) | 0 | 0 |
| Total Operations | 401,939 | 1,580,684 | 1,196,029 | 1,531,874 | 1,430,889 |
| CAPITAL | | | | | |
| 89100 Land | 0 | 9,095 | 0 | 0 | 0 |
| 89200 Buildings | 54,623 | 51,759 | 205,000 | 23,000 | 0 |
| 89400 Infrastructure | 780,881 | 2,650 | 0 | 0 | 0 |
| 89500 Equipment (>\$10,000) | 349,304 | 317,094 | 242,000 | 148,890 | 68,000 |
| Total Capital | 1,184,808 | 380,597 | 447,000 | 171,890 | 68,000 |
| Total Street-Maintenance Division | 3,488,035 | 4,098,523 | 3,768,936 | 3,829,671 | 3,634,595 |



Budget Notes/Objectives

Traffic Division

The Streets Department Traffic Division currently maintains 90 signalized intersections within the City of Franklin. All signal heads are equipped with LED lenses.

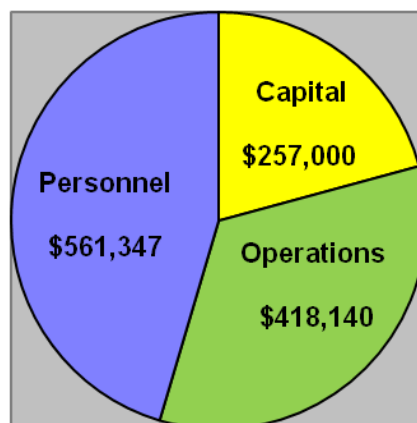
Traffic Division personnel also maintain downtown decorative street lights, City school flashers, and electronic pedestrian crosswalks.

Utilizing the sign design and production system, in-house personnel currently produce all regulatory, warning, and guide signs within the City. Signs and banners are also designed and produced in-house for the Parks, Solid Waste, and Police Depts. The design system has commercial grade printing capabilities, and will be instrumental in the production of the new "Wayfinding" signs.

Reclassification of Traffic Striping Technician to Traffic Striping Supervisor, due to employee currently performing duties that reflect those of a supervisor.

Goal:

We will utilize current monies to begin a pilot program that will verify cost savings by changing out a portion of non-incandescent lighting within the downtown area to LED bulbs.



2010 Expenditures by Category

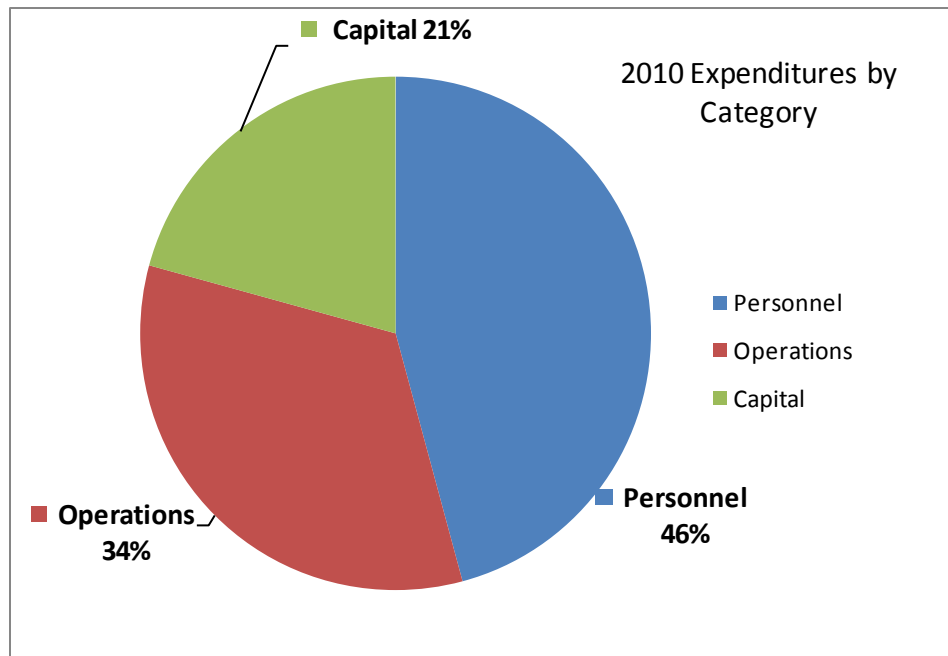
TOTAL = \$1,236,487

General Fund Streets Department Traffic Division

110
43110

GENERAL FUND
STREET-Traffic Division

| | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---|----------------|------------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | |
| 81100 Salaries & Regular Pay | 296,115 | 309,055 | 363,793 | 363,793 | 355,315 |
| 81400 Employee Benefits | 177,603 | 171,784 | 193,807 | 193,807 | 200,326 |
| Total Personnel | 473,718 | 480,839 | 557,600 | 557,600 | 555,641 |
| OPERATIONS | | | | | |
| 82100 Transportation Charges | 34 | 60 | 500 | 500 | 600 |
| 82200 Operating Services | 0 | 177 | 750 | 1,100 | 1,500 |
| 82300 Notices, Subscriptions, Publicity | 332 | 176 | 1,000 | 1,400 | 1,100 |
| 82400 Utilities | 2,179 | 1,945 | 93,000 | 99,100 | 101,500 |
| 82500 Contractual Services | 0 | 0 | 1,250 | 0 | 750 |
| 82600 Repair & Maintenance Services | 1,103 | 20,977 | 85,250 | 29,750 | 32,250 |
| 82700 Employee Programs | 0 | 110 | 4,500 | 1,000 | 3,000 |
| 82800 Professional Development/Travel | 459 | 5,948 | 7,500 | 8,350 | 11,950 |
| 83100 Office Supplies | 472 | 619 | 1,000 | 750 | 1,000 |
| 83200 Operating Supplies | 1,779 | 3,628 | 5,000 | 3,150 | 5,500 |
| 83300 Fuel & Mileage (Non-Travel) | 7,270 | 11,247 | 9,025 | 12,000 | 9,500 |
| 83500 Equipment (<\$10,000) | 18,956 | 6,216 | 14,000 | 7,500 | 18,000 |
| 83600 Repair & Maintenance Supplies | 134,368 | 243,359 | 204,000 | 196,624 | 213,000 |
| 85100 Property & Liability Costs | 4,163 | 9,060 | 11,273 | 12,840 | 12,840 |
| 85200 Rentals | 0 | 225 | 1,500 | 0 | 500 |
| 85300 Permits & Fees | 0 | 22 | 0 | 50 | 150 |
| 85900 Other Business Expenses | 0 | 2,372 | (101,132) | 0 | 2,000 |
| Total Operations | 171,115 | 306,142 | 338,416 | 374,114 | 415,140 |
| CAPITAL | | | | | |
| 89200 Buildings | 57 | 0 | 0 | 0 | 0 |
| 89400 Infrastructure | 11,957 | 116,798 | 147,000 | 147,000 | 231,000 |
| 89500 Equipment (>\$10,000) | 29,720 | 282,541 | 195,000 | 58,552 | 26,000 |
| Total Capital | 41,734 | 399,339 | 342,000 | 205,552 | 257,000 |
| Total Street-Traffic Division | 686,567 | 1,186,320 | 1,238,016 | 1,137,266 | 1,227,781 |



Budget Notes/Objectives

Stormwater Fund

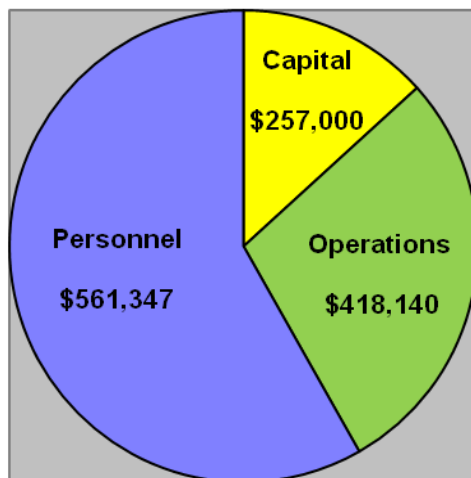
The Streets Department Stormwater Division performs routine maintenance procedures, as well as small repairs and upgrades to failing systems. These activities are currently performed daily. Our storm sewer truck is continuously cleaning driveway culverts, stormwater drainage pipe, and structures.

The Stormwater Division consists of 11 employees: 1 coordinator; 2 stormwater inspectors; 1 foreman; & 7 maintenance personnel.

In FY 09-10, Stormwater salaries show a considerable increase. This increase is due to a percentage of salaries from the Streets Director, Asst. Streets Director, and the Senior Road Inspector. The street sweepers fuel, repair and maintenance services, repair and maintenance supplies, and some capital equipment have been transferred from the Maintenance Division to the Stormwater Division to better reflect the actual amount of monies expended through this division. This restructuring is consistent with many municipalities under Phase II, MS4.

Goal:

We will complete the mapping of all storm drainage pipe and structures. This task will be performed with in-house staff, and budgeted GPS equipment. The GPS unit will also be utilized by the Stormwater Coordinator for stream monitoring purposes.



2010 Expenditures by Category

TOTAL = \$1,250,084

Stormwater Fund

Streets Department

| 135 | STORMWATER FUND | | | | |
|---|---------------------------------------|------------------|------------------|--------------------------|------------------|
| 43120 | STREET-Stormwater Management Division | | | | |
| | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| AVAILABLE FUNDS | | | | | |
| 25100 Beginning Fund Balance | 1,640,902 | 2,255,948 | 3,573,362 | 3,573,362 | 4,884,164 |
| 32900 Stormwater Permit Fees | 8,220 | 8,800 | 11,680 | 11,680 | 11,680 |
| 34300 Stormwater Fees | 1,876,338 | 1,928,746 | 2,032,000 | 2,032,000 | 2,032,000 |
| 35500 Stormwater Fines | 0 | 0 | 0 | 0 | 0 |
| 35510 Stormwater Late Pay Penalties | 28,979 | 22,112 | 20,000 | 20,000 | 20,000 |
| 36100 Interest Income | 48,869 | 39,917 | 20,000 | 20,000 | 20,000 |
| 36710 Sale of Rain Barrels | 0 | 0 | 0 | 0 | 0 |
| 37100 Transfer from General Fund | 0 | 0 | 0 | 0 | 0 |
| Total Available Funds | 3,603,308 | 4,255,523 | 5,657,042 | 5,657,042 | 6,967,844 |
| PERSONNEL | | | | | |
| 81100 Salaries & Regular Pay | 310,340 | 284,687 | 399,672 | 399,672 | 407,460 |
| 81400 Employee Benefits | 219,938 | 164,354 | 221,889 | 221,889 | 227,212 |
| Total Personnel | 530,278 | 449,041 | 621,561 | 621,561 | 634,672 |
| OPERATIONS | | | | | |
| 82100 Transportation Charges | 142 | 32 | 10,750 | 50 | 550 |
| 82200 Operating Services | 2,396 | 4,242 | 4,000 | 2,250 | 3,250 |
| 82300 Notices, Subscriptions, Publicity | 7,822 | 2,981 | 14,000 | 500 | 13,650 |
| 82400 Utilities | 6,153 | 6,101 | 12,100 | 7,750 | 8,500 |
| 82500 Contractual Services | 203,660 | 37,201 | 18,816 | 8,000 | 10,000 |
| 82600 Repair & Maintenance Services | 2,107 | 7,041 | 11,000 | 5,500 | 10,000 |
| 82700 Employee Programs | 0 | 1,299 | 1,500 | 1,300 | 1,300 |
| 82800 Professional Development/Travel | 6,146 | 3,418 | 17,500 | 2,500 | 11,315 |
| 83100 Office Supplies | 107 | 46 | 1,000 | 150 | 750 |
| 83200 Operating Supplies | 10,370 | 7,247 | 11,500 | 1,000 | 30,775 |
| 83300 Fuel & Mileage (Non-Travel) | 19,542 | 29,567 | 26,600 | 25,000 | 14,700 |
| 83500 Equipment (<\$10,000) | 1,712 | 6,913 | 21,000 | 4,448 | 18,575 |
| 83600 Repair & Maintenance Supplies | 8,270 | 8,671 | 168,500 | 83,900 | 167,000 |
| 84000 Operational Units | 199,595 | 0 | 0 | 0 | 145,000 |
| 85100 Property & Liability Costs | 1,978 | 4,756 | 5,469 | 5,469 | 5,469 |
| 85200 Rentals | 1,578 | 2,030 | 8,000 | 3,000 | 5,000 |
| 85300 Permits & Fees | 6,260 | 6,827 | 3,500 | 0 | 2,000 |
| 85500 Financial Fees | 3,264 | 2,860 | 3,500 | 0 | 0 |
| 85900 Other Business Expenses | 1,350 | 0 | 3,000 | 500 | 1,500 |
| Total Operations | 482,452 | 131,230 | 341,735 | 151,317 | 449,334 |
| CAPITAL | | | | | |
| 89400 Infrastructure | 250,377 | 86,390 | 339,035 | 0 | 0 |
| 89500 Equipment (>\$10,000) | 84,253 | 15,500 | 40,000 | 0 | 166,000 |
| Total Capital | 334,630 | 101,890 | 379,035 | 0 | 166,000 |
| TOTAL STORMWATER-STREET BUDGET | 1,347,360 | 682,161 | 1,342,331 | 772,878 | 1,250,006 |
| TOTAL UNALLOCATED FUNDS | 2,255,948 | 3,573,362 | 4,314,711 | 4,884,164 | 5,717,837 |

Budget Notes/Objectives

Street Aid and Transportation Fund

Recent in-house studies have shown that we must be resurfacing at least 8.5%-10% of our entire Street system per year. The study also indicates that the longer the topping is exposed to ultra violet sun rays and inclement weather the more rapidly it deteriorates with age. If the surface mix is not replaced or resurfaced every 10-12 years we will begin to see increased costs for repair and maintenance of the base courses.

We currently maintain 270 miles of roadway throughout the City. Our goal is to properly maintain existing roadways, plus those proposed to be annexed. Many of these roadways will receive Cold Planing in addition to Surface treatment.

In the upcoming Fiscal year 2009-10, we are asking for \$2,500,000 to accomplish approximately 23-27 miles of roadway resurfacing and cold planning per 24' width.

Future projections show that we need to budget 2.3 – 2.8 million per year to maintain this 10-12 year resurfacing cycle, these figures do not represent future annexations.

Whitetopping for Cool Springs Blvd. @ Aspen Grove Drive has been removed for this Fiscal year due to Budget constraints.

Street Aid & Transportation Fund

121
43100

STREET AID & TRANSPORTATION FUND STREET AID & TRANSPORTATION

| | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---|------------------|------------------|------------------|--------------------------|------------------|
| AVAILABLE FUNDS | | | | | |
| 25100 Beginning Fund Balance | 900,412 | 1,069,414 | 1,048,827 | 1,048,827 | 238,875 |
| 33220 Gasoline Tax from State | 1,506,153 | 1,509,963 | 1,586,600 | 1,586,600 | 1,586,600 |
| 36100 Interest Income | 24,034 | 15,109 | 10,000 | 10,000 | 10,000 |
| 37100 Transfer from General Fund | 0 | 0 | 43,129 | 0 | 664,525 |
| 39200 Contributions from Developer | 25,000 | 25,000 | 0 | 0 | 0 |
| Total Available Funds | 2,455,599 | 2,619,486 | 2,688,556 | 2,645,427 | 2,500,000 |
| OPERATIONS | | | | | |
| 82300 Notices, Subscriptions, Publicity | 114 | 394 | 0 | 0 | 0 |
| 82500 Contractual Services | 119,602 | 186,458 | 0 | 0 | 0 |
| 82600 Repair & Maintenance Services | 107,143 | 127,932 | 2,470,000 | 2,160,000 | 2,500,000 |
| 83200 Operating Supplies | 0 | 0 | 0 | 0 | 0 |
| 83600 Repair & Maintenance Supplies | 0 | 41,073 | 0 | 0 | 0 |
| 85300 Permits & Fees | 380 | 545 | 0 | 0 | 0 |
| 85900 Other Business Expenses | 491 | 0 | (250,000) | 0 | 0 |
| Total Operations | 227,730 | 356,403 | 2,220,000 | 2,160,000 | 2,500,000 |
| CAPITAL | | | | | |
| 89100 Land | 11,843 | 94,500 | 0 | 0 | 0 |
| 89400 Infrastructure | 1,146,612 | 1,110,256 | 951,855 | 246,552 | 0 |
| 89500 Equipment (>\$10,000) | 0 | 9,500 | 0 | 0 | 0 |
| Total Capital | 1,158,455 | 1,214,256 | 951,855 | 246,552 | 0 |
| Total Expenditures | 1,386,185 | 1,570,659 | 3,171,855 | 2,406,552 | 2,500,000 |
| Total Unallocated Funds | 1,069,414 | 1,048,827 | (483,299) | 238,875 | 0 |

Road Impact Fund

The Road Impact Fund is the special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects.

The impact of the economy will be seen in the road impact fund as slowed development will likely result in decreased contributions to the fund. The proposed budget anticipates \$2.22 million in expenditures, all in the form of a transfer to the debt service fund. The City is in process of updating its major thoroughfare plan. Following the completion of the plan, the City will re-examine the structure of road impact fees to explore if other elements of the road way system should be incorporated into the process.

| 128 ROAD IMPACT FUND | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|------------------------|-----------------------------------|------------------|------------------|------------------|--------------------------|------------------|
| AVAILABLE FUNDS | | | | | | |
| 25100 | Estimated Beginning Fund Balance | 3,753,865 | 3,864,131 | 2,693,639 | 2,693,639 | 1,902,120 |
| 32800 | Road Impact Fees Collected | 2,258,834 | 2,821,357 | 3,000,000 | 1,400,000 | 2,000,000 |
| 32810 | Road Impact Fee Offsets | 0 | (1,112,423) | 0 | (400,000) | 0 |
| 36100 | Interest Income | 131,397 | 271,263 | 30,000 | 30,000 | 30,000 |
| | Total Available Funds | 6,143,796 | 5,844,328 | 5,723,639 | 3,723,639 | 3,932,120 |
| OPERATIONS | | | | | | |
| 82300 | Notices, Subscriptions, Publicity | 3,819 | 0 | 0 | 0 | 0 |
| 82500 | Contractual Services | 27,838 | 27,863 | 0 | 0 | 0 |
| 82600 | Repair & Maintenance Services | 0 | 15,000 | 0 | 0 | 0 |
| 85300 | Permits & Fees | 94 | 0 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | 4,154 | 0 | 0 | 0 | 0 |
| 86000 | Debt Service | 1,352,796 | 1,647,081 | 2,193,421 | 1,821,519 | 0 |
| 88000 | Transfer to Other Funds | 0 | 0 | 0 | 0 | 2,224,743 |
| | Total Operations | 1,388,701 | 1,689,944 | 2,193,421 | 1,821,519 | 2,224,743 |
| CAPITAL | | | | | | |
| 89100 | Land | 123,844 | 0 | 0 | 0 | 0 |
| 89400 | Infrastructure | 767,320 | 1,460,745 | 0 | 0 | 0 |
| | Total Capital | 891,164 | 1,460,745 | 0 | 0 | 0 |
| | Total Expenditures | 2,279,865 | 3,150,689 | 2,193,421 | 1,821,519 | 2,224,743 |
| | Total Unallocated Funds | 3,864,131 | 2,693,639 | 3,530,218 | 1,902,120 | 1,707,377 |



HISTORIC
FRANKLIN
TENNESSEE

Solid Waste

Rebecca Caldwell, Director

The Solid Waste Department is responsible for the collection and disposal of all residential, commercial, yard and bulk waste within Franklin City Limits. The Department also operates a Transfer Station which receives trash from private haulers.

The Department comprises four (4) divisions that are presented in this budget:

- (1) Administration – responsible for overseeing the departments operations,
- (2) Collection – responsible for collection of solid waste,
- (3) Fleet Maintenance – responsible for maintaining Solid Waste and other city owned vehicles, and
- (4) Disposal – responsible for disposal of solid waste.

| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|---|-------------|-------------|-----------------------------|------------------------|
| Residential Trash Collected | 25,055 tons | 25,743 tons | NA | NA |
| Commercial Trash Collected | 9,536 tons | 9,285 tons | NA | NA |
| Trash from private haulers | 45,820 tons | 48,020 tons | NA | NA |
| Trash Diverted from Landfill | 982 tons | 1,553 tons | NA | NA |
| Tons collected per 1000 customers (residential) | 458 tons | 446 tons | NA | NA |
| | | | | |

Fleet Maintenance

David Barker, Fleet Maintenance Supervisor

Fleet Maintenance is a division of the Solid Waste Department, but performs repair work for the City's entire fleet. Prior to Fiscal Year 2008, the Police Department contracted with an outside source for all vehicle repairs. There are a wide variety of vehicles in the City's Fleet including passenger type vehicles, heavy equipment, and fire apparatus. City vehicles have more than the normal wear and tear of everyday vehicles due to frequent stop and go activity, frequent right-hand turns, and little to no interstate driving.

| Measurement/Goal | FY07 | FY08 | FY09 (Projected) | FY10 (Goal) |
|--|-------------|-------------|-------------------------|--------------------|
| Percent Outsourced | 8% | 12% | 9% | NA |
| Cost of Repairs Performed by Fleet Maintenance Per Department | | | | |
| Administration | \$219 | \$433 | \$27 | NA |
| City Hall Maintenance | \$396 | \$815 | \$261 | NA |
| Codes | \$1,159 | \$5,842 | \$5,207 | NA |
| Engineering | \$189 | \$396 | \$239 | NA |
| Fire | \$12,301 | \$12,768 | \$33,959 | NA |
| Human Resources | \$746 | \$2,750 | \$399 | NA |
| MIT | \$224 | \$84 | \$77 | NA |
| Parks | \$8,580 | \$15,731 | \$11,258 | NA |
| Planning | NA | \$202 | \$960 | NA |
| Police | NA | \$106,833 | \$84,972 | NA |
| Solid Waste | \$280,453 | \$459,569 | \$299,024 | NA |
| Water | \$8,897 | \$46,768 | \$68,897 | NA |
| Total | \$289,350 | \$652,191 | \$505,280 | NA |
| | | | | |
| Total Number of Repairs | 1,422 | 3,189 | 2,107 | NA |
| | | | | |



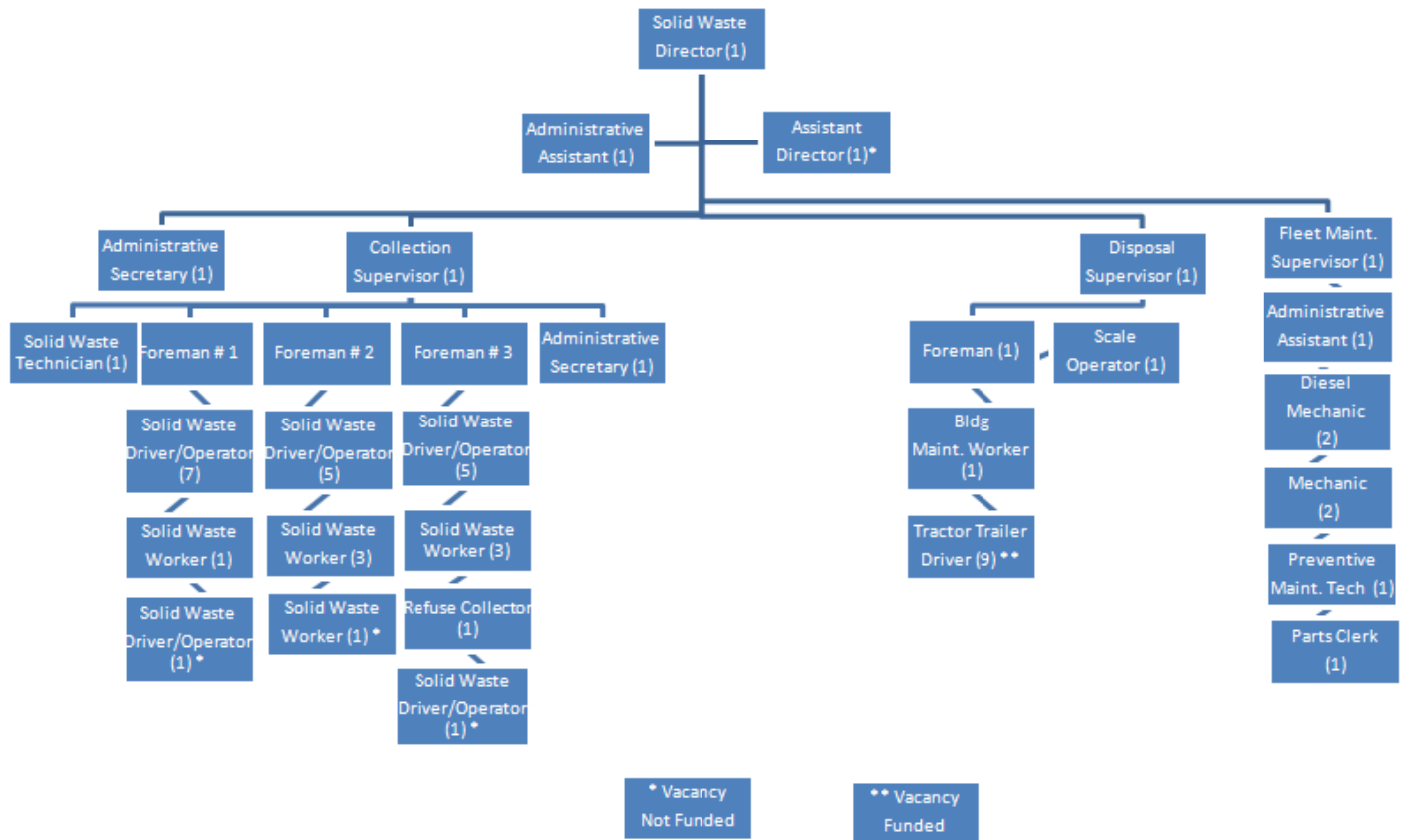
Sustainable Franklin

The Solid Waste Department helps to promote “Green” by placing recycling containers at the different city offices. We also pick up all the bags (and supply the recycling bags) and dispose of them at the recycling center. We have eliminated using styrofoam cups and are only using paper cups.

The Fleet Maintenance Division “lives green” by:

- Setting up recycle bins in the offices for paper, plastic bottles, and cans.
- Recycling cardboard
- Turning off all lights, including overhead shop lights, at night and when not in use.

Staffing by Position



City of Franklin
2009-2010 Fiscal Year Budget
Special Revenue Fund - Solid Waste-Administraton
Personnel by Position

| Position | Pay | FY 2009 | | FY 2010 | | Not Funded |
|--------------------------------|-------|-----------|-----------|-----------|-----------|---------------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time | |
| Solid Waste Director | 24 | 1 | 0 | 1 | 0 | |
| Assistant Solid Waste Director | 22 | 1 | 0 | 1 | 0 | |
| Administrative Assistant | 12 | 1 | 0 | 1 | 0 | |
| Administrative Secretary | 10 | 2 | 0 | 1 | 0 | |
| Scale Operator | 9 | 1 | 0 | 0 | 0 | |
| TOTALS | | 6 | 0 | 4 | 0 | 0 |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| Administrative Assistant | 12 | | | |
| Administrative Secretary | 10 | | | |

Assistant Director position - leave vacant through FY2010

Move one (1) Administrative Secretary (Dispatcher) to Collection division to better reflect expenses associated with Collection division functions.

Move one (1) Scale Operator to Disposal division to better reflect expenses associated with Disposal division functions.

City of Franklin
2009-2010 Fiscal Year Budget
Special Revenue Fund - Solid Waste-Collection
Personnel by Position

| Position | Pay | FY 2009 | | FY 2010 | | Not Funded |
|---|-------|-----------|-----------|-----------|-----------|---------------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time | |
| Solid Waste Supervisor | 17 | 1 | 0 | 1 | 0 | |
| Solid Waste Crew Foreman | 14 | 3 | 0 | 3 | 0 | |
| Solid Waste Foreman | 12 | 0 | 0 | 0 | 0 | |
| Tractor Trailer Driver | 12 | 0 | 0 | 0 | 0 | |
| Solid Waste Truck Driver/Operator | 11 | 19 | 0 | 19 | 0 | |
| Solid Waste Worker (Solid Waste Driver) | 10 | 8 | 0 | 8 | 0 | |
| Solid Waste Technician | 9 | 1 | 0 | 1 | 0 | |
| Refuse Collector | 6 | 1 | 0 | 1 | 0 | |
| Administrative Secretary (Dispatch) | 10 | 0 | 0 | 1 | 0 | |
| Subtotal | | 33 | 0 | 34 | 0 | |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| | | | | | |
| | | | | | |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| Solid Waste Supervisor | 17 | | | |
| Solid Waste Crew Foreman | 14 | | | |
| Solid Waste Driver/Operator | 11 | | | |
| Solid Waste Worker | 10 | | | |

Add one (1) Administrative Secretary from Administration division to better reflect expenses associated with Collection division functions.

City of Franklin
2009-2010 Fiscal Year Budget
Special Revenue Fund - Solid Waste-Disposal
Personnel by Position

| Position | Pay | FY 2009 | | FY 2010 | | Not Funded |
|-----------------------------|-------|-----------|-----------|-----------|-----------|---------------|
| | Grade | Full-Time | Part-Time | Full-Time | Part-Time | |
| Solid Waste Supervisor | 17 | 1 | 0 | 1 | 0 | |
| Solid Waste Crew Foreman | 14 | 0 | 0 | 1 | 0 | |
| Tractor-Trailer Driver | 12 | 10 | 0 | 9 | 0 | |
| Building Maintenance Worker | 10 | 0 | 0 | 1 | 0 | |
| Scale Operator | 9 | 0 | 0 | 1 | 0 | |
| Grounds Maintenance Worker | 9 | 1 | 0 | 0 | 0 | |
| Subtotal | | 12 | 0 | 13 | 0 | |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| | | | | | |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| Solid Waste Supervisor | 17 | | | |
| Solid Waste Crew Foreman | 14 | | | |
| Tractor-Trailer Driver | 12 | | | |
| | | | | |
| | | | | |

* Move one Scale Operator from the Administration Division to the Disposal Division to better reflect expenses associated with Disposal Division functions

City of Franklin
2009-2010 Fiscal Year Budget
Special Revenue Fund - Solid Waste-Fleet Maintenance
Personnel by Position

| Position | Pay Grade | FY 2009 | | FY 2010 | | Not Funded |
|---------------------------------------|-----------|-----------|-----------|-----------|-----------|------------|
| | | Full-Time | Part-Time | Full-Time | Part-Time | |
| SOLID WASTE FLEET MAINTENANCE: | | | | | | |
| Fleet Maintenance Supervisor | 17 | 1 | 0 | 1 | 0 | |
| Diesel Mechanic | 14 | 2 | 0 | 2 | 0 | |
| Administrative Assistant | 12 | 1 | 0 | 1 | 0 | |
| Mechanic | 12 | 2 | 0 | 2 | 0 | |
| Administrative Secretary | 10 | 0 | 0 | 0 | 0 | |
| Preventive Maintenance PM Technician | 10 | 1 | 0 | 1 | 0 | |
| Parts Clerk | 9 | 1 | 0 | 1 | 0 | |
| Total | | 8 | 0 | 8 | 0 | |

| Narrative of Personnel Changes | New Position | | Reclassification | | |
|--------------------------------|--------------|-----------|------------------|--------------|---|
| | Title | Pay Grade | From Job Title | To Job Title | Pay Grade (if reclassification creates new job title) |
| | | | | | |
| | | | | | |
| | | | | | |

| Departmental Career Development Path | Pay Grade | Requirements | | |
|--------------------------------------|-----------|--------------|------------|----------------|
| | | Degree | Experience | Certifications |
| Fleet Maintenance Supervisor | 17 | | | |
| Diesel Mechanic | 14 | | | |
| Mechanic | 12 | | | |
| Preventive Maintenance PM Technician | 10 | | | |

* No changes to personnel for FY 2009-2010

Solid Waste Fund

Revenue and Summary

(Divisions are shown on following 4 pages)

| 124 SOLID WASTE FUND | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|--------------------------------|--|------------------|------------------|------------------|--------------------------|------------------|
| AVAILABLE FUNDS | | | | | | |
| 25100 | Beginning Fund Balance | 0 | 0 | 0 | 0 | 0 |
| 33101 | Reimbursement from Other Funds-For Fleet Maint | 0 | 0 | 565,236 | 552,918 | 552,918 |
| 33350 | FEMA/TEMA Grants (Fed/State) | 14,187 | 0 | 0 | 0 | 0 |
| 34400 | Dumpster Phase Out | 5,692 | 0 | 0 | 0 | 0 |
| 34410 | Solid Waste Disposal Fees (Residential/Comm Service) | 1,229,306 | 1,785,661 | 2,716,300 | 2,460,000 | 3,176,000 |
| 34420 | Tipping Fees (at Century Court) | 1,356,993 | 1,365,049 | 1,915,215 | 1,600,000 | 1,632,000 |
| 36700 | Sale of Waste Containers | 60,420 | 46,642 | 203,750 | 67,000 | 68,000 |
| 36705 | Lease of Waste Containers | 0 | 0 | 0 | 0 | 40,000 |
| 36800 | Sale of Surplus Assets | 13,997 | 60,453 | 20,000 | 43,220 | 40,000 |
| 37100 | Transfer from General Fund | 4,102,180 | 4,469,880 | 2,756,062 | 3,318,434 | 2,001,509 |
| 37900 | Misc Other Revenue | 0 | 3,757 | 0 | 7,188 | 7,188 |
| | Total Available Funds | 6,782,775 | 7,731,442 | 8,176,563 | 8,048,760 | 7,517,615 |
| 124 SOLID WASTE FUND TOTAL | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 1,966,163 | 2,225,895 | 2,540,224 | 2,279,614 | 2,217,180 |
| 81400 | Employee Benefits | 1,046,707 | 1,121,470 | 1,239,317 | 1,167,910 | 1,257,550 |
| | Total Personnel | 3,012,870 | 3,347,365 | 3,779,541 | 3,447,524 | 3,474,730 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 12,707 | 12,596 | 18,025 | 10,255 | 12,750 |
| 82200 | Operating Services | 1,630,894 | 1,549,447 | 1,522,200 | 1,199,214 | 1,272,200 |
| 82300 | Notices, Subscriptions, Publicity | 7,387 | 23,104 | 32,429 | 10,379 | 16,796 |
| 82400 | Utilities | 65,773 | 73,887 | 80,177 | 90,254 | 95,552 |
| 82500 | Contractual Services | 2,611 | 14,669 | 5,500 | 10,308 | 4,250 |
| 82600 | Repair & Maintenance Services | 212,026 | 298,484 | 321,375 | 178,035 | 340,450 |
| 82700 | Employee Programs | 149 | 1,909 | 700 | 990 | 4,134 |
| 82800 | Professional Development/Travel | 4,412 | 10,686 | 2,859 | 6,418 | 1,130 |
| 83100 | Office Supplies | 15,989 | 16,456 | 15,650 | 13,727 | 15,350 |
| 83200 | Operating Supplies | 90,212 | 67,825 | 96,750 | 95,665 | 139,550 |
| 83300 | Fuel & Mileage (Non-Travel) | 324,736 | 487,534 | 410,800 | 392,800 | 273,300 |
| 83500 | Equipment (<\$10,000) | 10,050 | 13,861 | 68,120 | 13,636 | 30,650 |
| 83600 | Repair & Maintenance Supplies | 481,829 | 518,694 | 378,050 | 487,655 | 450,950 |
| 85100 | Property & Liability Costs | 66,213 | (11,923) | 56,699 | 45,392 | 56,449 |
| 85200 | Rentals | 3,753 | 5,820 | 7,000 | 8,703 | 8,500 |
| 85300 | Permits & Fees | 10,686 | 17,898 | 2,500 | 1,533 | 2,650 |
| 85500 | Financial Fees | 2,763 | 4,485 | 1,900 | 7,523 | 2,000 |
| 85900 | Other Business Expenses | (310) | 0 | (365,000) | 0 | 0 |
| 86000 | Debt Service | 682,757 | 627,076 | 435,820 | 648,303 | 0 |
| 88000 | Transfers to Other Funds | 0 | 0 | 0 | 0 | 648,224 |
| | Total Operations | 3,624,637 | 3,732,507 | 3,091,553 | 3,220,791 | 3,374,885 |
| CAPITAL | | | | | | |
| 89200 | Buildings | 26,675 | 44,597 | 17,910 | 0 | 0 |
| 89500 | Equipment (>\$10,000) | 118,593 | 606,973 | 1,287,558 | 1,380,445 | 668,000 |
| | Total Capital | 145,268 | 651,570 | 1,305,468 | 1,380,445 | 668,000 |
| | Total Solid Waste Department Budget | 6,782,775 | 7,731,442 | 8,176,563 | 8,048,760 | 7,517,615 |
| Total Unallocated Funds | | 0 | 0 | 0 | 0 | 0 |

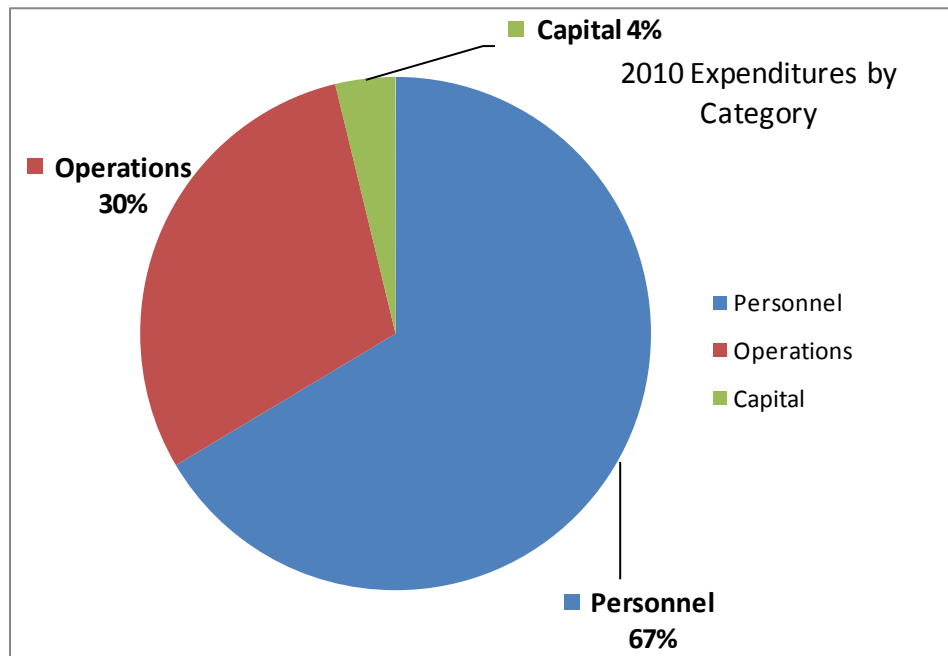
Solid Waste Fund

Solid Waste Administration

124
46100

SOLID WASTE FUND SOLID WASTE ADMINISTRATION

| | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|--|----------------|----------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | |
| 81100 Salaries & Regular Pay | 273,760 | 238,833 | 309,760 | 221,684 | 160,657 |
| 81400 Employee Benefits | 120,257 | 118,146 | 129,332 | 115,451 | 97,932 |
| Total Personnel | 394,017 | 356,978 | 439,092 | 337,135 | 258,589 |
| OPERATIONS | | | | | |
| 82100 Transportation Charges | 114 | 466 | 7,650 | 265 | 470 |
| 82200 Operating Services | 863 | 544 | 700 | 400 | 750 |
| 82300 Notices, Subscriptions, Publicity | 1,247 | 17,319 | 26,938 | 6,295 | 15,403 |
| 82400 Utilities | 21,613 | 42,743 | 58,052 | 67,370 | 71,277 |
| 82500 Contractual Services | 1,411 | 7,157 | 0 | 7,308 | 0 |
| 82600 Repair & Maintenance Services | 3,616 | 1,862 | 1,925 | 2,100 | 2,450 |
| 82700 Employee Programs | 149 | 1,673 | 0 | 0 | 500 |
| 82800 Professional Development/Travel | 3,621 | 4,179 | 50 | 1,367 | 0 |
| 83100 Office Supplies | 5,175 | 4,215 | 7,300 | 3,042 | 4,350 |
| 83200 Operating Supplies | 1,395 | 2,160 | 1,400 | 168 | 750 |
| 83300 Fuel & Mileage (Non-Travel) | 2,159 | 2,096 | 2,600 | 1,475 | 1,100 |
| 83500 Equipment (<\$10,000) | 7,836 | 1,002 | 37,120 | 2,089 | 15,400 |
| 83600 Repair & Maintenance Supplies | 728 | 11,407 | 2,300 | 1,621 | 2,250 |
| 85100 Property & Liability Costs | 5,222 | 2,682 | 3,084 | 2,580 | 3,084 |
| 85200 Rentals | 0 | 17 | 0 | 0 | 0 |
| 85300 Permits & Fees | 9,510 | 16,668 | 0 | 0 | 0 |
| 85500 Financial Fees | 0 | 0 | 0 | 0 | 0 |
| 85900 Other Business Expenses | (298) | 0 | 0 | 0 | 0 |
| Total Operations | 64,361 | 116,191 | 149,119 | 96,080 | 117,784 |
| CAPITAL | | | | | |
| 89200 Buildings | 0 | 43,887 | 0 | 0 | 0 |
| 89500 Equipment (>\$10,000) | 11,455 | 48,566 | 0 | 0 | 15,000 |
| Total Capital | 11,455 | 92,453 | 0 | 0 | 15,000 |
| TOTAL ADMINISTRATION EXPENDITURES | 469,833 | 565,622 | 588,211 | 433,215 | 391,372 |

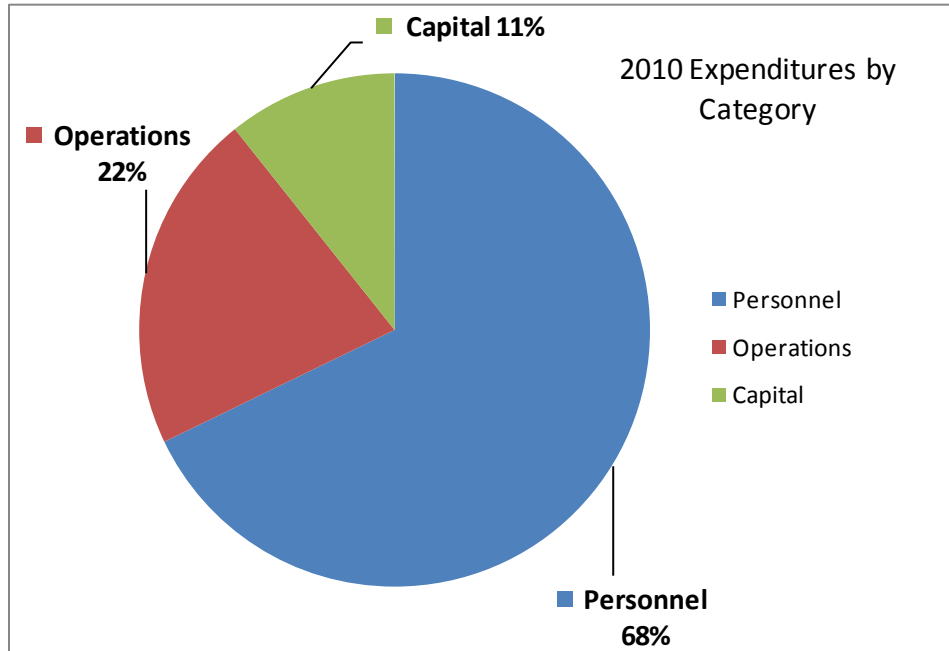


Solid Waste Fund Solid Waste Collection

124
46110

SOLID WASTE FUND SOLID WASTE COLLECTION

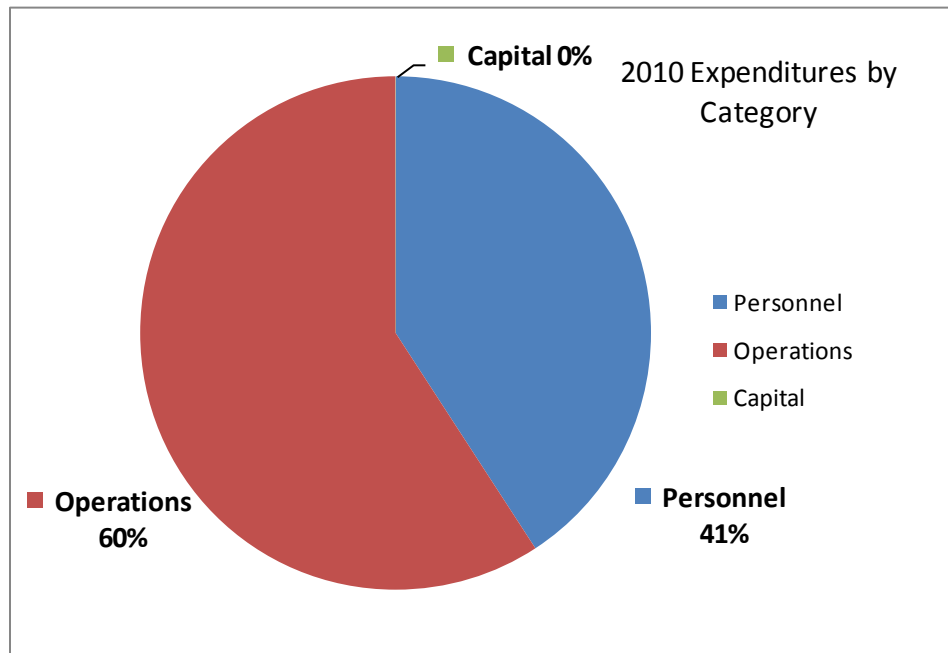
| | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|--|------------------|------------------|------------------|--------------------------|------------------|
| PERSONNEL | | | | | |
| 81100 Salaries & Regular Pay | 1,026,052 | 1,189,127 | 1,332,434 | 1,252,201 | 1,195,120 |
| 81400 Employee Benefits | 560,097 | 629,916 | 699,313 | 667,255 | 727,225 |
| Total Personnel | 1,586,149 | 1,819,043 | 2,031,747 | 1,919,456 | 1,922,346 |
| OPERATIONS | | | | | |
| 82100 Transportation Charges | 636 | 795 | 620 | 1,048 | 1,110 |
| 82200 Operating Services | 9,893 | 10,813 | 12,800 | 10,801 | 12,000 |
| 82300 Notices, Subscriptions, Publicity | 3,293 | 2,875 | 2,972 | 903 | 645 |
| 82400 Utilities | 23,844 | 11,942 | 1,800 | 1,993 | 2,032 |
| 82500 Contractual Services | 0 | 0 | 0 | 0 | 0 |
| 82600 Repair & Maintenance Services | 11,040 | 20,176 | 22,400 | 8,142 | 10,500 |
| 82700 Employee Programs | 0 | 0 | 0 | 0 | 1,000 |
| 82800 Professional Development/Travel | 750 | 328 | 1,060 | 2,862 | 0 |
| 83100 Office Supplies | 3,831 | 5,142 | 3,200 | 5,012 | 4,700 |
| 83200 Operating Supplies | 43,271 | 30,331 | 75,850 | 75,899 | 118,750 |
| 83300 Fuel & Mileage (Non-Travel) | 136,898 | 179,551 | 163,280 | 147,997 | 103,900 |
| 83500 Equipment (<\$10,000) | 88 | 1,138 | 200 | 1,680 | 250 |
| 83600 Repair & Maintenance Supplies | 9,285 | 10,054 | 6,000 | 7,603 | 7,000 |
| 85100 Property & Liability Costs | 30,514 | 26,735 | 30,097 | 24,603 | 30,097 |
| 85200 Rentals | 0 | 0 | 0 | 0 | 0 |
| 85300 Permits & Fees | 0 | 34 | 0 | 0 | 0 |
| 85500 Financial Fees | 2,763 | 4,485 | 1,900 | 7,523 | 2,000 |
| 85900 Other Business Expenses | (12) | 0 | (182,500) | 0 | 0 |
| 86000 Debt Service | 341,379 | 313,538 | 324,300 | 324,152 | 0 |
| 88000 Transfer to Other Funds | 0 | 0 | 0 | 0 | 324,112 |
| Total Operations | 617,473 | 617,937 | 463,978 | 620,219 | 618,096 |
| CAPITAL | | | | | |
| 89200 Buildings | 0 | 0 | 0 | 0 | 0 |
| 89500 Equipment (>\$10,000) | 0 | 284,959 | 657,420 | 872,858 | 308,000 |
| Total Capital | 0 | 284,959 | 657,420 | 872,858 | 308,000 |
| Total Solid Waste Collection Expenditures | 2,203,622 | 2,721,939 | 3,153,145 | 3,412,533 | 2,848,442 |



Solid Waste Fund

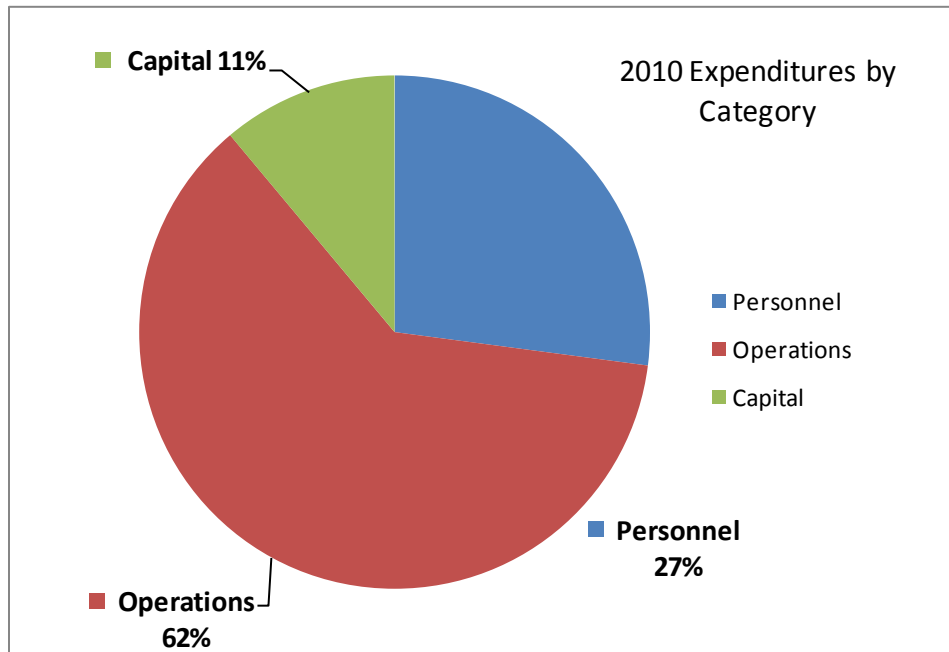
Solid Waste Fleet Maintenance

| 124 46120 | | SOLID WASTE FUND SOLID WASTE FLEET MAINTENANCE | | | | |
|---|-----------------------------------|---|------------------|------------------|--------------------------|------------------|
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 144,054 | 248,931 | 321,390 | 259,170 | 310,237 |
| 81400 | Employee Benefits | 89,368 | 121,235 | 162,144 | 143,053 | 171,481 |
| | Total Personnel | 233,422 | 370,166 | 483,534 | 402,223 | 481,718 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 11,313 | 10,632 | 8,820 | 8,090 | 10,050 |
| 82200 | Operating Services | 2,801 | 3,388 | 3,250 | 2,506 | 4,500 |
| 82300 | Notices, Subscriptions, Publicity | 2,412 | 2,142 | 2,033 | 3,031 | 598 |
| 82400 | Utilities | 14,024 | 13,507 | 15,525 | 15,418 | 16,679 |
| 82500 | Contractual Services | 0 | 2,912 | 2,000 | 3,000 | 2,500 |
| 82600 | Repair & Maintenance Services | 180,622 | 226,735 | 218,750 | 157,400 | 215,000 |
| 82700 | Employee Programs | 0 | 236 | 700 | 673 | 1,634 |
| 82800 | Professional Development/Travel | 0 | 5,518 | 1,049 | 2,189 | 1,130 |
| 83100 | Office Supplies | 3,629 | 3,678 | 3,150 | 2,985 | 3,250 |
| 83200 | Operating Supplies | 25,098 | 18,773 | 9,300 | 8,367 | 9,300 |
| 83300 | Fuel & Mileage (Non-Travel) | 6,477 | 4,505 | 3,640 | 3,468 | 2,900 |
| 83500 | Equipment (<\$10,000) | 2,126 | 7,278 | 30,000 | 4,635 | 15,000 |
| 83600 | Repair & Maintenance Supplies | 459,856 | 485,405 | 365,500 | 463,552 | 427,700 |
| 85100 | Property & Liability Costs | 15,436 | 2,566 | 3,201 | 2,078 | 2,951 |
| 85200 | Rentals | 1,318 | 2,573 | 2,500 | 2,421 | 2,500 |
| 85300 | Permits & Fees | 101 | 0 | 0 | 0 | 0 |
| | Total Operations | 725,213 | 789,848 | 669,418 | 679,813 | 715,692 |
| CAPITAL | | | | | | |
| 89200 | Buildings | 0 | 0 | 0 | 0 | 0 |
| 89500 | Equipment (>\$10,000) | 12,861 | 9,053 | 97,500 | 0 | 0 |
| | Total Capital | 12,861 | 9,053 | 97,500 | 0 | 0 |
| TOTAL FLEET MAINTENANCE EXPENDITURES | | 971,496 | 1,169,067 | 1,250,452 | 1,082,036 | 1,197,410 |

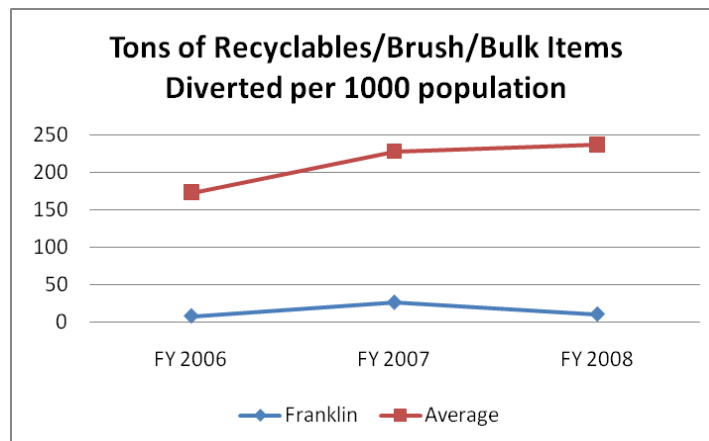
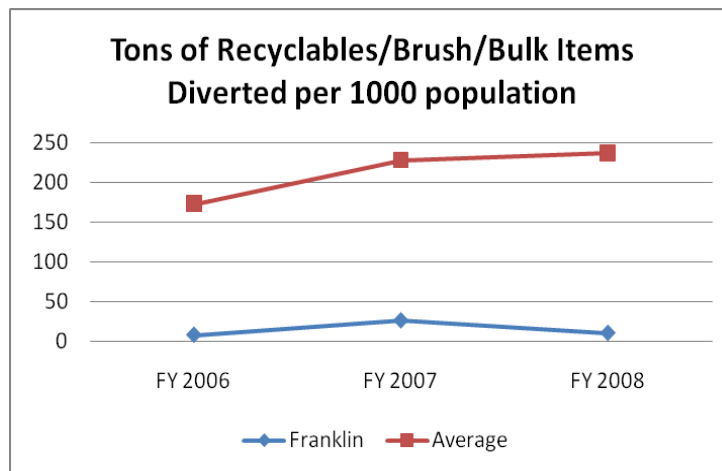
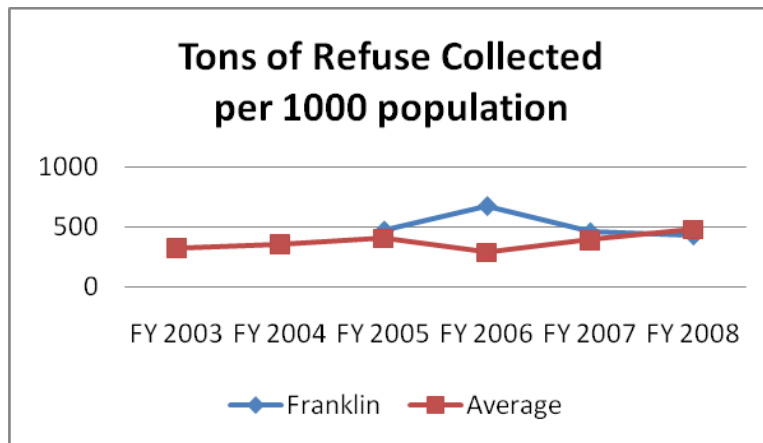


Solid Waste Fund Solid Waste Disposal

| 124 46130 | | SOLID WASTE FUND SOLID WASTE DISPOSAL | | | | |
|------------------------------------|-----------------------------------|--|------------------|------------------|--------------------------|------------------|
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| PERSONNEL | | | | | | |
| 81100 | Salaries & Regular Pay | 522,297 | 549,004 | 576,640 | 546,559 | 551,165 |
| 81400 | Employee Benefits | 276,985 | 252,173 | 248,528 | 242,151 | 260,912 |
| | Total Personnel | 799,282 | 801,177 | 825,168 | 788,710 | 812,078 |
| OPERATIONS | | | | | | |
| 82100 | Transportation Charges | 644 | 703 | 935 | 852 | 1,120 |
| 82200 | Operating Services | 1,617,337 | 1,534,702 | 1,505,450 | 1,185,507 | 1,254,950 |
| 82300 | Notices, Subscriptions, Publicity | 435 | 769 | 486 | 150 | 150 |
| 82400 | Utilities | 6,292 | 5,695 | 4,800 | 5,473 | 5,563 |
| 82500 | Contractual Services | 1,200 | 4,600 | 3,500 | 0 | 1,750 |
| 82600 | Repair & Maintenance Services | 16,748 | 49,711 | 78,300 | 10,393 | 112,500 |
| 82700 | Employee Programs | 0 | 0 | 0 | 317 | 1,000 |
| 82800 | Professional Development/Travel | 41 | 661 | 700 | 0 | 0 |
| 83100 | Office Supplies | 3,354 | 3,420 | 2,000 | 2,688 | 3,050 |
| 83200 | Operating Supplies | 20,448 | 16,562 | 10,200 | 11,231 | 10,750 |
| 83300 | Fuel & Mileage (Non-Travel) | 179,202 | 301,381 | 241,280 | 239,860 | 165,400 |
| 83500 | Equipment (<\$10,000) | 0 | 4,443 | 800 | 5,232 | 0 |
| 83600 | Repair & Maintenance Supplies | 11,960 | 11,827 | 4,250 | 14,879 | 14,000 |
| 85100 | Property & Liability Costs | 15,041 | (43,906) | 20,317 | 16,131 | 20,317 |
| 85200 | Rentals | 2,435 | 3,229 | 4,500 | 6,282 | 6,000 |
| 85300 | Permits & Fees | 1,075 | 1,196 | 2,500 | 1,533 | 2,650 |
| 85500 | Financial Fees | 0 | 0 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | 0 | 0 | (182,500) | 0 | 0 |
| 86000 | Debt Service | 341,378 | 313,538 | 111,520 | 324,151 | 0 |
| 88000 | Transfer to Other Funds | 0 | 0 | 0 | 0 | 324,112 |
| | Total Operations | 2,217,590 | 2,208,531 | 1,809,038 | 1,824,679 | 1,923,312 |
| CAPITAL | | | | | | |
| 89200 | Buildings | 26,675 | 710 | 17,910 | 0 | 0 |
| 89500 | Equipment (>\$10,000) | 94,277 | 264,396 | 532,638 | 507,587 | 345,000 |
| | Total Capital | 120,952 | 265,106 | 550,548 | 507,587 | 345,000 |
| TOTAL DISPOSAL EXPENDITURES | | 3,137,824 | 3,274,814 | 3,184,754 | 3,120,976 | 3,080,390 |



MTAS Benchmarking Program





HISTORIC
FRANKLIN
TENNESSEE

**OTHER GENERAL FUND
OPERATING EXPENDITURES**

General Fund

General Expenses

Notes/Objectives:

In continuation of efforts to reduce the amount of activity recorded in the General Expenses department, there is minimal activity budgeted in this department in 2010. In the previous fiscal year, an estimate was made for repairs & maintenance to vehicles in General Fund departments. That amount, \$565,236, has been distributed to the department budgets for FY2010 and eliminated from General Expenses.

Remaining in this department is:

Employee Benefits: Employee insurance coverage for COBRA and retirees that worked for departments in the General Fund.

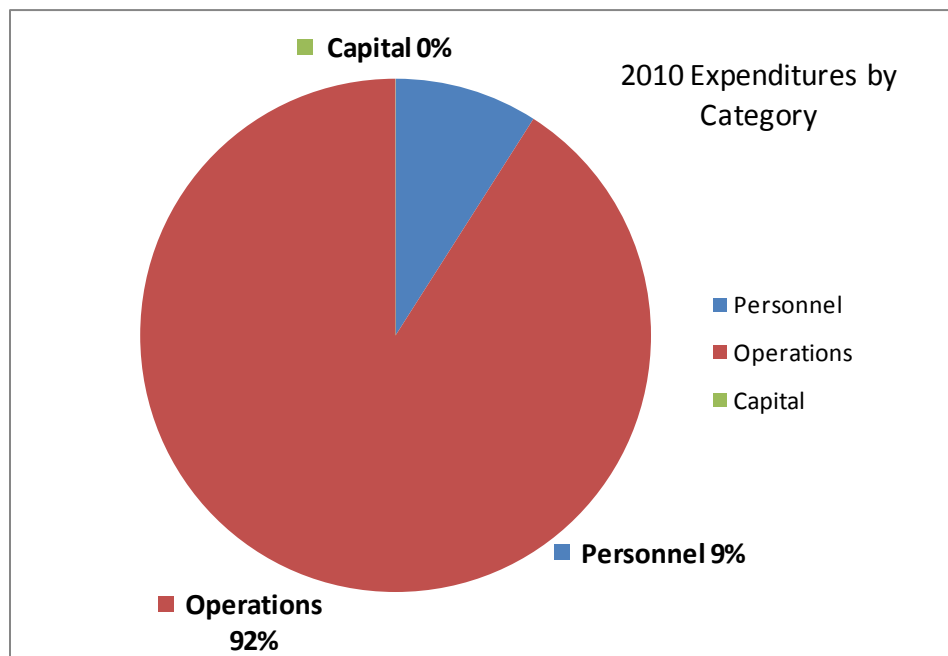
Notices, Subscriptions, & Publicity: Includes \$6,000 for leadership retreats, \$10,000 for membership to TML, \$20,000 for Alliance for Innovation with the University of Tennessee, and \$4,000 for accreditations.

Contractual Services: Includes \$50,000 for the general fund's portion of the annual financial audit, \$136,916 for consultant services connected to grants, \$25,000 for the Fourth of July fireworks, and \$14,000 for other contractual services.

Operating Supplies: \$100 for medical supplies for City Hall.

General Fund General Expenses

| | | | | | | |
|-------|-----------------------------------|----------------|----------------|------------------|--------------------------|------------------|
| 110 | GENERAL FUND | | | | | |
| 45900 | GENERAL EXPENSES | | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| | <u>PERSONNEL</u> | | | | | |
| 81400 | Employee Benefits | (2,343,232) | (2,120,252) | 23,511 | 23,510 | 23,510 |
| | Total Personnel | (2,343,232) | (2,120,252) | 23,511 | 23,510 | 23,510 |
| | <u>OPERATIONS</u> | | | | | |
| 82100 | Transportation Charges | 60 | 0 | 0 | 0 | 0 |
| 82200 | Operating Services | 207 | 208 | 0 | 0 | 0 |
| 82300 | Notices, Subscriptions, Publicity | 48,317 | 87,716 | 26,000 | 39,102 | 40,000 |
| 82400 | Utilities | 687,862 | 665,354 | 0 | 2,215 | 0 |
| 82500 | Contractual Services | 649,064 | 334,647 | 198,421 | 263,996 | 225,916 |
| 82600 | Repair & Maintenance Services | 1,452 | 10,832 | 565,236 | 565,236 | 0 |
| 82700 | Employee Programs | 47,259 | 56,403 | 0 | 500 | 0 |
| 83100 | Office Supplies | 0 | 0 | 0 | 0 | 0 |
| 83200 | Operating Supplies | 3,453 | 0 | 0 | 100 | 100 |
| 85100 | Property & Liability Costs | 95,838 | 1,107,955 | 774,284 | 0 | 0 |
| 85200 | Rentals | 13,375 | 7,732 | 0 | 0 | 0 |
| 85300 | Permits & Fees | 1,497 | 380 | 0 | 0 | 0 |
| 85500 | Financial Fees | 1,820 | 2,902 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | (33,056) | 5,151 | (200,000) | 0 | 0 |
| | Total Operations | 1,517,148 | 2,279,280 | 1,363,941 | 871,149 | 266,016 |
| | <u>CAPITAL</u> | | | | | |
| 89100 | Land | 257,551 | 28,945 | 0 | 0 | 0 |
| 89200 | Buildings | 754,917 | 0 | 0 | 0 | 0 |
| 89400 | Infrastructure | 108,517 | 0 | 0 | 0 | 0 |
| | Total Capital | 1,120,985 | 28,945 | 0 | 0 | 0 |
| | Total General Expenses | 294,901 | 187,972 | 1,387,452 | 894,659 | 289,526 |



General Fund Debt Service

In 2010, debt service previously paid from the General Fund has been moved to a consolidated debt service fund. An entry for the General Fund contribution to debt service is listed in the Interfund Fund Transfers budget on page 200.

| 110 45910 | | GENERAL FUND DEBT SERVICE | | | | |
|---------------------------|--|------------------------------|------------------|------------------|--------------------------|------------------|
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| 86100 | Refund Park Garage 00 (04) - Principal | 348,750 | 355,500 | 366,750 | 366,750 | to Debt Svc |
| 86200 | Refund Park Garage 00 (04) - Interest | 93,555 | 85,624 | 75,679 | 75,679 | to Debt Svc |
| 86100 | Public Improve Bonds 2004 - Principal | 525,000 | 525,000 | 575,000 | 575,000 | to Debt Svc |
| 86200 | Public Improve Bonds 2004 - Interest | 475,866 | 389,730 | 475,200 | 475,200 | to Debt Svc |
| 86100 | WI-FI Bonds - Principal | 260,000 | 290,000 | 320,000 | 320,000 | to Debt Svc |
| 86200 | WI-FI Bonds - Interest | 109,705 | 81,134 | 138,250 | 138,250 | to Debt Svc |
| 86100 | New Bonds 2007 - Principal (10M) | 0 | 0 | 0 | 0 | to Debt Svc |
| 86200 | New Bonds 2007 - Interest (10M) | 109,279 | 373,060 | 399,000 | 399,000 | to Debt Svc |
| 86100 | New Bonds 2009 - Principal (10M) | 0 | 0 | 0 | 0 | to Debt Svc |
| 86200 | New Bonds 2009 - Interest (10M) | 0 | 0 | 478,125 | 122,500 | to Debt Svc |
| 86300 | Paying Agent Fees | 83,030 | 98,234 | 20,000 | 100,000 | to Debt Svc |
| 86400 | Bond Issuance Costs | 0 | 0 | 100,000 | 100,000 | to Debt Svc |
| | Cost Containment Measures | 0 | 0 | (25,000) | 0 | 0 |
| Total Debt Service | | 2,005,185 | 2,198,282 | 2,923,004 | 2,672,379 | 0 |

General Fund Appropriations

Similar to cuts made to City operating departments, appropriations to other governments, agencies, and nonprofits have been reduced by ten percent (10%) in fiscal year 2010. Those organizations that are reviewed by a Williamson County United Way panel were changed in varying amounts, with the total of those agencies resulting in a 10% decrease.

| 110 45920 | | GENERAL FUND APPROPRIATIONS | | | | |
|-----------------------------|--|--------------------------------|----------------|------------------|--------------------------|------------------|
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| 87110 | Contracted Services: | 30,000 | 35,642 | 41,000 | 41,000 | 36,900 |
| 87110 | Regional Transit Authority | 0 | 4,642 | 0 | 0 | 0 |
| 87110 | Franklin Tomorrow | 17,500 | 25,000 | 35,000 | 35,000 | 31,500 |
| 87110 | Franklin Tomorrow Vision Process | 0 | 0 | 0 | 0 | 0 |
| 87110 | Franklin Tomorrow Comm. Mailing | 7,500 | 0 | 0 | 0 | 0 |
| 87110 | Sister City Program | 0 | 6,000 | 6,000 | 6,000 | 5,400 |
| 87110 | United Way of Williamson County | 5,000 | 0 | 0 | 0 | 0 |
| 87120 | Government Appropriations: | 203,956 | 211,148 | 196,070 | 172,070 | 176,463 |
| 87120 | Health Department | 25,000 | 25,000 | 25,000 | 25,000 | 22,500 |
| 87120 | Animal Control | 60,755 | 62,098 | 52,480 | 28,480 | 47,232 |
| 87120 | Spay/Neuter Program | 14,290 | 17,460 | 12,000 | 12,000 | 10,800 |
| 87120 | Library - New Building Donation Books | 0 | 0 | 0 | 0 | 0 |
| 87120 | Library - Books | 67,860 | 70,000 | 70,000 | 70,000 | 63,000 |
| 87120 | Task Force Against Domestic Violence | 4,158 | 0 | 0 | 0 | 0 |
| 87120 | TN Rehab Ctr @ Franklin | 21,893 | 26,590 | 26,590 | 26,590 | 23,931 |
| 87120 | Franklin Housing Authority | 10,000 | 10,000 | 10,000 | 10,000 | 9,000 |
| 87130 | Non Profits & Other Appropriations: | 254,569 | 242,840 | 217,840 | 217,840 | 196,112 |
| 87130 | ARC | 0 | 5,000 | 5,000 | 5,000 | 4,500 |
| 87130 | Boys & Girls Club | 17,503 | 18,000 | 18,000 | 18,000 | 16,000 |
| 87130 | Bridges | 15,912 | 16,549 | 16,549 | 16,549 | 16,000 |
| 87130 | Bridges (Capital) | 39,500 | 0 | 0 | 0 | 0 |
| 87130 | Community Child Care | 32,992 | 32,992 | 32,992 | 32,992 | 31,000 |
| 87130 | Community Housing Partnership | 10,000 | 10,000 | 10,000 | 10,000 | 8,500 |
| 87130 | Gap Foundation | 20,400 | 25,000 | 25,000 | 25,000 | 23,750 |
| 87130 | J L Clay/Senior Citizens | 66,315 | 49,237 | 49,237 | 49,237 | 40,112 |
| 87130 | Mid-Cum Hum Res/Homemaker | 4,500 | 0 | 5,250 | 5,250 | 5,000 |
| 87130 | Mid-Cum Hum Res/Ombudsman | 2,437 | 0 | 2,437 | 2,437 | 2,193 |
| 87130 | Mid-Cum Meals on Wheels | 10,500 | 19,687 | 12,000 | 12,000 | 9,432 |
| 87130 | Mid-Cum Vehicle Donation | 1,000 | 0 | 0 | 0 | 0 |
| 87130 | Second Harvest/Nashville's Table | 1,020 | 1,500 | 1,500 | 1,500 | 1,000 |
| 87130 | Waves | 23,690 | 24,875 | 24,875 | 24,875 | 24,375 |
| 87130 | Wms Co Emergency Relief/Graceworks | 8,800 | 15,000 | 15,000 | 15,000 | 14,250 |
| 87130 | Wms. Co. Drug & Alcohol | 0 | 0 | 0 | 0 | 0 |
| 87130 | National Park Service | 0 | 25,000 | 0 | 0 | 0 |
| Total Appropriations | | 488,525 | 489,630 | 454,910 | 430,910 | 409,475 |

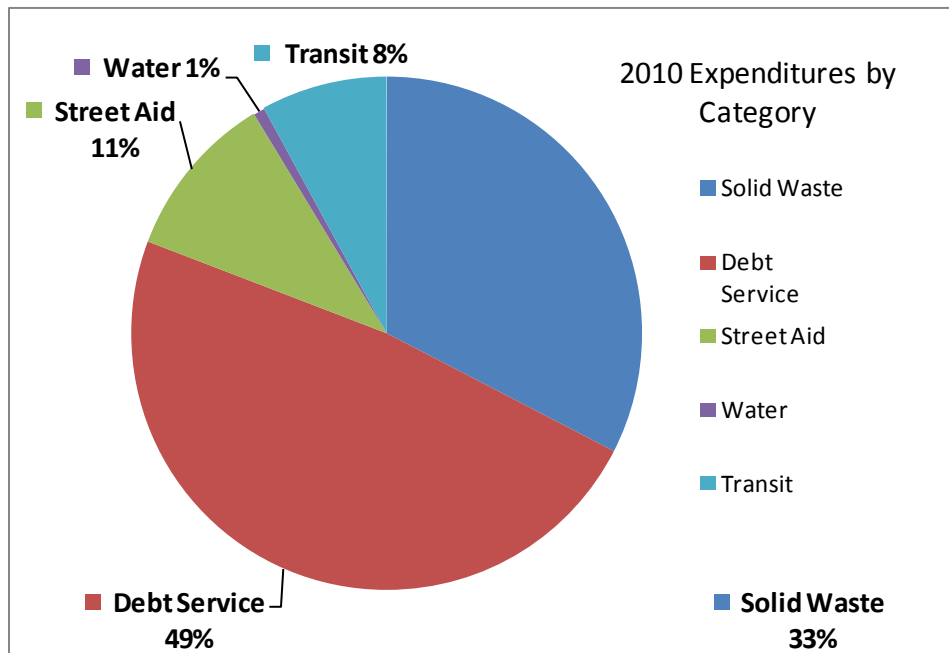
General Fund Interfund Transfers

Interfund Transfers reflects those funds transferred from the General Fund to be accounted for in other funds of the City. For the Street Aid Fund, it represents the additional amount needed for street paving and maintenance that exceeds the estimated collection of gasoline tax revenue from the State of Tennessee. For Solid Waste and Transit, the transfers are operating subsidies as these programs do not recover their full cost of operations through the fees charged for service. For the transfer to the Water Fund, it is an interest-only payment towards retiring the obligation created when the Springs Properties was disposed of in an exchange with Williamson County for the Five Points post office building and three other properties.

Transfers to Solid Waste and Transit are proposed to be lower than the amount budgeted in FY2009-2009. The transfers to Street Aid Fund and Debt Service are up from the same period in 2009.

Beginning in 2010, the General Fund's portion of debt service is shown as a transfer to the Debt Service Fund. [See page 204]

| 110 45930 GENERAL FUND INTERFUND TRANSFERS | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|--|---|------------------|------------------|------------------|--------------------------|------------------|
| 88020 | Transfer to Street Aid Fund | 0 | 0 | 43,129 | 0 | 664,525 |
| 88030 | Transfer to Solid Waste Fund | 4,102,180 | 4,469,880 | 2,756,062 | 3,318,434 | 2,001,509 |
| 88070 | Transfer to Drug Fund | 79,345 | 65,538 | to Drug | to Drug | to Drug |
| 88090 | Transfer to Transit Fund | 859,230 | 709,758 | 559,820 | 559,820 | 503,838 |
| | Transfer to Capital Projects (for TN Greenway Grant) | 0 | 0 | 25,000 | 0 | 0 |
| | Transfer to Debt Service | 0 | 0 | 0 | 0 | 3,052,291 |
| 88150 | Transfer to Water Fund (for purchase of Springs Prop) | 0 | 225,000 | 45,000 | 45,000 | 45,000 |
| Total Interfund Transfers | | 5,040,755 | 5,470,176 | 3,429,011 | 3,923,254 | 6,267,163 |



OTHER SPECIAL FUNDS

Facilities Tax Fund

The facilities tax fund provides for the collection of privilege tax for new development to assist in the payment for new public facilities made necessary by growth. The proposed budget is projected at \$1.31 million, a reduction from the projected expenditures for the 2008-09 fiscal year of \$4.2 million. The expenditures from this fund are currently targeted at costs associated with construction of Franklin's new police headquarters, which is expected to be completed in December 2009.

| 130 FACILITIES TAX FUND | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|-------------------------|-----------------------------------|------------------|------------------|--------------------|--------------------------|------------------|
| AVAILABLE FUNDS | | | | | | |
| 25100 | Beginning Fund Balance | 5,558,989 | 4,872,221 | 3,430,639 | 3,430,639 | 1,330,562 |
| 31600 | Facilities Tax Collections | 3,616,202 | 2,956,284 | 3,500,000 | 2,000,000 | 2,000,000 |
| 35100 | Interest Income | 199,342 | 109,550 | 120,000 | 120,000 | 120,000 |
| 36800 | Sale of Surplus Assets | 0 | 0 | 0 | 0 | 0 |
| 39200 | Contributions from Developer | 0 | 0 | 25,000 | 25,000 | 25,000 |
| | Total Available Funds | 9,374,533 | 7,938,055 | 7,075,639 | 5,575,639 | 3,475,562 |
| OPERATIONS | | | | | | |
| 82300 | Notices, Subscriptions, Publicity | 2,425 | 30 | 0 | 168 | 0 |
| 82400 | Utilities | 0 | 0 | 0 | 0 | 0 |
| 82500 | Contractual Services | 0 | 3,670 | 0 | 0 | 0 |
| 83200 | Operating Supplies | 29,894 | 29,894 | 40,000 | 0 | 0 |
| 83500 | Equipment (<\$10,000) | 13,482 | 17,404 | 0 | 7,315 | 0 |
| 83600 | Repair & Maint Supplies | 0 | 0 | 0 | (150) | 0 |
| 85300 | Permits | 18,295 | 0 | 0 | 0 | 0 |
| 85900 | Other Business Expenses | 8,097 | 0 | 0 | 0 | 0 |
| | Total Operations | 72,193 | 50,998 | 40,000 | 7,333 | 0 |
| CAPITAL | | | | | | |
| 89100 | Land | 0 | 44,194 | 0 | 0 | 0 |
| 89200 | Buildings | 2,204,797 | 2,251,103 | 5,693,258 | 3,407,132 | 1,092,500 |
| 89300 | Improvements | 1,762,638 | 999,134 | 1,887,050 | 830,462 | 0 |
| 89500 | Equipment (>\$10,000) | 462,684 | 1,161,987 | 638,438 | 150 | 215,500 |
| | Total Capital | 4,430,119 | 4,456,418 | 8,218,746 | 4,237,744 | 1,312,000 |
| | Total Expenditures | 4,502,312 | 4,507,416 | 8,258,746 | 4,245,077 | 1,312,000 |
| | Total Unallocated Funds | 4,872,221 | 3,430,639 | (1,183,107) | 1,330,562 | 2,163,562 |

Hotel/Motel Tax Fund

The City of Franklin levies a 4% local lodging tax on the gross receipts of hotels. Through the hotel/motel fund, the City pays debt service on the Conference Center and park expansions (Harlinsdale and Eastern Flank). The City dedicates an amount equal to 1% of the tax to support the Williamson County Convention and Visitors Bureau. Despite the sluggish economy, receipts in the hotel/motel fund have largely met expectations. The proposed 2009-10 budget provides for \$1.97 million in expenditures, which is an increase of 8.1% compared to the 2008-09 budget. This increase is driven by an increase in debt service requirements.

| 150 47100 SPECIAL REVENUE FUND HOTEL/MOTEL TAX | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|--|-----------------------------------|------------------|------------------|------------------|--------------------------|------------------|
| AVAILABLE FUNDS | | | | | | |
| 25100 | Beginning Fund Balance | 1,563,429 | 1,757,816 | 2,031,596 | 2,031,596 | 1,910,266 |
| 31700 | Hotel/Motel Tax | 1,424,754 | 1,571,657 | 1,620,000 | 1,620,000 | 1,652,400 |
| 36100 | Interest Income | 37,721 | 23,734 | 25,000 | 5,000 | 5,000 |
| 39200 | Contributions from Developer | 0 | 0 | 0 | 0 | 0 |
| 36200 | Bond Proceeds | 0 | 0 | 0 | 0 | 0 |
| | Total Available Funds | 3,025,904 | 3,353,207 | 3,676,596 | 3,656,596 | 3,567,666 |
| OPERATIONS | | | | | | |
| 82300 | Notices, Subscriptions, Publicity | 0 | 0 | 0 | 0 | 0 |
| 82500 | Contractual Services | 0 | 17,800 | 6,579 | 0 | 0 |
| 84000 | Operational Units | (162,499) | (346,863) | 0 | 0 | 0 |
| 86000 | Debt Service | 1,277,575 | 1,308,794 | 1,475,571 | 1,375,821 | 0 |
| 87110 | Contracted Services | 0 | 342,000 | 370,000 | 370,509 | 370,509 |
| 88000 | Transfer to Other Funds | 0 | 0 | 0 | 0 | 1,601,577 |
| | Total Operations | 1,115,080 | 1,321,611 | 1,852,150 | 1,746,330 | 1,972,086 |
| CAPITAL | | | | | | |
| 89200 | Buildings | 0 | 0 | 0 | 0 | 0 |
| 89400 | Infrastructure | 153,008 | 0 | 0 | 0 | 0 |
| | Total Capital | 153,008 | 0 | 0 | 0 | 0 |
| | Total Expenditures | 1,268,088 | 1,321,611 | 1,852,150 | 1,746,330 | 1,972,086 |
| | Total Unallocated Funds | 1,757,816 | 2,031,596 | 1,824,446 | 1,910,266 | 1,595,580 |

Debt Service Fund

In the FY2010 budget, annual debt service previously paid by the General Fund has been moved to a consolidated Debt Service Fund. Transfers are made from the General Fund, Solid Waste Fund, Road Impact Fund, and Hotel/Motel Tax Fund to pay their respective shares of the debt service in accordance with policies and intentions delineated by the Board of Mayor & Aldermen in previous budgets.

Included in the debt service is a new obligation of \$25 million initiated in April 2009. The debt service for that issue is divided as follows: 40% for General Fund (including police headquarters), 40% Road Impact (for arterial streets), and 20% Hotel/Motel tax (for parks and tourism).

The table on page 53 of this budget document breaks out the principal and interest of each issue, and also shows in column format which debt is supported by revenues outside the General Fund.

Debt Service Fund

210

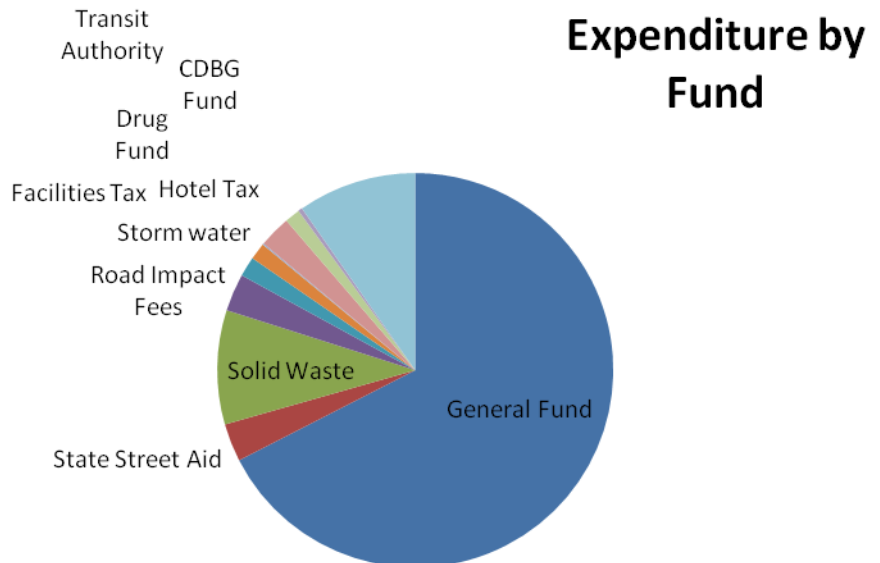
DEBT SERVICE FUND REVENUE

| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
|---------------------------------------|--|------------------|------------------|------------------|--------------------------|------------------|
| USES OF MONEY AND PROPERTY | | | | | | 5,000 |
| 36100 | Interest Income | | | | | 5,000 |
| TRANSFERS FROM OTHER FUNDS | | | | | | 7,465,611 |
| 37100 | Transfer from General Fund | | | | | 3,052,291 |
| 37500 | Transfer from Solid Waste Fund | | | | | 587,000 |
| 37510 | Transfer from Road Impact Fund | | | | | 2,224,743 |
| 37520 | Transfer from Hotel/Motel Tax Fund | | | | | 1,601,577 |
| Total Revenue | | | | | | 7,470,611 |
| | | | | | | |
| 49100 | GENERAL DEBT SERVICE | | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| 86100 | Refund Park Garage 00 (04) - Principal | 348,750 | 355,500 | 366,750 | 366,750 | 375,750 |
| 86200 | Refund Park Garage 00 (04) - Interest | 93,555 | 85,624 | 75,679 | 75,679 | 64,541 |
| 86100 | Public Improve Bonds 2004 - Principal (\$13.5M) | 525,000 | 525,000 | 575,000 | 575,000 | 595,000 |
| 86200 | Public Improve Bonds 2004 - Interest (\$13.5M) | 475,866 | 389,730 | 475,200 | 475,200 | 452,200 |
| 86100 | WI-FI Bonds - Principal | 260,000 | 290,000 | 320,000 | 320,000 | 350,000 |
| 86200 | WI-FI Bonds - Interest | 109,705 | 81,134 | 138,250 | 138,250 | 85,000 |
| 86100 | New Bonds 2007 - Principal (10M) | 0 | 0 | 0 | 0 | 0 |
| 86200 | New Bonds 2007 - Interest (10M) | 109,279 | 373,060 | 399,000 | 399,000 | 399,000 |
| 86100 | New Bonds 2009 - Principal (10M) | 0 | 0 | 0 | 0 | 318,800 |
| 86200 | New Bonds 2009 - Interest (10M) | 0 | 0 | 478,125 | 122,500 | 212,000 |
| 86300 | Paying Agent Fees | 83,030 | 92,234 | 20,000 | 100,000 | 100,000 |
| 86400 | Bond Issuance Costs | 0 | 0 | 100,000 | 100,000 | 100,000 |
| 86400 | Cost Containment Measures | 0 | 0 | (25,000) | 0 | 0 |
| Total General Debt Service | | 2,005,185 | 2,192,282 | 2,923,004 | 2,672,379 | 3,052,291 |
| | | | | | | |
| 49110 | SOLID WASTE DEBT SERVICE | | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| 86100 | Century Court Principal (\$5M) | 315,000 | 326,000 | 234,000 | 337,000 | 348,000 |
| 86200 | Century Court Interest (\$5M) | 157,113 | 107,526 | 56,106 | 115,337 | 60,000 |
| 86100 | Century Court Principal (\$2M) | 123,000 | 127,000 | 101,372 | 131,000 | 135,000 |
| 86200 | Century Court Interest (\$2M) | 67,380 | 46,452 | 24,046 | 44,966 | 24,000 |
| 86300 | Paying Agent & Other Debt Fees | 20,264 | 20,098 | 20,296 | 20,000 | 20,000 |
| Total Solid Waste Debt Service | | 682,757 | 627,076 | 435,820 | 648,303 | 587,000 |
| | | | | | | |
| 49120 | ROAD IMPACT DEBT SERVICE | | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| 86100 | Refund 98 (04) Road Bonds - Principal | 426,250 | 434,500 | 448,250 | 448,250 | 459,250 |
| 86200 | Refund 98 (04) Road Bonds - Interest | 114,345 | 104,651 | 92,496 | 92,496 | 78,884 |
| 86100 | Refund 98 (05) Road Bonds - Principal | 475,000 | 495,000 | 510,000 | 510,000 | 525,000 |
| 86200 | Refund 98 (05) Road Bonds - Interest | 60,150 | 45,900 | 31,050 | 31,050 | 15,750 |
| 86100 | McEwen ROW (\$2m) - Principal | 86,000 | 96,000 | 112,500 | 112,500 | 114,750 |
| 86200 | McEwen ROW (\$2m) - Interest | 63,692 | 60,497 | 66,000 | 65,723 | 61,309 |
| 86100 | Road Bonds 2007 (\$10m) - Principal | 0 | 0 | 0 | 0 | 0 |
| 86200 | Road Bonds 2007 (\$10m) - Interest | 109,279 | 373,060 | 399,000 | 399,000 | 399,000 |
| 86100 | New Bonds 2009 - Principal (10M) | 0 | 0 | 0 | 0 | 318,800 |
| 86200 | New Bonds 2009 - Interest (10M) | 0 | 0 | 478,125 | 122,500 | 212,000 |
| 86300 | Paying Agent & Other Debt Fees | 18,080 | 37,472 | 56,000 | 40,000 | 40,000 |
| Total Road Impact Debt Service | | 1,352,796 | 1,647,080 | 2,193,421 | 1,821,519 | 2,224,743 |
| | | | | | | |
| 49130 | HOTEL/MOTEL TAX DEBT SERVICE | | | | | |
| | | Actual 2007 | Actual 2008 | Budgeted 2009 | Estimated Actual 2009 | Budgeted 2010 |
| 86100 | Conference Center Bonds - Principal | 420,000 | 435,000 | 455,000 | 455,000 | 475,000 |
| 86200 | Conference Center Bonds - Interest | 126,475 | 112,038 | 95,325 | 95,325 | 76,725 |
| 86100 | Harlinsdale Acquisition Bonds 04 (\$8m) - Principal | 210,000 | 235,000 | 260,000 | 260,000 | 290,000 |
| 86200 | Harlinsdale Acquisition Bonds 04 (\$8m) - Interest | 295,494 | 291,294 | 285,419 | 285,419 | 278,269 |
| 86100 | Eastern Flank Acquisition Bonds 05 (\$2.5m) - Principal | 129,000 | 144,000 | 137,500 | 137,500 | 140,250 |
| 86200 | Eastern Flank Acquisition Bonds 05 (\$2.5m) - Interest | 95,538 | 90,746 | 80,327 | 80,327 | 74,933 |
| 86100 | 2009 Harlinsdale/Battlefield/Greenway/Streetscape Bonds (\$5m) - Principal | 0 | 0 | 0 | 0 | 159,400 |
| 86200 | 2009 Harlinsdale/Battlefield/Greenway/Streetscape Bonds (\$5m) - Interest | 0 | 0 | 161,000 | 61,250 | 106,000 |
| 86300 | Paying Agent & Other Debt Fees | 1,072 | 717 | 1,000 | 1,000 | 1,000 |
| Total Hotel/Motel Debt Service | | 1,277,579 | 1,308,795 | 1,475,571 | 1,375,821 | 1,601,577 |
| Total Debt Service | | | | | | 7,465,611 |
| Total Unallocated Balance | | | | | | 5,000 |

Expenditures for Operating All Funds *

| <u>Fund</u> | <u>FY2009</u> | <u>FY2010</u> | <u>Change \$</u> | <u>Change %</u> | <u>% of Total</u> |
|--------------------------|-------------------|-------------------|--------------------|-----------------|-------------------|
| General Fund | 57,321,034 | 54,331,056 | (2,989,978) | -5.2% | 73.2% |
| State Street Aid | 3,171,855 | 2,500,000 | (671,855) | -21.2% | 3.4% |
| Solid Waste | 8,176,563 | 7,517,615 | (658,948) | -8.1% | 10.1% |
| Road Impact Fees | 2,193,421 | 2,462,743 | 269,322 | 12.3% | 3.3% |
| Facilities Tax | 8,258,746 | 1,312,000 | (6,946,746) | -84.1% | 1.8% |
| Storm water | 1,342,331 | 1,110,006 | (232,325) | -17.3% | 1.5% |
| Drug Fund | 73,600 | 90,210 | 16,610 | 22.6% | 0.1% |
| Hotel Tax | 1,852,150 | 2,091,086 | 238,936 | 12.9% | 2.8% |
| Transit Authority | 1,082,615 | 1,010,964 | (71,651) | -6.6% | 1.4% |
| CDBG Fund | 270,070 | 275,070 | 5,000 | 1.9% | 0.4% |
| Debt Service | 0 | 7,822,611 | 7,822,611 | n/a | 10.5% |
| less interfund transfers | (3,429,011) | (6,267,163) | (2,838,152) | 82.8% | -8.4% |
| All Funds | 80,313,374 | 74,256,198 | (6,057,176) | -7.5% | 100.0% |

* Capital Investment Fund not included



CITY OF FRANKLIN, TN
EXECUTIVE SUMMARY
GENERAL FUND REVENUES & EXPENDITURES
FISCAL YEARS 2009 & 2010

| REVENUES | BUDGET | | |
|---------------------------|------------|------------|---------|
| | FY 09 | FY 10 | Percent |
| Local Taxes | 35,975,500 | 35,795,900 | 2.1% |
| Licenses & Permits | 3,822,267 | 2,954,400 | -22.7% |
| Intergovernmental Revenue | 8,466,390 | 8,586,307 | 1.4% |
| Charges for Services | 42,875 | 55,000 | 28.3% |
| Fines & Forfeitures | 637,525 | 1,108,000 | 32.3% |
| Uses of Money & Property | 1,775,550 | 1,109,000 | -37.5% |
| | 53,924,097 | 53,611,607 | 3.4% |

| CATEGORY | PERCENT OF TOTAL BUDGET | | |
|------------|-------------------------|--------|--------|
| | FY 09 | FY 10 | Change |
| Personnel | 64.7% | 66.7% | 3.1% |
| Operations | 27.9% | 29.0% | 4.0% |
| Capital | 7.4% | 4.3% | -42.3% |
| Total | 100.0% | 100.0% | |

| EXPENDITURES | TOTAL BUDGET | | | PERSONNEL | | | OPERATIONS | | | CAPITAL | | |
|-------------------------|--------------|------------|---------|------------|------------|---------|------------|------------|---------|-----------|-----------|---------|
| | FY 09 | FY 10 | Percent | FY 09 | FY 10 | Percent | FY 09 | FY 10 | Percent | FY 09 | FY 10 | Percent |
| Department | 168,227 | 190,687 | 13.4% | 145,840 | 123,300 | -15.5% | 22,387 | 67,387 | 201.0% | 0 | 0 | -- |
| Electrical Officials | 819,939 | 628,924 | -23.3% | 564,342 | 421,964 | -25.2% | 251,497 | 206,960 | -18.6% | 24,000 | 0 | -100.0% |
| Administration | -- | 240,755 | -- | -- | 219,861 | -- | -- | 20,904 | -- | -- | 0 | -- |
| Administration-CIP | 933,324 | 871,237 | -6.7% | 619,011 | 587,156 | -5.1% | 292,313 | 284,081 | -2.8% | 22,000 | 0 | -100.0% |
| Human Resources | 299,594 | 419,803 | 40.1% | 223,696 | 293,438 | 31.2% | 75,898 | 126,365 | 66.5% | 0 | 0 | -- |
| Law | 133,376 | 277,836 | 108.3% | 101,634 | 244,161 | 140.2% | 31,742 | 33,675 | 6.1% | 0 | 0 | -- |
| Communications | 2,454,814 | 2,532,638 | 3.2% | 1,714,913 | 1,728,638 | 0.8% | 621,401 | 628,200 | 1.1% | 116,500 | 175,800 | 48.4% |
| Parks | 14,500,426 | 14,878,303 | 2.6% | 11,926,574 | 11,819,407 | -0.9% | 1,582,052 | 2,427,498 | 53.4% | 991,800 | 631,395 | -36.3% |
| Police | 13,300,678 | 12,188,511 | -8.4% | 11,080,232 | 10,937,472 | -1.3% | 1,241,312 | 1,206,039 | -2.8% | 979,134 | 45,000 | -85.4% |
| Fire | 566,580 | 877,699 | 54.2% | 820,453 | 727,968 | -11.3% | 146,127 | 129,731 | -11.2% | 0 | 20,000 | -- |
| Finance | 2,095,959 | 1,936,923 | -7.6% | 1,295,510 | 1,198,294 | -7.5% | 670,449 | 658,629 | -1.8% | 130,000 | 80,000 | -38.5% |
| MIT | 144,463 | 148,405 | 2.7% | 145,295 | 142,534 | -1.9% | 833 | 5,871 | 804.8% | 0 | 0 | -- |
| Purchasing | 1,139,325 | 1,084,171 | -4.8% | 788,874 | 775,587 | -1.6% | 380,451 | 307,584 | -19.2% | 20,000 | 0 | -100.0% |
| Recorder's Office | 784,562 | 815,467 | 4.0% | 379,512 | 393,070 | 3.6% | 258,591 | 331,800 | 29.3% | 146,279 | 90,597 | -38.1% |
| Facilities Maint | 246,953 | 294,931 | 19.4% | 198,903 | 194,371 | -2.3% | 48,050 | 100,560 | 108.3% | 0 | 0 | -- |
| Court | 2,032,951 | 1,907,447 | -6.2% | 1,841,270 | 1,728,136 | -6.1% | 191,681 | 179,311 | -6.5% | 0 | 0 | -- |
| Codes | 1,575,028 | 1,508,985 | -4.2% | 1,197,805 | 1,374,865 | 14.8% | 377,223 | 134,120 | -64.4% | 0 | 0 | -- |
| Planning | 1,343,978 | 644,026 | -52.1% | 1,099,155 | 569,337 | -48.2% | 219,823 | 74,682 | -66.0% | 25,000 | 0 | -100.0% |
| Engineering | 1,028,634 | 1,273,112 | 23.8% | 225,592 | 223,827 | -0.8% | 216,958 | 71,265 | -132.9% | 1,020,000 | 978,000 | -4.1% |
| Engineering-TOC | 3,768,936 | 3,634,595 | -3.6% | 2,125,907 | 2,135,706 | 0.5% | 1,196,029 | 1,430,889 | 19.6% | 447,000 | 68,000 | -84.8% |
| Street | 1,238,016 | 1,227,781 | -0.8% | 557,600 | 555,641 | -0.4% | 338,416 | 415,140 | 22.7% | 342,000 | 257,000 | -24.9% |
| Street Traffic | 1,387,452 | 289,526 | -79.1% | 23,511 | 23,510 | 0.0% | 1,363,941 | 266,016 | -80.5% | 0 | 0 | -- |
| General Expense | 2,923,004 | 0 | -100.0% | 0 | 0 | -- | 2,923,004 | 0 | -100.0% | 0 | 0 | -- |
| Debt Service | 454,910 | 409,475 | -10.0% | 0 | 0 | -- | 454,910 | 409,475 | -10.0% | 0 | 0 | -- |
| Appropriations | 101,174 | 43,411 | -57.1% | 0 | 0 | -- | 101,174 | 43,411 | -57.1% | 0 | 0 | -- |
| Economic Development | 3,429,011 | 6,267,163 | 82.8% | 0 | 0 | -- | 3,429,011 | 6,267,163 | 82.8% | 0 | 0 | -- |
| Transfer to Other Funds | 57,321,034 | 54,551,811 | -76.8% | 37,075,630 | 36,419,233 | -1.8% | 15,979,691 | 15,826,783 | -0.9% | 4,265,713 | 2,345,795 | -44.8% |

| | | | |
|---------------------|-----------|---------|--------|
| Allocation from F/B | 3,396,937 | 900,204 | -73.1% |
|---------------------|-----------|---------|--------|

CITY OF FRANKLIN, TN
EXECUTIVE SUMMARY
SPECIAL REVENUE AND CAPITAL FUNDS
FISCAL YEARS 2009 & 2010

| REVENUES | TOTAL BUDGET | | |
|--------------------|--------------|------------|---------|
| Fund | 2009 | 2010 | Percent |
| Street Aid & Trans | 2,688,556 | 2,500,000 | -7.0% |
| Solid Waste | 8,176,563 | 7,517,615 | -8.1% |
| Road Impact | 5,723,639 | 3,932,120 | -31.3% |
| Facilities Tax | 7,075,639 | 3,475,562 | -50.9% |
| Stormwater Mgmt | 5,657,042 | 6,967,844 | 23.2% |
| Drug Fund | 465,521 | 654,840 | 40.7% |
| Hotel/Motel Tax | 3,676,596 | 3,567,666 | -3.0% |
| Transit System | 641,772 | 655,814 | 2.2% |
| CDBG Grant | 270,070 | 275,502 | --- |
| Debt Service | --- | 7,470,611 | --- |
| | 34,375,397 | 37,017,573 | 7.7% |

| EXPENDITURES | TOTAL BUDGET | | | PERSONNEL | | | OPERATIONS | | | CAPITAL | | |
|--------------------|--------------|------------|---------|-----------|-----------|---------|------------|------------|---------|------------|-----------|---------|
| Fund | 2009 | 2010 | Percent | 2009 | 2010 | Percent | 2009 | 2010 | Percent | 2009 | 2010 | Percent |
| Street Aid & Trans | 3,171,855 | 2,500,000 | -21.2% | 0 | 0 | --- | 2,220,000 | 2,500,000 | --- | 951,855 | 0 | -100.0% |
| Solid Waste | 8,176,563 | 7,517,615 | -8.1% | 3,779,541 | 3,474,730 | -8.1% | 3,091,553 | 3,374,885 | 9.2% | 1,305,468 | 668,000 | -48.8% |
| Road Impact | 2,193,421 | 2,224,743 | 1.4% | 0 | 0 | --- | 2,193,421 | 2,224,743 | 1.4% | 0 | 0 | --- |
| Facilities Tax | 8,258,746 | 1,312,000 | -84.1% | 0 | 0 | --- | 40,000 | 0 | -100.0% | 8,218,746 | 1,312,000 | -84.0% |
| Stormwater Mgmt | 1,342,331 | 1,250,006 | -6.9% | 621,561 | 634,672 | 2.1% | 341,735 | 449,334 | 31.5% | 379,035 | 166,000 | -56.2% |
| Drug Fund | 73,600 | 90,210 | 22.6% | 0 | 0 | --- | 73,600 | 75,210 | 2.2% | 0 | 15,000 | --- |
| Hotel/Motel Tax | 1,852,150 | 1,972,086 | 6.5% | 0 | 0 | --- | 1,852,150 | 1,972,086 | 6.5% | 0 | 0 | --- |
| Transit System | 1,082,615 | 1,010,964 | -6.6% | 0 | 0 | --- | 1,082,615 | 1,010,964 | -6.6% | 0 | 0 | --- |
| CDBG Grant | 270,070 | 275,502 | 2.0% | 0 | 0 | --- | 270,070 | 275,502 | --- | 0 | 0 | --- |
| Debt Service | --- | 7,465,611 | --- | 0 | 0 | --- | --- | 7,465,611 | --- | 0 | 0 | --- |
| | 26,421,350 | 25,618,736 | -3.0% | 4,401,102 | 4,109,402 | -6.6% | 11,165,145 | 19,348,334 | 73.3% | 10,855,104 | 2,161,000 | -80.1% |

| FUND BALANCE | TOTAL BUDGET | | |
|--------------------|--------------|------------|---------|
| Fund | 2009 | 2010 | Percent |
| Street Aid & Trans | (483,299) | 0 | 14.2% |
| Solid Waste | 0 | 0 | 0.0% |
| Road Impact | 3,530,218 | 1,707,377 | -32.7% |
| Facilities Tax | (1,183,107) | 2,163,562 | 33.2% |
| Stormwater Mgmt | 4,314,711 | 5,717,837 | 30.0% |
| Drug Fund | 391,921 | 564,630 | 18.1% |
| Hotel/Motel Tax | 1,824,446 | 1,595,580 | -9.4% |
| Transit System | (440,843) | (355,150) | 8.8% |
| CDBG Grant | 0 | 0 | --- |
| Debt Service | --- | 5,000 | --- |
| | 7,954,046 | 11,398,837 | 43.3% |

APPENDICES

APPENDIX A - CAPITAL

The majority of capital investment projects will be determined at a later date by the Board of Mayor & Aldermen after input from the Capital Investment Committee. However, there are some capital items that remain part of the operating budget. Those items include vehicles, equipment, and some projects that are funded by grants.

Most of the capital in this year's General Fund relate to two specific items. First is a major improvement in the Traffic Operations Center due to funding through the Tennessee Department of Transportation through their Intelligent Transportation Initiative. The entire grant amount is included in the expenditures, but a large portion will be reimbursed from the grant.

The second major category is replacement vehicles for the Police Department. Approximately \$630,000 is proposed to fund the replacement cars for one year of a seven year replacement program. This replacement cycle has been stretched in the last two years because of the reductions in revenues.

Listed on the following page are the items proposed to be funded in FY2009-2010 from the General Fund, Facilities Tax Fund, Stormwater Fund, Drug Fund, and Solid Waste Fund.

The following is the list of capital expenditures in the fiscal year 2009-2010 budget. It is arranged by type to allow similar projects or items to be located easier.

City of Franklin
2009-2010 Fiscal Year Budget
Capital Listing - General and Special Funds

89200 - Buildings

89220 - Building Design & Construction

| Fund | Dept | Division | CIP Project Name | CIP Project Number | Budget 2010 |
|------------|------|----------|------------------|--------------------|-------------|
| Facilities | Fire | | Fire Station 8 | | 1,092,500 |
| | | | | | 1,092,500 |

89230 - Building Improvements

| Fund | Dept | Division | CIP Project Name | CIP Project Number | Budget 2010 |
|---------|----------------------------|----------|---------------------------|--------------------|-------------|
| General | Facilities & Property Mgmt | | Post Office improvements | | 60,000 |
| General | Facilities & Property Mgmt | | Old Old Jail improvements | | 20,000 |
| | | | | | 80,000 |

89400 - Infrastructure

89470 - Traffic Signals

| Fund | Dept | Division | CIP Project Name | CIP Project Number | Budget 2010 |
|---------|----------------|----------|---|--------------------|-------------|
| General | Street-Traffic | | Uninterruptible Power Supply/Battery Back up | | 40,000 |
| General | Street-Traffic | | LED Lenses | | 6,000 |
| General | Street-Traffic | | Signal Cabinets | | 25,000 |
| General | Street-Traffic | | EDI Monitors and Eagle Traffic Controllers | | 30,000 |
| General | Street-Traffic | | Internally Illuminated Street Name Signs (Lighted Street Signs) | | 80,000 |
| | | | | | 181,000 |

89480 - Streetlights

| Fund | Dept | Division | CIP Project Name | CIP Project Number | Budget 2010 |
|---------|----------------|----------|---------------------|--------------------|-------------|
| General | Street-Traffic | | Interstate Lighting | | 50,000 |
| | | | | | 50,000 |

89500 - Equipment (>\$10,000)

89520 - Vehicles (> \$10,000)

| Fund | Dept | Division | CIP Project Name | CIP Project Number | Budget 2010 |
|-------------|----------------|----------|---|--------------------|-------------|
| General | Parks | | Replacement vehicle: Small Facilities Truck | | 14,500 |
| General | Parks | | Landscaping Truck | | 55,000 |
| General | MIT | | Fiber Maintenance Equipment | | 65,000 |
| General | Police | | 26 Replacement Patrol Vehicles | | 631,398 |
| General | Street | | Replacement Truck 3 Qtr. Ton | | 26,000 |
| General | Street-Traffic | | Pick-up Truck | | 26,000 |
| Solid Waste | Solid Waste | Admin | Replace unit 199-SUV | | 15,000 |
| Solid Waste | Solid Waste | Coll | Mini-Packer (replacement) | | 83,000 |
| Solid Waste | Solid Waste | Coll | Front-end Loader (replacement) | | 225,000 |
| Solid Waste | Solid Waste | Disposal | Loader (replacement) | | 170,000 |

APPENDIX B - GLOSSARY OF TERMS

APPRAISED VALUE: The estimate of fair market value assigned to property by the Williamson County Tax Assessor.

APPROPRIATION: An authorization granted by the Board of Mayor and Aldermen to make budgeted expenditures and to incur obligations for purposes specified in the budget ordinances.

APPROVED BUDGET: Term used to describe revenues and expenditures for the upcoming year beginning July 1 as adopted by the Board of Mayor and Aldermen.

ASSESSED VALUATION: A value established for real and personal property for use as a basis for levying property taxes.

BALANCED BUDGET: Occurs when planned expenditures equal anticipated revenues. In Tennessee, it is a requirement that the budget approved by the Board of Mayor and Aldermen be balanced.

BOND: A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specified rate. The payment on bonds is identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

BOND PROCEEDS: Resources derived from issuance of bonds for specific purposes.

BOND RATING: A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued. The City of Franklin has an Aaa rating from Moody's.

BUDGET: A comprehensive financial plan of operation for a specified period of time that matches all planned revenues and expenditures with various municipal services. The City's budget is adopted annually.

BUDGET AMENDMENT: A formal change of budgeted appropriations requiring 3 readings by the Board of Mayor and Aldermen.

BUDGET CALENDAR: The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT: The official written statement prepared by the City staff reflecting the decisions made by the Board in their budget deliberations

BUDGET MESSAGE: A general discussion of the budget which provides the Board of Mayor and Aldermen and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Administrator.

BUDGET ORDINANCE: The schedule of revenues and expenditures for the upcoming fiscal year by fund which is

adopted by the Board of Mayor and Aldermen each year.

CAPITAL INVESTMENT FUND:

Used to account for acquisition and/or construction of major capital projects, including buildings, parks, streets, bridges and other City facilities, infrastructure, and equipment. The primary revenue sources in this fund are bond proceeds, grant receipts, and developer contributions.

CAPITAL IMPROVEMENTS PLAN

(CIP): Issued separately but in coordination with the budget document, the CIP is the plan or schedule of project expenditures for public facilities and infrastructure (buildings, roads, etc.), with estimated project costs, sources of funding, and timing of work over a five-year period. Generally, projects over \$25,000 are included in the CIP.

CAPITAL: Category of expenditures for capital acquisitions that include:

- (a) land or easements,
- (b) buildings acquired, constructed, or improved,
- (c) parks and recreation facilities,
- (d) infrastructure such as drainage, streets, curb and gutter, gateway enhancement and streetscape, bridges and tunnels, sidewalks, traffic signals, and streetlights, and
- (e) capital equipment over \$10,000 with an expected life of 3 or more years such as furniture & fixtures, vehicles, machinery & equipment, and computer hardware & software.

CHARTER: The private act of the Tennessee General Assembly of 1903 which grants unto a body politic to be the City of Franklin.

CODE: A compilation of ordinances as adopted and approved by the Board of Mayor and Aldermen.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND:

Used to account for receipts from CDBG grants and usage of these monies to further community development.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR):

Issued at the end of a fiscal year, it includes comparisons to the budgeted amounts in the general and special revenue funds to ensure compliance with the legally adopted budget. The CAFR is prepared in accordance with GAAP (Generally Accepted Accounting Principles), the accounting principles that are commonly used in preparing financial statements and generally accepted by the readers of those statements. The authoritative source of GAAP for state and local governments is the Governmental Accounting Standards Board (GASB).

DEBT SERVICE: Payment of long term debt principal, interest, and related costs.

DEBT SERVICE FUND: Used to account for resources set aside to fund debt service and the actual principal and interest payments made.

DEPARTMENT: A major administrative or operational division of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may include activities or divisions which are accounted for in different funds, the Streets Department

for example. It is also the legal level of budgetary control for the City.

DRUG FUND: Used to account for drug related fines and confiscations received and usage of these monies to further drug investigations.

ENTERPRISE FUND: A grouping of activities whose expenditures are wholly offset by revenues collected from user fees or charges. The Water and Wastewater Fund is an example.

EXPENDITURE: The outlay of or obligation to pay cash; a decrease in net financial resources.

FACILITIES TAX FUND: A special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. Such taxes may be expended only upon police, fire, solid waste, and parks and recreation.

FISCAL YEAR: The time period beginning on July 1st of a calendar year and ending on June 30 of the following calendar year. Budgeting is carried out on a fiscal year schedule.

FULL-TIME EQUIVALENT POSITION (F.T.E.): A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a seasonal employee working for four months, or 690 hours, would be equivalent to .3 of a full-time position.

FUND: A fund is a fiscal and accounting entity with a self balancing set of accounts.

FUND BALANCE: Amounts shown as fund balance represent monies which remain unspent after all budgeted expenditures have been made.

GENERAL FUND: The general operating fund of the City used to account for all financial resources except those required to be accounted for in another fund. Most department operations of the City are funded by the general fund including police and fire, administration, engineering and streets, and parks.

GENERAL OBLIGATION BONDS: Debt issued by the City, repayment of which is backed by full taxing power.

GOAL: A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given time period.

HOTEL/MOTEL TAX FUND: A special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel /Motel Tax is 4%. The fund is used to pay debt service on the Cool Springs Conference Center and the Harlinsdale and Battlefield parks. Also, the funds are used for tourism.

INTENT TO AMEND: Similar to a budget amendment, this is used to indicate approval of a budget change on 1 reading. Although it does not formally amend the budget, it allows an approved action that was not originally budgeted to

proceed. (The intent to amend will be included with the next budget amendments presented to the Board for 3 readings).

LOCAL SALES TAX: This is the City's most significant revenue source. The local sales tax rate is 2.25%. The City receives half of the tax amount, less a 1% administrative fee retained by the County, for sales that occur inside the City. Local sales tax applies only to the first \$1,600 of a single article purchase of tangible personal property.

MODIFIED ACCRUAL: The basis of accounting where expenditures are recognized when incurred and payment is due and revenues are recognized when they are measurable and available (generally collected within 60 days).

OBJECTIVE: A statement of specific direction, purpose or intent to be accomplished by staff within a program.

OPERATING AND CAPITAL BUDGET: This is the City's financial plan which outlines proposed personnel, operating, and capital expenditures for the coming fiscal year and estimates the revenues which will be used to finance them.

OPERATIONS: Category of expenditures for ongoing operations that includes:

- (a) mailing and shipping,
- (b) operating services such as printing and testing and physicals,
- (c) notices and subscriptions such as legal notices, citizens academies, dues for memberships, and publications,
- (d) utilities,
- (e) contractual services including consultants,

- (f) repair and maintenance services and supplies,
- (g) employee programs, including training and professional development
- (h) fuel,
- (i) supplies purchased for resale,
- (j) equipment under \$10,000 (which are not depreciated over time as capital assets in the City's annual financial report),
- (k) costs grouped within operations units such as K-9 operations,
- (l) property and liability costs,
- (m) rental costs,
- (n) permits and fees such as those paid to the State,
- (o) financial fees such as banking or investment fees,
- (p) debt service,
- (q) appropriations to government and non-profit organizations, and
- (r) interfund transfers.

PERFORMANCE MEASUREMENT: Any systematic attempt to learn how responsive a government's services are to the needs of constituents through the use of standards, workload indicators, etc.

PERSONNEL: Category of expenditures that includes:

- (a) employee salaries and wages,
- (b) officials fees to the Mayor and Aldermen, the City judge, and the Planning Commission, and
- (c) employee benefits.

PROPERTY TAX RATE: The rate at which real and personal property in the City is taxed in order to produce revenues sufficient to conduct necessary governmental activities. This rate is currently \$0.434 per \$100 of assessed valuation.

PROPRIETARY FUND: The Water and Wastewater fund is the only proprietary fund (where user charges and fees typically cover the cost of the services provided) within the City. Its financial plan is included in a separate budget document.

PROPOSED BUDGET: Term used to describe revenues and expenditures for the upcoming year beginning July 1 as proposed by the City Administrator to the Board of Mayor and Aldermen for approval.

REVENUE: Income received from various sources used to finance government services. For example, local sales tax revenue.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

ROAD IMPACT FUND: A special revenue fund used to account for proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to assess and collect fees on new development thereby requiring the developer to pay for the costs of new road improvements.

SOLID WASTE FUND: A special revenue fund used to account for the City's solid waste collection, fleet maintenance, and disposal operations. Its primary sources of revenue are user charges and an operating subsidy from the general fund.

SPECIAL REVENUE FUND: Special revenue funds are used to account for resources that are subject to certain legal spending restrictions. They are created when a resolution, statute or ordinance

requires that specific taxes or special revenue sources are to be used to finance a particular activity.

STORMWATER FUND: A special revenue fund used to account for the City's stormwater drainage operations. Revenues are primarily from charges to residential and commercial customers based on paved areas.

STREET AID & TRANSPORTATION FUND: A special revenue fund used to account for the receipt and usage of the City's share of State gasoline taxes. State law requires these gasoline taxes to be used to maintain streets.

TAX BASE: The total assessed valuation of real property within the City.

TAX LEVY: The total amount to be raised by general property taxes for purposes specified in the Property Tax Ordinance.

TRANSFER: An appropriation to or from another fund. A transfer is the movement of money from one fund to another to wholly or partially support the functions of the receiving fund.

TRANSIT SYSTEM FUND: A special revenue fund used to account for the City's transit operations. Its primary sources of revenue are an operating subsidy from the general fund and transit fares. The City has created the Franklin Transit Authority to oversee transit operations. Daily operations of the transit system are managed by a contractor.

USER CHARGES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.



HISTORIC
FRANKLIN
TENNESSEE

APPENDIX C - EXPENDITURE CLASSIFICATIONS

The budget is presented in a format showing expenditure classifications within the three (3) major categories: Personnel, Operations, and Capital. These classifications, shown in **bold** below, are the level of expenditures budgeted within each department and fund.

The classifications budgeted under Personnel are:

81100 SALARIES & WAGES

Amounts paid to both permanent and temporary City employees, including personnel substituting for those in permanent positions. This category includes gross salary for personal services rendered while on the payroll of the City.

81110 REGULAR PAY

Full-time, part-time, and prorated portions of the costs for work performed by employees of the City.

81120 OVERTIME PAY

Amounts paid to employees of the City in either temporary or permanent positions for work performed in addition to the normal work period for which the employee is compensated.

81130 COURT OVERTIME PAY

Amounts paid to police employees for time spent testifying in court.

81150 TEMPORARY WORK BY NON-CITY EMPLOYEES

Work performed by non-City employees on a temporary or substitute basis.

81160 CENSUS WORKERS

Work performed by either City or non-City employees in performing census activities.

81200 OFFICIALS FEES

Amounts paid to the Board of Mayor and Aldermen, City judge, and officials of commissions and other boards.

81210 BOARD OF MAYOR & ALDERMEN

Amounts paid to the Board of Mayor and Aldermen for Board and committee meetings.

81220 CITY JUDGE

Salary amounts paid to City judge.

81230 PLANNING COMMISSION & BOZA

Amounts paid to City's Planning Commission and Board of Zoning Appeals Members.

81250 JUDICIAL COMMISSION – WARRANTS

Amounts paid to county for warrant handling.

81400 EMPLOYEE BENEFITS

Amounts paid by the City on behalf of employees; these amounts are not included in the gross salary, but are in addition to that amount. Such payments are fringe benefit payments and, although not paid directly to employees, are part of the cost of personal services.

81410 FICA (EMPLOYER'S SHARE)

Employer's share of social security paid by the City.

81420 MEDICAL PREMIUMS

Any insurance claims and administrative fees for medical insurance coverage offered by the City.

81430 GROUP INSURANCE PREMIUMS

Any group insurance premiums for life, disability and dental insurance coverages offered by the City.

81440 EMPLOYEE INSURANCE CONTRIBUTIONS

Employee contributions for various insurance coverages offered by the City.

81450 RETIREMENT CONTRIBUTIONS

Any contributions the employee retirement system offered by the City.

81460 UNEMPLOYMENT CLAIMS

Amounts paid by the City to provide unemployment compensation claims of former employees.

81470 WORKERS COMPENSATION

Amounts paid by the City to provide workers compensation insurance for its employees, including claims. These charges may be distributed to functions in accordance with the budget.

81480 TOOL ALLOWANCE

Non-taxable benefit paid to Fleet Maintenance employees who use personal tools in performance of their work.

81481 CLOTHING ALLOWANCE

Taxable benefit of up to \$550 per fiscal year paid to police employees who wear "street clothes" in the performance of their duties.

81482 CAR ALLOWANCE

Taxable benefit of up to \$2,400 per fiscal year paid to department heads who drive their own personal vehicle in the performance of their job-related duties.

81490 MOVING EXPENSES

Benefit offered to some prospective employees as part of an employment package. Depending on the expenses incurred, the benefit may be taxable or non-taxable.

The classifications budgeted under Operations are:

82100 TRANSPORTATION CHARGES

Charges for transport services needed for City operations

82110 MAILING & OUTBOUND SHIPPING SERVICES

Amounts paid for postage and related items. Includes metered postage, postage stamps, postage applied by a third-party vendor, fees for courier and metering services, and fees for outbound packages sent by shipping companies, as well as P.O. Box rentals.

82120 FREIGHT FOR INBOUND PURCHASED ITEMS

Amounts paid for the transport and/or delivery of inbound purchased goods if such service is invoiced by a vendor other than the vendor that invoiced for the purchased goods.

82130 VEHICLE LICENSES & TITLES

Amounts paid for titles and licensing of City vehicles.

82140 VEHICLE TOW-IN SERVICES

Amounts paid for necessary towing of City vehicles.

82200 OPERATING SERVICES

Services necessary for the ongoing operations of the City.

82210 PRINTING & COPYING SERVICES, OUTSOURCED

Cost of having vendors print and/or copy City documents and publications. Includes cost of paper. Ex.: Annual reports, budgets, letterhead, business cards, forms, etc. Does NOT include expenses related to operating in-house printers and/or copiers (use 82620 for service and maintenance of such equipment, and 83110 for supplies like paper and toner for such equipment).

82230 ARCHIVING / RECORDS MANAGEMENT SERVICES

Amounts paid for archiving and records management.

82240 TRANSCRIPTION FEES

Amounts paid to for legal transcription, including preparing legal documents from written or dictated information.

82245 FINGERPRINTING FEES

Cost incurred by the police department in providing fingerprinting services.

82250 TESTING & PHYSICALS

Cost incurred for any type of testing or physical (employment physicals, drug testing, promotional testing, etc.).

82255 INVESTIGATIVE POLYGRAPHS

Costs incurred by police department for investigative polygraphs.

82260 UNIFORM RENTAL & SERVICES

Costs incurred for uniform rental and/or uniform-related services rendered, including garment cleaning and repairs. (Does NOT include costs incurred for uniforms purchased by a department, such as garments, work shoes and/or boots, and other uniform-related items; see 83260.)

82270 LANDFILL & BIOSOLIDS MANAGEMENT SERVICES

Cost incurred for disposal of solid waste and biosolids at landfill sites.

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| 82280 | LAB FEES Costs incurred for lab testing. |
| 82299 | OTHER OPERATING SERVICES Costs of all other operating services not listed above. |
| 82300 | NOTICES, SUBSCRIPTIONS, PUBLICITY Costs incurred by City for public notices, dues and subscriptions, promotion, elections, and surveys. |
| 82310 | LEGAL NOTICES Cost of publishing legal notices in newspapers. Ex.: employment, bids, etc. |
| 82320 | CITY ELECTIONS Costs associated with the holding of City elections. |
| 82330 | CITIZENS ACADEMIES Costs associated with conducting citizens academies. |
| 82340 | LEADERSHIP RETREATS Costs associated with retreats held for elected officials or administrative leaders. |
| 82350 | DUES FOR MEMBERSHIPS Cost of work-related membership dues, both organizational and individual, in professional / trade associations and/or civic groups. |
| 82355 | PROFESSIONAL STANDARDS / ACCREDITATION Cost of departments maintaining professional standards and accreditation. |
| 82360 | PUBLIC RELATIONS & EDUCATION (CITY SPONSORED) Costs related to City-sponsored public relations and citizen education. Includes the cost of announcements in professional publications, newspapers or broadcasts over radio and television. |
| 82370 | PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED) Expenditures for participating in various promotions and special events, usually sponsored by organizations other than the City. |
| 82371 | EMERGENCY RELIEF Expenditures for supporting relief efforts for disasters and/or emergencies. |
| 82372 | UNITED WAY CAMPAIGN Expenditures (using registration fees, sponsorship donations and other sources of funds deposited to this account) related to the City's annual United Way campaign. Does not include expenditures for items donated by the City for the campaign. |
| 82380 | HOUSEHOLD & BUSINESS SURVEYS Costs related to surveys of Franklin citizens and businesses. |
| 82385 | SPECIAL CENSUS Costs related to performing special counts of the City population. |
| 82390 | PUBLICATIONS, NON-TRAINING Includes subscriptions to published periodicals, both printed and electronic, as well as other printed material such as pamphlets, books, audios and videos. Does NOT include multiple copies of pamphlets, books, |

audios and videos used for training purposes (see 83210). Use Computer Services (82510) for computer software subscriptions.

82400 UTILITIES

Expenditures for energy, including gas, oil, coal, gasoline, and services received from public or private utility companies.

82410 ELECTRIC SERVICE

Expenditures for electric utility services.

82415 ELECTRIC SERVICE – STREETLIGHTS

Costs for electric service for streetlights within the City.

82420 WATER & WASTEWATER SERVICE

Costs for water & wastewater service. (Currently, this is not billed to departments).

82430 STORMWATER SERVICE

Costs incurred by departments for stormwater drainage provided by the City.

82440 NATURAL GAS SERVICE

Expenditures for gas utility services.

82450 TELEPHONE SERVICE

Cost for regular local and long distance service.

82451 800 MHZ ACCESS LINE SERVICE

Cost for 800 MHZ (radio usage) telephone service. As of 1/9/2007, this cost is allocated as follows: Police (50.3%), Parks (2.2%), Risk Management (0.2%), Codes (3.1%), Fire (16.8%), Water Billing (0.9%), Water / Wastewater (9.2%), Streets (6.3%), Solid Waste (9.9%), Engineering (0.7%), and Administration (0.4%).

82455 CELLULAR TELEPHONE SERVICE

Cost for employees' cellular telephone service.

82460 PAGER SERVICE

Cost for employees' pager service.

82470 INTERNET AND RELATED SERVICES

Cost for internet and related services.

82480 9-1-1 CHARGES

Cost incurred connected to 9-1-1 service.

82481 CDPD CHARGES

Cost incurred for CDPD (Cellular Digital Packet Data) charges.

82482 DOPPLER RADAR CHARGES

Service cost incurred for access to Doppler radar.

82483 CONNECTION CHARGES

Charges for service connections not covered elsewhere. Includes Fire-Training Satellite.

- 82500 CONTRACTUAL SERVICES**
Amounts paid for services rendered by organizations or personnel not on the payroll of the City. Although a product may or may not result from the transaction, the primary reason for the purchase is the service provided.
- 82510 COMPUTER SERVICES
Cost of computer service and periodic software maintenance, license and subscription fees. Compare with computer software (83550 & 89550).
- 82520 LEGAL SERVICES
Cost of legal services provided by City attorney(s) and other attorneys.
- 82530 AUDIT SERVICES
Cost of auditing services (financial and performance).
- 82540 ENGINEERING SERVICES
Cost of engineering services in anticipation of a project.
- 82550 AERIAL PHOTOGRAPHY / MAPPING SERVICES
Cost of aerial photography for GIS and other mapping of the City (such as for tree inventories).
- 82560 CONSULTANT SERVICES
Other professional, technical, or administrative services not covered elsewhere.
- 82599 OTHER CONTRACTUAL SERVICES
Services purchased to operate, repair, maintain and rent property owned or used by the City. These services are performed by persons other than City employees. Although a product may or may not result from the transaction, the primary reason for the purchase is the service provided.
- 82600 REPAIR & MAINTENANCE SERVICES**
Expenditures for repair and Maintenance services not provided directly by City personnel.
- 82610 VEHICLE REPAIR & MAINTENANCE SERVICES
Maintenance services of City vehicles by non-City employees.
- 82620 EQUIPMENT REPAIR & MAINTENANCE SERVICES
Maintenance services of equipment by non-City employees. Includes maintenance agreements for in-house printers and copiers.
- 82630 WATER HYDRANT MAINTENANCE SERVICES
Maintenance services of City water hydrants (a.k.a., fire hydrants).
- 82640 PAVING & REPAIR SERVICES
Maintenance services of City owned streets. Costs over \$10,000 are considered capital.
- 82641 TRAFFIC SIGNAL REPAIR & MAINTENANCE SERVICES
Maintenance services of City traffic signals.
- 82642 STREETLIGHT REPAIR & MAINTENANCE SERVICES
Maintenance services of streetlights in City.
- 82643 SIGN MAINTENANCE SERVICES
Maintenance services of City signs.
- 82644 TRAFFIC CALMING SERVICES
Maintenance services to provide traffic calming, such as speed humps.
- 82645 STORMWATER MAINTENANCE SERVICES

- 82650 Maintenance services to stormwater drainage system.
PARK & FIELD MAINTENANCE SERVICES
- 82651 Maintenance services to maintain City parks and sports fields.
PARK & FIELD ELECTRICAL MAINTENANCE SERVICES
- 82652 Maintenance services for electrical devices at City parks and sports fields.
LANDSCAPING SERVICES
- 82653 Maintenance services for landscaping City owned property or easements.
IRRIGATION SERVICES
- 82654 Maintenance services for providing irrigation to City owned property or easements.
GROUNDS MAINTENANCE SERVICES
- 82660 Maintenance services to maintain areas around City owned property or easements.
BUILDING REPAIR & MAINTENANCE SERVICES
Services purchased to clean, repair or maintain buildings (apart from services provided by City employees). Includes security system monitoring, repairs performed by contractors to HVAC, electrical and plumbing systems, etc.
- 82683 WATER TANK MAINTENANCE SERVICES
Maintenance services for water tanks.
- 82684 PUMP STATION REPAIR SERVICES
Maintenance services for pump stations.
- 82699 OTHER REPAIR & MAINTENANCE SERVICES
Any other repair and maintenance service not covered elsewhere.
- 82700 EMPLOYEE PROGRAMS**
Primarily administered by Human Resources, these are programs established for employee development.
- 82710 RETIREMENT SERVICES
Services provided to aid employees in retirement planning.
- 82720 TUITION ASSISTANCE PROGRAM
Amounts reimbursed by the City to any employee qualifying for tuition reimbursement, based upon City policy.
- 82730 EMPLOYEE ASSISTANCE PROGRAM
Services provided to provide needed assistance to individual employees.
- 82740 EMPLOYEE WELLNESS PROGRAM
Services provided to provide wellness education and steps to employees.
- 82750 EMPLOYEE RECOGNITION / RECEPTIONS
Recognition and receptions provided to employees to reward job performance.
- 82780 TRAINING, OUTSIDE
Required training provided to employees outside of City premises.
- 82790 TRAINING, IN-HOUSE
Required training provided to employees on City premises. Includes cost of instructor(s) travel to conduct training on site.
- 82800 PROFESSIONAL DEVELOPMENT / TRAVEL**

- Expenditures for transportation, meals, hotel, and other expenses associated with staff travel for the City. Payments for per diem in lieu of reimbursements for subsistence (room and board) also are charged here.
- 82810 REGISTRATIONS**
Costs for registrations to conferences, seminars, etc.
- 82820 GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)**
Expenses related to ground transportation for travel outside of Williamson County. Includes costs incurred for using personal vehicle (on a per mile basis), cabs, shuttles, buses, trains, or car rentals. Also includes parking, toll way tolls, fuel for City vehicles used for out-of-county travel, and fuel for rental vehicles used for out-of-county travel. (Fuel for personal vehicle should be purchased by employee; City should then reimburse employee for use of personal vehicle including fuel at the City's then-current mileage rate.)
- 82830 AIR TRAVEL**
Costs of travel by airplane, including skycap tips.
- 82840 LODGING**
Costs of lodging, including hotel bellhop tips, during travel.
- 82850 MEALS (OUTSIDE WILLIAMSON COUNTY)**
Cost of meals, including server tips, incurred outside Williamson County. For meals within Williamson County, see 83140.
- 82890 OTHER TRAVEL EXPENSES**
Other travel expenses such as telephone, internet access.
- 82899 TRAVEL OFFSET**
Amounts provided to City for staff's participation in professional development. (Ex.: presenter at a conference or seminar.)
- 83100 OFFICE SUPPLIES**
Costs incurred for various office supplies, décor items, benevolence items, and business meals and refreshments.
- 83110 OFFICE SUPPLIES**
Cost of supplies and various other items necessary for the proper operation of an office. Includes: copy / printer paper and toner, writing instruments, legal pads, envelopes, and desk and filing supplies. Does NOT include: printed material (82210), office décor items (83120), furniture (83510 & 89510), equipment (83530 & 89530), computer hardware (83540 & 89540) and computer software (83550 & 89550).
- 83120 OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)**
Items purchased to enhance the appearance of work space or offices. Ex.: paintings for wall.
- 83130 EMPLOYEE BENEVOLENCE ITEMS**
Items purchased as kindly, good-will and non-compensatory gestures to employees. Ex.: flowers for death within family.
- 83140 MEALS & FOOD (INSIDE WILLIAMSON COUNTY)**
Includes the cost of all items of food incurred within Williamson County. Ex.: beverages and related supplies, meeting refreshments, staff luncheons, business meals, meals associated with local training and/or

professional development, etc. For meals outside Williamson County, see 82850. For employee recognition and receptions, see 82750.

83200 OPERATING SUPPLIES

Amounts paid for items that are consumed or deteriorated through use or that lose their identity through fabrication or incorporation into different or more complex units or substances.

83210 TRAINING SUPPLIES

Includes the cost of supplies ordinarily used for classrooms or general education purposes.

83220 CHEMICALS & LAB SUPPLIES

Costs for chemicals as well as items needed for lab testing.

83221 ODOR CONTROL CHEMICALS

Costs for items needed for odor control. Ex.: Water Reclamation Facility; pump stations.

83240 MEDICAL SUPPLIES

Medical, dental, laboratory and scientific - Includes the cost of all items such as bandages, gauze, corks, braces, general dental and optical supplies, glass tubes, cylinders, instruments.

83250 SAFETY SUPPLIES

Cost incurred to enhance safety in the workplace.

83260 UNIFORMS PURCHASED

Costs incurred for uniforms purchased by a department. Includes garments, work shoes and/or boots, and other uniform-related items. (Does not include costs incurred for uniform rental and/or uniform-related services rendered, including garment cleaning and repairs; see 82260.)

83265 UNIFORMS, SPECIALIZED

Cost of specialized uniforms purchased by a department. Ex.: Body armor in police department.

83270 CONSUMABLE TOOLS

Tools used within a department that are not tracked as inventory.

83280 FIREARMS & RELATED SUPPLIES

Includes cost of all firearms and related supplies with unit costs under \$10,000.

83281 AMMUNITION

Cost of ammunition used by the police department.

83282 EVIDENCE SUPPLIES

Cost of supplies used in police department evidence room. All used for any other costs incurred in obtaining evidence.

83290 SOLID WASTE CONTAINERS

Cost of residential containers distributed by the Solid Waste department.

83299 OTHER OPERATING SUPPLIES

Includes the cost of those items necessary for operation of an agency which are not covered in another category. Examples are dishes, silverware, paper cups, household articles, hand tools, mattresses, etc., for an institution; supplies for the print shop; recreational equipment for an

institution; barber and beauty supplies, supplies for making employee identification (ID) badges, etc.

83300 FUEL & MILEAGE (NON-TRAVEL)

Costs of operating vehicles on duty.

83310 GASOLINE & DIESEL FUEL FOR FLEET (INSIDE WILLIAMSON COUNTY)

Cost of fleet fuel used for department operations other than travel.

83320 MILEAGE (INSIDE WILLIAMSON COUNTY)

Standard mileage rate paid to employees for work-related use of their personal vehicle within Williamson County.

83400 SUPPLIES PURCHASED FOR RESALE

Supplies purchased for use in providing City services.

83410 WATER PURCHASED

Water purchased from Harpeth Valley Utility in providing City water service.

83430 RAIN BARRELS PURCHASED

Rain barrels purchased for resale as part of City's stormwater management program.

83500 EQUIPMENT (<\$10,000)

Equipment used with an item cost under \$10,000. To distinguish from supplies, equipment usually has a power source: electrical, battery, fuel, etc.

83510 FURNITURE, FIXTURES (<\$10,000)

Expenditures for furniture and fixtures, including office furniture and building fixtures, with a unit cost less than \$10,000. Normally, such items would be indoors and would not require power to operate. Examples include chairs, tables, bookcases, and office cubicles.

83520 VEHICLES (<\$10,000)

All vehicles with unit costs of less than \$10,000. Ex.: trailers, motorcycles. Expenditures for on-road rolling stock with a unit cost less than \$10,000 each, used to transport persons or objects. May include expenditures for permanent improvements to new vehicles that fit this definition prior to placing the vehicle in service for the first time, regardless of cost (e.g., permanent attachments, etc.). Does NOT include off-road rolling stock to which the City does NOT affix a license plate.

83530 MACHINERY & EQUIPMENT (<\$10,000)

Expenditures for machinery and equipment with a unit cost less than \$10,000 each, usually composed of a complex combination of parts. Examples include copiers, electronics, power tools, self-contained breathing apparatus, off-road rolling stock to which the City does NOT affix a license plate, traffic controllers and monitors, and radio equipment. Does NOT include computer hardware and vehicles to which the City affixes a license plate.

83540 COMPUTER HARDWARE (<\$10,000)

- 83550 All computer hardware with a unit cost of less than \$10,000.
COMPUTER SOFTWARE (<\$10,000)
Non-recurring cost of computer software purchased for less than \$10,000.
Compare with computer services (82510) and computer software >\$10,000 (89550).
- 83600 REPAIR & MAINTENANCE PARTS & SUPPLIES**
Expenditures for supplies for repair and maintenance services provided directly by City personnel.
- 83610 VEHICLE PARTS & SUPPLIES
Parts and supplies for vehicle repairs performed directly by City employees.
- 83620 EQUIPMENT PARTS & SUPPLIES
Parts and supplies for equipment repairs performed directly by City employees.
- 83630 WATER HYDRANT SUPPLIES
Supplies for City water hydrants (a.k.a., fire hydrants).
- 83640 PAVING & REPAIR SUPPLIES
Supplies for City owned streets. Costs over \$10,000 are considered capital.
- 83641 TRAFFIC SIGNAL PARTS & SUPPLIES
Parts and supplies for City traffic signals.
- 83642 STREETLIGHT PARTS & SUPPLIES
Parts and supplies for City streetlights.
- 83643 SIGN SUPPLIES
Supplies for City signs.
- 83644 TRAFFIC CALMING SUPPLIES
Supplies for traffic calming, such as speed humps.
- 83645 STORMWATER MAINTENANCE SUPPLIES
Supplies for stormwater drainage system. Costs over \$10,000 are considered capital.
- 83650 PARK & FIELD MAINTENANCE SUPPLIES
Supplies for City parks and sports fields.
- 83651 PARK & FIELD ELECTRICAL SUPPLIES
Supplies for electrical devices at City parks and sports fields.
- 83652 LANDSCAPING SUPPLIES
Supplies for landscaping City owned property or easements.
- 83653 IRRIGATION SUPPLIES
Supplies for irrigation of City owned property or easements.
- 83654 GROUNDS MAINTENANCE SUPPLIES
Grounds maintenance supplies for areas around City owned property or easements.
- 83660 BUILDING MAINTENANCE SUPPLIES
Building maintenance supplies to clean or maintain buildings (apart from services). Includes cleaning supplies, kitchen and bathroom supplies, and supplies for remodeling and redecorating. Example: paint and painting supplies. See also 89230 ("Building Improvements.")
- 83680 METER REPAIR AND REPLACEMENT SUPPLIES

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| 83682 | Repair and replacement of water meters and related supplies. UTILITY LINES REPAIR SUPPLIES Repair supplies for City utility lines used for water distribution, wastewater collection and reclaimed water distribution. |
| 83683 | WATER TANK MAINTENANCE SUPPLIES Maintenance supplies for water tanks. |
| 83684 | PUMP STATION REPAIR SUPPLIES Supplies needed for pump stations. |
| 83685 | OTHER INVENTORY SUPPLIES Supplies needed from department inventories not listed elsewhere. |
| 83699 | OTHER REPAIR AND MAINTENANCE PARTS & SUPPLIES Any other repair and maintenance parts and supplies not covered elsewhere. |
| 84000 | OPERATIONAL UNITS Costs incurred by departments for specific operational units or activities. |
| 84110 | K-9 OPERATIONS Operating costs incurred for care of canines. |
| 84111 | CID OPERATIONS Operating costs incurred by Police Department Detective unit. |
| 84112 | CID VICE OPERATIONS Operating costs incurred by Police Department Detective Vice unit. |
| 84113 | SRT OPERATIONS Operating costs incurred by Police Department Special Response unit. |
| 84114 | DARE OPERATIONS Operating costs incurred by Police Department DARE unit. |
| 84115 | EVIDENCE PURCHASED Operating costs incurred by Police Department for evidence purchased. |
| 84116 | INFORMANTS Operating costs incurred by Police Department for informants. |
| 84117 | INCIDENT COMMAND UNIT Operating costs incurred for Police Department incident command unit. |
| 84118 | SEX OFFENDER REGISTRY COSTS Operating costs incurred by Police Department for sex offender registry. |
| 84119 | LICENSE SEIZURE COSTS Operating costs incurred by Police Department for license seizures. |
| 84121 | CENTURY COURT FIRING RANGE OPERATIONS Operating costs incurred by Police Department for firing range. |
| 84122 | CIRT OPERATIONS Operating costs incurred by Police Department for its Critical Incident Response Team. |
| 84123 | DIVE TEAM OPERATIONS Operating costs incurred by Police Department for its dive team. |
| 84210 | CENTURY COURT TRAINING CENTER OPERATIONS Operating costs incurred by Fire Department for training center. |
| 84310 | TRAFFIC OPERATIONS CENTER |

- 84510 Operating costs incurred by Engineering for Traffic Operations Center.
REGION RETENTION / DETENTION PROGRAM
Operating costs incurred in Stormwater for Retention / Detention Program.
- 84610 CITY SPONSORED TRAINING PROGRAM
Operating costs incurred for City sponsored training, example: Planning.
- 84615 REGIONAL FIRE TRAINING
Operating costs incurred for Regional Fire Training.
- 84620 TREE BANK PROGRAM
For any Tree Bank expenditure, the department should use 110-84620-45900.
- 84910 COOL SPRINGS CONFERENCE CENTER OPERATIONS
Operating costs (profit / loss) by conference center.
- 84920 2ND AVENUE PARKING GARAGE OPERATIONS
Operating costs incurred for 2nd Avenue Garage operations.
- 84930 4TH AVENUE PARKING GARAGE OPERATIONS
Operating costs incurred for 4th Avenue Garage operations.
- 84940 TRANSIT OPERATIONS
Operating costs incurred for transit operations.
- 84950 GRANT PROGRAM – BIG READ
Expenses incurred for the City's participation in the Big Read program.
- 85100 PROPERTY & LIABILITY COSTS**
Property and liability costs.
- 85110 PROPERTY & LIABILITY INSURANCE
Cost of property and liability insurance premiums.
- 85120 PROPERTY DAMAGE COSTS
Cost for property damage for which City is responsible, less reimbursements and proceeds from insurance settlement, if any.
- 85130 LEGAL SETTLEMENTS
Cost for legal settlements for which City is responsible.
- 85140 SURETY / NOTARY BONDS
Cost for providing surety / notary bonds for personnel handling funds.
- 85150 WARRANTIES PURCHASED
Cost of warranties purchased in lieu of insurance.
- 85190 DEPRECIATION
Non-cash expenditure pertaining to the decline of asset values over time.
- 85200 RENTALS**
Costs for renting or leasing land, buildings, equipment, and vehicles.
- 85210 BUILDING & OFFICE RENTAL
Expenditures for leasing or renting land and buildings for both temporary and long-range use by the City.
- 85220 PROPERTY TAX – RENTAL PROPERTY
Property taxes paid by the City due to rental of property to taxable organizations.

- 85230 LAND USE RENTAL
Rental cost of land. Ex.: parking lot, impound lot, etc.
- 85240 EQUIPMENT RENTAL & LEASES
Expenditures for leasing or renting equipment or vehicles for both temporary and long-range use by the City. These expenditures include bus and other vehicle rental when operated by a local capital lease arrangements and other rental agreements.
- 85250 STORAGE RENTAL
Rental cost for storage of City equipment, etc. at a non-City owned facility.
- 85260 VEHICLE RENTAL (INSIDE WILLIAMSON COUNTY)
Rental cost of vehicle(s) to transport persons for City business within Williamson County.
- 85300 PERMITS & FEES**
Costs incurred by City for necessary permits and fees.
- 85310 PERMITS
Costs related to permits for the City or its employees.
- 85320 STATE FEES
Fees paid to the State of Tennessee. Includes cost of certifying, licensing and credentialing City personnel, cost of obtaining elevator permits, and cost of renewals thereof.
- 85325 FEDERAL FEES
Fees paid to the federal government. Includes cost of fees paid to the U.S. Court System.
- 85330 UTILITY DISTRICT FEES
Costs related specifically to utility district fees.
- 85340 RECORDING & FILING FEES
Costs related specifically to property acquisition recording fees (Sadie Wade, Register of Deeds) and filing fees (Williamson County Circuit Court).
- 85500 FINANCIAL FEES**
Costs incurred related to financial operations.
- 85510 BANKING FEES
Costs incurred by City for banking fees.
- 85520 INVESTMENT FEES
Costs incurred by City for investments.
- 85530 E-COMMERCE FEES
Costs incurred by City for e-commerce, including credit card processing.
- 85540 BILLING SERVICES
Costs incurred by City for billing services.
- 85550 CASH SHORT / OVER
Non-material, unintentional differences in daily cash deposits.
- 85560 PRIOR YEAR TAX WRITE-OFFS
Amount of prior year taxes written off by the City as non-collectible.
- 85570 BAD DEBT EXPENSE (NET OF RECOVERIES)

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| | Amount of bad debts, net of recoveries, written off by the City as non-collectible. |
| 85575 | LEAK ADJUSTMENTS Adjustments to customer accounts due to leaks. |
| 85580 | LATE CHARGES Costs incurred for late payments. |
| 85590 | BOND COMPLIANCE Costs incurred for compliance with bond requirements. |
| 85900 | OTHER BUSINESS EXPENSES Business-related expenditures not classified elsewhere. |
| 85990 | MISCELLANEOUS Non-recurring expenditures not classified elsewhere. |
| 86000 | DEBT SERVICE Costs incurred by City for outstanding debt. |
| 86100 | PRINCIPAL Amounts owed by City for debt principal. |
| 86200 | INTEREST Amounts owed by City for debt interest. |
| 86300 | PAYING AGENT & OTHER DEBT FEES Amounts owed by City to its paying agents and other debt fees. |
| 86400 | BOND SALE EXPENSES Amounts incurred upon issuance of bonds. |
| 86500 | AMORTIZATION OF BOND PREMIUM Reduction of bond premium over the life of a bond issue. |
| 87000 | APPROPRIATIONS |
| 87110 | CONTRACTED SERVICES Appropriation to organizations for contracted services. |
| 87120 | APPROPRIATIONS TO GOVERNMENTS Appropriations to other governments for services. |
| 87130 | APPROPRIATIONS TO CIVIC ORGANIZATIONS Appropriations to civic organizations providing social services. |
| 88000 | TRANSFERS TO OTHER FUNDS Interfund transfers are financial outflows to other funds of the City that are not classified as interfund services provided and used, reimbursements, or loans. 88020 |
| | TRANSFER TO STREET AID & TRANSPORTATION FUND |
| 88030 | TRANSFER TO SOLID WASTE FUND |
| 88040 | TRANSFER TO ROAD IMPACT FUND |
| 88050 | TRANSFER TO FACILITIES TAX FUND |
| 88060 | TRANSFER TO STORMWATER MANAGEMENT FUND |
| 88070 | TRANSFER TO DRUG FUND |
| 88080 | TRANSFER TO HOTEL/MOTEL TAX FUND |
| 88090 | TRANSFER TO TRANSIT FUND |

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| 88100 | TRANSFER TO CAPITAL PROJECTS FUND |
| 88150 | TRANSFER TO WATER OPERATING FUND |
| 88160 | TRANSFER TO WATER ACCESS FUND |
| 88170 | TRANSFER TO WATER TAPS FUND |
| 88172 | TRANSFER TO WATER BONDS FUND |
| 88174 | TRANSFER TO WATER ASSESSMENT FUND |
| 88180 | TRANSFER TO WASTEWATER OPERATING FUND |
| 88190 | TRANSFER TO WASTEWATER ACCESS FUND |
| 88200 | TRANSFER TO WASTEWATER TAPS FUND |
| 88210 | TRANSFER TO WASTEWATER BONDS FUND |
| 88212 | TRANSFER TO WASTEWATER ASSESSMENTS FUND |
| 88220 | TRANSFER TO RECLAIMED OPERATING FUND |
| 88230 | TRANSFER TO RECLAIMED ACCESS FUND |
| 88240 | TRANSFER TO RECLAIMED TAPS FUND |
| 88242 | TRANSFER TO RECLAIMED BONDS FUND |
| 88244 | TRANSFER TO RECLAIMED ASSESSMENTS FUND |

The expenditure classifications budgeted under Capital are:

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| 89100 | LAND |
| 89110 | LAND ACQUIRED Expenditures for the purchase of land, including right-of-way. |
| 89120 | EASEMENTS ACQUIRED Expenditures for the purchase of easements. |
| 89200 | BUILDINGS |
| 89210 | BUILDINGS ACQUIRED Expenditures for acquiring existing buildings. These expenditures include the principal amount of capital lease payments resulting in the acquisition of buildings, except payments to building authorities or similar agencies. |
| 89220 | BUILDING DESIGN & CONSTRUCTION Expenditures for design and construction of new buildings. |
| 89230 | BUILDING IMPROVEMENTS Expenditures for improvements made to existing buildings. In this instance, "improvements" means any expenditure greater than \$10,000 that adds new capacity to an existing building or extends the estimated useful life of an existing building. Examples: an addition, a new roof or a new HVAC system. |

- 89300 IMPROVEMENTS**
Expenditures for acquiring improvements not associated with buildings.
- 89310 PARKS & RECREATION FACILITIES
Cost of acquisition and improvements to City parks.
- 89320 DISTRIBUTION SYSTEMS
Cost of acquisition and improvements to City's water, wastewater, and reclaimed distribution systems.
- 89400 INFRASTRUCTURE**
- 89410 DRAINAGE
Cost of improving drainage.
- 89420 STREETS
Cost of adding or improving streets.
- 89430 CURB & GUTTER REPLACEMENT
Cost of adding, improving, and replacing curb and gutter.
- 89440 GATEWAY ENHANCEMENT & STREETScape
Cost designated for adding or improving gateway enhancement and streetscape.
- 89450 BRIDGES & TUNNELS
Cost of adding or improving bridges and tunnels.
- 89460 SIDEWALKS
Cost of adding or improving sidewalks.
- 89470 TRAFFIC SIGNALS
Cost of acquiring and installing traffic signals.
- 89480 STREETLIGHTS
Cost of installing or improving streetlights.
- 89500 EQUIPMENT (>\$10,000)**
Expenditures for the initial, additional and replacement items of equipment such as machinery, furniture and fixtures, and vehicles.
- 89510 FURNITURE, FIXTURES (>\$10,000)
Expenditures for furniture and fixtures, including office furniture and building fixtures, with a unit cost more than \$10,000. Normally, such items would be indoors and would not require power to operate. Examples include chairs, tables, bookcases, and office cubicles.
- 89520 VEHICLES (>\$10,000)
Expenditures for on-road rolling stock with a unit cost in excess of \$10,000 each, used to transport persons or objects. May include expenditures for permanent improvements to new vehicles prior to placing the vehicle in service for the first time, regardless of cost (e.g., permanent attachments, pickup truck bed covers and bed liners, patrol car light bars, window tinting, etc.). Examples of vehicles include automobiles and on-road trucks to which the City affixes a license plate. Does NOT include off-road rolling stock to which the City does NOT affix a license plate.
- 89530 MACHINERY & EQUIPMENT (>\$10,000)
Expenditures for machinery and equipment with a unit cost in excess of \$10,000 each, usually composed of a complex combination of parts.

Examples include copiers, electronics, power tools, self-contained breathing apparatus, off-road rolling stock to which the City does NOT affix a license plate, traffic controllers and monitors, and radio equipment. Does NOT include computer hardware and vehicles to which the City affixes a license plate.

89540 COMPUTER HARDWARE (>\$10,000)

Computer hardware with a unit cost over \$10,000.

89550 COMPUTER SOFTWARE (>\$10,000)

Non-recurring cost of computer software with a unit cost over \$10,000. Compare with computer services (82510) and computer software <\$10,000 (83550).



HISTORIC
FRANKLIN
TENNESSEE

APPENDIX D – FUND BALANCE POLICY

CITY OF FRANKLIN

T E N N E S S E E

General Fund Fund Balance Policy

City of Franklin
General Fund
Fund Balance Policy

Objectives for Establishing the Fund Balance Policy

The Fund Balance Policy is intended to provide guidelines during the preparation of and deliberations on the annual budget to ensure that sufficient reserves are maintained for unanticipated expenditures or revenue shortfalls and to preserve flexibility throughout the fiscal year to make adjustments in funding for programs approved in connection with the annual budget. The Fund Balance Policy should be established based upon a long-term perspective recognizing that stated thresholds are considered minimum balances. The objective of establishing and maintaining a Fund Balance Policy is for the City to be in a strong fiscal position that will be better able to weather negative economic trends. Factors for maintaining sufficient Fund Balance include the ability to:

- Maintain covenants of third party agreements;
- Provide funds for enacted Ordinances and Resolutions of the Board of Mayor and Alderman;
- Mitigate State budget actions that may reduce City revenue;
- Absorb liability settlements;
- Mitigate economic downturns that the City may face in the future;
- Front-fund or completely fund, if necessary, disaster costs or costs associated with emergencies.
- Fund the City's expenditures and debt service payments during the first few months of the year before traditional revenues are realized;
- Fund non-recurring expenses identified as necessary by the Board of Mayor and Alderman
- Fund one-time capital expenses identified as necessary by the Board of Mayor and Alderman

The Fund Balance will consist of three funds: the Reserve Fund, the Designated Fund, and the Undesignated/Unreserved Fund:

- **The Reserve Fund** consists of funds that are mandated by a third party through laws, regulations, and other legal requirements to be used for a specific purpose. There is no minimum percentage requirement for this account.
- **The Designated Fund** consists of funds set aside by the Board of Mayor and Aldermen by ordinances or resolutions for specific purposes. There is no minimum percentage requirement for this account.
- **The Undesignated/Unreserved Fund** consists of two accounts: the Financial Stabilization Account and the Surplus Account.

- **The Financial Stabilization Account** as set forth in this policy will consist of 33% of General Fund budgeted expenditures.
- **The Supplemental Reserve Account** should be used for new programs or positions desired outside of the current and established budget or for one-time capital investments upon approval by the Board of Mayor and Alderman. There is no minimum percentage requirement for this account. All additional net revenues, after establishing that all other components of the General Fund Balance are sufficient, may flow into this account.

General Fund Replenishment Priorities (Priority order):

1. Appropriate funds deposited into the Reserve Fund Account to meet all third party mandated requirements.
2. Funds set aside by the Board of Mayor and Aldermen by ordinances or resolutions for specific purposes.
3. Thirty-three [33%] percent of the General Fund budgeted expenditures should be maintained in the Financial Stabilization Fund Account of the Undesignated/Unreserved Fund.
4. All remaining funds above the amounts identified in 1 through 3 above shall flow to the Supplemental Reserve Account of the Undesignated/Unreserved Fund.

Objectives for Establishing the Funding Levels of the Financial Stabilization Account of the Undesignated/Unreserved Fund

Maintaining a Financial Stabilization Account is not only a prudent fiscal management tool, but also an important factor in the analysis of financial stability. Governments should maintain a prudent level of financial resources to protect against service reductions or tax increases because of temporary revenue shortfalls or unanticipated one-time expenditures. A financial reserve may be used to address unanticipated revenue shortfalls or unforeseen expenditures, providing resources to avoid deficit spending and helping to maintain liquidity when budgeted overages become inevitable.

Maintaining a Financial Stabilization Account is among the most effective practices a government can apply to maintain a favorable credit rating. Fund balance reserve policy/cash flow reserves are among the most frequently implemented best financial management practices for governmental issuers. The accumulation of prudent reserves in more favorable economic times could be a resource to sustain the City in inevitable economic downturns or unforeseen/emergency expenditures. Such reserves assist the City in maintaining a stable credit outlook.

Financial Stabilization Fund Subaccounts

The Financial Stabilization Fund Account shall include six subaccounts: the Contingency Subaccount, the Emergency Subaccount, the Cash Flow Stabilization Subaccount, the Debt Service Subaccount and the Property/Casualty/Health Insurance Subaccount and the Other Post-Employment Benefits (OPEB) Subaccount.

A. Contingency Subaccount

The Contingency Subaccount is intended for unanticipated expenses or revenue shortfalls impacting programs already approved in conjunction with the current year's budget. The Contingency Subaccount shall not be used to fund new programs or positions added outside of the current year budget. Funds in the Contingency Subaccount may be used towards expenses outside of the budget only as follows:

1. Prior year budget for a specific item that lapsed before the purchase.
2. A change in legislation creating an unfunded mandate.
3. Large unexpected retirement payouts
4. A technical correction of the original budget.

B. Emergency Subaccount

The Emergency Subaccount is intended for unforeseen urgent events. To utilize funds from the Emergency Subaccount, a finding by the Mayor, with confirmation by the Board of Alderman, of "urgent economic necessity" will be required, as well as a determination that no other viable sources of funds are available. A finding of urgent economic necessity would be based on a significant event, for example, a natural disaster or catastrophe.

C. Cash Flow Stabilization Subaccount

The Cash Flow Stabilization Subaccount is intended to provide reserves to mitigate deficiencies caused by the timing of cash inflows and cash outflows.

D. Debt Service Subaccount

The Debt Service Subaccount is intended to provide reserve funds for shortfalls in budgeted revenues intended for general obligation debt service payments or unexpected and unbudgeted expenditures related to general obligation debt service as well as any unbudgeted expenses related to the service and maintenance of the City's debt liabilities.

E. Property/Casualty/Health Insurance Subaccount

The City maintains insurance for property and employee/ retiree health insurance. This subaccount shall be established to meet the unanticipated Property/Casualty/Health Insurance claims of the city.

F. Other Post Employment Benefits Obligation (OPEB) Subaccount

The City records a liability related to the Other Post Employment Benefits Obligation (OPEB). This subaccount shall be established to meet the level of unfunded liability as determined by the City administrators. If a Trust Fund is

later established pursuant to the OPEB liability, the OPEB Subaccount can be extinguished from the Financial Stabilization Fund Account.

Sizing of Financial Stabilization Fund Account and Subaccounts

The Financial Stabilization Fund Account shall be thirty-three [33%] percent of the General Fund budgeted expenditures. The amount placed in each of the subaccounts shall be determined as follows:

1. Contingency Subaccount shall be set at a minimum of five (5) percent of the General Fund budgeted expenditures.
2. Emergency Subaccount shall be set at a minimum of five (5) percent of the General Fund budgeted expenditures.
3. Cash Flow Stabilization Subaccount shall be set at a minimum of fourteen (14) percent of the General Fund budgeted expenditures.
4. Debt Service Subaccount shall be set at a minimum of three (3) percent of the General Fund budgeted expenditures.
5. The Property/Casualty/Health Insurance Subaccount shall be set at a minimum of four (4) percent of the General Fund budgeted expenditures.
6. The Other Post Employment Benefits Obligation (OPEB) Subaccount shall be set at a minimum of two (2) percent of the General Fund budgeted expenditures. If a Trust Fund is later established pursuant to the OPEB liability, the OPEB Subaccount can be extinguished from the Financial Stabilization Fund Account.

Use of Financial Stabilization Fund Account

The Financial Stabilization Account reserves should only be used to provide a short-term solution to maintaining services until projected revenue growth or necessary expenditure reductions are achieved to balance the budget. The City must evaluate the length and severity of the economic conditions and their impact on future revenue projections to determine the extent of expenditure reductions or revenue increases that are required to achieve structural balance.

Restoration of the Financial Stabilization Account and Subaccounts

In fiscal years where it becomes necessary for the City to draw monies from the Financial Stabilization subaccounts wherein the subaccount(s) drops below the level stated above, the City will develop a plan to replenish these accounts to the required levels from net revenue surpluses in the subsequent year(s) until the balance is restored to the required level.

Transfer of Additional Financial Stabilization Fund Account Funds

Any funds in addition to the established minimum requirement at the end of each fiscal year shall be deposited into the Supplemental Reserve Account of the Undesignated/Unreserved Fund provided the financial requirements of the subaccounts are met and additional funds are not required.

Fund Balance Policy Adoption

The City's Fund Balance Policy shall be adopted by resolution by the Board of Mayor and Aldermen. The policy shall be reviewed by the approving authority and the same authority must approve any modifications. It is recommended that the policy be reviewed every four years, preferably during a non-election year and 6 months following the budget process. This policy will be managed and monitored by the Finance Department and report on the current and projected level of the reserve funds in conjunction with the budget process. If necessary, the Finance Director will present recommendations for any amendments, deletions, additions, improvements or clarification.

APPENDIX E - PAY STRUCTURE

The City's latest Pay Scale/Job Listing is attached and includes a 2% market adjustment for fiscal year 2009.

Centre Group study effective 7.01.07
Increased 6/27/08 by 2%

**CITY OF FRANKLIN
PAY SCALE/JOB LISTING**

| <u>GRADE</u> | <u>MIN</u> | <u>1ST QUART</u> | <u>MID</u> | <u>3RD QUART</u> | <u>MAX</u> | <u>Max/Min Grade/grade</u> | <u>CODE1</u> | <u>CODE2</u> | <u>FLSA</u> | <u>JOB TITLE</u> | <u>EVAL #</u> |
|--------------|-------------|------------------|-------------|------------------|-------------|--------------------------------|--------------|--------------|-------------|------------------------------|---------------|
| 6 | \$24,042.42 | \$26,446.66 | \$28,850.90 | \$31,255.15 | \$33,659.39 | 140.0% | SW/16 | 1905 | N | Refuse Collector | 16 |
| hr | \$11.56 | \$12.72 | \$13.88 | \$15.03 | \$16.18 | | | | | | |
| bi-wk | \$924.80 | \$1,017.60 | \$1,110.40 | \$1,202.40 | \$1,294.40 | | | | | | |
| yr | \$24,044.80 | \$26,457.60 | \$28,870.40 | \$31,262.40 | \$33,654.40 | | | | | | |
| 7 | \$25,513.26 | \$28,064.59 | \$30,615.91 | \$33,167.24 | \$35,718.56 | 140.0% | ADM/18 | 1018 | N | Custodian | 16 |
| hr | \$12.27 | \$13.50 | \$14.72 | \$15.95 | \$17.17 | 6.1% | PD/18 | 1877 | N | Parking Enforcement Officer | 16 |
| bi-wk | \$981.60 | \$1,080.00 | \$1,177.60 | \$1,276.00 | \$1,373.60 | | | | | | |
| yr | \$25,521.60 | \$28,080.00 | \$30,617.60 | \$33,176.00 | \$35,713.60 | | | | | | |
| 8 | \$27,038.16 | \$29,741.98 | \$32,445.79 | \$35,149.61 | \$37,853.42 | 140.0% | ST/17 | 2005 | N | Street Crew Worker | 16 |
| hr | \$13.00 | \$14.30 | \$15.60 | \$16.90 | \$18.19 | 5.9% | WM/10 | 2313 | N | Utility Service Worker | 16 |
| bi-wk | \$1,040.00 | \$1,144.00 | \$1,248.00 | \$1,352.00 | \$1,455.20 | | | | | | |
| yr | \$27,040.00 | \$29,744.00 | \$32,448.00 | \$35,152.00 | \$37,835.20 | | | | | | |
| 9 | \$28,621.20 | \$31,678.40 | \$34,735.59 | \$37,792.79 | \$40,849.98 | 142.7% | ST/16 | 0051 | N | Equipment Operator | 14 |
| hr | \$13.77 | \$15.23 | \$16.70 | \$18.17 | \$19.63 | 5.9% | PK | 1512 | N | Facilities Worker | |
| bi-wk | \$1,101.60 | \$1,218.40 | \$1,336.00 | \$1,453.60 | \$1,570.40 | | FD/14 | 1416 | N | General Services Technician | 06 |
| yr | \$28,641.60 | \$31,678.40 | \$34,736.00 | \$37,793.60 | \$40,830.40 | | SW/14 | 1915 | N | Grounds Maintenance Worker | 16 |
| | | | | | | | ST/7 | 2015 | N | Landscape Maintenance Worker | 16 |
| | | | | | | | PK | 1517 | N | Landscaping Worker | |
| | | | | | | | ADM/15 | 2303 | N | Meter Reader | 16 |
| | | | | | | | PK/7 | 1502 | N | Maintenance Worker | 16 |
| | | | | | | | SW/15 | 1916 | N | Parts Clerk | 06 |
| | | | | | | | PD/17 | 1880 | N | Records Clerk | 06 |
| | | | | | | | SW/12 | 1914 | N | Scale Operator | 06 |
| | | | | | | | ENG/11 | 0010 | N | Secretary | 05 |
| | | | | | | | FD/15 | 0010 | N | Secretary | 05 |
| | | | | | | | WM/23 | 0010 | N | Secretary | 05 |
| | | | | | | | SW/13 | 1901 | N | Solid Waste Technician | 16 |
| | | | | | | | WM/24 | 2306 | N | Stock Room Clerk | 06 |

Centre Group study effective 7.01.07
Increased 6/27/08 by 2%

**CITY OF FRANKLIN
PAY SCALE/JOB LISTING**

| <u>GRADE</u> | <u>MIN</u> | <u>1ST QUART</u> | <u>MID</u> | <u>3RD QUART</u> | <u>MAX</u> | <u>Max/Min Grade/grade</u> | <u>CODE1</u> | <u>CODE2</u> | <u>FLSA</u> | <u>JOB TITLE</u> | <u>EVAL #</u> |
|--------------|-------------|------------------|-------------|------------------|-------------|--------------------------------|--------------|--------------|-------------|------------------------------------|---------------|
| 10 | \$29,957.40 | \$33,225.74 | \$36,494.07 | \$39,762.41 | \$43,030.74 | 143.6% | FIN/ | 1301 | N | Accounting Technician | 06 |
| hr | \$14.41 | \$15.98 | \$17.55 | \$19.12 | \$20.68 | 4.6% | ADM/7 | 0014 | N | Administrative Secretary | 05 |
| bi-wk | \$1,152.80 | \$1,278.40 | \$1,404.00 | \$1,529.60 | \$1,654.40 | | CA/14 | 0014 | N | Administrative Secretary | 05 |
| yr | \$29,972.80 | \$33,238.40 | \$36,504.00 | \$39,769.60 | \$43,014.40 | | CA/14 | 0014 | N | Administrative Secretary-Part-time | 05 |
| | | | | | | | ENG/11 | 0014 | N | Administrative Secretary | 05 |
| | | | | | | | PD/16 | 0014 | N | Administrative Secretary | 05 |
| | | | | | | | PK/6 | 0014 | N | Administrative Secretary | 05 |
| | | | | | | | ST/19 | 0014 | N | Administrative Secretary | 05 |
| | | | | | | | SW/11 | 0014 | N | Administrative Secretary | 05 |
| | | | | | | | WM/17 | 2108 | N | Belt Press Operator | 16 |
| | | | | | | | ADM/13 | 0022 | N | Billing/Collections Technician | 06 |
| | | | | | | | ADM/17 | 1004 | N | Building Maintenance Worker | 16 |
| | | | | | | | CT/2 | 1011 | N | Deputy Court Clerk | 06 |
| | | | | | | | PK | 1520 | N | Groundworker SR | |
| | | | | | | | ADM/14 | 2316 | N | Meter Reader SR | 16 |
| | | | | | | | SW | 1917 | N | Preventive Maintenance PM Tech | |
| | | | | | | | SW/10 | 1902 | N | Solid Waste Driver | 14 |
| | | | | | | | WM/9 | 2305 | N | Utility Service Worker SR | 16 |
| 11 | \$31,357.86 | \$34,849.83 | \$38,341.80 | \$41,833.77 | \$45,325.74 | 144.5% | PK | 1511 | N | Athletic Turf Worker | |
| hr | \$15.08 | \$16.76 | \$18.44 | \$20.12 | \$21.79 | 4.6% | PD/15 | 1820 | N | Communications Officer | 18 |
| bi-wk | \$1,206.40 | \$1,340.80 | \$1,475.20 | \$1,609.60 | \$1,743.20 | | ST/15 | 0052 | N | Equipment Operator SR | 14 |
| yr | \$31,366.40 | \$34,860.80 | \$38,355.20 | \$41,849.60 | \$45,323.20 | | PK | 1509 | N | Parks Athletic Field Worker | 16 |
| | | | | | | | PK/5 | 1508 | N | Parks Landscape Worker SR | 16 |
| | | | | | | | PK/5 | 1505 | N | Parks Maintenance Worker SR | 16 |
| | | | | | | | WM/8 | 2314 | N | Sewer Equipment Technician | 16 |
| | | | | | | | SW/8 | 1903 | N | Solid Waste Truck Driver/Operator | 14 |
| | | | | | | | WM/16 | 2204 | N | Wastewater Operator I | 14 |
| | | | | | | | WM/21 | 2204 | N | Water Operator I | 14 |
| 12 | \$32,822.58 | \$36,552.47 | \$40,282.35 | \$44,012.24 | \$47,742.12 | 145.5% | FIN/7 | 1304 | N | Accounts Payable Technician | 06 |
| hr | \$15.79 | \$17.58 | \$19.37 | \$21.16 | \$22.95 | 4.7% | ADM/6 | 0016 | N | Administrative Assistant | 05 |
| bi-wk | \$1,263.20 | \$1,406.40 | \$1,549.60 | \$1,692.80 | \$1,836.00 | | ENG/10 | 0016 | N | Administrative Assistant | 01 |
| yr | \$32,843.20 | \$36,566.40 | \$40,289.60 | \$44,012.80 | \$47,736.00 | | FD/13 | 0016 | N | Administrative Assistant | 01 |
| | | | | | | | FIN/8 | 0016 | N | Administrative Assistant | 05 |
| | | | | | | | PD/14 | 0016 | N | Administrative Assistant | 05 |
| | | | | | | | PL/6 | 0016 | N | Administrative Assistant | 01 |
| | | | | | | | ST/18 | 0016 | N | Administrative Assistant | 05 |
| | | | | | | | SW/9 | 0016 | N | Administrative Assistant | 05 |
| | | | | | | | WM/22 | 0016 | N | Administrative Assistant | 01 |

Centre Group study effective 7.01.07
Increased 6/27/08 by 2%

CITY OF FRANKLIN
PAY SCALE/JOB LISTING

| GRADE | MIN | 1ST QUART | MID | 3RD QUART | MAX | Max/Min Grade/grade | CODE1 | CODE2 | FLSA | JOB TITLE | EVAL # |
|---|--|-------------|------------------|-------------|-------------|------------------------|--------|-------|------|------------------------------------|--------|
| 12 (cont'd) | \$32,822.58 | \$36,552.47 | \$40,282.35 | \$44,012.24 | \$47,742.12 | | CA/12 | 1110 | N | Codes Resources Coordinator | 16 |
| hr | \$15.79 | \$17.58 | \$19.37 | \$21.16 | \$22.95 | | PD/11 | 1824 | N | Communications Officer SR | 19 |
| bi-wk | \$1,263.20 | \$1,406.40 | \$1,549.60 | \$1,692.80 | \$1,836.00 | | PD | 1886 | N | Communications Support Coordinator | |
| yr | \$32,843.20 | \$36,566.40 | \$40,289.60 | \$44,012.80 | \$47,736.00 | | PD/13 | 1882 | N | Evidence Technician | 17 |
| | | | | | | | FIN | 1310 | N | Financial Technician | |
| | | | | | | | SW | 1901 | N | Foreman | |
| | | | | | | | PK/4 | 0053 | N | Heavy Equipment Operator | 14 |
| | | | | | | | ST/14 | 0053 | N | Heavy Equipment Operator | 14 |
| | | | | | | | WM/7 | 0053 | N | Heavy Equipment Operator | 14 |
| | | | | | | | HR/5 | 1605 | N | Human Resources Technician | 05 |
| | | | | | | | ST/6 | 2016 | N | Landscape Mt Worker SR | 16 |
| | | | | | | | SW/6 | 0055 | N | Mechanic | 14 |
| | | | | | | | FIN/9 | 1308 | N | Payroll Technician | 06 |
| | | | | | | | ADM/9 | 1027 | N | Purchasing Technician | 06 |
| | | | | | | | ADM | 1030 | N | Recording Secretary to BOMA | 05 |
| | | | | | | | WM | 2319 | N | Stock Room Supervisor | |
| | | | | | | | SW/7 | 1906 | N | Tractor Trailer Driver | 14 |
| | | | | | | | ST/11 | 2019 | N | Traffic Striping Technician Asst | 14 |
| 13 | \$34,357.68 | \$38,339.76 | \$42,321.84 | \$46,303.92 | \$50,286.00 | 146.4% | ADM | 1031 | N | Executive Assistant to City Adm | |
| hr | \$16.52 | \$18.44 | \$20.35 | \$22.27 | \$24.17 | 4.6% | PK | 1513 | N | Facilities Crew Chief | |
| bi-wk | \$1,321.60 | \$1,475.20 | \$1,628.00 | \$1,781.60 | \$1,933.60 | | FD/12 | 1407 | N | Firefighter | 09 |
| yr | \$34,361.60 | \$38,355.20 | \$42,328.00 | \$46,321.60 | \$50,273.60 | | PK | 1519 | N | Groundskeeper Crew Chief | |
| | | | | | | | PK | 1518 | N | Landscape Crew Chief | |
| | | | | | | | PK | 1514 | N | Maintenance Crew Chief | |
| | | | | | | | PD/10 | 1870 | N | Police Officer | 20 |
| | | | | | | | PK | 1510 | N | Program Specialist | |
| | | | | | | | WM | 2320 | N | Utilities Crew Chief | |
| | | | | | | | WM | 2204 | N | Wastewater Operator II | 14 |
| | | | | | | | WM | 2204 | N | Water Operator II | 14 |
| NOTE: Effective 6/29/07, FF starting pay includes EMT as part of base | | | | | | | | | | | |
| <u>EMT only</u> <u>Paramedic pay is additional (\$1,200.16 yr)</u> | | | | | | | | | | | |
| | \$11.79 hr | | \$12.20 hr | | | | | | | | |
| | \$1,321.60 bi-wk | | \$1,367.76 bi-wk | | | | | | | | |
| | \$34,361.60 yr | | \$35,561.76 yr | | | | | | | | |
| | (Hourly rate based on 2916 hrs per year) | | | | | | | | | | |
| 14 | \$35,964.18 | \$40,214.27 | \$44,464.35 | \$48,714.44 | \$52,964.52 | 147.3% | ADM/12 | 0025 | N | Billing/Collections Spvrs | 01 |
| hr | \$17.30 | \$19.34 | \$21.38 | \$23.43 | \$25.46 | 4.7% | ADM/16 | 1005 | N | Building Maintenance Spvrs | 15 |
| bi-wk | \$1,384.00 | \$1,547.20 | \$1,710.40 | \$1,874.40 | \$2,036.80 | | CT/1 | 1008 | N | City Court Clerk | 01 |
| yr | \$35,984.00 | \$40,227.20 | \$44,470.40 | \$48,734.40 | \$52,956.80 | | CA/11 | 1105 | N | Codes Officer SR | 16 |
| | | | | | | | PD | 1883 | N | Communications Supervisor Asst. | 15 |
| | | | | | | | SW/5 | 0056 | N | Diesel Mechanic | 14 |
| | | | | | | | FD/11 | NONE | N | Firefighter SR | |
| | | | | | | | LAW | 2400 | N | Legal Secretary | 05 |

Centre Group study effective 7.01.07
Increased 6/27/08 by 2%

CITY OF FRANKLIN
PAY SCALE/JOB LISTING

| GRADE | MIN | 1ST QUART | MID | 3RD QUART | MAX | Max/Min Grade/grade | CODE1 | CODE2 | FLSA | JOB TITLE | EVAL # |
|-------------|-------------|-------------|-------------|-------------|-------------|------------------------|-------|-------|------|--|--------|
| 14 (cont'd) | \$35,964.18 | \$40,214.27 | \$44,464.35 | \$48,714.44 | \$52,964.52 | 147.3% | WM/6 | 2311 | N | Lift Station Technician | 14 |
| hr | \$17.30 | \$19.34 | \$21.38 | \$23.43 | \$25.46 | 4.7% | PD/9 | NONE | N | Master Police Officer | |
| bi-wk | \$1,384.00 | \$1,547.20 | \$1,710.40 | \$1,874.40 | \$2,036.80 | | PL/5 | 1708 | N | Planning Assistant | 05 |
| yr | \$35,964.00 | \$40,227.20 | \$44,470.40 | \$48,734.40 | \$52,956.80 | | PD/12 | 1881 | N | Records Supervisor | 01 |
| | | | | | | | CA/10 | 1109 | N | Sign Codes Administrator | 24 |
| | | | | | | | CA | 1116 | N | Sign/Design Standards Administrator | |
| | | | | | | | SW | 1918 | N | Solid Waste Crew Foreman | |
| | | | | | | | ST/13 | 2012 | N | Street Crew Supervisor | 15 |
| | | | | | | | ST/9 | 2014 | N | Traffic Signal Technician | 14 |
| | | | | | | | ST/10 | 2018 | N | Traffic Striping Technician | 14 |
| | | | | | | | WM/13 | 2107 | N | Wastewater Maintenance Tech | 14 |
| 15 | \$37,646.16 | \$42,180.83 | \$46,715.49 | \$51,250.16 | \$55,784.82 | 148.2% | PD/8 | 1840 | N | Detective | 21 |
| hr | \$18.10 | \$20.28 | \$22.46 | \$24.64 | \$26.81 | 4.6% | FD/10 | 1405 | N | Fire Engineer | 08 |
| bi-wk | \$1,448.00 | \$1,622.40 | \$1,796.80 | \$1,971.20 | \$2,144.80 | | WM | 2318 | N | TV Truck Sewer Inspector | |
| yr | \$37,648.00 | \$42,182.40 | \$46,716.80 | \$51,251.20 | \$55,764.80 | | | | | | |
| 16 | \$39,407.70 | \$44,244.03 | \$49,080.36 | \$53,916.69 | \$58,753.02 | 149.1% | FIN/5 | 1306 | E | Accountant | 25 |
| hr | \$18.95 | \$21.28 | \$23.60 | \$25.93 | \$28.24 | 4.7% | PK | 1521 | E | Arborist | |
| bi-wk | \$1,516.00 | \$1,702.40 | \$1,888.00 | \$2,074.40 | \$2,259.20 | | HR/4 | 1603 | N | Benefits Administrator | 01 |
| yr | \$39,416.00 | \$44,262.40 | \$49,088.00 | \$53,934.40 | \$58,739.20 | | CA/13 | 1101 | E | Building Associate | 01 |
| | | | | | | | CA/4 | 1102 | N | Building Inspector | 24 |
| | | | | | | | CA/6 | 1102 | N | Building Inspector-Electrical | 24 |
| | | | | | | | CA | 1119 | N | Building Insp/Electrical Insp/Plans Examiner | |
| | | | | | | | FIN | 1312 | N | Financial Analyst | |
| | | | | | | | CA | 1422 | N | Fire Code Plans Examiner | |
| | | | | | | | FIRE | 1418 | N | Fire Inspector | |
| | | | | | | | ENG/4 | 1210 | N | ITS Specialist | 26 |
| | | | | | | | ST/5 | 2017 | N | Landscape Mt Spvrs | 15 |
| | | | | | | | LEGAL | 1035 | N | Paralegal | |
| | | | | | | | MIT/5 | 2402 | N | Network Technician | 26 |
| | | | | | | | MIT | 2410 | N | Communications Technician | |
| | | | | | | | PK/3 | 1506 | E | Parks Program Coord. | 26 |
| | | | | | | | PL/4 | 1707 | E | Planning Associate | 05 |
| | | | | | | | ST/4 | 2009 | N | Road Inspector | 24 |
| | | | | | | | ST | 2020 | N | Stormwater Inspector | 24 |
| | | | | | | | ENG/9 | 1209 | N | Stormwater Mngmt Technician | 14 |
| | | | | | | | ST | NONE | N | Traffic Signal Technician SR | 14 |
| | | | | | | | WM/15 | 2205 | N | Wastewater Operator SR | 14 |
| | | | | | | | WM/20 | 2205 | N | Water Operator SR | 14 |
| | | | | | | | WM/5 | 2310 | N | Water/Sewer Construction Spvrs. | 15 |

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**CITY OF FRANKLIN
PAY SCALE/JOB LISTING**

| <u>GRADE</u> | <u>MIN</u> | <u>1ST QUART</u> | <u>MID</u> | <u>3RD QUART</u> | <u>MAX</u> | <u>Max/Min</u> <u>Grade/grade</u> | <u>CODE1</u> | <u>CODE2</u> | <u>FLSA</u> | <u>JOB TITLE</u> | <u>EVAL #</u> |
|--------------|-------------|------------------|-------------|------------------|-------------|--------------------------------------|--------------|--------------|-------------|--------------------------------------|---------------|
| 17 | \$41,251.86 | \$46,408.47 | \$51,565.08 | \$56,721.69 | \$61,878.30 | 150.0% | PK | 1507 | E | Athletic Foreman | |
| hr | \$19.84 | \$22.32 | \$24.80 | \$27.28 | \$29.74 | 4.7% | WM | 2317 | N | Backflow Inspector SR | 24 |
| bi-wk | \$1,587.20 | \$1,785.60 | \$1,984.00 | \$2,182.40 | \$2,379.20 | | CA/3 | 1111 | N | Building Inspector SR | 24 |
| yr | \$41,267.20 | \$46,425.60 | \$51,584.00 | \$56,742.40 | \$61,859.20 | | CA/5 | 1119 | N | Building Inspector-Electrical SR | 24 |
| | | | | | | | CA/8 | 1113 | N | Building Inspector-Plans Ex SR | 24 |
| | | | | | | | CA/7 | 1107 | N | Building Inspector-Plumb/Mech SR | 24 |
| | | | | | | | WM/14 | 2103 | N | Chief Wastewater Operator | 15 |
| | | | | | | | WM/19 | 2202 | N | Chief Water Operator | 15 |
| | | | | | | | PD/7 | 1823 | N | Communications Spvrs | 15 |
| | | | | | | | FD/8 | 1409 | N | Fire Lieutenant | 10 |
| | | | | | | | FD/9 | 1412 | N | Fire Marshal Asst - Lieutenant | 12 |
| | | | | | | | SW/3 | 1912 | N | Fleet Maintenance Spvrs | 15 |
| | | | | | | | MIT/7 | 2404 | E | GIS Specialist | 26 |
| | | | | | | | WM/12 | 2109 | N | Industrial Pretreatment Coord. | 14 |
| | | | | | | | ENG/3 | NONE | N | ITS Specialist SR | 26 |
| | | | | | | | PK | 1507 | E | Parks Athletic Foreman | |
| | | | | | | | PL/3 | 1704 | E | Planner (4 yr degree) | 26 |
| | | | | | | | PD/4 | 1873 | N | Police Sergeant | 22 |
| | | | | | | | PD/5 | NONE | N | Police Sergeant - Prof Standards | 22 |
| | | | | | | | PD/6 | NONE | N | Police Sergeant - Training | 22 |
| | | | | | | | FD | 1421 | N | Public Education Officer | |
| | | | | | | | ST/3 | 2013 | N | Road Inspector SR | 24 |
| | | | | | | | SW/4 | 1910&1911 | N | Solid Waste Supervisor | 15 |
| | | | | | | | WM/4 | 2309 | N | Water/Sewer Inspector | 24 |
| | | | | | | | CA/9 | 1114 | E | Zoning Administrator | |
| 18 | \$43,183.74 | \$48,679.76 | \$54,175.77 | \$59,671.79 | \$65,167.80 | 150.9% | FIN/5 | 1302 | E | Accounting Supervisor | 25 |
| hr | \$20.77 | \$23.41 | \$26.05 | \$28.69 | \$31.33 | 4.7% | ADM | 1032 | E | Administrative Analyst | 01 |
| bi-wk | \$1,661.60 | \$1,872.80 | \$2,084.00 | \$2,295.20 | \$2,506.40 | | WB | 1029 | E | Asst. Office Manager-Utility Billing | 15 |
| yr | \$43,201.60 | \$48,692.80 | \$54,184.00 | \$59,675.20 | \$65,166.40 | | ENG | 1213 | N | ITS Project Mgr | |
| | | | | | | | ST/8 | 2010 | N | Traffic Maintenance Spvrs | 15 |
| | | | | | | | ENG | 1214 | E | ROW Agent/Project Mgr | |

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PAY SCALE/JOB LISTING**

| <u>GRADE</u> | <u>MIN</u> | <u>1ST QUART</u> | <u>MID</u> | <u>3RD QUART</u> | <u>MAX</u> | <u>Max/Min</u> <u>Grade/grade</u> | <u>CODE1</u> | <u>CODE2</u> | <u>FLSA</u> | <u>JOB TITLE</u> | <u>EVAL #</u> |
|--------------|-------------|------------------|-------------|------------------|-------------|--------------------------------------|--------------|--------------|-------------|---|---------------|
| 19 | \$45,205.38 | \$51,061.71 | \$56,918.04 | \$62,774.37 | \$68,630.70 | 151.8% | FIN/4 | NONE | E | Accountant SR | 26 |
| hr | \$21.74 | \$24.55 | \$27.37 | \$30.18 | \$32.99 | 4.7% | PK | 1516 | E | Facilities Supt | |
| bi-wk | \$1,739.20 | \$1,964.00 | \$2,189.60 | \$2,414.40 | \$2,639.20 | | FIN | 1311 | E | Financial Manager | |
| yr | \$45,219.20 | \$51,064.00 | \$56,929.60 | \$62,774.40 | \$68,619.20 | | FD/5 | 1404 | N | Fire Captain | 10 |
| | | | | | | | MIT | 2405 | E | GIS Specialist SR/aka GIS Specialist II | 26 |
| | | | | | | | HR/3 | 1601 | E | Human Resources Analyst | 01 |
| | | | | | | | PL/2 | 1710 | E | Landscape Technician (no TN reg.) | 26 |
| | | | | | | | PL | 1704 | E | Planner SR (Master's degree) | 26 |
| | | | | | | | PD/3 | 1872 | E | Police Lieutenant | 23 |
| | | | | | | | FD/7 | 1411 | E | Training Officer - Captain | 11 |
| | | | | | | | WM | 2104 | E | Wastewater Plant Supt ASST | 15 |
| | | | | | | | WM | 2104 | E | Water Plant Supt ASST | 15 |
| 20 | \$47,323.92 | \$53,561.99 | \$59,800.05 | \$66,038.12 | \$72,276.18 | 152.7% | FD/4 | 1417 | E | Administrative Svcs Officer | 07 |
| hr | \$22.76 | \$25.76 | \$28.76 | \$31.75 | \$34.74 | 4.7% | MIT | 2417 | E | Business Services Application Manager | |
| bi-wk | \$1,820.80 | \$2,060.80 | \$2,300.80 | \$2,540.00 | \$2,779.20 | | WM/3 | 2308 | E | Distribution/Collection Supt. | 15 |
| yr | \$47,340.80 | \$53,580.80 | \$59,820.80 | \$66,040.00 | \$72,259.20 | | FD | 1419 | E | Emergency Medical Svcs Officer | |
| | | | | | | | ENG/7 | 1208 | E | Engineer I | 26 |
| | | | | | | | MIT | 2414 | E | Enterprise Application Manager | |
| | | | | | | | MIT/4 | 2403 | E | Network Administrator | 26 |
| | | | | | | | MIT | 2417 | E | Network Manager | |
| | | | | | | | PK/2 | 1501 | E | Parks Director Asst. | 27 |
| | | | | | | | MIT | 2416 | E | Public Safety Application Manager | |
| | | | | | | | ENG/8 | 1209 | E | Stormwater Mngmt Coord. | 26 |
| | | | | | | | MIT | 2409 | E | System Administrator | 26 |
| | | | | | | | WM/11 | 2103 | E | Wastewater Plant Supt. | 15 |
| | | | | | | | WM/18 | 2202 | E | Water Plant Supt. | 15 |
| | | | | | | | CA | 1115 | E | Zoning Coordinator | |
| 21 | \$52,048.56 | \$59,027.91 | \$66,007.26 | \$72,986.61 | \$79,965.96 | 153.6% | ADM/4 | 1017 | E | Asst. City Recorder-Adm. | 02 |
| hr | \$25.03 | \$28.38 | \$31.74 | \$35.09 | \$38.44 | 10.8% | ADM/11 | 1012 | E | Asst. City Recorder-Billing/Coit. | 02 |
| bi-wk | \$2,002.40 | \$2,270.40 | \$2,539.20 | \$2,807.20 | \$3,075.20 | | HR | 1607 | E | Benefits Manager | |
| yr | \$52,062.40 | \$59,038.40 | \$66,019.20 | \$72,987.20 | \$79,955.20 | | ADM/10 | 1026 | E | Cable TV Coordinator | |
| | | | | | | | MIT | 2411 | E | Communication Manager | |
| | | | | | | | ADM | 1022 | E | Community Relations Manager | 04 |
| | | | | | | | MIT/2 | 2407 | E | Database Adm/Webmaster | 26 |
| | | | | | | | ENG/6 | 1202 | E | Engineer II | 26 |
| | | | | | | | MIT | 2415 | E | Financial Application Manager | |
| | | | | | | | FD/3 | 1401 | N | Fire Chief Asst. | 13 |
| | | | | | | | FD | 1420 | E | Fire Chief Asst. (Fire Marshal) | 07 |

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**CITY OF FRANKLIN
PAY SCALE/JOB LISTING**

| GRADE | MIN | 1ST QUART | MID | 3RD QUART | MAX | Max/Min Grade/grade | CODE1 | CODE2 | FLSA | JOB TITLE | EVAL # |
|--------------|-------------|------------------|-------------|------------------|--------------|--------------------------------|--------------|--------------|-------------|------------------------------------|---------------|
| 21 (cont'd) | \$52,048.56 | \$59,027.91 | \$66,007.26 | \$72,986.61 | \$79,965.96 | 153.6% | FD | 1408 | E | Fire Marshal | 07 |
| hr | \$25.03 | \$28.38 | \$31.74 | \$35.09 | \$38.44 | | MIT/6 | 2406 | E | GIS Manager | 25 |
| bi-wk | \$2,002.40 | \$2,270.40 | \$2,539.20 | \$2,807.20 | \$3,075.20 | | MIT | 2412 | E | Information Systems Manager | |
| yr | \$52,062.40 | \$59,030.40 | \$66,019.20 | \$72,987.20 | \$79,955.20 | | MIT/3 | 2401 | E | IT Manager | 25 |
| | | | | | | | PL | 1710 | E | Landscape Technician (TN reg.) | 26 |
| | | | | | | | PL | 1704 | E | Principal Planner (AICP Certified) | 26 |
| | | | | | | | ADM/8 | 1028 | E | Purchasing Manager | 03 |
| | | | | | | | HR/2 | 1604 | E | Risk Manager | 01 |
| | | | | | | | FIN/3 | 1307 | E | Treasurer | |
| 22 | \$57,247.50 | \$65,053.82 | \$72,860.13 | \$80,666.45 | \$88,472.76 | 154.5% | MIT | 2408 | E | Application Development Manager | 27 |
| hr | \$27.53 | \$31.28 | \$35.03 | \$38.79 | \$42.53 | 10.0% | CA/2 | 1103 | E | Codes Director Asst. | 27 |
| bi-wk | \$2,202.40 | \$2,502.40 | \$2,802.40 | \$3,103.20 | \$3,402.40 | | PL/7 | 1711 | E | Design/Planning Supervisor | 27 |
| yr | \$57,262.40 | \$65,062.40 | \$72,862.40 | \$80,683.20 | \$88,462.40 | | ENG/5 | 1212 | E | Engineering Supervisor | 27 |
| | | | | | | | HR | 1606 | E | Human Resources Director Asst. | 27 |
| | | | | | | | SW/2 | 1913 | E | Solid Waste Director Asst. | 27 |
| | | | | | | | ST/2 | 2001 | E | Street Director Asst. | 27 |
| | | | | | | | CA | 1118 | E | Building Official | |
| 23 | \$62,965.62 | \$71,694.78 | \$80,423.94 | \$89,153.10 | \$97,882.26 | 155.5% | LAW | 1034 | E | City Attorney Asst | 27 |
| hr | \$30.28 | \$34.47 | \$38.67 | \$42.87 | \$47.05 | 10.0% | ENG | 1203 | E | City Engineer Assistant | 27 |
| bi-wk | \$2,422.40 | \$2,757.60 | \$3,093.60 | \$3,429.60 | \$3,764.00 | | FIN/2 | 1313 | E | Comptroller | 27 |
| yr | \$62,982.40 | \$71,697.60 | \$80,433.60 | \$89,169.60 | \$97,864.00 | | FIN/2 | 1306 | E | Finance Director Asst. | 27 |
| | | | | | | | FD/2 | 1415 | E | Fire Deputy Chief | 27 |
| | | | | | | | ADM/3 | 1010 | E | Internal Auditor | 27 |
| | | | | | | | PLNG | 1712 | E | Planning Director Asst. | 27 |
| | | | | | | | PD/2 | 1816 | E | Police Deputy Chief | 27 |
| | | | | | | | ENG/2 | 1207 | E | Traffic/Transportation Engineer | 27 |
| | | | | | | | WM/2 | 2315 | E | Water Mngmt Director Asst. | 27 |
| 24 | \$69,255.96 | \$79,014.56 | \$88,773.15 | \$98,531.75 | \$108,290.34 | 156.4% | CA/1 | 1106 | E | Codes Director | 27 |
| hr | \$33.30 | \$37.99 | \$42.68 | \$47.38 | \$52.06 | 10.0% | MIT/1 | 2400 | E | Municipal Info Tech Director | 27 |
| bi-wk | \$2,664.00 | \$3,039.20 | \$3,414.40 | \$3,790.40 | \$4,164.80 | | PK/1 | 1504 | E | Parks Director | 27 |
| yr | \$69,264.00 | \$79,019.20 | \$88,774.40 | \$98,550.40 | \$108,284.80 | | SW/1 | 1909 | E | Solid Waste Director | 27 |
| | | | | | | | ST/1 | 2008 | E | Street Director | 27 |

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|--------------|--------------|------------------|--------------|------------------|--------------|--------------------------------|--------------|--------------|-------------|---|---------------|
| 25 | \$76,174.62 | \$87,081.48 | \$97,988.34 | \$108,895.20 | \$119,802.06 | 157.3% | LAW | 1033 | E | City Attorney | 27 |
| hr | \$36.63 | \$41.87 | \$47.11 | \$52.36 | \$57.59 | 10.0% | ENG/1 | 1201 | E | Director of Engineering | 27 |
| bi-wk | \$2,930.40 | \$3,349.60 | \$3,768.80 | \$4,188.80 | \$4,607.20 | | WM/1 | 2307 | E | Director of Water Mngmt | 27 |
| yr | \$76,190.40 | \$87,089.60 | \$97,988.80 | \$108,908.80 | \$119,787.20 | | FIN/1 | 1303 | E | Finance Director | 27 |
| | | | | | | | FD/1 | 1406 | E | Fire Chief | 27 |
| | | | | | | | HR/1 | 1602 | E | Human Resources Director | 27 |
| | | | | | | | PL/1 | 1701 | E | Planning Director | 27 |
| | | | | | | | PD/1 | 1812 | E | Police Chief | 27 |
| 26 | \$83,786.88 | \$95,974.10 | \$108,161.31 | \$120,348.53 | \$132,535.74 | 158.2% | ADM/2 | 1035 | E | Asst City Administrator - Community Dev | 27 |
| hr | \$40.29 | \$46.15 | \$52.01 | \$57.86 | \$63.71 | 10.0% | ADM | 1037 | E | Asst City Administrator - Finance/Adm | 27 |
| bi-wk | \$3,223.20 | \$3,692.00 | \$4,160.80 | \$4,628.80 | \$5,096.80 | | ADM | 1036 | E | Asst City Administrator - Public Works | 27 |
| yr | \$83,803.20 | \$95,992.00 | \$108,180.80 | \$120,348.80 | \$132,516.80 | | | | | | |
| 27 | \$92,160.06 | \$105,774.77 | \$119,389.47 | \$133,004.18 | \$146,618.88 | 159.1% | ADM | 1038 | E | Deputy City Administrator | 27 |
| hr | \$44.31 | \$50.86 | \$57.40 | \$63.95 | \$70.48 | 10.0% | | | | | |
| bi-wk | \$3,544.80 | \$4,068.80 | \$4,592.00 | \$5,116.00 | \$5,638.40 | | | | | | |
| yr | \$92,164.80 | \$105,788.80 | \$119,392.00 | \$133,016.00 | \$146,598.40 | | | | | | |
| 28 | \$101,372.70 | \$116,578.35 | \$131,784.00 | \$146,989.65 | \$162,195.30 | 160.0% | ADM/1 | 1007 | E | City Administrator | 27 |
| hr | \$48.74 | \$56.05 | \$63.36 | \$70.67 | \$77.97 | 10.0% | | | | | |
| bi-wk | \$3,899.20 | \$4,484.00 | \$5,068.80 | \$5,653.60 | \$6,237.60 | | | | | | |
| yr | \$101,379.20 | \$116,584.00 | \$131,788.80 | \$146,993.60 | \$162,177.60 | | | | | | |